

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 11 DECEMBER 2017** commencing at **1.15pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

*[Mr Ken Tremaine, Future Proof Implementation Advisor will be in attendance Agenda Item 5.1.2 refers]*

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GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	14 November 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting held on Monday 13 November 2017.

### **2. RECOMMENDATION**

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**THAT the minutes of a meeting of Waikato District Council held on Monday 13 November 2017 be confirmed as a true and correct record of that meeting.**

### **3. ATTACHMENTS**

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Minutes

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **13 NOVEMBER 2017** commencing at **1.15pm**.

**Present:**

His Worship the Mayor, Mr AM Sanson (Chairperson)  
 Cr AD Bech  
 Cr JA Church  
 Cr DW Fulton  
 Cr SL Henderson  
 Cr SD Lynch  
 Cr RC McGuire  
 Cr FM McInally  
 Cr EM Patterson  
 Cr JD Sedgwick  
 Cr NMD Smith  
 Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
 Mr T Harty (General Manager Service Delivery)  
 Mrs S O’Gorman (General Manager Customer Support)  
 Mr TG Whittaker (General Manager Strategy & Support)  
 Mrs R Gray (Council Support Manager)  
 Mr V Ramduny (Planning & Strategy Manager)  
 Mr K Abbot (Organisation Planning & Project Support Manager)  
 Ms C Moorby (North Waikato News)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Sedgwick/Patterson)**

**THAT an apology be received from Cr Gibb and Cr Main.**

**CARRIED on the voices**

**WDC1711/01**



## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Thomson/Church)**

**THAT the agenda for a meeting of the Waikato District Council held on Monday 13 November 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded.**

**CARRIED on the voices**

**WDC1711/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs McNally/McGuire)**

**THAT the minutes of a meeting of the Waikato District Council held on Monday 9 October 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**WDC1711/03**

## **COMMITTEE AND DEPARTMENTAL REPORTS**

### **Policy & Regulatory Committee**

#### Zero Harm

Agenda Item 5.1.1

The Chief Executive provided a summary of the report.

Questions were asked of the Chief Executive in general on health and safety matters raised, and specifically in relation to:

- Making council sites smokefree
- The Chief Executive explained smokefree was different to the removal of sale of sugar free drinks as what was being discussed was a blanket ban
- Staff turnover rate and absenteeism rate
- The due diligence requirements of Councillors as officers
- What is recorded in the minutes.

**Resolved: (Crs Lynch/Sedgwick)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**WDC1711/04**

Democratic Review – Maaori Wards  
Agenda Item 5.1.2

**Resolved: (Crs Smith/McGuire)**

**THAT the report of the Chief Executive be received;**

**AND THAT Council resolves to retain the status quo of not having Maaori wards;**

**AND FURTHER THAT Council issues a public notice of its decision by 30 November 2017 stating the right of 5% of electors to demand a poll.**

**Cr AD Bech - Against**  
**Cr JA Church - Favour**  
**Cr DW Fulton - Favour**  
**Cr SL Henderson - Favour**  
**Cr SD Lynch - Favour**  
**Cr RC McGuire - Favour**  
**Cr FM McNally - Favour**  
**Cr EM Patterson - Favour**  
**Cr JD Sedgwick - Favour**  
**Cr NMD Smith - Favour**  
**Cr LR Thomson - Against**  
**His Worship the Mayor - Favour**

**CARRIED on a division 10 voting in Favour and 2 voting Against      WDC1711/05**

Annual Calendar 2018  
Agenda Item 5.1.3

It was agreed to schedule committee meetings in September 2018 and include DLC Hearings each fortnight.

**Resolved: (Crs Bech/Sedgwick)**

**THAT the 2018 Annual Calendar be approved with amendments as discussed.**

**CARRIED on the voices**

**WDC1711/06**

Delegations

Agenda Item 5.1.4

**Resolved: (Crs Smith/Lynch)****THAT the report of His Worship the Mayor be received;****AND THAT pursuant to schedule 7 clause 31 of the Local Government Act 2002 the Waikato District Council appoints the following members to the Regulatory Subcommittee:****Cr Fulton – Chair****Cr Sedgwick – Deputy Chair****Cr Gibb****Cr Main****CARRIED on the voices****WDC1711/07****COMMUNITY BOARD MINUTES**Receipt of Onewhero-Tuakau Community Board Minutes

Agenda Item 6.1

**Resolved: (Crs Church/Henderson)****THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 2 October 2017 be received.****CARRIED on the voices****WDC1711/08****COMMUNITY COMMITTEE MINUTES**Receipt of Tamahere Community Committee Minutes

Agenda Item 7.3

**Resolved: (Cr Bech/His Worship the Mayor)****THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 2 October 2017 be received.****CARRIED on the voices****WDC1711/09**

Receipt of Pokeno Community Committee Minutes  
Agenda Item 7.4

**Resolved: (Crs Church/Henderson)**

**THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 10 October 2017 be received.**

**CARRIED on the voices**

**WDC1711/10**

**EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Crs Patterson/Smith)**

**THAT the report of the Chief Executive be received;**

**AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:**

**Confirmation of Minutes dated Monday 9 October 2017**

**Receipt of Minutes:**

- **Tamahere Community Committee dated Monday 2 October 2017**

**REPORTS**

**a. Water CCO Phase II Project Funding**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(f)(i)(h)**

**Section 48(1)(3)(d)**

**b. Chief Executive's Issues**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	23 November 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Receipt of Strategy & Finance Committee Minutes

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 22 November 2017 and to adopt the recommendations therein.

## **2. RECOMMENDATION**

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**THAT the minutes of the Strategy & Finance Committee meeting held on Wednesday 22 November 2017 be received;**

**AND THAT the following become resolutions of Council:**

Waikato District Community Committee Plan and Administration Funding Criteria – S&F1711/05

**THAT Council adopts the funding criteria for the Waikato District Community Committee Plans and Administration Funding ,subject to the following groups being removed from the list:**

- Tamahere Community Committee,
- Tuakau and Districts Development Association, and
- Hall Committees.

Submission for the Hamilton City Te Awa Lakes Private Plan Change – S&F1711/06

**THAT Council approve the submission for the Hamilton City Te Awa Lakes Private Plan Change.**

Hearing Commissioners for Plan Change 20 and 21 – S&F1711/07

**THAT an independent hearing panel comprising Dr Phil Mitchell (Chair), Alan Watson and Linda Te Aho be appointed for Plan Change 20 and that this panel be delegated authority to hear and decide on all submissions received;**

**AND THAT Alan Watson be appointed as sole commissioner to hear and decide on all submissions received on Plan Change 21.**

Plan Change 20 Submission – Retrospective Approval – S&F1711/08

**THAT the Waikato District Council submission on Plan Change 20 – Lakeside Development, as attached to the Strategy & Finance agenda, be retrospectively approved.**

Wastewater Generator Budget Transfer

**THAT a budget transfer of \$86,427 to purchase a standby generator and trailer be approved by Council;**

**AND THAT Council approve the release of \$25,000 operational budget no longer needed in order to realise a portion of operational savings commitment made in the 2016/17 Annual Plan.**

Raglan Visitor Infrastructure Study – S&F1711/10

**THAT the recommendations in the Raglan Visitor Infrastructure Study are adopted by Council;**

**AND THAT Council consider making provision for the recommendations through the Long Term Plan.**

### **3. ATTACHMENTS**

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S&F minutes 22 November 2017

**MINUTES** for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 22 NOVEMBER 2017** commencing at **9.00am**.

**Present:**

Cr JM Gibb (Chairperson)  
His Worship the Mayor Mr AM Sanson [*until 9.02am and from 9.03am*]  
Cr A Bech  
Cr JA Church  
Cr DW Fulton  
Cr S Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McNally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith [*until 9.49am and from 9.54am until 11.22am*]  
Cr LR Thomson

**Attending:**

Mr B MacLeod (Chair Raglan Community Board)  
Mr G Ion (Chief Executive)  
Mr T Harty (General Manager Service Delivery)  
Mrs S O’Gorman (General Manager Customer Support)  
Mr T Whittaker (General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Ms D Dalbeth (Business Analyst)  
Mr C Morgan (Economic Development Manager)  
Ms S Kelly (Youth Engagement Advisor)  
Ms M Russo (Corporate Planner)  
Mr V Ramduny (Planning & Strategy Manager)  
Mrs L Van den Bemd (Community Development Officer)  
Mrs J Vernon (Strategic Planning and Resource Management Team Leader)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.



## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Main/Sedgwick)**

**THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 22 November 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;**

**AND THAT all reports be received;**

**AND FURTHER THAT the following item be withdrawn from the agenda:**

- **Item No. 6.9 Approval of SCADA Upgrade Budget and Supplier Selection Process**

**AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.**

**CARRIED on the voices**

**S&F1711/01**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

His Worship the Mayor withdrew from the meeting at 9.02am following discussion on the above item.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Thomson/Henderson)**

**THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 27 September 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**S&F1711/02**

## **RECEIPT OF MINUTES**

**Resolved: (Crs Main/McInally)**

**THAT the minutes of a meeting of the Audit & Risk Committee held on Friday 22 September 2017 be received.**

**CARRIED on the voices**

**S&F1711/03**

**Resolved: (Crs Sedgwick/Fulton)**

**THAT the minutes of a meeting of the Audit & Risk Committee held on Tuesday 31 October 2017 be received.**

**CARRIED on the voices**

**S&F1711/04**

## **REPORTS**

### **2017-2018 First Quarter Non-Financial Performance Report**

Agenda Item 6.1

The Business Analyst and Economic Development Manager answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

His Worship the Mayor re-entered the meeting at 9.03am during discussion on the above item.

### **Youth Engagement Update**

Agenda Item 6.2

The Youth Engagement Advisor gave a verbal update answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

### **Community Engagement Update**

Agenda Item 6.3

The Corporate Planner and Planning & Strategy Manager answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Cr Smith withdrew from the meeting at 9.49am during discussion on the above item.

### **Waikato District Community Committee Plan and Administration Funding Criteria**

Agenda Item 6.4

The Community Development Officer gave a verbal update and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Sedgwick/Bech)**

**THAT the Strategy & Finance Committee recommends to Council that it adopt the funding criteria for the Waikato District Community Committee Plans and Administration Funding ,subject to the following groups being removed from the list:**

- Tamahere Community Committee,
- Tuakau and Districts Development Association, and
- Hall Committees.

**CARRIED on the voices**

**S&F1711/05**

Cr Smith re-entered the meeting at 9.54am during discussion on the above item and was present when voting took place.

The meeting adjourned at 10.19am and resumed at 10.41am.

Submission for the Hamilton City Te Awa Lakes Private Plan Change  
Agenda Item 6.5

The Strategic Planning and Resource Management Team Leader answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Smith/Fulton)**

**THAT the Strategy & Finance Committee recommends the approval to Council on the submission for the Hamilton City Te Awa Lakes Private Plan Change.**

**CARRIED on the voices**

**S&F1711/06**

Hearing Commissioners for Plan Change 20 and 21  
Agenda Item 6.6

The Strategic Planning and Resource Management Team Leader answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Fulton/Smith)**

**THAT the Strategy & Finance Committee recommends to Council that an independent hearing panel comprising Dr Phil Mitchell (Chair), Alan Watson and Linda Te Aho be appointed for Plan Change 20 and that this panel be delegated authority to hear and decide on all submissions received;**

**AND THAT the Strategy & Finance Committee recommends to Council that Alan Watson be appointed as sole commissioner to hear and decide on all submissions received on Plan Change 21.**

**CARRIED on the voices**

**S&F1711/07**

Plan Change 20 Submission – Retrospective Approval  
Agenda Item 6.7

The Strategic Planning and Resource Management Team Leader answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Fulton/Smith)**

**THAT the Strategy & Finance Committee recommends to Council that the Waikato District Council submission on Plan Change 20 – Lakeside Development, as attached to the agenda, be retrospectively approved.**

**CARRIED on the voices**

**S&F1711/08**

Wastewater Generator Budget Transfer  
Agenda Item 6.8

The General Manager Service Delivery answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs Patterson/Thomson)**

**THAT the Strategy & Finance Committee approve the budget transfer of \$86,427 to purchase a standby generator and trailer;**

**AND THAT the Strategy & Finance Committee approve the release of \$25,000 operational budget no longer needed in order to realise a portion of operational savings commitment made in the 2016/17 Annual Plan.**

**CARRIED on the voices**

**S&F1711/09**

Approval of SCADA Upgrade Budget and Supplier Selection Process  
Agenda Item 6.9

This item was withdrawn from the agenda.

Financial Review of Key Projects  
Agenda Item 6.10

The report was received [*S&F1711/02 refers*] and discussion was held.

Housing Infrastructure Fund – Progress Report  
Agenda Item 6.11

The Corporate Planning Team Leader gave a verbal presentation and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Local Government Funding Agency Annual Report 2017  
Agenda Item 6.12

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Summary of Movements in Discretionary Funds to 09 November 2017  
Agenda Item 6.13

The report was received [*S&F1711/02 refers*] and discussion was held.

Waikato Regional Airport Limited Annual Report 2017  
Agenda Item 6.14

The General Manager Strategy & Support gave a verbal presentation and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Treasury Risk Management Policy – Compliance Report as at 30 September 2017  
Agenda Item 6.15

The General Manager Strategy & Finance answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Minutes of the Waikato Plan Leadership Group  
Agenda Item 6.16

The Planning & Strategy Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

Raglan Visitor Infrastructure Study  
Agenda Item 6.17

The Economic Development Manager gave a verbal update and answered questions of the committee.

The report was received [*S&F1711/02 refers*] and discussion was held.

**Resolved: (Crs McGuire/Henderson)**

**THAT the recommendations in the Raglan Visitor Infrastructure Study are adopted;**

**AND THAT Council consider making provision for the recommendations through the Long Term Plan.**

**CARRIED on the voices**

**S&F1711/10**

Cr Smith retired from the meeting at 11.55am following discussion on the above item.

**EXCLUSION OF THE PUBLIC**  
Agenda Item 7

**Resolved: (Crs Thomson/Patterson)**

**THAT the report of the Chief Executive be received;**

**AND THAT the public be excluded from the meeting to enable the Strategy & Finance Committee to deliberate and make decisions on the following items of business:**

**Confirmation of Minutes dated Wednesday 27 September 2017**

**Receipt of Minutes:**

- **Audit & Risk Committee dated Friday 22 September 2017**
- **Audit & Risk Committee dated Tuesday 31 October 2017**



### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	Gavin J Ion Chief Executive
<b>Date</b>	30 November 2017
<b>Prepared by</b>	Vishal Ramduny Planning & Strategy Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1864849
<b>Report Title</b>	Future Proof Strategy Phase One Review – Final Document For Adoption

## I. EXECUTIVE SUMMARY

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For the past two years, Council staff and elected members have been working with the Waikato Regional Council, Hamilton City Council, Waipa District Council, New Zealand Transport Agency (“NZTA”) and tāngata whenua on the Phase One Review of the Future Proof Strategy.

The Phase One Review of the document is now complete (after hearings were held in September this year followed by deliberations and decisions of the Future Proof Implementation Committee). Council is represented on the Future Proof Implementation Committee by Mayor Allan Sanson and Deputy Mayor Dynes Fulton. Council’s Chief Executive, Gavin Ion, sits on the Future Proof Chief Executive Advisory Group and various staff represent Council on the Future Proof Technical Implementation Group.

The review of the Future Proof Strategy is occurring in two phases:

#### Phase One (2016/2017):

- Focus on growth management and settlement pattern implementation;
- Confirming the guiding principles and context;
- Updating the settlement pattern;
- Including the northern Waikato into the Strategy;
- Addressing cross-boundary issues; and
- Aligning with other regional strategies and plans.

#### Phase Two (2018/2019) will:

- Address requirements of the National Policy Statement on Urban Development Capacity;



- Update the settlement pattern component of Phase I;
- Involve updates required as a result of the adoption of the Waikato Plan and;
- Update as a result of new legislation, policies or strategies.

The importance of Future Proof is that it provides the overarching direction and integrated land use pattern that has attracted central government funding by way of the Waikato Expressway. Without Future Proof the economic growth that has driven advancement of our district would not have been possible.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

**AND THAT Council adopt the Phase One Review of Future Proof Strategy.**

## **3. BACKGROUND**

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### **3.1. What is the Future Proof Strategy?**

The Future Proof Strategy is a 30 year growth management and implementation plan specific to the Waikato, Hamilton and Waipa sub-region. The Strategy focusses on how the sub-region should develop into the future by looking at its inter-relationship. The Future Proof partners include the Waikato Regional Council, Hamilton City Council, Waipa District Council, Waikato District Council, tāngata whenua and the New Zealand Transport Agency.

The Strategy provides a comprehensive and robust growth management framework for the sub-region. It takes a long-term view of land use and infrastructure required to support growth in a sustainable manner. The integration required for such a strategy will also be useful in seeking funding from government or other agencies.

Each of the partner councils has made a commitment to the development and implementation of the Strategy and the way growth will be managed across the sub-region over the next 30 years. When the original Future Proof Strategy was adopted by partner councils in 2009 it was acknowledged that the Strategy will need to be periodically reviewed in order to adapt and take into account changing circumstances over a 30-year time frame. At that time the Franklin to Waikato transition had not happened so this review has provided the opportunity for the new Waikato district area to be incorporated.

The project has brought together considerable work already undertaken by the partner Councils including their own growth management directions.

### 3.2. Guiding principles of the Future Proof Strategy

Future Proof was developed based on important principles agreed and committed to by the partners. There are 31 principles grouped under the following themes:

- Effective governance, leadership, integration, implementation and productive partnerships;
- Diverse and vibrant metropolitan centre linked to thriving town and rural communities and place of choice – live, work, invest and visit;
- Protection of natural environments, landscapes and heritage and healthy Waikato River as heart of region's identity;
- Affordable and sustainable infrastructure;
- Sustainable resource use; and
- Tāngata whenua.

### 3.3. The Challenges We Face as a Sub-Region

The Future Proof Strategy seeks to respond to the following key challenges we face in the sub-region:

- Cross boundary influences;
- Water allocation & quantity;
- Levels of service & affordability;
- The need for integrated planning ; and
- The growing influence of Auckland and Hamilton on future land use and the effect of key transport routes such as the Waikato Expressway.

### 3.4. Settlement pattern and key targets

The sub-regional settlement pattern provides the blueprint for growth and development and aims to achieve a more compact and concentrated urban form over time. The settlement pattern is made up of key growth areas that have been identified within the sub-region: Hamilton City, Cambridge, Te Awamutu and Kihikihi, Pokeno, Tuakau, Huntly, Te Kauwhata, Ngaruawahia, Raglan.

The settlement pattern in the north of the Waikato district has been informed by the North Waikato Integrated Growth Management Programme Business Case.

Future Proof will ensure a greater percentage of growth, over time, is in existing areas of Hamilton City and the existing towns in both districts. In this regard, Future Proof aims to ensure that over the next 30 years:

- Approximately 50% of growth in Hamilton will be through regeneration of existing parts of the city.
- Approximately 80% of growth in the Waikato District will be in Te Kauwhata, Huntly, Pokeno, Tuakau, Ngāruawāhia, Raglan and various villages.

- Approximately 80% of growth in Waipa District will be within urban areas: 45% in Cambridge, 35% in Te Awamutu/Kihikihi, 10% in villages and 10% in the rural environment.

### Urban Limits

Future Proof advocates for defined urban areas and one of the key tools for achieving this is providing urban limits. Urban limits provide certainty for developers. It encourages a more compact urban form while ensuring there is sufficient land and development supply for the 30 year period of the strategy.

Urban limits also allow councils to stage and time key areas for development, resulting in more cost-effective and efficient servicing and providing a clear break between urban settlements. The expectation is that land developed within an urban limit will be urban in nature, comprising residential, commercial and/or industrial activities. Urban limits have been established around Hamilton City and the major townships in the sub-region.

### Indicative Village Limits

Within the Waikato district, indicative village limits have been proposed for the villages on Hamilton's periphery including Taupiri, Gordonton, Whatawhata, Te Kowhai, Matangi, Tamahere and Horotiu. These are shown on Map 2 of the attached Summary Document.

The expectation is that land within an indicative village limit may be developed to a rural-residential density only, unless reticulated wastewater is available, with a single commercial centre to service residents in the immediate area.

To manage growth within the Waikato district and an associated and potential proliferation of private plan changes, we will further investigate whether it is better to select one or two villages and prioritise them for future growth and servicing. This approach would see future development being concentrated in one or two existing villages (including Te Kowhai) rather than being scattered across a number of areas. This will be investigated as part of Phase 2 of the Strategy Update in 2018, noting that Future Proof partners would need to agree to this approach.

## **3.5. Key Priority Actions**

To effectively implement Future Proof the following implementation actions have been prioritised:

- Maintain a Joint Committee at a governance level involving partner councils and tāngata whenua.
- Further develop and maintain a monitoring framework, which encompasses:
  - Strategy principles
  - Strategy actions
  - Monitoring report indicators
  - Settlement pattern drivers (population, households and labour force)

- Urban development capacity and other indicators (in accordance with the NPS-UDC)
- Work towards alignment with Waikato Progress Indicators and growth management
- monitoring frameworks adopted by neighbouring regions e.g. SmartGrowth;
- Three Waters Action Plan monitoring.
- Use consistent growth models to project population and household growth.
- Develop an annual work programme and budget to implement the strategy.
- Prepare a change to the RPS to give statutory effect to the updated Strategy and to the updated settlement pattern.
- Work with partners to implement the NPS-UDC policies on:
  - Housing and Business Development Capacity assessments
  - Monitoring
  - Co-ordinating any changes to the RPS and District Plans
  - A Future Development Strategy.
- Ensure that the areas identified within the strategic agreement between Hamilton City Council and Waikato District Council are transferred to Hamilton with sequencing agreed between the two councils, and noting that additional boundary adjustments may be negotiated in the future.
- Where appropriate, participate in the development of Long Term Plans, development contribution policies, 30-year infrastructure strategies and the Regional Land Transport Plan (“RLTP”) with the aim to ensure good alignment between growth projections, land use, infrastructure and funding.
- Undertake an assessment of the housing supply and demand within each district, using agreed and common data approaches. This should include looking at different housing typologies and should tie in with the housing assessments completed as part of the NPS requirements.
- Undertake a business land review assessment to meet the requirements of the NPS-UDC.
- Ensure that the benefits of the Waikato transport network are maximised and that settlement patterns do not adversely impact the Waikato Expressway or other significant transport corridors.
- Consider future transport needs and support key transport projects and strategic approaches.
- Implement the Sub-Regional Three Waters Strategy Action Plan.
- Develop a Papakāinga Housing Initiative (including use of a papakāinga toolkit) to enable greater papakāinga development as well as a coordinated response to papakāinga housing needs and aspirations in the sub-region.
- Work with the Waikato Plan on implementing key actions with implications for the sub-region.

