

**MINUTES** for a meeting of the Huntly Community Board held at The Riverside Rooms, Huntly Civic Theatre, 146 Main Street, Huntly on **TUESDAY, 21 MAY 2024** commencing at **6.00pm**

**Present:**

Mr GB McCutchan (Deputy Chairperson)  
Ms K Bredenbeck -  
Mr F McNally  
Mr J Sandhu  
Ms E Wawatai  
Cr D Whyte

**Attending:**

Her Worship the Mayor, Mrs JA Church (*from 6.26pm*)  
Mr T Whittaker (Chief Operating Officer)  
Ms E Saunders (Senior Democracy Advisor)  
Ms D Tracey (Strategic Planning Manager)  
Ms T Heera (Strategic Planner)  
Mrs D Lamb (Huntly Train Station)  
Ms S Lynch (Member of the Public)  
Ms A Leef (North Waikato Transport Agency)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr McCutchan/Mr Sandhu)**

**THAT the Huntly Community Board accepts the apologies from:**

- a. Ms S Matenga (Chairperson) & Cr Matatahi-Poutapu for non-attendance.**

**CARRIED**

**HCB2405/01**

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Cr Whyte/Ms Wawatai)**

**THAT the agenda for a meeting of the Huntly Community Board held on Tuesday, 21 May 2024 be confirmed:**

- a. with all items therein being considered in open meeting; and**
- b. all reports be received.**

**CARRIED**

**HCB2405/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr McInally/Mr Sandhu)**

**THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 9 April 2024 be confirmed as a true and correct record.**

**CARRIED**

**HCB2405/03**

## **PUBLIC FORUM**

Agenda Item 5

The Following items were discussed at the Public Forum:

Ms M Peri – (Rongoa Practitioner)

- Mr McInally tabled an item from Ms Martha Peri (Rongoa Practitioner) who is seeking the support of the Board to gain access to a council owned building in the Huntly Main Street so she is able to run classes or Rongoa practices and cooking classes amongst other services.
- Ms Peri is not looking for funding from the Board or any financial assistance, just their support towards gaining access to the small shop next to the flower boutique.
- Ms Peri is already starting to make products like Kawakawa balm and cough syrup which is popular amongst some members of the community.

- It was noted by the Board that they support in principal the move for Ms Peri to gain access to the Building and the Property Team at Council can look into this building further.

**ACTION:** The Community Board to advise Ms Peri to discuss the building with the Council Property Team further.

#### Spatial Planning – Huntly:

- Ms Tracey & Ms Heera introduced themselves to the Board and explained the work they have been doing in Council with growth planning in the district.
- There is work underway on a joint project across Strategic Planning & the Community Growth funding team and they are currently introducing themselves to both the Board and local marae in Raahui Pookeka.
- It was noted that there will be a focus on the social element of Huntly with a desire to link up current development, parks & reserves and other community factors into the project.
- It was noted that there is no set timeframe at this stage for completion of the project.
- It was noted by the Board that the community will be glad to have the engagement with Council.

**ACTION:** Strategic Planning Manager to send the Board members a link to other Community spatial plans so they can familiarise themselves with what spatial planning is about.

#### Huntly Railway Station Project:

- Ms D Lamb gave an update on the progress on the Huntly Railway station and what works have been undertaken since the last update in April.
- There was a break-in to the building about 10 days ago and some tools were taken however works are still being carried out and are on track for a completion date of June 2024.

#### Mrs S Lynch:

- Mrs S Lynch addressed the Board with a few queries in relation to the Enhanced Annual Plan and wanted to know if the Board had made a formal submission to Council? It was noted that the Board did not make a formal submission to Council.

- It was noted by the Chief Operating Officer that there were 227 submissions received on the Enhanced Annual Plan and the hearings were held in Council Chambers last week with the majority of submission messaging being an affordability issue which the Elected Members heard loud and clear.
- It was further noted by the Chief Operating Officer that the district are looking at a 13.75% General Rate increase and not the “treble rates increase” as thought by Mrs Lynch.
- It was further queried by Mrs Lynch who made the decision to put a footpath on Rotowaro Road? It was noted that there was a strategic footpath plan with the Board a few years ago (around 2019) and it was thought that a footpath in that area would connect community members from Rotowaro Road with Riverview Road community.
- It was further noted that the Waahi Whaanui head office is located on Rotowaro Road.
- What was the pedestrian count for that area prior to building the paths and how much did it cost to construct the pathway? Best to log a LGOIMA request with Council to get this information.

## **REPORTS**

### NZ Police Update Agenda Item 6.1

There was no member of the NZ Police present for the meeting.

### Discretionary Fund Report – 03 May 2024 Agenda Item 6.2

The report was received [*HCB2405/02 refers*] and the following discussion was held.

- Senior Democracy Advisor to keep a list in the report moving forward of the outstanding Accountability Forms that still have not been received.

**Resolved: (Mr McInally/Mr McCutchan)**

**THAT the Huntly Community Board:**

- receives the Discretionary Fund to 03 May 2024 report; and**
- receives the Project Accountability Form for the Arts in the Park 2024 event.**

**CARRIED**

**HCB2405/04**

Discretionary Fund Application Report  
Agenda Item 6.4

The report was received [*HCB2405/02 refers*] and the following discussion was held.

