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**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 1 MAY 2024** commencing at **7.00pm**.

**Present:**

John Cunningham  
Angela van de Munckhof  
Courtney Howells  
Ian Wrigley  
Estelle Jonathan  
Liz Tupuhi  
Jo Gurnell  
Cr Marlene Raumati (from 7:40pm)

**Apologies:**

Tim Hinton  
Cr Marlene Raumati (for lateness)

**Not present:**

Whitney Totorewa

**Staff attending:**

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council  
Jason Marconi – Community Led Development Advisor, Waikato District Council  
Tofeeq Ahmed – Programme Manager – Placemaking, Kāinga Ora  
Derek Peel – TK patrol

## 1. **APOLOGIES AND LEAVE OF ABSENCE**

**RESOLVED: (JOHN CUNNINGHAM / ANGELA VAN DE MUNCKHOF)**

**1.1. THAT apologies from Tim Hinton and Cr Marlene Raumati (for lateness) be received.**

**CARRIED**

**TKCC2405/1**

## **2. CONFIRMATION OF STATUS OF AGENDA ITEMS**

**RESOLVED: (JOHN CUNNINGHAM / ANGELA VAN DE MUNCKHOF)**

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 1 May 2024 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

**CARRIED**

**TKCC2405/2**

## **3. DISCLOSURES OF INTEREST**

**RESOLVED: (IAN WRIGLEY / COURTNEY HOWELLS)**

- Tim Hinton (as per disclosure of interest form)
- John Cunningham is also Chairperson of the Te Kauwhata Water Association.

**CARRIED**

**TKCC2405/3**

## **4. CONFIRMATION OF MINUTES**

**RESOLVED: (JO GURNELL / LIZ TUPUHI)**

**THAT the minutes of the meeting of the Te Kauwhata Community Committee, held on Wednesday 6 March 2024 be confirmed as a true and correct record bar the following amendment:**

- **That Jo Gurnell and not Liz Gurnell is the seconder for the Te Kauwhata Works and Issue report resolution.**

**CARRIED**

**TKCC2405/4**

## **5. PUBLIC FORUM**

- Glen Tupuhi spoke about the Traver's Road stream. Ngā Muka has been proposing to developers (through RMA processes) that whatever stormwater run off is generated from a development in the vicinity that the run-off stay within the development in appropriate stormwater collection and mitigation systems, which has occurred in Waikare Estate. This will help prevent run-off into the Traver's Road stream and help restore the mauri of the stream. Ngā Muka has proposed that the stream be named 'Rukuwai' - a name which was supported by Te Kauwhata Community Committee. Ngā Muka will be doing further engagement with landowners to socialize this name.

## **6. REPORTS**

## **6.1. Discretionary Fund Report**

**RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)**

**THAT the Te Kauwhata Community Committee:**

- a. receives the Te Kauwhata Discretionary Fund Report to 18 April 2024; and**
- b. receives the North Waikato Development Funding report to 18 April 2024 (showing as a separate attachment); and**
- c. returns the commitments to the discretionary fund pool:**
  - i. \$5,000.00 (TKCC1902/04 & TKCC2303/05) for the development of playgrounds; and**
  - ii. \$3,069.00 (TKCC2012/03) balance of funding remaining for the Blunt Road Reserve walkway.**

**CARRIED**

**TKCC2405/5**

## **6.2. Te Kauwhata Works and Issues Report**

**RESOLVED: (ANGELA VAN DE MUNCKHOF/JO GURNELL)**

### **6.4.1. THAT the Works and Issues report be received**

Discussion:

- Dog park project
  - Ian Wrigley reported that the dog agility equipment has been installed. He thanked the people who turned up to help with the installation.
  - This completes phase one of the installation.
  - Phase 2 (poles for the shaded picnic areas) is underway.
- Saleyard Road Walkway project
  - John Cunninham informed the Committee that both he and Tim Hinton met with Ed McVicar (Council's Open Spaces Coordinator) on 22 April 2024. Ed

has since met with a few contractors and has invited them to submit prices for the work. Prices to be submitted in early May. Target completion date for the project is the end of June 2024.