## 4. OPTIONS

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There are two options for Council to consider:

**Option 1:** Approve the Future Proof Strategy for adoption.

This is the preferred option. It is also the preferred option from an NZTA perspective. Without the direction offered by Future Proof, the Waikato Expressway would not have been funded by central government.

**Option 2:** Not to adopt the Future Proof Strategy. However doing so will be counterproductive as it will negate the solid partnership built with the Future Proof partners and key stakeholders. If Council does not adopt the Strategy it risks endangering the integrated land use and infrastructure planning approach that has already commenced through this work and threaten the collaborative approach that has been fostered.

Choosing this option puts at significant risk further investment by NZTA and central government in key roading projects that connect the golden triangle (such as Southern Links and the Cambridge to Piarere expressway connection).

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Council makes an annual contribution of \$71,460 to the Future Proof partnership to help with Strategy development and implementation. This contribution is expected to increase to \$87,147 through the ten year long term plan period subject to a remodelling of partnership contribution based on an equitable share.

### 5.2 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council has been actively involved in the development of the draft Future Proof Strategy. The Future Proof Strategy, Waikato Expressway Network Plan and Waikato Regional Policy Statements all identify the need to strategically plan for future growth in the sub-region. The North Waikato Integrated Growth Management Programme Business Base has informed the review of the Future Proof Strategy. The Waikato District Plan Review is also giving effect to the Strategy. Council's District Development Strategy will be reviewed accordingly once the NPS-UDC assessments have been completed.

Council has been developing a new vision based under more strategic planning and master plans for our key towns. The concept of connected communities needs to be underpinned by the direction that Future Proof offers. Future Proof is the vehicle that provides the integrated land use planning essential for central government investment in the Waikato.

### 5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>Extensive Council involvement has occurred through delegated elected representatives and opportunities provided for Council feedback. Tāngata whenua involvement has been pivotal to the development of the Strategy. The Strategy was consulted widely throughout the sub-region through the Special Consultative Procedure of the Local Government Act where the public and other interested stakeholders had the opportunity to make submissions.</p>					

## 6. CONCLUSION

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Council is being asked to adopt Phase One Review of the Future Proof Strategy. Doing so will also indicate Council's support for a settlement pattern which provides for a more compact and concentrated urban form over time and help ensure that the sub-region develops in a sustainable and affordable manner. Adopting phase one of the review will also enable the partnership to proceed with phase two of the review.

## 7. ATTACHMENTS

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- Future Proof Strategy Summary
- Web link to full Future Proof Strategy  
<http://www.futureproof.org.nz/file/future-proof-strategy-november-2017-final-271117.pdf>



FUTURE PROOF STRATEGY

# PLANNING FOR GROWTH

He Whakakaupapa Whanaketanga

*A summary – November 2017*





Tāngata Whenua



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# FUTURE PROOF AT A GLANCE

Tirohanga ki tua



## What is Future Proof

The Future Proof Strategy is a 30 year growth management and implementation plan specific to the Hamilton, Waipa and Waikato sub-region. Future Proof is about how the area should develop into the future. The Future Proof partners include the Waikato Regional Council, Hamilton City Council, Waipa District Council, Waikato District Council, tāngata whenua and the New Zealand Transport Agency.

## Guiding principles

Future Proof was developed based on important principles agreed and committed to by the partners. There are 31 principles

grouped under the following themes:

- Effective governance, leadership, integration, implementation and productive partnerships.
- Diverse and vibrant metropolitan centre linked to thriving town and rural communities and place of choice – live, work, invest and visit.
- Protection of natural environments, landscapes and heritage and healthy Waikato River as heart of region's identity.
- Affordable and sustainable infrastructure.
- Sustainable resource use.
- Tāngata whenua.

## Settlement Pattern

The settlement pattern provides the blueprint for growth and development and aims to achieve a more compact and concentrated urban form over time. The settlement pattern is made up of key growth areas that have been identified within the sub-region: Hamilton City, Cambridge, Te Awamutu and Kihikihi, Pokeno, Tuakau, Huntly, Te Kauwhata, Ngaruawahia, Raglan.

### Targets & tools

#### Growth Targets

- Hamilton City: 50% infill, 50% greenfield
- Waikato District: 80% in Te Kauwhata, Huntly, Pokeno, Tuakau, Ngaruawahia, Raglan and villages
- Waipa District: 45% Cambridge, 35% Te Awamutu/Kihikihi, 10% villages, 10% rural environment

#### Density Targets (households/ha)

- Hamilton Central City: 50
- Hamilton intensification areas: 30
- Hamilton greenfield: 16
- Greenfield in Waipa and Waikato District growth areas: 12-15
- Greenfield in Waikato District villages: 8-10

#### Urban Limits

One of the key tools for achieving defined urban areas is urban limits. Urban limits have been established around the key growth areas to provide certainty and allow for a planned and staged approach to infrastructure.

### Allocation & staging of growth

#### Residential

Growth has been allocated across the key growth areas, based on the preferred settlement pattern scenario of compact and concentrated. There is generally adequate supply to meet the demand over the 30 year period. The Strategy has a focus on 'building communities' and place-making initiatives.

#### Commercial

The focus for commercial business land is on consolidating these activities into existing commercial centres. This is in line with the Waikato Regional Policy Statement which contains a hierarchy of major commercial centres for the sub-region.

#### Industrial

The Future Proof industrial land allocations are in line with the Waikato Regional Policy Statement.

### Built-in flexibility

The Future Proof settlement pattern needs to be agile enough to respond to change. A settlement pattern that has some built-in responsiveness provides an ability to capitalise on new opportunities that have potential to contribute significant economic, social or cultural benefits to our communities.

## Implementation Plan

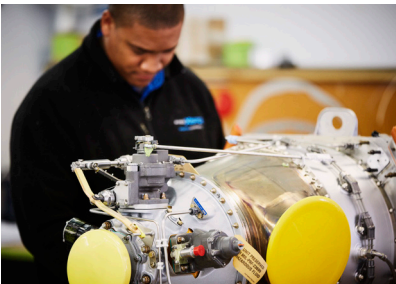
There are 16 implementation topics that have been grouped under four themes derived from the guiding principles. The aim is to clearly move beyond the ideals of the vision and guiding principles to a pragmatic programme of actions to implement the Strategy and settlement pattern.

# A PLANNING FRAMEWORK

He Mahere Pou Tarāwaho







**Work began in 2007 to develop a 30-year growth strategy and planning framework for Hamilton city, Waipa and Waikato districts. The strategy, dubbed Future Proof, involves all three councils as well as the Waikato Regional Council, tangata whenua and the NZ Transport Agency.**

Future Proof is a critical piece of work, given that the population within the three 'growth' councils (Hamilton, Waipa and Waikato) is projected to double within the next 50 years. It provides a robust framework to manage growth while addressing complex planning issues, including cross-boundary issues.

Future Proof was adopted in 2009 and is now embedded in a number of statutory documents. The Future Proof Monitoring Report indicates the partners are meeting or making progress towards what has been outlined and agreed.

The impact of Future Proof has also been felt more widely. Already it has enabled a strong, collective voice from the sub-region to be heard on key government initiatives. Future Proof was, and will continue to be, critical to projects like the Waikato Expressway and other major infrastructure projects, both privately and publicly-funded. Future Proof has provided certainty on the settlement pattern and infrastructure planning and development, allowing key partners to invest with certainty.

Future Proof has also been referenced favourably in government documents which have noted the importance of the partnership approach to planning. Central government has recognised Future Proof as a best practice tool for implementing the National Policy Statement on Urban Development Capacity (NPS-UDC). The Future Proof settlement pattern has been tested through statutory processes such as the Regional Policy Statement (RPS) and district plan reviews.

Since Future Proof was adopted in 2009, there have been changes to national and sub-regional planning and local government. They include the inclusion of the former Franklin area into Waikato District and emerging cross-boundary issues, particularly with Auckland. Important work has also been completed on wider, regional initiatives like the Waikato Plan.

Future Proof has now been updated to reflect those changes. Further updates are planned to address the requirements of the NPS-UDC.

This document is a summary of the full, updated Future Proof Strategy (November 2017).

The full, updated Future Proof strategy and a range of supporting information is available at [www.futureproof.org.nz](http://www.futureproof.org.nz)



*Future Proof protects future infrastructure corridors.  
Future Proof drives Integrated transport and land-use planning.*

# THE FUTURE PROOF VISION

Hei Whakatūturu | Te Ara Ki Tua





**Future Proof was developed based on important principles agreed and committed to by the partners.**

Fundamentally, Future Proof aims to ensure there are effective governance, leadership, implementation and productive partnerships in place to ensure sub-regional collaborative planning work is undertaken. This is critical.

Future Proof also aims to ensure that the values, principles, aspirations, roles and responsibilities and place of tāngata whenua are reflected and incorporated into the governance arrangements for Future Proof, and for its implementation.

Future Proof recognises the unique relationship tāngata whenua have with the whenua awa, moana, maunga, taiao katoa: the land, waterways, ocean, mountains, wider environment and other people in the sub-region. This includes, but is not limited to, the practice of kaitiakitanga.

Based on these principles, the partners have a vision for the region. In 30 years, the Future Proof sub-region will:

- Have a diverse and vibrant metropolitan centre strongly tied to distinctive, thriving towns and rural communities.
- Be the place of choice for those looking for opportunities to live, work, play, invest and visit.
- Be the place where natural environments, landscapes and heritage are protected and a healthy Waikato River is at the heart of the region's identity.
- Have productive partnerships within its communities, including tāngata whenua.
- Have affordable and sustainable infrastructure.
- Have sustainable resource use.



*Kia tuku atu nga karu atua o te waka hei arahi, hei Arataki, hei taka.*

*To enable guidance, leadership and nurturing. Knowing our future by planning today.*

# A TWO PHASED APPROACH

E Rua Ngā Wāhanga O Te Kaupapa



*Future Proof recognises and supports the protection of strategic nationally and regionally important services and businesses.*



**During the update of the 2009 Future Proof strategy, two other initiatives emerged.**

The first was the Waikato Plan. The Waikato Plan is an overarching Plan for the whole of the Waikato region which speaks with one voice about the issues and opportunities the region faces. The Waikato Plan is based on two principles; that together, we are stronger and that to succeed as a region, all parts of the Waikato must be as successful as they can be (see [www.waikatoplan.co.nz](http://www.waikatoplan.co.nz)).

Given that, it was decided to narrow the focus of Future Proof to growth management and settlement pattern implementation,

leaving wider strategic matters to the Waikato Plan. Future Proof is the primary voice for long-term growth planning in the sub-region.

The second initiative was the introduction by the Government of the NPS-UDC which provides national direction to local government on urban development. There is significant cross over between the NPS-UDC requirements and the Future Proof Strategy, in particular the settlement pattern.

In order to factor in the new requirements of the NPS-UDC, Future Proof will be updated in two phases. This document represents a summary of Phase 1 of the update.

**Figure 1: Future Proof Strategy Update process**

**Strategy Update  
Phase 1 – 2017**

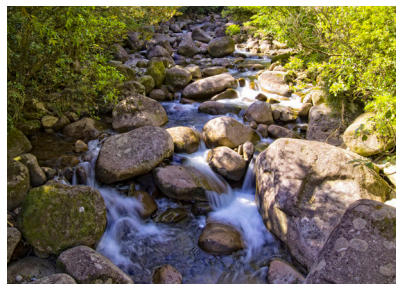
- Focus on growth management and settlement pattern implementation
- Confirm the guiding principles and context
- Update the settlement pattern
- Include the Northern Waikato
- Address cross-boundary issues
- Align with other regional strategies and plans

**Strategy Update  
Phase 2 – 2018/9**

- Address requirements of the NPS-UDC
- Update the settlement pattern component of Phase 1
- Any updates required as a result of the adoption of the Waikato Plan
- Any updates required as a result of new legislation, policies or strategies

# THE CHALLENGES WE FACE

Ngā Wero Kei Mua | A Tātou



## Cross Boundary Influences

The Future Proof sub-region sits at the heart of the golden triangle between Auckland, the Waikato and the Bay of Plenty. While this brings economic and other benefits, it also presents challenges. They include an increasing growth in freight, constraints in the road and rail networks and pressures on land use (particularly industrial land). There are implications for infrastructure (including social and community infrastructure) and funding as well as pressure on key resources, particularly in the northern Waikato.

These issues are challenging but also offer a significant opportunity. A co-ordinated planning approach, such as that offered by Future Proof, will ensure those opportunities are fully realised.

## Water Allocation and Quality

There is increasing and competing demands for freshwater and in some areas the freshwater resource is fully allocated or nearing full allocation. We must ensure there is enough good quality water to support the implementation of the Future Proof settlement pattern.

Degraded water quality, especially for the Waikato River, is also an issue. Through the Vision and Strategy for the Waikato River, the Waikato River Authority has identified key issues for the River (see [www.waikatoriver.org.nz](http://www.waikatoriver.org.nz)).

## Levels of Service and Affordability

Future Proof partner councils are coming under increasing pressure to provide new and enhanced infrastructure and services, but without a corresponding community ability (or willingness) to pay. There are also concerns around the ongoing sustainability of local government funding.

Challenges include:

- Rapid demographic and economic change (e.g. an ageing population that may have a decreased ability to pay rates).
- Altered local demand and consumption patterns affecting the provision and location of services (e.g. schools, supermarkets, health care, leisure and transport).
- Strong growth requiring councils to invest in new infrastructure (noting some towns and villages are, or will be, in decline).
- Increasing community and central government expectations.
- Increasing impacts from natural hazards and environmental challenges.
- Increasing expectations arising from tourism and an increase in visitors.

## Future Land Use

Several significant factors will influence urban form and other land uses in the sub-region.

- The impact of Auckland on the northern Waikato and other parts of the sub-region.
- The growing influence of Hamilton and Auckland, influencing growth and development within the sub-region.
- The effect of key transport routes which provide a boundary for urban development and can encourage development to locate close by.
- Shorter travel times because of improved transport access is changing the nature of some urban areas (and will continue to do so).

- Land conversions and significant land ownership changes.
- Environmental impacts, including climate change.
- Conflict between different land uses. For example demand for rural residential living on productive rural land.
- Ensuring there is enough zoned and serviced land, in the right places, to meet demand.
- The affordability of housing, particularly given the 'halo effect' of Auckland.

## Integrated Planning

Integrated planning is about drawing together land use, infrastructure and funding in a cohesive way. The Future Proof sub-region must ensure integrated planning continues to occur; it is critical. Planning challenges already facing the sub-region include managing ad-hoc or unplanned developments, ensuring development is feasible and affordable (for councils, developers and the community), implementing the right staging and timing for land use so that it is supported by appropriate infrastructure and funding and ensuring that we build sustainable communities over time through integrated planning and good place-making initiatives.

## Responding to Change

Long-term growth management is susceptible to changing circumstances and Future Proof must be able to respond to change. This could include demographic change, a change in growth rates, shifts in the market, technological changes, the impact of climate change or natural disasters, fluctuating economic cycles and global economic instability. The challenge for the sub-region is to anticipate significant change as much as possible and maintain an approach that allows Future Proof to adapt and respond.



*Future Proof aims to protect versatile and productive farmland by directing rural-residential and residential development and business land closer to towns and villages. This will also assist in reducing reverse sensitivity issues*

# SETTLEMENT PATTERN

## Ngā Whakakitenga Hanganga

**The settlement pattern is the cornerstone of the Future Proof Strategy.**

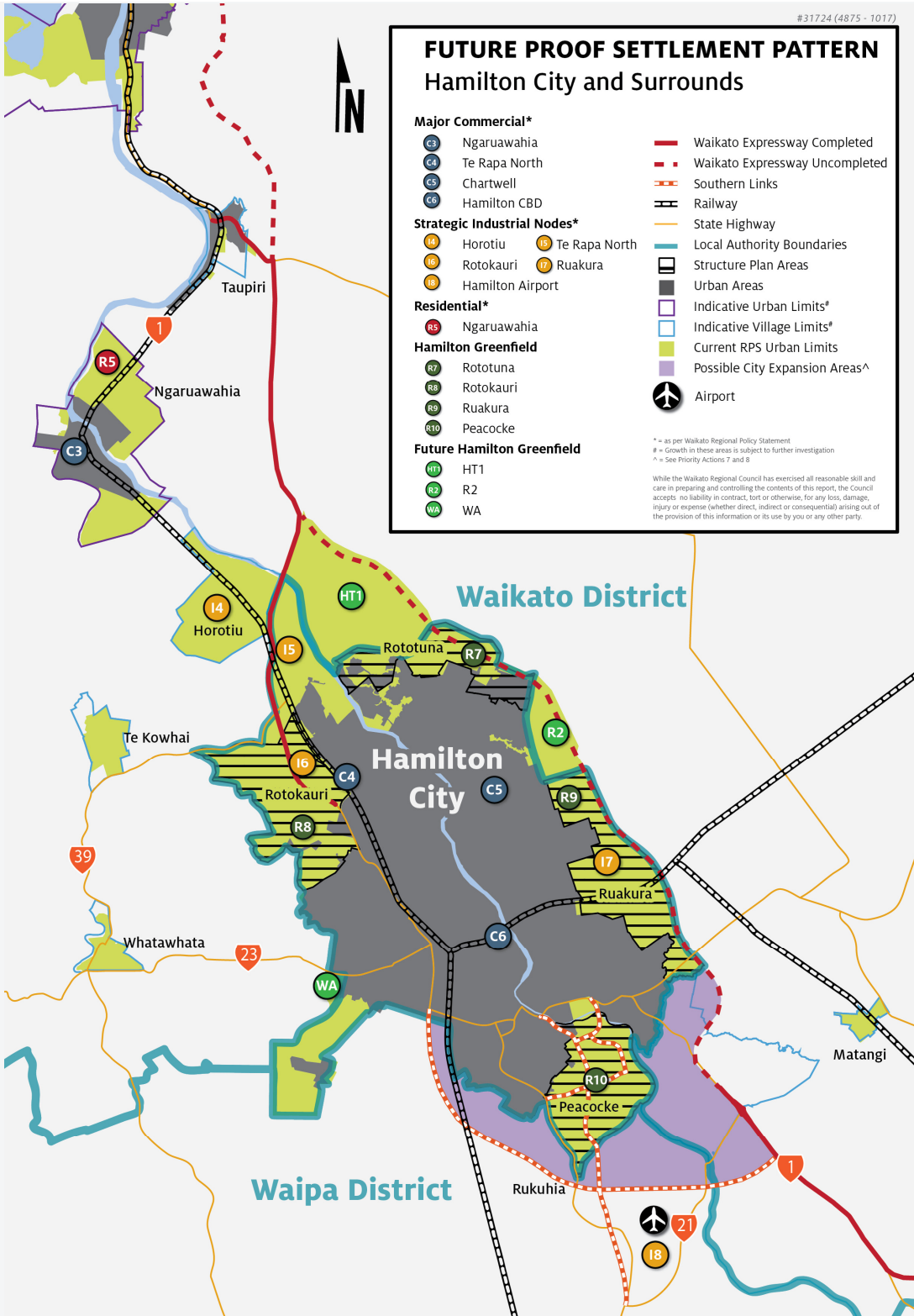
It provides the blueprint for growth and development which identifies the existing and future location of residential and business land and considers the mix of land use, transportation and other infrastructure in an integrated manner.

The settlement pattern as set out in the original 2009 Strategy forms the basis for the settlement pattern in the updated full Future Proof Strategy (see [www.futureproof.org.nz](http://www.futureproof.org.nz)).

The preferred settlement pattern remains a more compact and concentrated urban form over time.

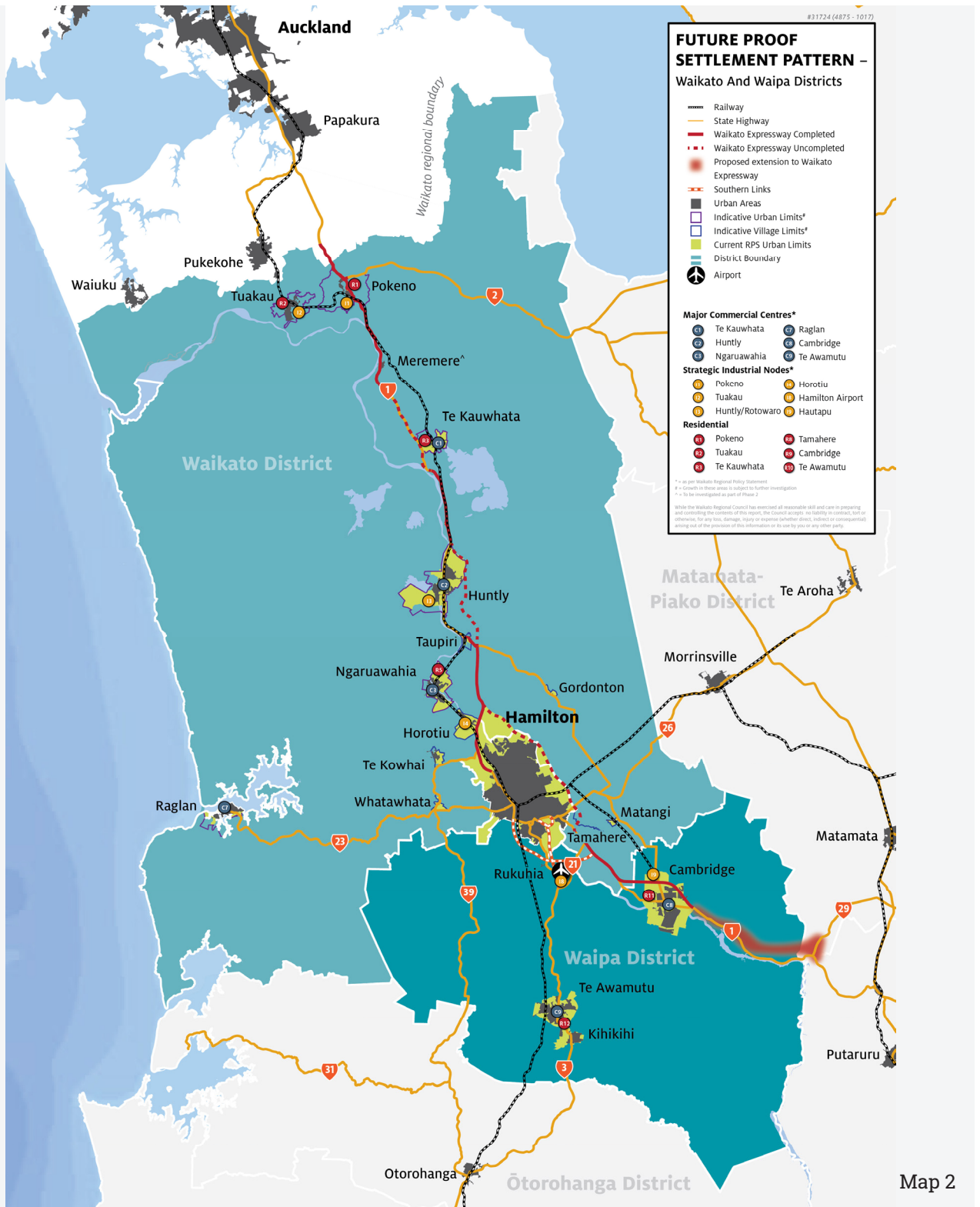


*Future Proof aims to increase densities in new residential development and encourage more intensive redevelopment of some existing urban areas. This will reduce dependence on cars and encourage more people to walk, cycle or use public transport.*



Map 1





### Key Findings About the Sub-Region

- The population is projected to reach between 371,000 and 411,000 by 2045<sup>1</sup>.
- Future Proof provides for an additional 99,000 to 137,000 people from 2016 to 2045<sup>1</sup>.
- The number of households is projected to reach between 154,000 and 170,000 by 2045<sup>1</sup>.
- The population is ageing. Different parts of the sub-region will experience population ageing at different rates.