School Start First Impressions:

- A representative of School Start First Impressions was unable to attend the meeting and the Board will be happy to hear the application at another meeting so further questions can be asked.

**ACTION:** Senior Democracy Advisor to advise School Start First Impressions of the deferment of their application until a meeting can be attended.

**Resolved: (Cr Whyte/Mr McCutchan)**

**THAT the Huntly Community Board:**

**a. Defers the application for funding for:**

- i. School Start First Impressions;**
- ii. for school bag and uniform support the Huntly Area schools until such time as a meeting can be attended by a representative.**

**CARRIED**

**HCB2405/05**

North Waikato Transport Trust:

- Ms A Leef spoke to the application and gave an overview of the work North Waikato Transport Trust undertakes in the Community.
- The Board was provided with a background on the van that is requiring an upgrade and also gave an over view of the amount of patients the Trust has supported since July 2023 (1789 patients).
- The Trust have 25 volunteers (drivers and support workers) doing up to 3x trips to Hamilton a day and it was noted that \$55,000 has already been fundraised for the van.
- It was queried how confident the Trust is on raising the remaining funds required? It was noted that the Trust that the other places to request funding from include the Lions Club, Ngāruawāhia Community Board. It was further noted that the Trust could also try requesting funding from Momentum.

**Resolved: (Mr McNally/Ms Bredenbeck)**

**THAT the Huntly Community Board:**

- a. Approves/partially approves/declines an allocation of \$4,200.00 (plus GST if any) from their Discretionary Funding account to:**
  - i. North Waikato Transport Trust;**
  - ii. for the upgrade to a VW Caddy Mobility.**

**CARRIED**

**HC2405/06**

Huntly Works & Issues Report: Status of Items May 2024  
Agenda Item 6.4

The report was received [*HCB2405/02 refers*] and the following discussion was held:

Huntly Railway Station – Historic Station Building Relocation:

- Update provided in Public Forum.

**ACTION:** Item to remain on the schedule.

Tumate Mahuta Drive Park

- Project Completed – can be removed.

**ACTION:** Item to be removed from the schedule.

Inground garden lights, Main Street, Huntly

- Project Completed - can be removed.

**ACTION:** Item to remain on the Schedule.

Planned Projects (Roading/Projects/Waters Teams)

- No further discussion was held.

**ACTION:** Item to remain on the schedule.

Jakeman Place – Huntly Road Naming Policy:

- A meeting needs to take place with mana whenua which is yet to be scheduled by the Board.

- Ms Lynch provided the Board with a history of the Road Naming Policy for Huntly.

**ACTION:** Item to remain on the schedule. A copy of the most recent Road Naming Policy to be provided to the Board out of cycle.

#### Community Safety

- A brief discussion was held and it was noted that this item needs to be worked on in conjunction with NZ Police and it was further noted that there are two workshops happening at Council tomorrow in relation to the Light Vehicle Bylaw so some further discussion to be had.
- A brief discussion was held in relation to the value of the Strategic & Community Board Plan and the lack of consultation and partnership with the Community Board – there does not seem to be any communication between Council and the Community Board.
- Kiwirail is undertaking works in the community at the moment and no-one seems to be informed or understand what is happening with Kiwirail or what works they are actually doing? A further discussion was held to determine if there can be some communications or relationship building to ensure that the community remains informed.
- It was noted that this could be picked up with the Community Economic Development Team to see if there is any link to this work or can shed some light.

**ACTION:** Item to remain on the schedule.

#### Social Procurement

- No further discussion held.

**ACTION:** Item to remain on the schedule.

#### Traffic Barriers – Tumate Mahuta Drive:

- Cr Whyte chased this up again today but no further action.

**ACTION:** Item to remain on the schedule.

#### Lake Puketirini Project

- Project Completed and the works look great.

**ACTION:** Item to be removed from the schedule.

New Works & Issues Items – To Add:

- No further discussion held.

**ACTION:** Item to remain on the schedule.

Planned Projects:

- No further discussion held.

**ACTION:** Item to remain on the schedule.

Community Board Update Report

Agenda Item 6.5

The report was received [*HCB2405/02 refers*] and the following discussion was held:

- The Chief Operating Officer spoke to the report and highlighted the reason for the report moving forward.
- A powerpoint presentation was provided with the report outlining the history of Community Boards and what the relevant legislative requirements are for all Boards.
- If there is any opportunity to discuss this further then the Board can take this discussion offline and meet up out of cycle.

2024 Enhanced Annual Plan Update

Agenda Item 6.6

A verbal update was provided by the Chief Operating Officer and the following discussion was held:

- There were 227 written submissions received for the Enhanced Annual Plan hearings last week in the Council Chambers.
- Enhanced Annual Plan Deliberations get underway in early June 2024 before formal adoption of the plan at the end of June 2024.
- It was noted that there are key issues around affordability and Councillors are thinking about this moving forward into the deliberations.



Chairpersons Report

Agenda Item 6.7

The Chairperson was an apology and no update was provided.

Councillors Report

Agenda Item 6.8

The written report from Cr Whyte was received [*HCB2405/02 refers*] and taken as read and no further discussion was held.

Community Board Members Report

Agenda Item 6.9

No verbal updates from the Board members were provided.

There being no further business the meeting was declared closed at 7.10hpm.

Minutes approved and confirmed this                      day of                      2024.

Ms S Matenga  
**CHAIRPERSON**