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**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 4 SEPTEMBER 2024** commencing at **7.00pm**.

**Present:**

John Cunningham  
Tim Hinton  
Ian Wrigley  
Angela van de Munckhof  
Courtney Howells  
Jo Gurnell  
Liz Tupuhi  
Lauren Hughes

**Apologies:**

Cr Marlene Raumati  
Estelle Jonathan

**Not present:**

Whitney Totorewa

**Staff attending:**

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council

**Public attending:**

Glen Tupuhi  
Derek Peel

**1. APOLOGIES AND LEAVE OF ABSENCE**

**RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)**

**THAT apologies from Cr Marlene Raumati and Estelle Jonathan be received.**

**CARRIED**

**TKCC2409/1**

**2. CONFIRMATION OF STATUS OF AGENDA ITEMS**

**RESOLVED: (IAN WRIGLEY / TIM HINTON)**

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 4 September 2024 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

**CARRIED**

**TKCC2409/2**

**3. DISCLOSURES OF INTEREST**

**RESOLVED: (ANGELA VAN DE MUNCKHOF / JOHN CUNNINGHAM)**

- **Tim Hinton (as per disclosure of interest form).**

**CARRIED**

**TKCC2409/3**

#### **4. CONFIRMATION OF MINUTES**

**RESOLVED: (IAN WRIGLEY / TIM HINTON)**

**THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 7 August 2024 be confirmed as a true and correct bar a minor correction to resolution TKCC2408/6 where the word 'planning' should be changed to 'planting'.**

**CARRIED**

**TKCC2409/4**

#### **5. PUBLIC FORUM**

John Cunningham invited Glen Tupuhi to pay respect on behalf of the Te Kauwhata Community Committee in acknowledging the passing of Kiingi Tuheitia Pootatau Te Wherowhero VII. Mr. Tupuhi acknowledged the kiingi's mana (status and prestige) and his drive to build kotahitanga (unity and solidarity amongst our diverse ethnicities).

#### **6. REPORTS**

##### **6.1. Discretionary Fund Report**

**RESOLVED: (JOHN CUNNINGHAM / IAN WRIGLEY)**

**THAT the Te Kauwhata Community Committee receives the:**

- a) Discretionary Fund report to 31 July 2024 and North Waikato Development Fund report to 30 June 2024; and**
- b) Notes the financial information for the 2023/2024 carry forwards are yet to be updated or approved by the Council's Executive Leadership Team as of 19 August 2024.**

**CARRIED**

**TKCC2409/5**

## **6.2. Te Kauwhata Works and Issues Report**

**RESOLVED: (TIM HINTON/ IAN WRIGLEY)**

### **6.4.1. THAT the Works and Issues report be received**

Discussion:

- Dog park project
  - Tim Hinton confirmed that the that the shade cloth will be installed in the final quarter of 2024 as it is dependent on drier weather.
  
- Saleyard Road Walkway project
  - John Cunningham advised that he has received the required KiwiRail form from Ed McVicar and that once he has completed it, he will share it with Council's Senior Property Advisor (Kristin McCluskie) before submitting.
  - It was noted that reference to the \$10,000 commitment from the Te Kauwhata Community Committee Discretionary Fund for the project can now be removed from the Works and Issues report (in keeping with the change previously made to the Discretionary Fund report).

**Action 1:** *John Cunningham to complete and submit the permit form to KiwiRail.*

#### Community Identity project

- Lauren Hughes advised that the place boards have gone up in the library and at Peplers on Main Street.
- It was suggested that Lauren Hughes should also socialise the information on the community Facebook page.
- Lauren Hughes informed the Committee that the overriding vision from the information collated to inform the Community Identity Strategy and the clarity required on what is meant by 'short-term,' 'medium-term' and 'long-term' periods are still being worked on by the project team.
- Liz Tupuhi advised that the Committee should also consider blending te reo Maaori where appropriate into the Community Identity Strategy. It was

agreed that the project team will work on this.