### Key Assumptions About the Sub-Region

- Increased residential densities are essential to managing urban development.
- An adequate supply of zoned land will be maintained.
- Commercial demand will increase with population growth and be managed in accordance with the RPS.
- Industrial land is provided for in accordance with the RPS. The current provisions will be reviewed as part of Phase 2 of the Strategy Update.
- Rototuna, Rotokauri Stage 1, Peacocke Stage 1 and Ruakura will be the current residential greenfield growth cells for Hamilton City. Priority will be given to Peacocke Stage 2 ahead of Rotokauri Stage 2 as the next residential growth cell. The NPS-UDC, Housing Infrastructure Fund bid and the Housing Accord may result in changes to zoning and infrastructure staging. If land outside the city

is required for future urban development, the agreement between Hamilton City and Waikato District on future urban boundaries provides a framework for this to occur.

- Ruakura will be developed as an inland port and employment precinct.
- Northgate Business Park at Horotiu will become an inland freight hub and employment area.
- Meremere will be investigated as a future employment area
- Higher greenfield residential densities occur.
- Rural-residential sub-division is controlled.
- Growth emphasis is on Hamilton city, Huntly, Te Kauwhata, Pokeno, Tuakau, Cambridge and Te Awamutu.
- Additional capacity is provided in northern Waikato towns to meet anticipated demand as well as the influence of Auckland.
- Development occurs in a staged manner in accordance with appropriate triggers to ensure the efficient use of land and integration with infrastructure.
- The Waikato Expressway and Southern Links and key arterial routes will be completed.
- There is increased public transport, park and ride, walking and cycling in urban areas.
- New technologies will influence the way people and goods are transported.
- There will be a focus on place-making approaches.
- The settlement pattern will be further refined in 2018 as part of Phase 2 of the Strategy Update.

<sup>1</sup> Low and medium projections, University of Waikato, 2016



*Future Proof supports towns to have thriving business centres that provide local jobs relevant to local needs and aspirations. Towns will have housing and employment options and a range of social and recreational activities.*

# WHAT WE WANT FOR GROWTH AREAS

Ngā Hiahia Mō Ngā Wāhi E Tipu Matomato Ana

## Hamilton City

- Central city as the main commercial, arts, and social heart for the sub-region.
- Increased residential population in the city with access to a broad range of services and facilities.
- Strong neighbourhood centres in new suburban areas.
- Well connected to public transport routes and improved opportunities for walking and cycling.
- Well-planned open space with good walking and cycling links
- Intensified residential development focused around key nodes including the central city, transport hubs, town/suburban centres and areas of high public amenity such as parks and the river.
- Transport routes to support new areas.
- Greenfield growth for residential and employment purposes, within the growth cells of Peacockes, Rotokauri, Rototuna and Ruakura, is managed and staged as demand and costs allow.
- Ruakura will develop into a significant new employment area based around the development of a regional logistics hub.
- Ruakura, the University of Waikato, the AgResearch Ruakura Research Campus and Waikato Innovation Park will continue to create opportunities for the ongoing development and expansion of research, education,

innovation and technological activities, including through the development of the area as a Waikato Agricultural Research Hub.

- Significant sub-regional employment.

## Cambridge

- High growth will be managed to maintain existing character.
- Develops as a commercial centre to provide for more local employment.
- Intensification of the central business area supported by a mix of residential and business uses.
- Consolidates its position as the centre of excellence for high performance sport in New Zealand.
- Consolidation of the equine industry to become a centre of excellence.
- Better public transport and improved opportunities for walking and cycling.
- Development within existing town boundaries to encourage infill.
- Provision of a range of housing choices including increased densities.
- Regeneration of existing areas without compromising town character.
- Hautapu as a large industrial area servicing the town and vice versa.
- New commercial areas to support local demand.



### Te Awamutu and Kihikihi

- Towns will continue to grow while retaining their own character.
- Consolidation of the Equine Events Centre.
- Has a focus on its considerable pre and early European cultural heritage.
- Service centre for the surrounding rural area and a major agribusiness hub.
- Better public transport and improved opportunities for walking and cycling.
- Increased densities within the existing town boundaries including a range of housing choices and densities.
- Residential infill development in Kihikihi.
- Provision of industrial land at Bond and Paterangi Roads.

### Pokeno

- Rapidly growing settlement on Auckland's doorstep.
- Potential to become a town catering for an additional 2000 households (in addition to the 2200 households planned under the operative Pokeno Structure Plan; Pokeno Stage 1).
- Consideration of the provision of social infrastructure such as a school or healthcare facility.
- Given the close proximity to Tuakau (7km), developing strong connections between the towns, including the ability to plan for shared community facilities and services.
- Sought after by Aucklanders looking for more affordable homes yet within commuting distance to the city.
- Rapid development of the existing zoned industrial land.
- Potential for further growth (i.e., in addition to what had already been provided for in the Pokeno Structure Plan; Pokeno Stage 1) acknowledging existing constraints (topographical, geographical and physical).
- Better public transport and improved opportunities for walking and cycling.

### Tuakau

- Planned to accommodate residential growth recognising people may choose to live in Tuakau and commute to Auckland to work.
- Potential to become the biggest town in the Waikato district as growth is less constrained by geological, topographical and network infrastructure compared to Pokeno.
- Primary satellite town to Pukekohe.
- Major service town for the northern Waikato.
- Strong links to Pokeno.

- Better public transport and improved opportunities for walking and cycling.

### Huntly

- Opportunities for redevelopment and growth.
- Recognising its potential due to affordable housing and accessibility to Auckland and Hamilton.
- Economic development interventions aimed at stimulating positive economic and social outcomes.
- Place-making interventions.
- Industrial and residential aspirations could provide an employment alternative to coal mining.
- Potential to provide services and employment opportunities for surrounding areas including Te Kauwhata.
- Better public transport and improved opportunities for walking and cycling.

### Te Kauwhata

- Principally planned as a residential village with amenity benefits.
- An important role as a rural service centre.
- Connection with Huntly for employment.
- Strategically important in terms of accommodating growth between Auckland and Hamilton.
- Likely to grow due to proximity to Auckland.
- Better public transport and improved opportunities for walking and cycling.

### Ngāruawāhia

- Potential to become the cultural and heritage capital of New Zealand.
- Ngāruawāhia will keep its sense of spaciousness and heritage as a town with a predominantly residential function.
- Better public transport and improved opportunities for walking and cycling.

### Raglan

- Seaside settlement that maintains a desirable coastal character.
- Destination town.
- High number of holiday houses.
- Residential growth is expected to occur due to coastal lifestyle, proximity to Hamilton and technological and transport improvements.
- Better public transport and improved opportunities for walking and cycling.

# KEY TARGETS

## Ngā Wāhanga Matua

**Future Proof will ensure a greater percentage of growth, over time, is in existing areas of Hamilton City and the existing towns in both districts. Future Proof aims to ensure that over the next 30 years:**

- Approximately 50% of growth in Hamilton will be through regeneration of existing parts of the city.
- Approximately 80% of growth in the Waikato District will be in Te Kauwhata, Huntly, Pokeno, Tuakau, Ngāruawāhia, Raglan and various villages.
- Approximately 80% of growth in Waipa District will be within urban areas: 45% in Cambridge, 35% in Te Awamutu/Kihikihi, 10% in villages and 10% in the rural environment.

### Urban Limits

Future Proof wants defined urban areas and one of the key tools for achieving this is providing urban limits. Urban limits provide certainty for developers. They encourage a more compact urban form while ensuring there is sufficient land and development supply for the 30 year period of the strategy.

Urban limits also allow councils to stage and time key areas for development, resulting in more cost-effective and efficient servicing and providing a clear break between urban settlements. The expectation is that land developed within an urban limit will be urban in nature, comprising residential, commercial and/or industrial activities. Urban limits have been established around Hamilton City and the major townships in the sub-region. These are shown on Map 2 on page 14.

Within the Waikato District, new (indicative) urban limits have been proposed for major townships to make provision for future urban growth. These limits are still indicative and will remain so until further development analysis (for example structure planning) has been completed.

### Indicative Village Limits

Within the Waikato District, indicative village limits have been proposed for the villages on Hamilton's periphery including Taupiri, Gordonton, Whatawhata, Te Kowhai, Matangi, Tamahere and Horotiu. These are shown on Map 2.

The expectation is that land within an indicative village limit may be developed to a rural-residential density only, unless reticulated wastewater is available, with a single commercial centre to service residents in the immediate area.

The Waikato District is currently facing significant pressure in relation to some villages. This is likely to intensify following the completion of Waikato Expressway in 2020.

To manage this, and avoid a potential proliferation of private plan changes, we will further investigate whether it is better to select one or two villages and prioritise them for future growth and servicing. This approach would see future development being concentrated in one or two existing villages (including Te Kowhai) rather than being scattered across a number of areas. This will be investigated as part of Phase 2 of the Strategy Update in 2018, noting that Future Proof partners would need to agree to this approach.



*Future Proof will support Hamilton city to be a vibrant and lively place that people want to live, work, play, invest in and visit. The central city will comprise a vibrant and diverse mix of uses.*

## Density Targets

The Future Proof Strategy acknowledges that higher densities can help to support modal shift from the private car to more sustainable modes of transport. They also provide for a more effective use of land and allow people to live closer to key urban areas. Over time settlements will become more discrete

with defined urban limits and greenbelts around them. This Strategy has set the following general residential density targets which are to be achieved over time and not necessarily immediately. Density targets for the Future Proof area are contained in Policy 6.15 of the RPS.

## Future Proof and RPS density targets

Development type and location	Average gross density target
Hamilton Central City	50 households per hectare
Hamilton Intensification Areas	30 households per hectare
Hamilton Greenfield (Rototuna, Rotokauri, Ruakura Peacocke)	16 households per hectare
Greenfield development in Cambridge, Te Awamutu/Kihikihi, Huntly, Ngaruawahia, Raglan, Te Kauwhata, Pokeno and Tuakau	12-15 households per hectare
Greenfield development in Waikato District villages where sewerage is reticulated	8-10 households per hectare



# GROWTH

## Ngaruru

### Residential Growth

**These population and household projections were developed by the University of Waikato. The projections are part of a wider dataset developed for the Waikato Region. Two scenarios were developed to give a lower and an upper band ('banded approach').**

Household growth has been allocated out to 2045 but is broken down into planning periods to 2025, 2035 and 2045. Growth has been allocated based on the preferred settlement pattern scenario of a compact and concentrated urban form.

Table 1 provides a summary of the residential growth allocation for the Future Proof sub-region. More detailed tables are provided in the full updated Future Proof strategy.

Table 1 indicates that there is generally adequate supply to meet demand over the 30 year period, assuming that the carry forwards of undeveloped land will still occur. These numbers are forecasts only and will need to be carefully monitored and if necessary adjusted. The NPS-UDC requires this be done every three years.

Achieving the allocations also depends on:

- Ongoing development feasibility analysis, especially beyond the first 10 years.
- The ability of Future Proof partner councils to provide and fund infrastructure in a timely manner.
- The costs of development-related infrastructure not impacting negatively on financial balance sheets.
- Up to date joint housing and business land assessments.
- Improved understanding of the demand for housing and business land.
- Ongoing monitoring of market indicators and the impact of economic cycles resulting in different levels of demand for housing and business land.

As part of the phase 2 Strategy Update, consideration will be given to appropriate triggers for development staging. These triggers will feed into RPS and District Plan changes to give effect to the settlement pattern. This will be a more flexible approach than relying solely on population-based staging.

Such triggers may include using land and infrastructure to a certain level before developing a subsequent growth area, ensuring infrastructure is able to be provided to serve new growth areas or new intensification areas and allowing certain growth areas to reach critical mass for good place-making.



*Future Proof will focus on providing well-designed, sustainable and affordable housing and lifestyle choices.*

**Table 1: Future Proof sub-region allocation and staging of residential household growth 2016 – 2045***Decade 1: Years 1 – 10, 2016 - 2025*

Area <sup>1</sup>	UoW Low Projections <sup>2</sup>		UoW Medium Projections	
	Household Demand	Household Supply / Capacity <sup>3</sup>	Household Demand	Household Supply / Capacity
<b>Hamilton City</b>				
Greenfield <sup>4</sup>	6,148	9,607	7,151	9,607
Infill / Intensification	6,148	6,148	7,151	7,151
<b>City Total</b>	<b>12,296</b>	<b>15,755</b>	<b>14,302</b>	<b>16,758</b>
<b>Waikato District</b>				
Tuakau	817	1,202	839	1,202
Pokeno	750	1,200	1,110	1,200
Te Kauwhata	353	2,579	369	2,579
Huntly	333	300 <sup>5</sup>	412	300
Ngāruawāhia	147	163	152	163
Raglan	371	200 <sup>5</sup>	386	200 <sup>6</sup>
Sub-total	2,771	5,644	3,268	5,644
Rest of District	2,592	2,801	3,142	3,295
<b>District Total</b>	<b>5,363</b>	<b>8,445</b>	<b>6,410</b>	<b>8,939</b>
<b>Waipa District</b>				
Cambridge	1,932	5,002	2,385	5,002
Te Awamutu	1,019	2,394	1,205	2,394
Rest of District	702	702	941	941
<b>District Total</b>	<b>3,653</b>	<b>8,098</b>	<b>4,531</b>	<b>8,337</b>

<sup>1</sup> The Housing Infrastructure Fund (HIF) is the Government's \$1 billion fund which high growth councils can apply for in order to advance infrastructure projects important to increasing housing supply. If funding is secured, this would enable infrastructure to bring forward. Note that the HIF may be replaced by other Government funding tools.

<sup>2</sup> A banded approach has been used which uses the University of Waikato (UoW) 'low' projections and the 'medium' projections.

<sup>3</sup> For Waikato District, the household supply / capacity figures have anticipated overspill growth from Auckland as well ensuring that there is sufficient capacity to meet any other growth pressures, particularly in the northern Waikato.

<sup>4</sup> Greenfield areas include Rototuna, Peacocke, Rotokauri and Ruakura.

<sup>5</sup> Red text indicates that there is insufficient supply / capacity.

<sup>6</sup> Insufficient supply / capacity in Raglan will be met by supply in Rangitahi Peninsula.

Table 1: Continued

Decade 2: Years 11 – 20, 2026 – 2035

Area <sup>7</sup>	UoW Low Projections <sup>8</sup>		UoW Medium Projections	
	Household Demand	Household Supply / Capacity <sup>9,10</sup>	Household Demand	Household Supply / Capacity
<b>Hamilton City</b>				
Greenfield <sup>11</sup>	5,871	11,332	7,221	10,329
Infill / Intensification	5,871	5,871	7,221	7,221
<b>City Total</b>	<b>11,742</b>	<b>17,203</b>	<b>14,442</b>	<b>17,550</b>
<b>Total (Decades 1 and 2)</b>	<b>24,038</b>	<b>32,958</b>	<b>28,744</b>	<b>34,308</b>
<b>Waikato District</b>				
Tuakau	755	725 <sup>12</sup>	909	703
Pokeno	1,360	1,450	1,945	1,090
Te Kauwhata	248	2,398	255	2,382
Huntly	333	643	247	564
Ngāruawāhia	133	322	130	317
Raglan	167	129 <sup>13</sup>	122	114
Sub-total	2,996	5,667	3,608	5,170
Rest of District	1,706	1,866	2,517	2,544
<b>District Total</b>	<b>4,702</b>	<b>7,533</b>	<b>6,125</b>	<b>7,714</b>
<b>Total (Decades 1 and 2)</b>	<b>10,065</b>	<b>15,978</b>	<b>12,535</b>	<b>16,653</b>
<b>Waipa District</b>				
Cambridge	2,138	4,000	2,616	3,547
Te Awamutu	818	1,963	1,092	1,777
Rest of District	529	529	977	977
<b>District Total</b>	<b>3,485</b>	<b>6,492</b>	<b>4,685</b>	<b>6,301</b>
<b>Total (Decades 1 and 2)</b>	<b>7,138</b>	<b>14,590</b>	<b>9,216</b>	<b>14,638</b>

<sup>7</sup> If HIF funding is secured, this would enable infrastructure to bring forward development in some areas of Hamilton City and Waikato District. Note that the HIF may be replaced by other Government funding tools.

<sup>8</sup> A banded approach has been used which uses the University of Waikato (UoW) 'low' projections and the 'medium' projections.

<sup>9</sup> For Waikato District, the household supply/capacity figures have anticipated overspill growth from Auckland as well ensuring sufficient capacity to meet any other growth pressures, particularly in the northern Waikato.

<sup>10</sup> Includes any surplus that is carried forward from Decade 1.

<sup>11</sup> Greenfield areas include Rototuna, Peacocke, Rotokauri and Ruakura.

<sup>12</sup> Red text indicates that there is insufficient supply / capacity.

<sup>13</sup> Insufficient supply/capacity in Raglan will be met by supply in Rangitahi Peninsula.

**Table 1: Continued***Decade 3: Years 21 – 30, 2036 – 2045*

Area <sup>14</sup>	UoW Low Projections <sup>15</sup>		UoW Medium Projections	
	Household Demand	Household Supply / Capacity <sup>16,17</sup>	Household Demand	Household Supply / Capacity
<b>Hamilton City</b>				
Greenfield <sup>18</sup>	4,575	7,961	6,217	5,608 <sup>19</sup>
Infill / Intensification	4,575	4,575	6,217	6,217
<b>City Total</b>	<b>9,150</b>	<b>12,536</b>	<b>12,434</b>	<b>11,825</b>
<b>Total (Decades 1, 2 and 3)</b>	<b>33,188</b>	<b>45,494</b>	<b>41,178</b>	<b>46,133</b>
<b>Waikato District</b>				
Tuakau	485	4,698	823	4,522
Pokeno	1,222	1,090	991	145
Te Kauwhata	75	2,741	48	2,718
Huntly	57	310	67	316
Ngāruawāhia	60	873	62	870
Raglan	-35	162	-82	192
Sub-total	1,864	9,874	1,909	8,763
Rest of District	1,381	1,452	3,067	2,933
<b>District Total</b>	<b>3,245</b>	<b>11,326</b>	<b>4,976</b>	<b>11,696</b>
<b>Total (Decades 1, 2 and 3)</b>	<b>13,310</b>	<b>27,304</b>	<b>17,511</b>	<b>28,349</b>
<b>Waipa District</b>				
Cambridge	811	4,406	1,284	3,476
Te Awamutu	624	3,257	782	2,797
Rest of District	214	214	797	797
<b>District Total</b>	<b>1,649</b>	<b>7,877</b>	<b>2,863</b>	<b>7,070</b>
<b>Total (Decades 1, 2 and 3)</b>	<b>8,787</b>	<b>22,467</b>	<b>12,079</b>	<b>21,708</b>

<sup>14</sup> If HIF funding is secured, this would enable infrastructure to bring forward development in some areas of Hamilton City and Waikato District. Note that the HIF may be replaced by other Government funding tools.

<sup>15</sup> A banded approach has been used which uses the University of Waikato (UoW) 'low' projections and the 'medium' projections.

<sup>16</sup> For Waikato District, the household supply / capacity figures have anticipated overspill growth from Auckland as well ensuring that there is sufficient capacity to meet any other growth pressures, particularly in the northern Waikato.

<sup>17</sup> Includes any surplus that is carried forward from Decade 2.

<sup>18</sup> Greenfield areas include Rototuna, Peacocke, Rotokauri and Ruakura.

<sup>19</sup> Red text indicates that there is insufficient supply / capacity.

### Commercial Growth

The focus for commercial business land is on consolidating activities into existing commercial centres, predominantly in those identified in Table 2 below.

Future Proof aims to:

- Support existing commercial centres.
- Recognise, maintain and enhance Hamilton’s central city as the primary commercial, civic and social centre of the Future Proof sub-region.
- Manage development within areas outside the central city to avoid adverse effects on the function, vitality or amenity of the central city.
- Recognise, maintain and enhance the function of sub-regional commercial centres.
- Maintain industrially-zoned land for industrial activities.
- Ensure new commercial centres are only developed where they are needed to support new growth areas, meet local needs and are consistent with the approaches outlined above.

**Table 2: Future Proof and RPS hierarchy of major commercial centres**

Functional type	Location	Function description
Regional and city centre	Hamilton Central Business District	The primary centre in the region for commercial, civic and social activity.
Primary sub-regional centres	Te Rapa North Commercial Centre <sup>1</sup>	A significant integrated retail centre with relatively limited provision of non-retail economic and social activity.
Secondary sub- regional centre	Chartwell	An integrated retail centre with limited provision of non-retail economic and social activity.
Town centres	Cambridge Te Awamutu Huntly Ngāruawāhia Raglan Te Kauwhata Pokeno <sup>2</sup> Tuakau <sup>2</sup>	Retail, administration, office and civic centres providing most commercial and servicing needs, together with non-retail economic and social activity, to their urban and rural hinterland.

<sup>1</sup> Being the centre focused on and incorporating The Base shopping centre and generally comprising the block bordered by Te Rapa Road, Avalon Drive, Te Kowhai Road East and the Railway.

<sup>2</sup> Pokeno and Tuakau are not included in Table 6-4 of the RPS.



## Industrial Growth

**The Future Proof partners undertook a comprehensive review of business land needs for the sub-region in 2010<sup>20</sup>. This work helped identify strategic industrial nodes, including broad land allocations and staging.**

The allocations aim to support the principles of the settlement pattern, including providing employment land close to where people live. They also aim to ensure an efficient roll out of industrial land which integrates with infrastructure and funding considerations.

As part of the requirements of the NPS-UDC, Future Proof partners will undertake a business land review, updating the work completed in 2010. The outcomes of this work will be incorporated into Phase 2 of the Strategy Update.

Consideration will be given to potential future employment hubs such as Meremere. There is approximately 70 hectares of industrially zoned land, formerly part of the Meremere coal-fired power station. The station is close to a range of other significant large footprint land uses including the Hampton Downs upper North Island waste disposal facility, the Hampton Downs International Motorsport Park and the Springhill Correctional Facility.

Any development must not compromise the efficiency of the transport network and must give effect to the Regional Policy Statement provisions in relation to new industrial development.

The Future Proof industrial land allocations are contained in Tables 3 and 4 on page 28. Note these will be subject to change as part of Phase 2 of the Strategy Update.