- Community Identity project
  - Tofeeq Ahmed, Estelle Johnathan and Courtney Howells shared the output (an artist rendering of the discussions) from the community day held on 24 March 2024 and the community workshop held on 8 April 2024.
  - It was noted that both the workshop and the community day were very successful with a wide cross-section of people attending (about 20 for the workshop and 55 for the community day).
  - Estelle advised that engagement is scheduled with the schools for additional input.
  - The deadline for the survey is 8 May 2024. Tofeeq Ahmed will send the survey link to Ian Wrigley to pin on Facebook.
  - The outputs from the Community Day and the Community Workshop will then be updated accordingly.
  - Tofeeq Ahmed and Courtney Howells to update the project action list and dates.
  
- Te Kauwhata Domain
  - It was noted that Stage 1 of the walkway has been completed.
  
- Security cameras
  - It was noted that the development of a memorandum of understanding with Hamilton City Council is still in progress.
  
- Rongoa Garden project
  - Estelle Jonathan advised that the planting of the rongoa garden depends on the kahikatea forest being planted. Some of the rongoa plants can be planted at the same time as the kahikatea.
  - Liz Gurnell indicated that more funding will be needed for the kahikatea trees.

**CARRIED**

**TKCC2405/6**

**6.3. 2024-2025 Enhanced Annual Plan Update (verbal)**

**RESOLVED: (JOHN CUNNINGHAM / ANGELA VAN DE MUNCKHOF)**

Discussion:

- Cr Marlene Raumati informed the Committee that a reasonable number of members from the community, elected members and staff attended the Open Day which was held on 9 April 2024.
- Hearings are scheduled for 14, 16 and 17 May 2024
- Cr Raumati stressed that the rates are proposed and that Council's still must have a hearing followed by deliberations to confirm them.

**CARRIED**

**TKCC2405/7**

**6.4. Chairpersons Report**

**RESOLVED: (JOHN CUNNINGHAM/IAN WRIGLEY)**

**6.7.1. THAT the verbal update from the Chairperson be received.**

Discussion:

John Cunningham advised of the following:

- The Bottle-O liquor licence has been declined but the applicant has indicated that he will appeal the decision.
- For the Liquorland licence application the Committee can object as a witness with someone who has objected to the licence being granted. The Committee confirmed that we object to the licence being granted.
- The Te Kauwhata Events Committee can be used for funding applications for projects as the Te Kauwhata Community Committee cannot make the application itself.

**CARRIED**

**TKCC2405/8**

**6.5. Councillors Report**

**RESOLVED: (MARLENE RAUMATI/JO GURNELL)**

**6.8.1. THAT the report from Cr Marlene Raumati for the March to April 2024 period be received.**

**7. Any other business**

- Cr Raumati expressed her appreciation for the drawings (which collated the feedback from the community) for the Community Identity Strategy.
- Cr Raumati advised that the Waikato Regional Council (WRC) is seeking feedback on its proposed public transport funding model and that although WRC has provided two options, Waikato District Council will be providing a third option for consideration.
- Cr Raumati further advised that WRC has proposed in its Long Term Plan a business case for the Whangamarino Wetlands and Lake Waikare to reduce erosion.
- Courtney Howells complimented the Events Committee on the ANZAC Day event.
- Courtney Howells informed the Committee that the pulleys for the flagpoles in the RAS cemetery have come off. Cr Raumati indicated that she will follow this up with the Council's Service Delivery team.

With no further business the meeting was declared closed at 8:10 pm.

**Post meeting approval**

The Committee, by email, confirmed that the St John's invoice for \$175 for room hire through to June 2024 be approved for payment from the discretionary fund.

Minutes confirmed by the Chairperson this 3<sup>rd</sup> day of May 2024 for approval at the next Committee meeting.

**JOHN CUNNINGHAM  
CHAIRPERSON**