**Action 2:** *The Community Identity Strategy project team to go through the timeline indicated in the Action Plan to provide more clarity on what is meant by 'short-term', 'medium-term' and 'long-term' so these can be aligned with the Te Kauwhata Community Committee and Waikato District Council horizons.*

**Action 3:** *The Community Identity Strategy project team to share the vision at a subsequent Committee meeting.*

**Action 4:** *Lauren Hughes to place the Community Identity Strategy on the community's Facebook page.*

**Action 5:** *The project team to consider blending te reo Maaori where appropriate into the Community Identity Strategy.*

- Te Kauwhata Domain
  - It was noted that the walkway is being well used by the community.
  - Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.
  
- Security cameras
  - It was noted that discussions between Waikato District Council and Hamilton City Council staff to understand the costs for entering into an agreement to provide live monitoring of a CCTV network was proceeding. Staff also met with New Zealand Police and are progressing steps to procure the equipment and engage suppliers for design and installation of the network.
  
- Rongoa Garden project
  - Liz Tupuhi advised that planting the kahikatea is a five-year project at the very least.
  - It was noted that due to Whitney Totorewa being unable to lead this project a discussion will be held with Estelle Jonathan at the next Committee meeting on the way forward.

**CARRIED**

**TKCC2409/6**

### **6.3. Chairpersons Report**

**RESOLVED: (LIZ TUPUHI/COURTNEY HOWELLS)**

**THAT the verbal update from the Chairperson be received.**

Discussion:

- John Cunningham advised of the following:
  - The Bottle-O appeal has been lodged and he has been contacted by the Communities Against Alcohol Harm (CAAH) to gain its support to fight the appeal.
  - The Super Liquor appeal (13 Main Road) has also been declined and the applicant can lodge an appeal.
  - That Council is seeking preliminary feedback and ideas on community facilities, neighbourhood parks and sports parks across the Waikato District as part of its 'Spaces and Places' engagement. It was agreed that Jo Gurnell and Tim Hinton will take the lead in making an online submission on behalf of the Committee. Some of the key spaces that could be included are the open space at Lakeside, the dog exercise park drainage area, the Te Kauwhata Domain expansion and the open space at the end of Blunt Road and the Waikare Estate.
- Courtney Howells suggested that the Waerenga open space (next to the recreational centre and adjacent to the school) should be identified as a potential community hub. It was suggested that Mr. Howells provide this feedback separately through Council's website and include a note of support from TKCC.

**CARRIED**

**TKCC2409/7**

### **6.7. Councillors Report**

**RESOLVED: (JOHN CUNNINGHAM/LIZ TUPUHI)**

**THAT the report from Cr Marlene Raumati for the August - September 2024 period be received.**

Discussion:

- John Cunningham advised that he was waiting for the Chairperson of Ngaa Muka Trust, Haydn Solomon, to respond regarding the Committee's decision in support of the proposed naming of Te Pehinga Street.

**CARRIED**

**TKCC2409/8**

**7. Any other business (JOHN CUNNINGHAM/JO GURNELL)**

- John Cunningham informed the Committee that Dominique Thurlow (Council's Community-led Development Advisor) has asked if the Committee can set up some objectives under the Te Kauwhata Community Committee Plan. It was agreed that this can be done at the next Committee meeting on 6 November 2024.
- Liz Tupuhi advised that there are several organisations involved in the conservation efforts of the Australasian Bittern and that a training session to help identify and count the bird is taking place in Te Kauwhata on 16 October.
- Courtney Howells informed the committee that the Better Off Funding for the Taniwha school house roof has been approved.

**CARRIED**

**TKCC2409/9**

Minutes confirmed by the Chairperson on 5th September 2024 for approval at the next Committee meeting.

**JOHN CUNNINGHAM  
CHAIRPERSON**