<sup>20</sup> Future Proof Business Land Data Assessment, Property Economics, 2010; Future Proof Business Land Review, Latitude Planning, 2010

**Table 3: Future Proof and RPS industrial land allocation**

Strategic Industrial Nodes located in Central Future Proof area (based on gross developable area) <sup>1</sup>	Industrial land allocation and staging (ha)			Total Allocation 2010 to 2061 (ha)
	2010 to 2021	2021 to 2041	2041 to 2061	
Rotokauri	85	90	90	265
Ruakura	80	115 <sup>2</sup>	210 <sup>2</sup>	405
Te Rapa North	14	46	25	85
Horotiu	56	84	10	150
Hamilton Airport	74	50	0	124
Huntly and Rotowaro	8	8	7	23
Hautapu	20	30	46	96
<b>TOTAL HA</b>	<b>337</b>	<b>423</b>	<b>388</b>	<b>1148</b>

<sup>1</sup> Being the centre focused on and incorporating The Base shopping centre and generally comprising the block bordered by Te Rapa Road, Avalon Drive, Te Kowhai Road East and the Railway.

<sup>2</sup> Pokeno and Tuakau are not included in Table 6-4 of the RPS.

**Table 4: Future Proof and RPS industrial land allocation – Northern Waikato**

Strategic Industrial Nodes located in the North Waikato (based on gross developable area) <sup>1</sup>	Industrial land allocation and staging (ha)			Total Allocation 2010 to 2061 (ha)
	2010 to 2021	2021 to 2041	2041 to 2061	
Tuakau	116	0	0	116
Pokeno	92	0	0	92
<b>TOTAL HA</b>	<b>208</b>	<b>0</b>	<b>0</b>	<b>208</b>

<sup>1</sup> Gross Developable Area includes land for building footprint, parking, landscaping, open space, bulk and location requirements and land for infrastructure including roads, stormwater and wastewater facilities.

These allocations cover a longer timeframe than the other parts of the settlement pattern. It is important to have a general long-term indication of industrial land given the large amount of land required, the longer lead-in times and the importance of having certainty as to where strategic industrial nodes for the sub-region are likely to be now and into the future.

Methods 6.14.2 and 6.14.3 of the RPS make provision for alternative land release for Tables 3 and 4. This means the allocations may be increased within a stage, provided the criteria in Method 6.14.3 can be met. This allows some flexibility if circumstances change.

### **A Responsive Approach to Development**

Predicting future growth demands and trends is inherently difficult. There will always be unforeseen circumstances, many beyond our control that can influence the demand for land supply. Such factors include local regional, national and global fluctuations in markets, new technology, changes in migration, and central government interventions in urban land use policy. With so many factors potentially influencing growth, the Future Proof Settlement Pattern needs to be agile enough to respond to change. A settlement pattern that has some built-in responsiveness provides an ability to capitalise on previously

unidentified or emerging opportunities that have potential to contribute significant economic, social or cultural benefits to our communities.

For this reason, the maps representing the Future Proof settlement pattern only provide a general indication of the extent of urban areas. More definitive boundaries are to be determined by each territorial authority through robust planning processes, including structure planning and more definitive urban boundaries which will be determined in district plans.

When considering proposals to change the land use or the timing and staging of land development from that set out in the Strategy, it is critical that the guiding principles that underpin the settlement pattern are not compromised. These guiding principles remain the foundation of strategic growth and development in the sub-region.

A robust evidential basis for such changes will be needed in any given circumstance and will include the need to consider any implications that might exist for the wider sub-region. Proposals for change will be implemented through the RPS as well as at district council level through tools such as structure planning, master planning, plan changes, or Special Housing Area processes.



*Future Proof will help develop key transport corridors.*

# IMPLEMENTATION

## Te Whakatinanatanga

The implementation of Future Proof is an ongoing process that will continue to be addressed as part of the partners' own programmes, plans and strategies. Partners will continue to engage and involve government and non-government agencies, the private sector and the wider community.

### Legislative Mechanisms

Future Proof's operational and implementation processes are consistent with the three major planning statutes relevant to Local Government:

- **Resource Management Act 1991:**  
*Concerned with the sustainable management of natural and physical resources.* The 2005 amendments to the Act strengthened the role of regional councils in managing growth and the function of regional councils now includes the strategic integration of infrastructure with land-use. The amendments introduced in 2017 require regional councils and territorial authorities to provide sufficient development capacity for residential and business land to

meet expected demands. They also provide for fast-tracked planning processes in certain situations. The Act provides key implementation tools which are important to Future Proof e.g. the NPS-UDC, regional policy statements, regional plans, and district plans.

- **Local Government Act 2002:**  
*Sets out the purpose of local government.* Emphasises local decision making on behalf of communities, meeting the current and future needs of communities for good quality local infrastructure, local public services and performance of regulatory functions in the most cost effective way. The Act identifies key principles and provides for important implementation tools.
- **Land Transport Management Act 2003:**  
*Governs the way the New Zealand land transport system is developed, managed and funded.* Contributes to the aim of achieving an affordable, integrated, safe, responsive and sustainable land transport system.





Other significant legislation and documents that Future Proof is consistent with includes:

- **Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010:**  
The overarching purpose of the settlement between Waikato-Tainui and the Crown was to restore and protect the health and well-being of the Waikato River for future generations. The Act recognises the Vision and Strategy for the Waikato River (see below).
- **Vision and Strategy for the Waikato River:**  
The purpose of the Vision and Strategy is for a future where a healthy Waikato River sustains abundant life and prosperous communities who, in turn, are all responsible for restoring and protecting the health and wellbeing of the Waikato River, and all it embraces, for generations to come.
- **Housing Accords and Special Housing Areas Act 2013:**  
The purpose of this legislation is to enhance housing affordability by facilitating an increase in the land and housing supply in certain regions or districts, listed in Schedule 1, identified as having housing supply and affordability issues. Hamilton City Council signed a Housing Accord with the Government in December 2016 to enable special housing areas.

## Implementation Mechanisms

A range of mechanisms have been used to implement Future Proof. These include tools underpinned by legislation, non-statutory agreements and local and central government initiatives. Future Proof has been and will continue to be implemented through the:

- Waikato Regional Policy Statement
- Waikato Regional Land Transport Plan and Public Transport Plan
- NZ Transport Agency's programmes, plans and business cases (e.g., the National Land Transport Programme and the Waikato Expressway Network Plan)
- Partner councils' growth strategies, district plans, policies and bylaws
- Long Term Plans
- Tāngata whenua plans and strategies
- Other partner plans and strategies.

The Future Proof partners will make use of any new implementation mechanisms, such as special housing areas and urban development authorities, where appropriate.



*Future Proof supports the values, principles, aspirations, role, responsibility and place of tāngata whenua.*



# PRIORITIES

## Mātuatua

**A pragmatic series of actions have been programmed to implement Future Proof and support the settlement patterns outlined in the strategy.**

Indicative resourcing requirements have been identified. Timelines are clear so the Future Proof partners and other

agencies can see what is involved, by when and what impact they may have on resourcing in the wider sub-region. Detailed implementation plans will be prepared, agreed and updated on a least a three yearly basis to align with Council long-term plan processes. To effectively implement Future Proof, implementation actions have been prioritised as right.



	Priority Actions	Timing	Link to Strategy
1.	Maintain a Joint Committee at a governance level involving partner councils and tāngata whenua. Other partners / stakeholders may also be considered for the Committee.	Ongoing	9.1 – Action 1
2.	Further develop and maintain a monitoring framework, which encompasses: <ul style="list-style-type: none"> <li>• Strategy principles</li> <li>• Strategy actions</li> <li>• Monitoring report indicators</li> <li>• Settlement pattern drivers (population, households and labour force)</li> <li>• Urban development capacity and other indicators (in accordance with the NPS-UDC)</li> <li>• Work towards alignment with Waikato Progress Indicators and growth management monitoring frameworks adopted by neighbouring regions e.g. SmartGrowth, where appropriate</li> <li>• Three Waters Action Plan monitoring</li> </ul>	Short – by May 2017 and ongoing	9.3 – Action 1
3.	Use consistent growth models to project population and household growth.	Ongoing	9.3 – Action 2
4.	Develop an annual work programme and budget to implement the strategy.	Short – annually	9.4 – Action 2
5.	Prepare a change to the RPS to give statutory effect to the updated Strategy, and prepare a change to the RPS to give statutory effect to the updated settlement pattern.	Short	9.5 – Action 6
6.	Work with partners to implement the NPS-UDC policies on: <ul style="list-style-type: none"> <li>• Housing and Business Development Capacity assessments</li> <li>• Monitoring</li> <li>• Co-ordinating any changes to the RPS and District Plans</li> <li>• A Future Development Strategy</li> </ul> These must be consistent with the principles of the Future Proof Strategy and RPS.	Short – by 2017/2018 and then 3 yearly	10.1 – Action 1
7.	Ensure that the areas identified within the strategic agreement between Hamilton City Council and Waikato District Council are transferred to HCC with sequencing agreed between HCC and Waikato District Council, and noting that additional boundary adjustments may be negotiated in the future. Allow for further negotiations to take place concerning the timing of HT1, R2 and WA growth cells coming into the Hamilton City, including agreeing triggers, circumstances and opportunities which could result in a review of the staging and timing of new growth cells. In addition Tamahere, which is outside the current strategic agreement, should be investigated as part of this wider package of future opportunities.	Short (for agreement negotiations only)	10.1 – Action 9

	Priority Actions	Timing	Link to Strategy
8.	Progress negotiations between HCC and Waipa District Council in relation to a Strategic Agreement regarding the Waipa District land on the Hamilton City-side of the Southern Links designation.	Short	10.1 – Action 13
9.	Where appropriate, participate in the development of Long Term Plans, Development Contribution policies, 30-Year Infrastructure Strategies and the RLTP with the aim to ensure good alignment between growth projections, land use, infrastructure and funding.	Ongoing	10.2 – Action 1
10.	Undertake an assessment of the housing supply and demand within each district, using agreed and common data approaches. This should include looking at different housing typologies and should tie in with the housing assessments completed as part of the NPS requirements.	Short	10.4 – Action 2
11.	Undertake a business land review assessment to meet the requirements of the NPS-UDC.	Short – by Dec 2017	10.5 – Action 2
12.	Ensure that the benefits of the Waikato transport network are maximised and that settlement patterns do not adversely impact the Waikato Expressway or other significant transport corridors.	Short and then ongoing	11.1 – Action 2
13.	Consider future transport needs and support key transport projects and strategic approaches, including: <ul style="list-style-type: none"> <li>• The Cambridge to Piarere project and business case</li> <li>• Access Hamilton implementation</li> <li>• Northern Waikato Integrated Growth Management business cases</li> <li>• Southern Links</li> <li>• Well connected transport routes between Auckland, Waikato and the Bay of Plenty</li> </ul>	Short	11.1 – Action 6
14.	Implement the Sub-Regional Three Waters Strategy Action Plan.	See Action Plan	11.3 – Action 1
15.	Develop a Papakāinga Housing Initiative (including use of a papakāinga toolkit) to enable greater papakāinga development as well as a coordinated response to papakāinga housing needs and aspirations in the sub-region.	Short	12.1 – Action 3
16.	Work with the Waikato Plan on Implementing the following actions from the Waikato Plan Aligned Planning work: <ul style="list-style-type: none"> <li>• Documentation to inform whether tāngata whenua engagement is required. This may include developing a co-ordinated approach to tāngata whenua engagement across the region.</li> <li>• Creation of mandated tāngata whenua /council resource management groups, including the potential to coordinate this across the region and help to build capacity within tāngata whenua groups to respond.</li> <li>• Agree conditions through consent process rather than in hearings.</li> <li>• Assessment framework to determine the need for a CIA.</li> <li>• Develop a tāngata whenua significance and engagement policy or provide better guidance on assessing significance and engagement.</li> <li>• Develop cultural monitoring guidelines</li> <li>• Website portal to inform applicants and processing officers of significant sites and the right mana whenua to talk to.</li> <li>• Up skilling and knowledge sharing.</li> </ul>	Short to medium	12.1 – Action 8



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	30 November 2017
<b>Prepared by</b>	Donna Rawlings Projects Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1862888
<b>Report Title</b>	Whatawhata Public Toilet and Tourism Infrastructure Fund Application – Request For Funding

## **I. EXECUTIVE SUMMARY**

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This report has been prepared to request funding from the Strategic Investment Fund for the initial planning and consent stage for a Whatawhata public toilet.

An application for funding for a Whatawhata public toilet went to the Tourism Infrastructure Fund (“TIF”) in August of this year. The application was denied due to uncertainties around the appropriateness of the site.

With support from Council it has been requested that further planning be undertaken to confirm the new proposed site. This will allow resubmission of an updated TIF application. As there is no existing budget for this work, funding is sought through the Strategic Investment Fund.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Strategy & Support** be received;

**AND THAT** funding of \$30,000 be made available from the Strategic Investment Fund through a new project code as outlined in section 5.1 below;

**AND FURTHER THAT** once the site is deemed appropriate, a resubmission to the Tourism Infrastructure Fund is made for the Whatawhata public toilet project.

### **3. BACKGROUND**

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The TIF is administered by the Ministry of Business, Innovation & Employment (“MBIE”) and provides up to \$25m per year for the development of tourism related infrastructure. The TIF is intended to support local communities facing pressure from tourism related growth, for example, in areas with high visitor numbers but a small ratepayer base.

An application for funding was submitted by Council in August of this year. The application identified issues with high visitor numbers in the district, being particularly acute in Whatawhata and generating demand for public toilets.

The application identified a ‘network’ response to high visitor demand (which far exceeds local residents demand) is needed to meet significant demand for basic public toilets in Whatawhata. The application proposed new public toilets to reduce driver/passenger fatigue and discomfort to be located on Council land near the commercial centre.

The proposed new public toilets are not included in Council’s current Draft Public Toilets Strategy (2017) as the strategy is oriented to meeting core service levels across numerous dispersed locations. The demand experienced in Whatawhata is underpinned by the large number of visitors passing through.

The application noted that there may be further work required in regard to the status of the land proposed for the location of the toilets.

### **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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#### **4.1 DISCUSSION**

The August TIF application was denied due to uncertainties outlined in the application around the appropriateness of the identified site. The TIF administrators indicated to Council staff that, if this issue was addressed, the application could be resubmitted for consideration at a future round of funding.

There is significant support within the Whatawhata community for the construction of a public toilet facility. Support for this project from our Councillors has also been indicated.

An alternative site has been identified to situate the public toilet at the south end of Rothwell Lane in Council Road Reserve. Council planners have also indicated that the reserve land adjacent to this site could also be considered. This new site would be incorporated into the overall Whatawhata Community Facility planning to allow access and appropriate parking.

Once the site was confirmed as being appropriate the TIF application would be resubmitted for consideration.

As a public toilet is not included in the Toilet Strategy there is no current funding available to fund the planning and consent process. This report has been prepared to request funding be made available from the Strategic Investment Fund to cover this up front cost.

As per the initial application it is estimated \$30,000 will be required to scope, site and design a public toilet and to work through the resource consent process. This includes project management costs, design costs and costs associated with the consents process.

## **4.2 OPTIONS**

Option 1: Release \$30,000 of funding from the Strategic Investment Fund to allow the scope, site and design of a public toilet at Whatawhata. This will allow the resubmission of the TIF application seeking funding for the construction of the public toilet.

This option is recommended.

Option 2: Do not release \$30,000 of funding from the Strategic Investment Fund. No further submission will be made to the TIF for the Whatawhata public toilet. As the toilet is not included in the Toilet Strategy there will be no funding allocated to the project. The issues experienced by residents due to a lack of public toilet will continue.

This option is not recommended.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

The Strategic Investment Fund (Reserve 8322) provides funding for projects prioritised by Council as strategic investments. The majority of the fund has arisen from the return of capital from Strada Corporation Ltd. As per the draft 2018-2028 Long Term Plan the Reserve 8322 currently has an unallocated balance of \$3,933,534.

It is proposed \$30,000 be allocated from this reserve to fund an operating project code ITO-10071-E0-1202-0000 to perform the work as outlined in this report.

### **5.2 LEGAL**

Planning will be undertaken following standard Council process to confirm the proposed site is appropriate and any easements or other legal rights are created as appropriate on the land.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

A public toilet is not included in the current Draft Public Toilets Strategy (2017) as the strategy is oriented to meeting core service levels across numerous dispersed locations.

Council's 2015-2025 Long Term Plan did not envisage some of the core service issues the district currently faces and as such the ability to progress new initiatives to facilitate tourism outcomes would not be affordable for our communities without co-funding.

Application for TIF funding would allow this project to be realised.

## 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The proposed project has been discussed informally with, and endorsed by, relevant Councillors and community group members. Consultation will be undertaken as required through the resource consent process as outlined below.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
✓			Internal
✓			Community Boards/Community Committees
✓			Waikato-Tainui/Local iwi <i>To discuss with the local Iwi and Marae representatives</i>
			Households
✓			Business
✓			Other Please Specify: NZTA and any other stakeholders as identified through the consent process.

## 6. CONCLUSION

The TIF application will provide Whatawhata with a chance to gain funding for a public toilet. To allow the resubmission of the TIF application we request that funding be made available to allow the planning phase to begin.

Where the identified site is found to be appropriate the application will be resubmitted with the TIF.

## 7. ATTACHMENTS

NIL

### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	21 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Policy & Regulatory Committee Meeting Minutes

## I. EXECUTIVE SUMMARY

---

To receive the minutes of the Policy & Regulatory Committee meeting held on Tuesday 21 November 2017.

## 2. RECOMMENDATION

---

**THAT** the minutes of the meeting of the Policy & Regulatory Committee held on Tuesday 21 November 2017 be received.

**AND THAT** the following becomes a resolution of Council:

Amendment of Schedule One of the Dog Control Bylaw 2015 following  
Community Engagement – P&R1711/03

**THAT** Schedule One of the Dog Control Bylaw be amended to include Kowhai Reserve (subject to contamination issues being investigated) and Centennial Park as off leash dog exercise areas;

**AND THAT** Centennial Park playground be fenced to exclude dogs;

**AND FURTHER THAT** the Council approves that funding is made available to complete the required works;

**AND FURTHER THAT** the works be loan funded, with principal repayments from the Parks & Reserves Replacement Fund and interest repayments from general rate.

Vehicle Dimension and Mass (VDAM) Rule Implementation and Annual Bridge Posting – P&R1711/05

**THAT Council approves the posting of the following 13 bridges to a maximum gross weight limit of 44 tonnes:**

**Buckland Road 6201 Bridge, Coalfields Road 5643 Bridge, Glen Murray Road 133 Bridge, Highway 22 20276 Bridge, Horotiu Bridge Road 724 Bridge, Maxwell Road 2067 Bridge, Mercer Ferry Road 11 Bridge, Pioneer Road 313 Bridge, Proctor Road 4773 Bridge, River Road (Onewhero) 2924 Bridge, Riverview Road 00 Bridge, Wainui Road 957 Bridge, Waiterimu Road 126 Bridge.**

Adoption of Section 10A Report – P&R1711/04

**THAT Council approves the Section 10A Report for release to the Secretary for Local Government.**

District Wide Minor Improvement Programme Policy - P&R1711/06

**THAT Council approves the amended District Wide Minor Improvements Policy.**

Waikato District Crime Prevention Technology Trust – Amendment to Trust Deed – P&R1711/07

**THAT Council approves an amendment to the composition of the trustees of the Trust by removing representatives of the NZ Police as a Trustees of the Waikato District Crime Prevention Technology Trust, with a subsequent amendment being made to the Trust Deed in this regard.**

### **3. ATTACHMENTS**

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P&R Minutes

**MINUTES** of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 21 NOVEMBER 2017** commencing at **9.00am**.

**Present:**

Cr JD Sedgwick (Chairperson)  
His Worship the Mayor, Mr AM Sanson *[from 9.09am]*  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McInally  
Cr BL Main  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S O’Gorman (General Manager Customer Support)  
Mrs W Wright (Committee Secretary)  
Mr C Clarke (Roading Manager)  
Ms M May (Animal Control Team Leader)  
Mr R MacCulloch (Regulatory Manager)  
Ms E Makin (Consents Team Leader – East)  
Ms K Thomson (Consents Team Leader – West)  
Ms S Frederick (Project Coordinator)  
Mr D MacDougall (Open Spaces Team Leader)  
Mr A Parkes (Environmental Health Team Leader)  
Mr S Jackson (Deputy Chair, Onewhero-Tuakau Community Board)  
4 Member of staff

**APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.



## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Lynch/Main)**

**THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 21 November 2017 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received;**

**AND FURTHER THAT the Board resolves that the following items be added to the agenda as a matter of urgency as advised by the Chairperson:**

- **Vehicle Dimension and Mass (VDAM) Rule Implementation and Annual Bridge Posting**
- **District Wide Minor Improvement Programme Policy**
- **Waikato District Crime Prevention Technology Trust – Amendment to Trust Deed**

**AND FURTHER THAT speaking rights be given to the deputy chair from the Onewhero-Tuakau Community Board for the duration of this meeting.**

**CARRIED on the voices**

**P&R1711/01**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Gibb/Patterson)**

**THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 19 September 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**P&R1711/02**

## **REPORTS**

Summary of Applications Determined by the District Licensing Committee July – September 2017  
Agenda Item 5.1

The report was received [*P&R1711/01 refers*] and discussion was held.

Delegated Resource Consents Approved for the months of September & October 2017  
Agenda Item 5.2

The report was received [*P&R1711/01 refers*] and discussion was held.

Waikato District Licensing Committee Annual Report | July 2016 – 30 June 2017Agenda Item 5.3

The report was received [P&R1711/01 refers] and discussion was held.

Amendment of Schedule One of the Dog Control Bylaw 2015 following Community EngagementAgenda Item 5.4

The report was received [P&R1711/01 refers] and discussion was held.

Tabled Item: Powerpoint presentation

**Resolved: (Crs Smith/Church)**

**THAT Schedule One of the Dog Control Bylaw be amended to include Kowhai Reserve (subject to contamination issues being investigated) and Centennial Park as off leash dog exercise areas;**

**AND THAT Centennial Park playground be fenced to exclude dogs;**

**AND FURTHER THAT the Committee recommends to Council that funding is made available to complete the required works;**

**AND FURTHER THAT the works be loan funded, with principal repayments from the Parks & Reserves Replacement Fund and interest repayments from general rate.**

A division was called:

Cr AD Bech – in Favour	His Worship The Mayor, Mr AM Sanson – Against
Cr JA Church – in Favour	Cr DW Fulton - Against
Cr JM Gibb – in Favour	Cr SD Lynch - Against
Cr SL Henderson – in Favour	Cr JD Sedgwick - Against
Cr RC McGuire – in Favour	
Cr FM McInally – in Favour	
Cr BL Main – in Favour	
Cr EM Patterson – in Favour	
Cr NMD Smith – in Favour	
Cr LR Thomson – in Favour	

**CARRIED on a division with 4 voting against and 10 voting in favour P&R1711/03**

Adoption of Section 10A ReportAgenda Item 5.5

The report was received [P&R1711/01 refers] and discussion was held.

**Resolved: (Crs Gibb/Church)**

**THAT the Section 10A Report as attached to the Agenda, be approved for release to the Secretary for Local Government.**

**CARRIED on the voices**

**P&R1711/04**

Vehicle Dimension and Mass (VDAM) Rule Implementation and Annual Bridge Posting  
Add.Item 1

The Roading Manager gave a verbal report on key issues and answered questions from the Committee.

**Resolved: (Crs Fulton/Main)**

**THAT the Policy & Regulatory Committee recommends to Council to approve the posting of the following 13 bridges to a maximum gross weight limit of 44 tonnes:**

**Buckland Road 6201 Bridge, Coalfields Road 5643 Bridge, Glen Murray Road 133 Bridge, Highway 22 20276 Bridge, Horotiu Bridge Road 724 Bridge, Maxwell Road 2067 Bridge, Mercer Ferry Road 11 Bridge, Pioneer Road 313 Bridge, Proctor Road 4773 Bridge, River Road (Onewhero) 2924 Bridge, Riverview Road 00 Bridge, Wainui Road 957 Bridge, Waiterimu Road 126 Bridge.**

**CARRIED on the voices**

**P&R1711/05**

District Wide Minor Improvement Programme Policy  
Add.Item 2

The Project Coordinator summarised key issues and answered questions from the Committee.

**Resolved: (His Worship the Mayor/Cr Smith)**

**THAT the amended District Wide Minor Improvements Policy, as attached to the Agenda report, be approved.**

**CARRIED on the voices**

**P&R1711/06**

Waikato District Crime Prevention Technology Trust – Amendment to Trust Deed  
Add.Item 3

**Resolved: (His Worship the Mayor/Cr Patterson)**

**THAT the Committee approves an amendment to the composition of the trustees of the Trust by removing representatives of the NZ Police as a Trustees of the Waikato District Crime Prevention Technology Trust, with a subsequent amendment being made to the Trust Deed in this regard.**

**CARRIED on the voices**

**P&R1711/07**

Chief Executive's Business Plan  
Agenda Item 5.6

The report was received [P&R1711/01 refers] and discussion was held.

2017 Meeting Calendar  
Agenda Item 5.7

The report was received [P&R/17/11/01 refers].

There being no further business the meeting was declared closed at 10.48am.

Minutes approved and confirmed this                      day of                      2017.

Cr JD Sedgwick  
**CHAIRPERSON**

Minutes2017/P&R/17/11/21 P&R M.doc

### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	27 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Policy & Regulatory Committee Hearing Minutes – Amendments to 2011 Speed Limit Bylaw

## **I. EXECUTIVE SUMMARY**

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To receive the minutes of a Hearing by the Policy & Regulatory Committee - Amendments to 2011 Speed Limit Bylaw held on Monday 27 November 2017 and to adopt the recommendations contained therein.

## **2. RECOMMENDATION**

---

**THAT the minutes of a Hearing by the Policy & Regulatory Committee - Amendments to 2011 Speed Limit Bylaw held on Monday 27 November 2017 be received and that the following becomes a resolution of Council:**

### **Recommended 2017 Amendments to 2011 Speed Limit Bylaw Hearing-P&R1711/03**

**THAT pursuant to sections 83 of the Local Government Act 2002, the Committee consider and, where requested, hear submissions on the notified Proposed 2017 Amendments to the Waikato District Council Speed Limit Bylaw 2011;**

**AND THAT Council adopts the 2017 Amendments to the WDC Speed Bylaw 2011, noting that the signage of Tuakau Road, Ray Wright Road, Bayly Road, Burrow Road and Upper Queen Street in Pukekohe will be installed to coincide with the adoption of Auckland Transport proposed Speed Limit Bylaw Change;**

**AND FURTHER THAT the Committee chooses Option 4 of the Agenda report: To keep the status quo of 100km/h from Tuakau Bridge to Te Kohanga village, to reduce Te Kohanga village to 80km/h (800m), Te Kohanga village to Klondyke**

**Road – 100km/h, from Klondyke Road to the Port Waikato Village – 80km/h (1.2km from Maunsell Road);**

**AND FURTHER THAT the Waikato District Council Speed Limit Bylaw Amendment 2015 be revoked on the day the Waikato District Council Speed Limit Bylaw Amendment 2017 comes into effect.**

### **3. ATTACHMENTS**

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P&R Hearing minutes

Minutes of a hearing by the Policy & Regulatory Committee (to hear and consider submissions and make recommendations on the Proposed Waikato District Council Speed Limit Bylaw 2011) held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 27 NOVEMBER 2017** commencing at **9.00am.**

**Present:**

Cr JD Sedgwick (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr AD Bech  
Cr JA Church  
Cr DW Fulton  
Cr JM Gibb  
Cr SL Henderson  
Cr SD Lynch  
Cr RC McGuire [*until 12.02pm and from 12.13pm*]  
Cr FM McNally [*from 11.21am*]  
Cr BL Main  
Cr EM Patterson  
Cr NMD Smith  
Cr LR Thomson

**Attending:**

Mrs S O’Gorman (General Manager Customer Support)  
Mrs W Wright (Committee Secretary)  
Ms A Murphy (Corporate Planner)  
Ms J Underwood (Consultant Engineer)  
Mr G Bellamy (Safety Engineer – Roading)  
Mr W Furlong (Asset Management Team Leader – Roading)  
Mr B Cameron (Submitter, Onewhero-Tuakau Community Board)  
Mr T Follows (NZAA)  
Members of Staff  
Member of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Thomson/Main)**

**THAT** the agenda for a hearing of the Policy & Regulatory Committee held on Monday 27 November 2017 be confirmed and all items therein be considered in open meeting.

**AND THAT** all reports and submissions be received and taken as read noting the striking out of a paragraph within Submitter 17 – referring to a Councillor, which is considered vexatious.

**CARRIED on the voices**

**P&R1711/01**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **REPORT**

Recommended 2017 Amendments to 2011 Speed Limit Bylaw Hearing  
Agenda Item 4.1

On 4 September 2017 Council resolved to consider and approve the Proposed 2017 Amendments to 2011 Waikato District Council Speed Limit Bylaw for public notification and consultation, in accordance with section 83 of the Local Government Act 2002 (special consultative procedure).

The Road Safety Engineer gave a powerpoint presentation as an overview of the Bylaw.

Tabled Item: Speed Bylaw Intro Hearing November 2017

### Hearing of Submissions

The following submitters presented their submission in relation to the Speed Limit Bylaw:

<b>Submitter Name</b>	<b>Organisation</b>	<b>Submitter No</b>	<b>Submission Reference</b>
Bruce Cameron		69	All Roads
Bruce Cameron	Onewhero-Tuakau Community Board	18	B, C, D
Trevor Follows	NZAA	31	B, C, D
Monique Haines on behalf of Leah Fry	Chair, Port Waikato Rate Payer Association	4	H, I

Tabled Item: Powerpoint from Leah Fry; Safer Waikato Roads



Further discussion was held with reference to the four options stipulated in the Agenda Report (page 6).

The General Manager Customer Support reminded the Committee of the guidelines in the Bylaw and process.

The hearing was adjourned at 10.36am and resumed at 10.59am.

The Consultant Engineer highlighted the proposed changes in Maps 1 to 18.

**Resolved: (Crs Main/Church)**

**THAT pursuant to sections 83 of the Local Government Act 2002, the Committee consider and, where requested, hear submissions on the notified Proposed 2017 Amendments to the Waikato District Council Speed Limit Bylaw 2011.**

**CARRIED on the voices**

**P&R1711/02**

**Resolved: (Crs Church/Main)**

**THAT subject to any amendments, the proposed bylaw be further considered by the Committee at its meeting on 27 November 2017 with a view to recommending to the Council at its meeting on 11 December 2017, that the 2017 Amendments to the WDC Speed Bylaw 2011 be adopted noting that the signage of Tuakau Road, Ray Wright Road, Bayly Road, Burrow Road and Upper Queen Street in Pukekohe will be installed to coincide with the adoption of Auckland Transport proposed Speed Limit Bylaw Change.**

**A division was called:**

<b>Cr AD Bech – in Favour</b>	<b>Cr NMD Smith - Against</b>
<b>Cr JA Church – in Favour</b>	<b>Cr FM McInally – Abstention</b>
<b>Cr DW Fulton – in Favour</b>	
<b>Cr JM Gibb – in Favour</b>	
<b>Cr SL Henderson – in Favour</b>	
<b>Cr SD Lynch – in Favour</b>	
<b>Cr BL Main – in Favour</b>	
<b>Cr EM Patterson – in Favour</b>	
<b>His Worship the Mayor, Mr AM Sanson – in Favour</b>	
<b>Cr LR Thomson – in Favour</b>	
<b>Cr JD Sedgwick – in Favour</b>	

**CARRIED on a division with 11 voting in Favour, 1 voting Against and 1 Abstention**

**P&R1711/03**

Cr McInally entered the hearing at 11.21am during discussion on the above item.

Cr McGuire withdrew from the hearing at 12.02pm and was not present during discussion or voting on the above item.



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	30 November 2017
<b>Prepared by</b>	Kylie Anderson Acting Zero Harm Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Zero Harm Update

## **I. EXECUTIVE SUMMARY**

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The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognise that compliance is essential but they aspire to achieve best practice in health and safety performance and to develop a sustainable culture that is supported by sound policies, systems and procedures that enables best practice health and safety workplace behaviours by all workers, contractors, volunteers and visitors. Council aim for more than just compliance by observing the principle that workers and others should be given the highest level of protection against harm to ensure their health, safety and welfare.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Executive be received.**

## **3. BACKGROUND**

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### Engagement Conversations

The Chief Executive continues to carry out due-diligence duties through site visits and carrying out safety conversations with both staff and contractors.

Managers continue to carry out their Safety conversations with staff. The average number for safe behaviour conversations continues to be of concern as this is an important employee engagement process. This is not only an effective way to have two way engagement but also a legislative requirement. This will require managers and team leaders to refocus their efforts. The senior leadership team members continue to be advised of the drop off and encouraged to reinforce the strong benefits of engagement conversations with the respective teams. One explanation is that not all safety conversations are being

recorded. This will be reinforced with the Executive Leadership Team and Senior Leadership Team.

A new app has been introduced for mobile use which enables safety conversations to be recorded more easily.

### Managing Motor Vehicle Risks

The number of events has increased (October 11, November 23) with the highest speed recorded for month also increasing (October 112km, November 116km). The risk of speeding is a subject of constant monitoring, coaching conversations and formal conversations.

### Drug & Alcohol Testing

There were 5 post incident drug and alcohol tests undertaken in November 3 from the Alliance and 2 from WDC. All were clear.

### Critical Risk Register Review

The Executive Leadership Team continue to review the critical risks across the organisation, with the assistance of the subject matter experts from respective teams.

### Injury Statistics

Total injury events for November was 7 consisting of 5 first aid injuries (all minor) and 1 medical treatment injury (Alliance) and 1 member of the public reported and injury sustained at Patterson Park softball field.

### Zeror Harm Reporting

Near miss reporting has seen a slight increase this month with 29 events reported in November. Total reporting has also shown an increase (October 49, November 53).

### Smokefree Approach

Councillors have requested that all council sites be smokefree. It has been decided to approach this in two stages. The first stage will be to address the matter in Council offices and libraries and then in the second stage to cover other facilities such as community halls and swimming pools .

## **4. DISCUSSION AND ANALYSIS OF OPTIONS**

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### **4.1 DISCUSSION**

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress. Currently there is no mechanism to capture activities that Councillors are undertaking to meet their due-diligence obligations. Whilst there is no legal

consequence to Councillors not fulfilling their duties, from a leadership perspective, visibility is crucial to a well performing organisation.

Councillors should be asking questions about:

- How to acquire, and keep up to date, knowledge of work health and safety matters.
- How to gain an understanding of the nature of the operations of the business, and generally of the hazards and risks associated.
- Ensure that the PCBU (Person Conducting a Business or Undertaking) has available appropriate resources to control risks.
- Ensure the PCBU has appropriate processes for receiving and considering information regarding incidents, hazards and risks and responding in a timely way.
- Ensure that the PCBU has, and implements, processes for complying with any duty or obligation of the PCBU under the Act.
- Importantly, to verify the provisions and use of the resources and processes required to meet the duties of the legislation.

## **4.2 OPTIONS**

Council could choose to accept the report or not. Council could ask for additional information if needed.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

There are no direct financial requirements identified in this report.

### **5.2 LEGAL**

This report is prepared as part of assisting Council with compliance with Health & Safety at Work Act 2015.

#### **Considerations**

Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health & safety systems are in place and operating.

The following are considerations in relation to the role of the Executive Leadership Team and Councillors as Officers; these questions should be front of mind.

- Are we confident that good health and safety management is working?
- How can we improve our worker engagement and risk management to identify opportunities and improvements?
- What can we do more effectively to eliminate health risks?
- Are our health and safety reports providing sufficient insight and understanding to ensure the Executive Leadership Team and Councillors can make informed decisions?

- What further activities need to take place to ensure our practices and systems remain fit for purpose?

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council has a Zero Harm Strategy which forms the basis of our health & safety systems and philosophy. An internal Zero Harm Strategic Plan was reviewed earlier in the financial year.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their requirements. Council also undertakes audits and safety conversations in relation to our contractors.

Hall Committees have also been engaged.

## 6. CONCLUSION

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This report provides an update on progress with our Zero Harm systems and processes, and monthly statistics progress

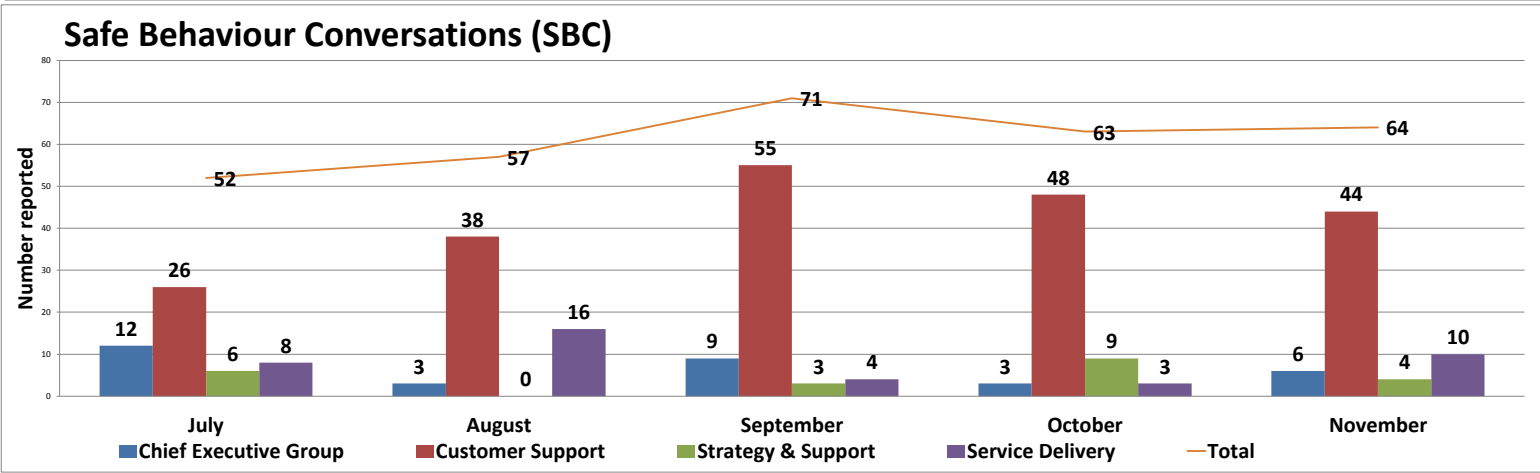
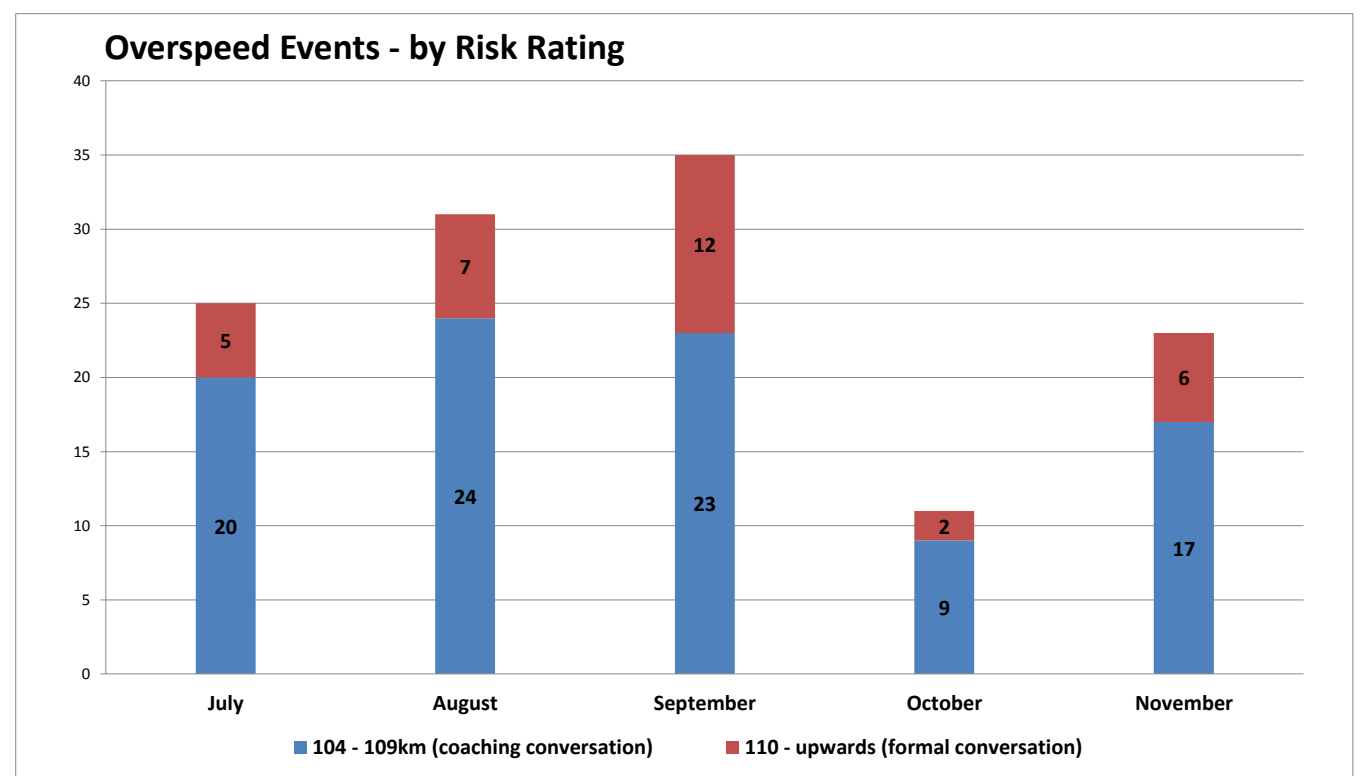
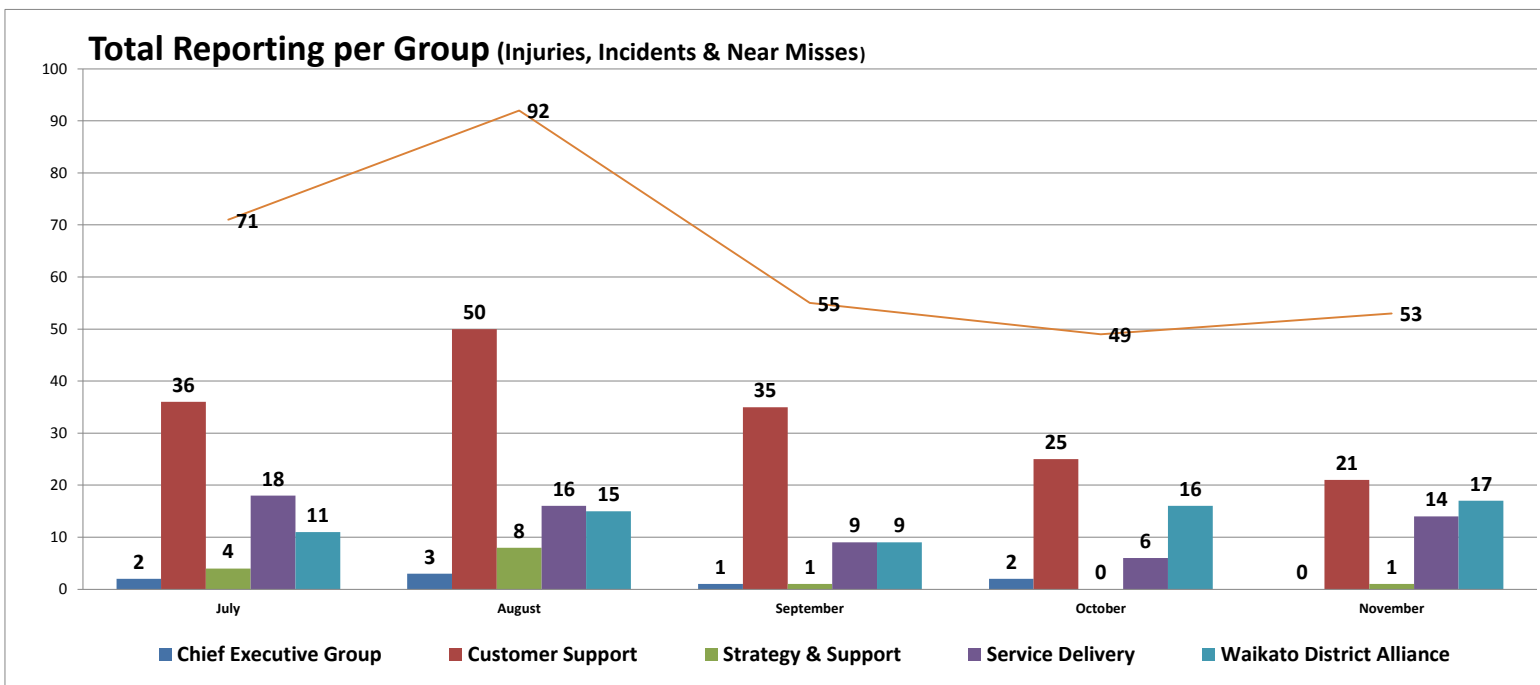
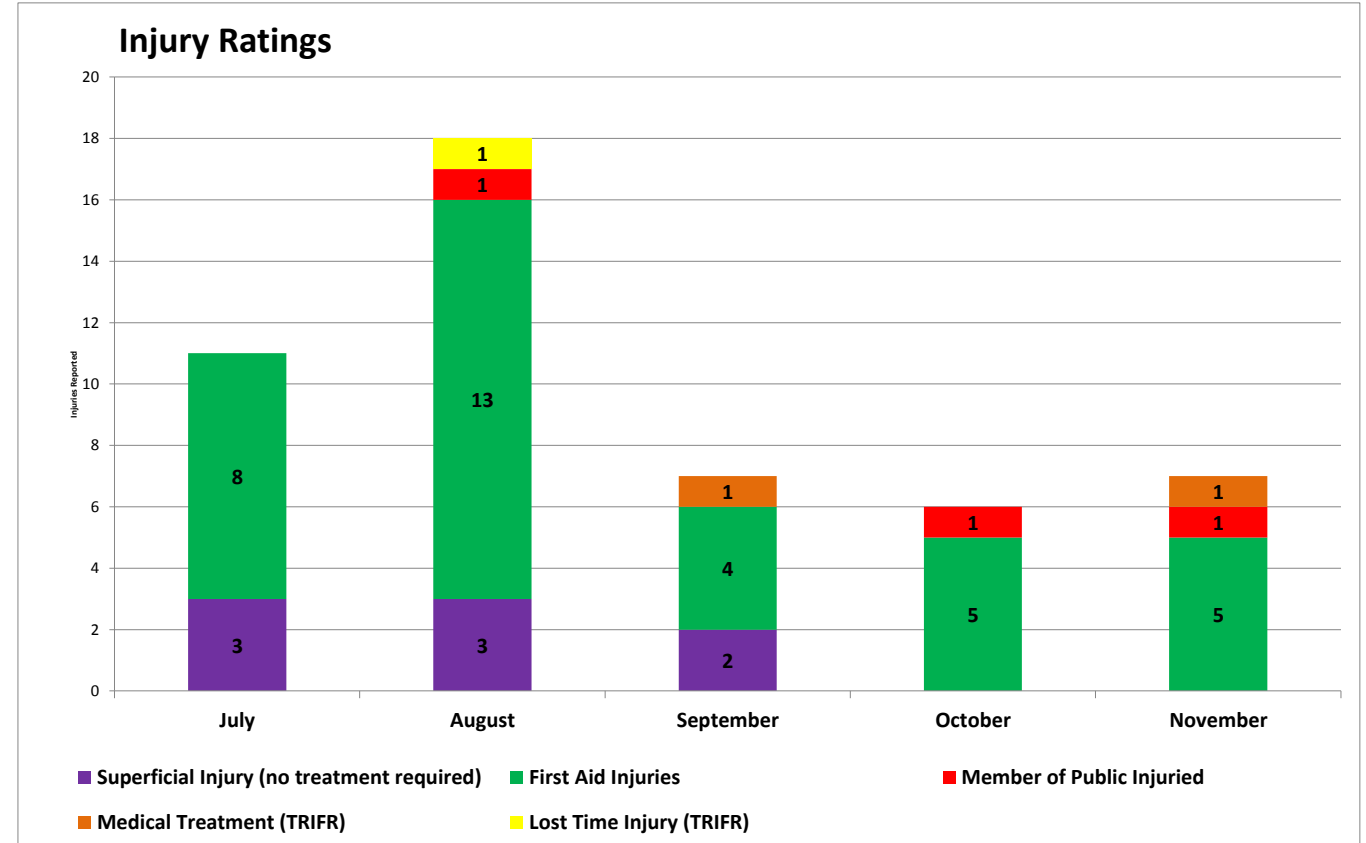
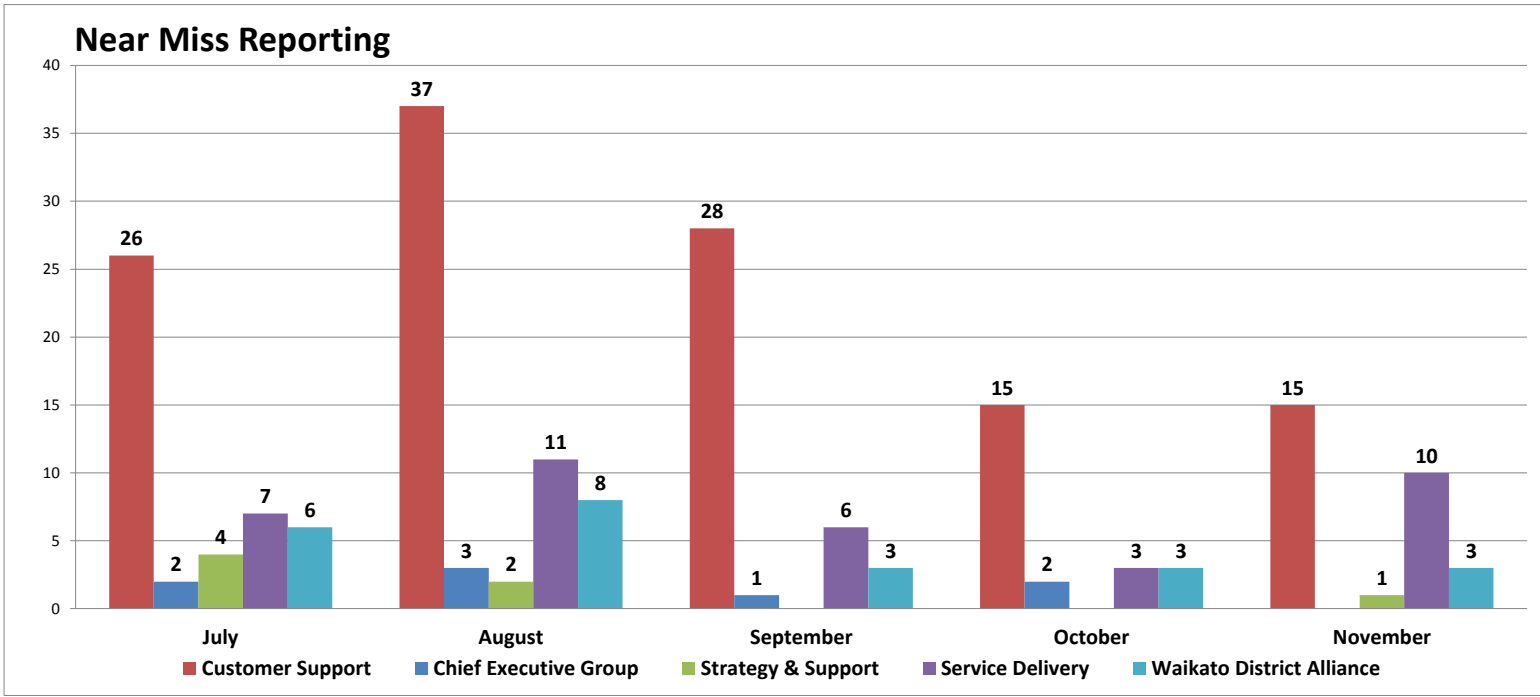
## 7. ATTACHMENTS

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Zero Harm Dashboard – Quarter Two (October – Decmeber 2017)

# Zero Harm Dashboard - Quarter Two (October - December 2017)

Dashboard as at 30/11/2017



“Work safe, home safe”

### Open Meeting

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	30 November 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Receipt of Infrastructure Committee Minutes

## I. EXECUTIVE SUMMARY

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To receive the minutes of a meeting of the Infrastructure Committee held on Tuesday 28 November 2017 and to adopt the recommendations therein.

## 2. RECOMMENDATION

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**THAT** the minutes of the Infrastructure Committee meeting held on Tuesday 28 November 2017 be received;

**AND THAT** the following become resolutions of Council:

Consenting methodology to obtain Waikato Regional Council discharge consents for non-routine discharges (insignificant network overflows) – INF1711/04

**THAT** Council support the proposed Waikato Regional Council discharge consent consultation methodology where a Wastewater Advisory Group is formed to support and advise Council through the consulting process;

**AND THAT** Council support the approach of investigating longer term sustainable wastewater treatment options for the district, through the consolidation of wastewater treatment plants over the long term.

Te Awa/Horotiu Cycle Bridge Crossing Increase Approved Contract Sum - Contract 15/288 – INF1711/05

**THAT** Council approve the increase for the Contract Sum for Contract 15/288 from \$2,461,969 to \$2,867,358.



Approval of Proposed Te Kauwhata Community Committee/Developer's Road Name List – INF1711/06

**THAT Council approves the November 2017 “Approved Road Name List” for the above property be restricted to the one name submitted - Murray Ward Drive.**

North Waikato Integrated Growth Management Programme Business Case – In Principle Approval – INF1711/07

**THAT Council approve, in principle, the North Waikato Integrated Growth Management Programme Business Case on the understanding that it will be used to inform the development of upcoming long term plans of the Council.**

North Waikato Public Transport Review and Options – INF1711/08

**THAT the preferred North Waikato short-term public transport options (as determined through the North Waikato Public Transport Review) be received by Council and that the associated costs be noted;**

**AND THAT the preferred options be considered in upcoming Council long-term plans.**

Razorback Road Spring Site – INF1711/09

**THAT part Allotment 116 Suburban Section 1 Parish of Mangatawhiri contained in Computer Interest Register 43747, and easements created by Proclamation B131440.1, be declared surplus to Council requirements, and Council carries out its offer back obligations under section 40 Public Works Act 1981;**

**AND THAT if the former owner/s, or their successor/s, take up the offer, that the proceeds of sale, less costs (including costs associated with the decommissioning of the site) are to be credited to the Property Proceeds Reserve;**

**AND FURTHER THAT if the former owner/s, or their successors, do not take up the offer that the land remains in Council ownership pending further decisions about its use.**

2017/18 Inorganic Collection – INF1711/12

**THAT Council support the same service as was provided for the 2016/17 year (option 3) as follows:**

***“District-Wide Kerbside Collection***

*Staff have commenced investigating the possibility of the collections being undertaken using the method where the inorganics are placed outside the property during set and limited collection weeks. Undertaking the collection this way is more cost effective and will result in a reduced collection timeframe. This would be a new collection method for the North Waikato residents, but has been used for the last 15 plus years in the Central area”;*

**AND THAT** the timing of the collection be subject to confirmation and report back to Council.

Rural Monthly Recycling Collection – INF1711/14

**THAT** Council support the option set out in the report attached to the agenda as it does exactly what the Council agreed to originally on 3 July 2017 workshop and furthermore, contact those residents who have been extracted from the targeted area by formal letter to advise them of the decision.

Update on Options for Community Facility at Port Waikato and Approval for Further Consideration – INF1711/15

**THAT** the framework for assessing the Port Waikato Hall be confirmed by Council as the Community of Interest Approach, as adopted for consideration of new halls within the Districts’ Halls network;

**AND THAT** Council direct that staff investigate options to reduce the estimated spend for a community facility at Port Waikato and report those findings back to a future meeting of the Infrastructure Committee.

Ngaruawahia Community Facility – INF1711/17

**THAT** the Ngaruawahia Community Board resolution is supported by Council;

**AND THAT** staff work with the Ngaruawahia Community Board to scope and price the required upgrades for the War Memorial Hall to make it fit for purpose and report back to Council as soon as possible for approval to proceed with works out of the 2017/18 approved budget;

**AND FURTHER THAT** staff proceed and scope the Ngaruawahia Library future upgrade and land requirement needs and present back to Council as soon as possible for approval to proceed with works out of the 2017/18 approved budget.

### **3. ATTACHMENTS**

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INF minutes 28 November 2017

**MINUTES** for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 NOVEMBER 2017** commencing at **9.00am**.

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson  
Cr A Bech  
Cr JA Church  
Cr JM Gibb [*from 9.26am*]  
Cr S Henderson  
Cr SD Lynch  
Cr RC McGuire  
Cr FM McInally  
Cr BL Main  
Cr EM Patterson  
Cr JD Sedgwick  
Cr NMD Smith [*until 11.13am and from 11.38am*]  
Cr LR Thomson

**Attending:**

Mr B MacLeod (Chair Raglan Community Board)  
Mr GJ Ion (Chief Executive)  
Mrs S O’Gorman (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mr V Ramduny (Acting General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Ms M Jolly (Road Safety Co-ordinator)  
Mrs A Hampton (Parks & Reserves Manager)  
Ms M Smart (Property Officer)  
Mr C Clarke (Roading Manager)  
Mr K Pavlovich (Acting Waters Manager)  
Mr W Furlong (Asset Management Team Leader – Roading)  
Ms J Remihana (Programme Delivery Manager)  
Mr S Howard (Senior Planner – Water)  
Mr G Dela Rue (Waikato District Alliance Manager)  
Mr T Mylchreest (Waikato District Alliance Maintenance Manager)  
Mr N Robinson (Rocket Projects)  
Ms P Williams (Waikato Tainui)  
Ms R Schaafhausen, (Chair of Te Arataura)  
Ms D Flavell (Waikato Tainui)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Fulton/Main)**

**THAT** an apology for lateness be received from Cr Gibb.

**CARRIED on the voices**

**INF1711/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Sedgwick/Patterson)**

**THAT** the agenda for a meeting of the Infrastructure Committee held on Tuesday 28 November 2017 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

**AND THAT** all reports be received;

**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.2 [*Road Safety Education*] being considered the first item and that other items be considered as appropriate during the course of the meeting;

**THAT FURTHER THAT** the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

**CARRIED on the voices**

**INF1711/02**

**DISCLOSURES OF INTEREST**

Cr McNally advised members of the Committee that he would declare a non financial conflict of interest in item PEX 2.6 [*Competing Interest in Lots 1-3 DPS 81963, Huntly*].

**CONFIRMATION OF MINUTES**

**Resolved: (Crs Lynch/Sedgwick)**

**THAT** the minutes of a meeting of the Infrastructure Committee held on Tuesday 26 September 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**INF1711/03**

## **REPORTS**

### Road Safety Education

Agenda Item 5.2

The report was received [*INF1711/02 refers*] and discussion was held.

The Road Safety Co-ordinator gave a verbal update and answered questions of the committee.

### Consenting methodology to obtain Waikato Regional Council discharge consents for non-routine discharges (insignificant network overflows)

Agenda Item 5.1

The report was received [*INF1711/02 refers*] and discussion was held.

The Senior Planner – Water gave a verbal update and answered questions of the committee.

**Resolved: (Crs Patterson/Smith)**

**THAT Council support the proposed Waikato Regional Council discharge consent consultation methodology where a Wastewater Advisory Group is formed to support and advise Council through the consulting process;**

**AND THAT Council support the approach of investigating longer term sustainable wastewater treatment options for the district, through the consolidation of wastewater treatment plants over the long term.**

**CARRIED on the voices**

**INF1711/04**

### Sport Waikato Report for July-September 2017

Agenda Item 5.3

The report was received [*INF1711/02 refers*] and discussion was held.

### Service Delivery Report for October 2017

Agenda Item 5.4

The report was received [*INF1711/02 refers*] and discussion was held.

The Waikato District Alliance Manager and Maintenance Manager answered questions of the committee.

Cr Gibb entered the meeting at 9.26am during discussion on the above item.

Te Awa/Horotiu Cycle Bridge Crossing Increase Approved Contract Sum - Contract 15/288  
Agenda Item 5.5

The report was received [INF1711/02 refers] and discussion was held.

The Asset Management Team Leader – Roading gave a verbal update and answered questions of the committee.

**Resolved: (His Worship the Mayor/Cr Patterson)**

**THAT the approved Contract Sum for Contract 15/288 be increased from \$2,461,969 to \$2,867,358.**

**CARRIED on the voices**

**INF1711/05**

Approval of Proposed Te Kauwhata Community Committee/Developer’s Road Name List  
Agenda Item 5.6

The report was received [INF1711/02 refers] and discussion was held.

The Roading Manager gave a verbal update and answered questions of the committee.

**Resolved: (Crs Sedgwick/Lynch)**

**THAT the Committee resolves that the November 2017 “Approved Road Name List” for the above property is restricted to the one name submitted - Murray Ward Drive.**

**CARRIED on the voices**

**INF1711/06**

North Waikato Integrated Growth Management Programme Business Case – In Principle Approval  
Agenda Item 5.7

The report was received [INF1711/02 refers] and discussion was held.

The Acting General Manager Strategy & Support gave a verbal update and answered questions of the committee.

**Resolved: (Crs Sedgwick/Church)**

**THAT the Infrastructure Committee recommends to Council that the North Waikato Integrated Growth Management Programme Business Case be approved in principle on the understanding that it will be used to inform the development of upcoming long term plans of the Council.**

**CARRIED on the voices**

**INF1711/07**

North Waikato Public Transport Review and Options  
Agenda Item 5.8

The report was received [*INF1711/02 refers*] and discussion was held.

The Roading Manager gave a verbal update and answered questions of the committee.

**Resolved: (Crs Sedgwick/Church)**

**THAT the Committee recommends to Council that the preferred North Waikato short-term public transport options (as determined through the North Waikato Public Transport Review) be received and that the associated costs be noted;**

**AND THAT the preferred options be considered in upcoming Council long term plans.**

**CARRIED on the voices**

**INF1711/08**

Razorback Road Spring Site  
Agenda Item 5.9

The report was received [*INF1711/02 refers*] and discussion was held.

The Parks & Reserves Manager gave a verbal update and answered questions of the committee.

**Resolved: (Crs McGuire/Patterson)**

**THAT part Allotment 116 Suburban Section 1 Parish of Mangatawhiri contained in Computer Interest Register 43747, and easements created by Proclamation B131440.1, be declared surplus to Council requirements, and Council carries out its offer back obligations under section 40 Public Works Act 1981;**

**AND THAT if the former owner/s, or their successor/s, take up the offer, that the proceeds of sale, less costs (including costs associated with the decommissioning of the site) are to be credited to the Property Proceeds Reserve;**

**AND FURTHER THAT if the former owner/s, or their successors, do not take up the offer that the land remains in Council ownership pending further decisions about its use.**

**CARRIED on the voices**

**INF1711/09**

**EXCLUSION OF THE PUBLIC**

Agenda Item 6

**Resolved: (His Worship the Mayor/Cr Gibb)****THAT the report of the Chief Executive be received;****AND THAT the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:****Confirmation of Minutes dated Tuesday 26 September 2017****REPORTS****a. Ad Hoc Land Purchase – Te Kowhai**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)(b)(ii)(i)(j)****Section 48(1)(3)(d)****b. 2018/18 Inorganic Collection**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:**      **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(h)(i)(j)****Section 48(1)(3)(d)****c. Water CCO Draft Better Business Case**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**



**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(f)(i)(h)**

**Section 48(1)(3)(d)**

**d. Rural Monthly Recycling Collection**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(b)(i)(ii)(c)(i)(ii)(j)**

**Section 48(1)(3)(a)(i)(ii)(b)(i)(ii)(d)**

**e. Update on Options for Community Facility at Port Waikato and Approval for Further Consultation**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)(b)(ii)(i)(j)**

**Section 48(1)(3)(d)**

**f. Competing Interest in Lots 1-3 DPS81963, Huntly**

**This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:**

**Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)(b)(ii)(i)(j)**

**Section 48(1)(3)(a)(d)**

**g. Update on Huntly i-SITE Investigations**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)(b)(ii)(i)(j)

Section 48(1)(3)(a)(d)

**h. Ngaruawahia Community Facility**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under:      Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(i)(j)

Section 48(1)(3)(d)

**AND FURTHER THAT** the representatives from Waikato Tainui be permitted to remain in the meeting, after the public has been excluded, for item PEX 2.3 [Water CCO Draft Better Business Case].

**CARRIED on the voices**

**INF1711/10**

*Resolutions INF1711/11 – INF1711/19 are contained in the public excluded section of these minutes.*

Having concluded the public excluded meeting, the following items were released into open meeting:

### **REPORTS (CONTINUED)**

#### 2017/18 Inorganic Collection Agenda Item PEX 2.2

It was resolved [Resolution No. INF171112] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (Crs Smith/Patterson)

*THAT Council support the same service as was provided for the 2016/17 year (option 3) as follows:*

#### *“District-Wide Kerbside Collection*

*Staff have commenced investigating the possibility of the collections being undertaken using the method where the inorganics are placed outside the property during set and limited collection weeks. Undertaking the collection this way is more cost effective and will result in a reduced collection timeframe. This would be a new collection method for the North Waikato residents, but has been used for the last 15 plus years in the Central area”;*

*AND THAT the timing of the collection be subject to confirmation and report back to Council.*

*CARRIED on the voices”*

#### Rural Monthly Recycling Collection Agenda Item PEX 2.4

It was resolved [Resolution No. INF171114] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (Crs Church/Sedgwick)

*THAT Council support the option set out in this report as it does exactly what the Council agreed to originally on 3 July 2017 workshop and furthermore, contact those residents who have been extracted from the targeted area by formal letter to advise them of the decision.*

*CARRIED on the voices”*

Update on Options for Community Facility at Port Waikato and Approval for Further Consideration

Agenda Item PEX 2.5

It was resolved [Resolution No. INF1711115] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (His Worship the Mayor/Cr McNally)

*THAT Council confirm that the framework for assessing the Port Waikato Hall be confirmed as the Community of Interest Approach as adopted for consideration of new halls within the Districts’ Halls network;*

*AND THAT Council direct that staff investigate options to reduce the estimated spend for a community facility at Port Waikato and report those findings back to a future meeting of the Infrastructure Committee.*

CARRIED on the voices”

Ngaruawahia Community Facility

Agenda Item PEX 2.8

It was resolved [Resolution No. INF1711117] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

“Resolved: (Crs Patterson/Gibb)

*THAT the Ngaruawahia Community Board resolution is supported by the Infrastructure Committee;*

*AND THAT staff work with the Ngaruawahia Community Board to scope and price the required upgrades for the War Memorial Hall to make it fit for purpose and report back to Council as soon as possible for approval to proceed with works out of the 2017/18 approved budget;*

*AND FURTHER THAT staff proceed and scope the Ngaruawahia Library future upgrade and land requirement needs and present back to Council as soon as possible for approval to proceed with works out of the 2017/18 approved budget.*

CARRIED on the voices”



### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tim Harty General Manager Service Delivery
<b>Date</b>	4 December 2017
<b>Prepared by</b>	Jacki Remihana Programme Delivery Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	CCL2017 (11/12/2017)
<b>Report Title</b>	Contract 11/064 - UGL (NZ) Limited - Increase in Approved Contract Sum

## **I. EXECUTIVE SUMMARY**

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Under Contract 11/064 UGL (NZ) Limited was contracted on 1 December 2012 to provide building, electrical, plumbing, drainlaying and gas fitting maintenance services across Council's property portfolio.

During 2015 UGL (NZ) Limited merged with Cushman & Wakefield to create Cushman Wakefield New Zealand Limited ("Cushman & Wakefield") under which the contract now operates.

The contract expired on 30 November 2017 and has been extended to 30 June 2018 to allow a new Facilities Maintenance contract to be created and tendered. An increase in Approved Contract Sum (ACS) is therefore requested. No additional budget is required.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Service Delivery received;**

**AND THAT the increase of \$259,218.66 in Approved Contract Sum for Contract 11/064 be approved.**

## **3. BACKGROUND AND DISCUSSION**

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The initial contract period for contract 11/064 was 36 months with one further right to renewal option of 24 months. The contract was renewed on 30 November 2015 and expired on 30 November 2017.

The scope of works under contract I1/064 includes building, electrical, plumbing, drainlaying and gas fitting maintenance services across Council's property portfolio.

As part of Council's ongoing continued improvement focus, staff are looking to create an overarching Facilities Maintenance contract. The new contract will look to incorporate all aspects of facility maintenance into the one contract. This will improve work efficiencies allowing contract management to move from reactive to a more proactive approach. This will be achieved through a more integrated approach to the contract allowing improved communication and better understanding of the overall maintenance requirements and costs of Council's property portfolio.

Staff have extended the existing Cushman & Wakefield contract out to 30 June 2018 to allow continuation of these services while the new contract is formed and tendered. Smaller contracts that can be incorporated into the new Facilities Maintenance contract will also be ended at this time and combined with the main contract.

The contract was originally awarded for the sum of \$110,000 per annum with the ACS set at \$612,885 for a five year term, including an annual inflation adjustment of 5% (all numbers in this report are exclusive of GST unless stated otherwise). At the time of contract award the ACS was based on available operational budgets only, work completed under the contract has included operational project and capital project work in line with the scope of the contract.

In May a report went through the Infrastructure Committee (INF1705/10) requesting an increase in ACS to allow the contract to continue through to its expiry on 30 November 2017 (see attached). This initial increase was required due to the volume of works undertaken through the contract being substantially more than anticipated when the contract was created.

The current I1/064 contract is stand alone with no reference to any New Zealand standard contracts. It was initially awarded and administered with no contract payment certificates. Staff have since introduced a contract payment certificate to track spend against ACS and developed a process to improve how the contract is administered. The improved process provides much better oversight over the invoicing of work and overall cost of the contract.

Through the May Infrastructure Committee report the revised contract sum was set at \$1,743,496 though this anticipated the contract would end on its expiry at 30 November 2017. As the contract will now be extended through to 30 June 2018 a further increase in contract sum is required to allow the works programme to continue. Due to the full agenda of the November Infrastructure Committee this report did not make it through Council prior to the extension of the contract. The current ACS will allow for approximately 3 months of work to be complete before the ACS is surpassed (being November 2017 – January 2018).

An average of \$33,000 per month has been spent through the contract since the payment claims have begun. The following projects have also been identified as works that can be delivered through the contract:

The re-roofing of the bridge club	\$16,727.00
The Wainui Farm House - Installation of new mains power switchboard	\$4,390.00
Farm stock-yard floodlighting	\$2,200.00
Hall Road, Onewhero Re-roof	\$25,000.00
Te Kauwhata Library external lighting	\$21,000.00
<b>Total project works</b>	<b>\$69,317.00</b>

There is existing budget to cover the above mentioned works.

Alongside an amount to cover Council's day-to-day maintenance and project works programme it is proposed to include a provisional amount for any works associated with seismic assessments on Council owned buildings. This is not structural engineering work, simply building type work that may be required to support the structural engineers engaged to do the assessments (for example, drilling to confirm structural steel is present). There is existing budget for this work.

Revised Approved Contract Sum	\$1,743,496.00
Contract spend to date (31 Oct 17)	<u>\$1,649,397.66</u>
Amount remaining under contract	\$94,098.34
Estimated operational spend (8 months November 17 – June 18 at \$33,000/month)	(\$264,000.00)
Estimated project spend	(\$69,317.00)
Allowance for seismic assessments	<u>(\$20,000.00)</u>
Additional amount required	\$259,218.66
Proposed Approved Contract Sum	\$2,002,714.66

Note that the final contract spend may not reach the proposed ACS of \$2,002,714.66, this will depend on the level of maintenance works required over the 8 months, the project works scheduled within this time as well as the progress of the seismic assessment works.

## 4. ANALYSIS OF OPTIONS

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### 4.1 OPTIONS

There are two options for Council to consider:

**Option 1:** Increase the ACS to \$2,002,714.66 to allow for current level of service to continue to be met.

This option is recommended.



**Option 2:** Do not increase the ACS. No further work will be able to be completed under the contract and all works would need to be completed through purchase order until the works were able to be re-tendered. This would be administration intensive and disruptive to business operations. This option does not comply with Council's procurement best practice processes.

This option is not recommended.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

No additional funding is required from operational budgets as all works are budgeted for. The contract spend utilises existing Long Term Plan budgets.

The revised contract expiry 30 June 2018 will allow the Facilities Maintenance contract to be formed and works to be built into a new contract. Budgets required are being planned through the 2018-2028 Long Term Plan.

### **5.2 LEGAL**

The contract was renewed on 30 November 2015 and expires on 30 November 2017. There has been no issue with performance or pricing and no increase in levels of service.

The works will be put out to tender early in 2018.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

N/a.

### **5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS**

This is an internal operational matter and will not trigger Council's Significance and Engagement Policy. The extended contract expires on 30 June 2018 and will be let out for tender prior to this date.

## **6. CONCLUSION**

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To allow the uninterrupted continuation of building, electrical, plumbing, drainlaying and gas fitting maintenance services across Council properties it is recommended the increase in ACS be approved by Council.

## **7. ATTACHMENTS**

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- Report to May Infrastructure (INF1705/10) Contract 11/064 – UGL (NZ) Limited – Increase in Approved Contract Sum

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**Open Meeting**

<b>To</b>	Infrastructure Committee
<b>From</b>	Tim Harty General Manager Service Delivery
<b>Date</b>	12 May 2017
<b>Prepared by</b>	Donna Rawlings Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	Inf2017 (23/05/2017)
<b>Report Title</b>	Contract 11/064 - UGL (NZ) Limited - Increase in Approved Contract Sum

## **1. EXECUTIVE SUMMARY**

---

Under Contract 11/064 UGL (NZ) Limited was contracted on 1 December 2012 to provide building, electrical, plumbing, drain laying and gas fitting maintenance services across Council's property portfolio.

During 2015 UGL (NZ) Limited merged with Cushman & Wakefield to create Cushman Wakefield New Zealand Limited ("Cushman & Wakefield") under which the contract now operates.

Due to the volume of works being substantially more than anticipated when the contract was created the Approved Contract Sum (ACS) is insufficient to continue works under the contract. The ACS was set based on available operational budgets only, work completed under the contract has included operational project and capital project work. An increase in ACS is therefore requested. No additional budget is required.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Service Delivery be received;**

**AND THAT the increase of \$1,130,611 in Approved Contract Sum for Contract 11/064 be approved.**

## **3. BACKGROUND AND DISCUSSION**

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The initial contract period was 36 months with one further right to renewal option of 24 months. The contract is due to expire on 30 November 2017.

The contract was awarded for the sum of \$110,000 per annum with the ACS set at \$612,885 for a five year term, including an annual inflation adjustment of 5% (note all numbers in this report are exclusive of GST unless stated otherwise).

The ACS was set with reference historic operational spend on building, electrical, plumbing, drain laying and gas fitting maintenance services. This equated to 63.0% of the available operational (business as usual) budget for the services over the term of the contract.

The contract is for operational maintenance services and did not contemplate capital works to be completed through the contract. The ACS was therefore set with reference only to available operational (business as usual) budgets, these being Council's repairs & maintenance budgets across all Council property.

It was anticipated that the monthly payments would be determined by the actual work completed, in line with the agreed pricing schedule for planned and reactive works. A payment certificate was not created at the onset due to the perceived complexity of the contract works.

All works under the contract are actioned through a Notice to Contractor (NTC) as there is no schedule of maintenance works to be undertake on a regular basis. Instead the works are separated into planned or reactive maintenance works.

As no payment certificate was created works have been billed through separate invoices for each NTC issued. This has resulted in an ad hoc approach to contract spend management as there was no monthly tracking of contract spend versus contract value. Staff changes have exacerbated the issue resulting in an overspend under the contract.

It is important to note that staff were actively monitoring overall (both operational and capital) spend versus available budget as part of the normal monthly reporting process. There was no budget overspend and no additional budget is required, this is simply a request for an increase in ACS.

The variances per year were as follows:

	Approved Contract Sum	Actual Spend To Date	Less works done under PO	Actual Spend under contract only	Difference to ACS	
2012/13	91,667	66,530	18,711	47,819	43,848	<i>Within ACS</i>
2013/14	115,500	210,531	66,988	143,543	-28,043	<i>Exceeds ACS</i>
2014/15	121,275	518,444	194,775	323,669	-202,394	<i>Exceeds ACS</i>
2015/16	127,339	693,911	310,984	382,927	-255,588	<i>Exceeds ACS</i>
2016/17	133,706	449,187	103,651	345,537	-211,831	<i>Exceeds ACS</i>
2017/18	23,398				23,398	
<b>TOTAL</b>	<b>612,885</b>	<b>1,938,603</b>	<b>695,108</b>	<b>1,243,496</b>	<b>-630,611</b>	
* rates appear to remain the same as the original contract rates until end of 2014						

That is:

Contract spend to Feb 2017	\$1,243,496	
Original ACS	(\$612,885)	
Overspend to Feb 2017		\$630,611
Estimated remaining spend		<u>\$500,000</u>
Requested increase in ACS		\$1,130,611

An increase in ACS of \$1,130,611 to \$1,743,496 is therefore requested.

The “Actual Spend under contract only” to date totals \$1,243,496. This includes capital project and operational project works not originally contemplated under the ACS. Of the works completed under the contract to date, works under \$2,000 (exclusive) total \$830,000 these are the works considered to be the operational “business as usual” contemplated under the contract.

Note that the “Actual Spend to Date” includes operational project and capital project works completed under purchase orders, short form agreements or separate contracts. Of the \$695,108 work completed under purchase orders, 19 items to date have been capital or operational project type works costing over \$10,000 totalling \$456,103.

The procurement review work highlighted that Council should be looking to include all works through available contracts. For example, not only including scheduled works and day works but also providing for capital project work where KPIs are being met. This approach has been adopted under the Open Spaces Maintenance Contract and has been inadvertently occurring through this contract.

Staff are taking the learnings gained from the procurement and contract review work and are developing better practice around contract management and contract formation. The first step for the Cushman & Wakefield contract has been to put a contract payment certificate in place to track the total contract spend against the ACS.

## **4. ANALYSIS OF OPTIONS**

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### **4.1 OPTIONS**

**Option 1:** Increase the ACS to \$1,743,496 to allow for current level of service to continue to be met.

This option is recommended.

**Option 2:** Do not increase the ACS. No further work will be able to be completed under the contract and all works would need to be completed through purchase order until the works were able to be re-tendered. This would be a massive administrative exercise and disruptive to business operations.

This option is not recommended.

## **5. CONSIDERATION**

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### **5.1 FINANCIAL**

No additional funding is required from operational budgets. The contract spend utilises existing Long Term Plan budgets.

The contract expiry at 30 November 2017 will allow the additional capital and operational project works to be built into a new contract and the budgets required to be planned through the 2018-2028 Long Term Plan.

### **5.2 LEGAL**

The contract expires on 30 November 2017. There has been no issue with performance or pricing and no increase in levels of service. The works will be put out to tender toward the end of the 2017 calendar year.

### **5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT**

N/A.

### **5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS**

This is an internal operational matter and will not trigger Council's Significance and Engagement Policy. The contract expires on 30 November 2017 and will be let out for tender prior to this date.

## **6. CONCLUSION**

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To allow the uninterrupted continuation of building, electrical, plumbing, drain laying and gas fitting maintenance services across Council properties it is recommended the increase in ACS be approved by Council.

## **7. ATTACHMENTS**

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N/A

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	13 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Discretionary & Funding Committee

### **1. EXECUTIVE SUMMARY**

---

To receive the minutes of the Discretionary & Funding Committee meeting held on Monday 13 November 2017.

### **2. RECOMMENDATION**

---

**THAT** the minutes of the meeting of the Discretionary & Funding Committee held on Monday 13 November 2017 be received.

### **3. ATTACHMENTS**

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D&F Minutes

**MINUTES** of a meeting of the Discretionary & Funding Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 13 NOVEMBER 2017** commencing at **9.00 am.**

**Present:**

Cr SD Lynch (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr RC McGuire  
Cr DW Fulton  
Cr SL Henderson  
Cr LR Thomson

**Attending:**

Mr V Ramduny (Acting General Manager Strategy & Support)  
Mrs W Wright (Committee Secretary)  
Mrs L van den Bemd (Community Development Adviser)  
Ms I-J Huirama (Team Administrator)  
Ms J Poland (Adult Literacy Education)  
Ms C Ramsay (Adult Literacy Education)  
Mr G Booth (Puketaha Primary School)  
Mr B Barton (Scout Camp Waingaro)  
Ms M Tukere (Turangawaewae Rugby League Club)  
Ms L Ratcliffe (Orini Reserve Committee)  
Ms N McCathie (Raglan Returned and Services Association Inc.)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Crs Lynch/McGuire)**

**THAT** an apology be received from Cr Main.

**CARRIED on the voices**

**D&F1711/01**

**CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Crs Lynch/Thomson)**

**THAT** the agenda for a meeting of the Discretionary & Funding Committee held on Monday 13 November 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** the following item be discussed at an appropriate time during the course of the meeting;

- Application for Funding – Raglan Returned and Services Association (Add.Item)

**CARRIED on the voices**

**D&F1711/02**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Lynch/Henderson)**

**THAT** the minutes of a meeting of the Discretionary & Funding Committee held on Monday 14 August 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**D&F1711/03**

## **REPORTS**

Summary of Movements in Discretionary Funds to 31 October 2017  
Agenda Item 5.1

**Resolved: (Crs Lynch/Thomson)**

**THAT** the report be received.

**CARRIED on the voices**

**D&F1711/04**

Summary of Current Grant Requests as at 2 November 2017  
Agenda Item 7.2

**Resolved: (Crs Lynch/Thomson)**

**THAT** the report be received.

**CARRIED on the voices**

**D&F1711/05**



## **APPLICATIONS FOR FUNDING – EVENTS**

Application for Funding – Turangawaewae Rugby League Club  
Agenda Item 6.1

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Ms Tukere gave a verbal presentation and answered questions of the committee.

## **APPLICATIONS FOR FUNDING – RURAL WARD**

Application for Funding – Pokeno Community Committee  
Agenda Item 6.2

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Application for Funding – Scouts Association New Zealand – Camp Waingaro  
Agenda Item 6.3

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Barry Barton gave a verbal presentation and answered questions of the committee.

Application for Funding – Adult Literacy Trust  
Agenda Item 6.4

**Resolved: (Crs Lynch/Henderson)**

**THAT the report be received.**

Jo Poland & Christine Ramsay gave a verbal presentation and answered questions of the committee.

Application for Funding – Puketaha Primary School  
Agenda Item 6.5

**Resolved: (Crs Lynch/McGuire)**

**THAT the report be received.**

Geoff Booth gave a verbal presentation and answered questions of the committee.

## **APPLICATIONS FOR FUNDING – EVENTS (CONTINUED)**

Application for Funding – Orini Reserve Committee  
Agenda Item 7.1

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Louise Ratcliffe gave a verbal presentation and answered questions of the committee.

Application for Funding – Onewhero Tuakau Community Board  
Agenda Item 7.2

**Resolved: (Crs Lynch/McGuire)**

**THAT the report be received.**

Application for Funding – Taupiri Community Board  
Agenda Item 7.3

**Resolved: (Crs Lynch/Thomson)**

**THAT the report be received.**

Application for Funding – Raglan Return Services  
Add.Item

**Resolved: (Crs Lynch/Henderson)**

**THAT the report be received.**

Tabled Item: Application for Funding

Noleen McCathie gave a verbal presentation and answered questions of the committee.

## **APPLICATIONS FOR FUNDING – RURAL WARD (CONTINUED)**

Application for Funding – Pokeno Community Committee  
Agenda Item 6.2

**Resolved: (Cr McGuire/His Worship the Mayor)**

**THAT the request from the Pokeno Community Committee towards the cost of annual servicing fee for the Automated External Defibrillator (AED) machine be deferred until March 2018 due to non-attendance at the meeting.**

**CARRIED on the voices**

**D&F1711/06**

Application for Funding – Scouts Association New Zealand – Camp Waingaro  
Agenda Item 6.3

**Resolved: (Crs Lynch/Fulton)**

**THAT an allocation of \$4,533.00 be made to Scouts Association New Zealand – Camp Waingaro towards the cost of completing the campsite facilities upgrade.**

**CARRIED on the voices**

**D&F1711/07**

Application for Funding – Adult Literacy Trust  
Agenda Item 6.4

**Resolved: (His Worship the Mayor/Cr McGuire)**

**THAT an allocation of \$5,000.00 be made to the Adult Literacy Trust towards the cost of student literacy development camps.**

**CARRIED on the voices**

**D&F1711/08**

Application for Funding – Puketaha Primary School  
Agenda Item 6.5

**Resolved: (Crs Lynch/Thomson)**

**THAT an allocation of \$5,000.00 be made to the Puketaha Primary School towards the cost of upgrading the school playground.**

**CARRIED on the voices**

**D&F1711/09**

## **APPLICATIONS FOR FUNDING – EVENTS (CONTINUED)**

Application for Funding – Turangawaewae Rugby League Club  
Agenda Item 6.1

**Resolved: (Crs Thomson/Henderson)**

**THAT an allocation of \$5,000.00 be made to the Turangawaewae Rugby League Club towards the cost of hosting a 70th Commemoration event.**

**CARRIED on the voices**

**D&F1711/10**



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	29 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Discretionary & Funding Committee Extraordinary

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Discretionary & Funding Committee extraordinary meeting held on Monday 28 November 2017.

### **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Discretionary & Funding Committee extraordinary held on Monday 28 November 2017 be received.**

### **3. ATTACHMENTS**

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D&F extraordinary Minutes

**MINUTES** of an extraordinary meeting of the Discretionary & Funding Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 NOVEMBER 2017** commencing at **8.31 am.**

**Present:**

Cr SD Lynch (Chairperson)  
His Worship the Mayor, Mr AM Sanson  
Cr SL Henderson  
Cr BL Main  
Cr LR Thomson

**Attending:**

Mr V Ramduny (Acting General Manager Strategy & Support)  
Mrs W Wright (Committee Secretary)  
Mrs L van den Bemd (Community Development Adviser)  
Ms H Clothworthy (Pokeno Community Committee)  
Ms J Morley (Taupiri Community Board)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Lynch/Thomson)**

**THAT** an apology be received from Cr Fulton.

**CARRIED on the voices**

**D&F1711/15**

**CONFIRMATION OF STATUS OF AGENDA**

**Resolved: (Crs Lynch/Main)**

**THAT** the agenda for an extraordinary meeting of the Discretionary & Funding Committee held on Tuesday 28 November 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**D&F1711/16**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**DEFERRED APPLICATION FOR FUNDING – RURAL WARD**

Application for Funding – Pokeno Community Committee  
Agenda Item 4.1

The report was received [D&F1711/16 refers].

Helen Clothworthy gave a verbal presentation and answered questions of the committee.

**DEFERRED APPLICATIONS FOR FUNDING – EVENTS**

Application for Funding – Onewhero-Tuakau Community Board  
Agenda Item 5.1

The report was received [D&F1711/16 refers].

Cr Main gave a verbal presentation and answered questions of the committee.

Application for Funding – Taupiri Community Board  
Agenda Item 5.2

The report was received [D&F1711/16 refers].

Jo Morley gave a verbal presentation and answered questions of the committee.

**DEFERRED APPLICATIONS FOR FUNDING – RURAL WARD (CONTINUED)**

Application for Funding – Pokeno Community Committee  
Agenda Item 4.1

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT an allocation of \$595.00 be made to the Pokeno Community Committee towards the cost of annual servicing fee for the Automated External Defibrillator (AED) machine.**

**CARRIED on the voices**

**D&F1711/17**

**DEFERRED APPLICATIONS FOR FUNDING – EVENTS (CONTINUED)**

Application for Funding – Onewhero-Tuakau Community Board  
Agenda Item 5.1

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT an allocation of \$1,605.00 be made to the Onewhero-Tuakau Community Board towards the cost of Anzac Day Ceremony in April 2018.**

**CARRIED on the voices**

**D&F1711/18**





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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Tony Whittaker General Manager Strategy & Support
<b>Date</b>	28 November 2017
<b>Prepared by</b>	Sharlene Jenkins PA General Manager Strategy & Support
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301 / 1863032
<b>Report Title</b>	Draft Minutes of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to provide Council with draft Minutes of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee meeting held on 31 October 2017.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Strategy & Support be received.**

## **3. ATTACHMENTS**

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Draft Minutes of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee held on 31 October 2017



**MINUTES** of a meeting of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Committee held at the Waikato District Council Chambers, on 31 October 2017, commencing at 10 am.

	Pokaia Nepia opened the hui with a karakia.	
<b>Present</b>	His Worship the Mayor, Mr A M Sanson (Co-Chair) Cr L Thomson Cr D Fulton	Deputy Chair of Te Arataura and Trustee Patience Te Ao (Co-Chair) Trustee Linda Te Aho Trustee Jackie Collier
<b>In attendance</b>	Mr T Paki  Mr G Ion  Mr T Manukau Mr T Harty  Mr L Tane Mr T Whittaker Ms P Williams Ms M Tukere  Mr B Croad Ms S Reinsfield Other Council Staff	Acting Chief Executive, Waikato Raupatu Land and River Trust (WRRT) Chief Executive Waikato District Council (WDC) Advisor, WRRT General Manager Waikato District Council Officer, WRRT General Manager WDC Senior Advisor, WRLT Pouhono Iwi ki te Haapori, Waikato District Council Tainui Group Holdings Tainui Group Holdings
<b>JMC311017/01</b>	<b><u>APOLOGIES AND LEAVE OF ABSENCE</u></b>  <b>Resolved: Cr Thomson / Trustee Collier</b>  <b>THAT</b> apologies be received from Mrs J Gibb and Ms D Flavell <b>AND</b> a leave of absence be granted to Mrs P Te Ao for 12.30 pm.  <b><u>CARRIED</u></b>	
<b>JMC311017/02</b>	<b><u>CONFIRMATION OF STATUS OF AGENDA ITEMS</u></b>	
	<b>Resolved: Cr Thomson / Cr Fulton</b>  <b>THAT</b> the agenda for the meeting of the Waikato Tainui/Waikato District Council Joint Committee for 31 October be confirmed.	

	<b><u>CARRIED</u></b>
<b>JMC311017/03</b>	<b><u>DISCLOSURES OF INTEREST</u></b>  There were no declarations of interest noted.
<b>JMC311017/04</b>	<b><u>CONFIRMATION OF MINUTES</u></b>  <b>Resolved: Co-Chair Sanson / Cr Fulton</b>  <b>THAT</b> the minutes of a meeting of the Waikato Tainui/Waikato District Council Joint Committee held on 19 April 2017 be confirmed as a true and correct record of that meeting.  <b><u>CARRIED</u></b>
<b>JMC311017/05</b>	<b><u>MATTERS ARISING FROM THE MINUTES</u></b>  No matters Arising.
<b>JMC311017/06</b>	<b><u>REPORTS</u></b>
<b>JMC311017/06/01</b>	<b><u>VERBAL UPDATE ON THE FIT FOR PURPOSE AND TRIBAL GOVERNANCE ELECTIONS</u></b>  Taipu Paki provide a verbal update : the Fit for Purpose project (FFP) started in 2015 and was finalised in October 2017. Land and River Trust entities are now combined and there are seven new GM positions. Governance elections occurred in September and there are 6 new board members together with 5 incumbents: <ol style="list-style-type: none"> <li>1. R Schaafhausen (Chair and Kahui Ariki Representative)</li> <li>2. P Te Ao (Deputy Chair)</li> <li>3. L Te Aho</li> <li>4. J Collier</li> <li>5. T Rangiawha</li> <li>6. H Rau</li> <li>7. A Te Kanawa</li> <li>8. D Turner</li> <li>9. H Chong</li> <li>10. H Raumati</li> </ol> <b>Resolved: Co-Chair Te Ao / Cr Thomson</b>  <b>THAT</b> the Joint Committee receive the report.

	<b><u>CARRIED</u></b>
JMC311017/06/02	<p><b><u>REVIEW OF THE SETTLEMENT FOR THE WAIKATO RIVER</u></b></p> <p>Tim Manukau provided an overview on the Report and Recommendations arising from the Review of the Settlement for the Waikato River. A hui has already been held with managers and staff at Waikato District Council to discuss the report and recommendations. Managers are thinking about how the recommendations might be implemented.</p> <p>Comments:  Mayor Sanson: Monitoring is a resource hungry process.  Cr Fulton: need to take full advantage of this meeting to discuss key items, make sure these meetings don't get cancelled. Noted that the report states that this committee does not make decisions, but can give clear direction. The relationship is a bit hands off in my opinion.  Co-Chair Te Ao: what can Waikato-Tainui do to assist Council in the areas of understanding the Kiingitanga Accord etc? These hui should have more of a strategic focus than operational.</p> <p>It was noted that Waikato-Tainui will continue to work with Waikato District Council staff to ensure that workshops are held for staff on the issues required.</p> <p><b>Resolved: Co-Chair Sanson / Cr Thomson</b></p> <p><b>THAT</b> the Joint Committee receive the report.</p> <p><b><u>CARRIED</u></b></p>
JMC311017/06/03	<p><b><u>Waikato Tainui and Waikato District Council Joint Scholarship</u></b></p> <p>Presented by M Tukere; the report was taken as read.</p> <p><b>Resolved: Co-Chair Te Ao / Cr Thomson</b></p> <p><b>THAT</b> the Joint Committee receive the report and</p> <p><b>APPROVE</b> the implementation of the Scholarship in 2018.</p> <p><b><u>CARRIED</u></b></p>
JMC311017/06/04	<p><b><u>Operational update in relation to Schedules to the Joint Management Agreement</u></b></p> <p>M Tukere presented the report and it was taken as read.</p> <p><i>Action Point:</i></p>

	<p>- <i>Discussion with the planning team on how to treat sites of significance in the District Plan to be arranged.</i></p> <p>Trustee Collier: asked about wastewater consents and the progress of the Housing Infrastructure Fund. Advised that 33 submissions had been received, discussions with the developer are underway, discussions on wastewater discharge are occurring with a number of options. Preference for Council is to divert discharge to Huntly. Housing proposal is due with govt. by Feb and is in progress. Currently WRC have no position on the wastewater options – if the discharge was to the lake it would be non-complying. Bigger issues are the growth in the North Waikato but also improving the resilience of wastewater infrastructure.</p> <p><b>Resolved: Cr Fulton / Cr Thomson</b></p> <p><b>THAT</b> the Joint Committee receive the report</p> <p><b><u>CARRIED</u></b></p>
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JMC311017/06/05	<p><b><u>Report on the Future Management of the Whitebait Fishery</u></b></p> <p>Tim Manukau presented the report. The approach must be multi-pronged- the main issue, which causes the majority of disputes is the issue of sale of whitebait. More co-ordination is required across the agencies. Seems like the right time now, given the Green Party's role in Govt. and their stance on whitebait fishery. The members of the group are WRC, LINZ, DOC, Waikato-Tainui.</p> <p><b>Comments:</b></p> <p>Cr Fulton; cannot NOT tackle this issue. Must preserve customary rights. Difficulty is how to resolve the issue of commercial profit. Seems like there is reasonable goodwill to tackle the issue.</p> <p>Co-Chair Te Ao: attended hui on this issue in 2010, which went nowhere because agencies wouldn't take responsibility. Our people at Te Puaha catch to eat, not to sell. Solution is easy, stop commercial fishing and do not take any more registrations for new benches. In respect of research being undertaken, iwi need to look at its own people who have the Matauranga around the river. There is a group at Te Puaha "Te Taniwha o Waikato" they are active in this space.</p> <p>Co-Chair Sanson: Central government legislation is required and we should advocate for this.</p> <p>Trustee Te Aho: queried about membership of the working party.</p> <p><b>Resolved: Trustee Collier / Cr Thomson</b></p> <p><b>THAT</b> the Joint Committee receive the report.</p> <p><b><u>CARRIED</u></b></p>
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JMC311017/06/06	<p><b><u>Land Matters and Opportunities</u></b></p> <p>Solid Energy lands: T Paki provided a verbal update in relation to purchase by the iwi of Solid Energy land. Around 2000 ha has been purchased and there are about 3 or 4 offers left in the Huntly East area. Iwi are keen to invest in the region and will work closely with council in the region regarding development aspirations.</p> <p>Te Paina: M Tukere presented the report in relation to Te Paina, the report was collated at the request of the iwi. It provides a status report on issues relating to Te Paina which is a site of significance for the iwi. The report recommends that the iwi provide advice to Council of the preferred options in relation to Te Paina and provide direction to staff so that the matters can be progressed.</p> <p><b>Resolved: Co-Chair Te Ao / Trustee Te Aho</b></p> <p><b>THAT the Joint Committee receive and support the report and recommendations.</b></p> <p><b><u>CARRIED</u></b></p>
JMC311017/06/07	<p><b><u>Waters CCO Update</u></b></p> <p>Report presented by T Harty to provide an update on the progress of the Waters CCO.</p> <p><b>Resolved: Cr Thomson/ Trustee Collier</b></p> <p><b>THAT the Joint committee receive the report.</b></p> <p><b><u>CARRIED</u></b></p>
JMC311017/06/08	<p><b><u>Ruakura and Meremere</u></b></p> <p>Brian Croad from Tainui Group Holding provided a presentation to update the Committee on progress at Ruakura and proposed development at Meremere.</p> <p>Trustee Te Aho: asked whether any analysis had been done on the proposed shift of the port at Auckland to Northland; Mr Croad advised that had not been done yet. Trustee Te Aho suggested that TGH take a pro-active approach to this matter.</p> <p><b>Resolved: Cr Thomson / Cr Fulton</b></p> <p><b>THAT the Joint Committee receive the report.</b></p> <p><b><u>CARRIED</u></b></p>

JMC311017/06/09	<p><b><u>Update on the Waikato District Council LTP</u></b></p> <p>T Whittaker presented the report on the LPT and advised that the council was facing significant affordability challenges, and that there would be an invitation issued to iwi to provide input to the LTP. It was noted that there have been a recent re-evaluation in the Waikato district, with an average increase of 33% for business and residential increase of 58%.</p> <p>Trustee Collier: queried the rates remission and postponement policy and said she was keen to see the policy made more accessible to enable people to take it up.</p> <p><b>ACTION:</b> Waikato District Council staff to send a copy of the Rates Remission and Postponement policy to Waikato-Tainui.</p> <p>Cr Fulton: asked the iwi members what would be the best way to engage on the LTP with them?</p> <p><b>ACTION:</b> Waikato District Council staff to liaise with Waikato-Tainui staff and agree on engagement on the LTP – noting that this should occur on governance, staff and community levels.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Te Ao</b></p> <p><b>THAT the Joint Committee receive the report.</b></p> <p><b><u>CARRIED</u></b></p>
JMC311017/06/10	<p><b><u>North Waikato Integrated Growth Management Programme Business Case</u></b></p> <p>V Ramduny provided a comprehensive presentation.</p> <p><b>Resolved: Co-Chair Sanson / Co-Chair Te Ao</b></p> <p><b>THAT the Joint Committee receive the report</b></p> <p><b><u>CARRIED</u></b></p>
JMC311017/07	<p><b><u>GENERAL BUSINESS</u></b></p> <ol style="list-style-type: none"> <li>1. Right of First Refusal – it was agreed to hold this item over until the next meeting due to lack of time.</li> <li>2. Maori Representation in the Waikato District: T Whittaker advised the Committee that Council are considering whether or not to include Maori wards as part of the Representation review. The decision will be made at the Council meeting in December. The Council are grateful for the input of the iwi CEO, Donna Flavell, to the presentation made at the Councillors workshop.</li> </ol>





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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	7 November 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Receipt of Onewhero-Tuakau Community Board Minutes

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 6 November 2017.

### **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 6 November 2017 be received.**

### **3. ATTACHMENTS**

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OTCB minutes 6 November 2017

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**MINUTES** of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 6 NOVEMBER 2017** commencing at **7.30pm**.

**Present:**

Mr B Cameron (Chairperson)  
Cr J Church  
Cr B Main  
Ms C Conroy  
Mr S Jackson  
Mr L Petersen  
Mr V Reeve  
Mrs B Watson

**Attending:**

Cr S Henderson  
Mrs S O’Gorman (General Manager Customer Support)  
Mrs LM Wainwright (Committee Secretary)  
Mrs L Van Den Bemd  
Sergeant T Kirker (NZ Police, Tuakau)  
Mr RA Bell (Tuakau Lions Club)  
Ms C Edwards (Sunset Beach Lifeguard Service Inc)  
Ms D Bond (Tuakau and Districts Development Association)  
Mrs V Reeve (Tuakau and Districts Development Association)  
Mr K Ronaki (Onewhero Area School)  
Mrs R Costar (Onewhero Area School)  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Church/Main)**

**THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 6 November 2017 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received;**

**AND FURTHER THAT** the Board resolves that the following items be added to the agenda as a matter of urgency as advised by the Chief Executive;

- Application for Funding – Onewhero Area School
- Application for Funding – Onewhero Area School

**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.1 [NZ Police] being considered after agenda item 5.4.

**CARRIED on the voices**

**OTCBI711/01**

### **DISCLOSURES OF INTEREST**

Mr Reeve advised members of the Board that he would declare a non financial conflict of interest in item 5.5 [*Application for Funding – Tuakau and Districts Development Association*].

Mr Jackson advised members of the Board that he would declare a non financial conflict of interest in item 5.6 [*Application for Funding – Tuakau Youth Sport Trust*].

### **CONFIRMATION OF MINUTES**

**Resolved: (Cr Main/Mr Jackson)**

**THAT** the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 2 October 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**OTCBI711/02**

### **REPORTS**

Discretionary Fund Report to 24 October 2017  
Agenda Item 5.2

The report was received [*OTCBI711/02 refers*] and discussion was held.

**Resolved: (Mr Reeve/Mr Jackson)**

**THAT** the Board approve payment of \$1,500.00 from the Board's Placemaking funds to Mr Hawira to enable purchase of the kauri slab for the carving to be placed at the entrance to Tuakau.

**CARRIED on the voices**

**OTCBI711/03**

Application for Funding – Lions Club of Tuakau Inc.  
Agenda Item 5.3

The report was received [OTCBI711/02 refers] and discussion was held.

Mr Bell gave a verbal presentation and answered questions of the Board.

Application for Funding – Sunset Beach Lifeguard Service Inc.  
Agenda Item 5.4

The report was received [OTCBI711/02 refers] and discussion was held.

Ms Edwards gave a verbal presentation and answered questions of the Board.

NZ Police  
Agenda Item 5.1

The report was received [OTCBI711/02 refers] and discussion was held.

Sergeant Kirker gave a verbal presentation and answered questions of the Board.

Application for Funding – Tuakau and Districts Development Association  
Agenda Item 5.5

The report was received [OTCBI711/02 refers] and discussion was held.

Ms Bond and Mrs Reeve gave a verbal presentation and answered questions of the Board.

Application for Funding – Tuakau Youth Sport Trust  
Agenda Item 5.6

The report was received [OTCBI711/02 refers] and discussion was held.

Mr Jackson gave a verbal presentation and answered questions of the Board.

Application for Funding – Te Kohanga School  
Agenda Item 5.7

The report was received [OTCBI711/02 refers] and discussion was held.

Application for Funding – Onewhero Area School  
Add Item.

The report was received [OTCBI711/02 refers] and discussion was held.

Mr Ronaki gave a verbal presentation and answered questions of the Board.

Application for Funding – Onewhero Area School  
Add Item.

The report was received [OTCBI711/02 refers] and discussion was held.

Mrs Costar gave a verbal presentation and answered questions of the Board.

Year to Date Service Request Report  
Agenda Item 5.8

The report was received [OTCBI711/02 refers] and discussion was held.

Change of Public Forum Commencement Time  
Agenda Item 5.9

The report was received [OTCBI711/02 refers] and discussion was held.

**Resolved: (Ms Conroy/Mrs Watson)**

**THAT the Public Forum item be considered first on the Onewhero-Tuakau Community Board's agenda;**

**AND THAT the Onewhero-Tuakau Community Board hold its meetings on the first Monday of the month commencing at 7.00pm.**

**CARRIED on the voices**

**OTCBI711/04**

ANZAC Day 2018  
Agenda Item 5.10

The report was received [OTCBI711/02 refers] and discussion was held.

**Resolved: (Ms Conroy/Mrs Watson)**

**THAT the Onewhero-Tuakau Community Board agrees to continue hosting and organising the Commemoration of ANZAC Day in Tuakau with support from Waikato District Council;**

**AND THAT Mr Petersen be delegated to lead the organisation of the commemorative ANZAC Day service in Tuakau with support from the Waikato District Council.**

**CARRIED on the voices**

**OTCBI711/05**

Joint Community Board and Community Committee December Meeting  
Agenda Item 5.11

The report was received [OTCBI711/02 refers] and discussion was held.

**Resolved: (Ms Conroy/Mr Jackson)**

**THAT the Onewhero-Tuakau Community Board agrees to support the joint meeting of Community Boards and Community Committees on Tuesday 19 December;**

**AND THAT the Onewhero-Tuakau Community Board supports having an individual meeting in December.**

**CARRIED on the voices**

**OTCBI711/06**

Works & Issues Report  
Agenda Item 5.12

The report was received [OTCBI711/02 refers] and discussion was held.

Wastewater Overflow CIP Education Programme update  
Agenda Item 5.13

The report was received [OTCBI711/02 refers] and discussion was held.

**Resolved: (Mr Petersen/Mrs Watson)**

**THAT the collateral 'wish list' be completed by each Community Board and Community Committee and returned to Teresa Hancock in the Waikato District Council's Communications Team.**

**CARRIED on the voices**

**OTCBI711/07**

Long Term Plan Update

Agenda Item 5.14

The report was received [OTCB/71/1/02 refers] and discussion was held.

The General Manager Customer Support gave a verbal presentation and answered questions of the Board.

Tuakau and Districts Development Association Update

Agenda Item 5.15

Mr Reeve gave a verbal presentation and answered questions of the Board.

Tuakau Emergency Charitable Trust Update

Agenda Item 5.16

Mr Reeve gave a verbal presentation and answered questions of the Board.

Public Forum

Agenda Item 5.17

The following items were discussed at the public forum:

- Issue with rubbish left at the Onewhero Domain from Freedom Campers. Bin disposal facilities need to be increased
- Pigs on property boundary at Kaipō Flats. Has been resolved by property owners but there is a need for some rules around this.

Chairperson's Report

Agenda Item 5.18

The chairperson gave a verbal report on the following items:

- PC16
- Attended LTP meetings at Ngaruawahia.

Councillors' and Community Board Members' Report  
Agenda Item 5.19

Verbal reports were received on the following items:

- Placemaking - lighting
- Grass in kerb and channelling
- Dangerous corner at intersection of George Street and Buckland Road
- Waikato Regional Council – roading
- Library survey
- Pukekawa Bowling Club lease
- Tuakau Youth Centre
- Opuatia Hall AGM
- Southern Trust community funding
- Truck complaints re: Tuakau's CBD.

The meeting adjourned at 9.42pm and resumed at 10.02pm.

**APPLICATIONS FOR FUNDING (CONTINUED)**

Application for Funding – Lions Club of Tuakau Inc.  
Agenda Item 5.3

**Resolved: (Mr Cameron/Mr Petersen)**

**THAT an allocation of \$1,000.00 is made to the Lions Club of Tuakau Inc. towards the cost of Tuakau Community Christmas Parade.**

**CARRIED on the voices**

**OTCBI711/08**

Application for Funding – Sunset Beach Lifeguard Service Inc.  
Agenda Item 5.4

**Resolved: (Mr Reeve/Mr Jackson)**

**THAT an allocation of \$2,000.00 is made to the Sunset Beach Lifeguard Service Inc. towards the cost of the lifeguard programme over the summer of 2017/2018;**

**AND THAT The Sunset Beach Lifeguard Services be advised that this will be the last year that the Onewhero-Tuakau Community Board funds the lifeguard delivery programme.**

**CARRIED on the voices**

**OTCBI711/09**



Application for Funding – Tuakau and Districts Development Association  
Agenda Item 5.5

**Resolved: (Cr Church/Ms Conroy)**

**THAT an allocation of \$1,500.00 is made to the Tuakau and Districts Development Association towards the cost of upgrading the Tuakau and Districts Development Association website.**

**CARRIED on the voices**

**OTCBI711/10**

Mr Reeve declared a non financial conflict of interest and did not speak to, or vote on this item.

Application for Funding – Tuakau Youth Sport Trust  
Agenda Item 5.6

**Resolved: (Mr Reeve/Cr Main)**

**THAT an allocation of \$8,308.67 is made to the Tuakau Youth Sport Trust towards the cost of the design/consultation fees to build a new skate Park in Tuakau.**

**CARRIED on the voices**

**OTCBI711/11**

Mr Jackson declared a non financial conflict of interest did not speak to, or vote on this item.

Application for Funding – Te Kohanga School  
Agenda Item 5.7

**Resolved: (Ms Conroy/Mrs Watson)**

**THAT an allocation of \$399.10 is made to the Te Kohanga School towards the maintenance of the school pool for community use.**

**CARRIED on the voices**

**OTCBI711/12**

Application for Funding – Onewhero Area School  
Add Item.

**Resolved: (Mrs Watson/Ms Conroy)**

**THAT an allocation of \$2,200.00 is made to the Onewhero Area School towards the cost of purchasing fifteen traditionally made piu piu costumes.**

**CARRIED on the voices**

**OTCBI711/13**



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	14 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0506
<b>Report Title</b>	Receipt of Taupiri Community Board Meeting Minutes

**1. EXECUTIVE SUMMARY**

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To receive the minutes of the Taupiri Community Board meeting held on Monday 13 November 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Taupiri Community Board meeting held on Monday 13 November 2017 be received.**

**3. ATTACHMENTS**

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TCB Minutes

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**MINUTES** of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 13 NOVEMBER 2017** commencing at **5.30pm.**

**Present:**

Mrs D Lovell (Chairperson)  
Cr EM Patterson  
Mr H Lovell  
Ms J Morley [from 5.33pm]  
Miss S Ormsby-Cocup  
Mrs J Pecékajus [until 5.55pm]  
Mr R Van Dam

**Attending:**

Mr R MacCulloch (Regulatory Manager)  
Mrs W Wright (Committee Secretary)  
Members of Staff  
2 Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Lovell/Miss Ormsby-Cocup)**

**THAT** an apology be received from Cr Gibb;

**AND THAT** an apology for lateness be received from Ms Morley;

**AND FURTHER THAT** an apology for early departure be received from Ms Pecékajus.

**CARRIED on the voices**

**TCB1711/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Lovell/Cr Patterson)**

**THAT** the agenda for a meeting of the Taupiri Community Board held on Monday 13 November 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**TCB1711/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mrs Lovell/Mr Lovell)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 11 September 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**TCBI711/03**

Ms Morley entered the meeting at 5.53pm during discussion on the above item.

**REPORTS**

Public Forum

Agenda Item 6.1

The following items were discussed at the Public Forum

- Interest raised re whether rates are being paid by newly built properties
- 138 Gt South Road walkway maintenance

Wastewater Overflow CIP Education Programme Update

Agenda Item 5.2

The report was received [TCBI7011/02 refers].

**Resolved: (Cr Patterson/Ms Pecekajus)**

**THAT the collateral 'wish list' for Taupiri will be compiled by Mr Lovell and Ms Morley from Taupiri Community Board and returned to Teresa Hancock in the WDC Communications Team before the end of the year.**

**CARRIED on the voices**

**TCBI711/04**

Discretionary Fund Report to 30 October 2017

Agenda Item 5.3

The report was received [TCBI711/02 refers] and discussion was held.

**Resolved: (Cr Patterson/Miss Ormsby-Cocup)**

**THAT a commitment of \$60 be made to Waikato District Council for upcoming printing requirements.**

**CARRIED on the voices**

**NCBI711/05**

Joint Community Board and Community Committee December Meeting  
Agenda Item 5.4

The report was received [TCB1711/02 refers] and discussion was held.

**Resolved: (Mrs Lovell/Ms Morley)**

**THAT the Taupiri Community Board agrees to support the joint meeting of Community Boards and Community Committees on Tuesday, 19 December;**

**AND THAT the Taupiri Community Board supports not having an individual meeting in December.**

**CARRIED on the voices**

**TCB1711/06**

Taupiri Works and Issues Report  
Agenda Item 5.5

The report was received [TCB1711/02 refers] and discussion was held.

The following additional item was discussed:

- Proposed fencing of 138 Gt South Road Walkway.

**Resolved: (Miss Ormsby-Cocup/Ms Morley)**

**THAT the building of the proposed fence at 138 Gt South Road, Taupiri that was committed to by the previous General Manager Customer Service Delivery [refer TCB1602/06/03], will not proceed based on a unanimous decision by the Board.**

**CARRIED unanimously**

**TCB1711/07**

Ms Pecékajus retired from the meeting at 5.55pm during discussion on the above item and was not present when voting took place.

Year to Date Service Request Report  
Agenda Item 5.6

The report was received [TCB1711/02 refers] and discussion was held.

Chairperson's Report  
Agenda Item 5.7

The Chair gave a verbal report and answered questions of the Board.

Councillors' Report  
Agenda Item 5.8

Cr Patterson gave a verbal overview on current Council issues.



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	17 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Raglan Community Board

**1. EXECUTIVE SUMMARY**

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To receive the minutes for a meeting of the Raglan Community Board held on Tuesday 14 November 2017.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 November 2017 be received.**

**3. ATTACHMENTS**

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Minutes



**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 14 NOVEMBER 2017** commencing at **2.15pm**.

**Present:**

Mr R MacLeod (Chairperson)  
Cr LR Thomson  
Mr PJ Haworth  
Mrs R Kereopa [until 2.55pm]  
Mr AM Oosten  
Mrs GA Parson  
Mr AW Vink

**Attending:**

Mr TG Whittaker (General Manager Strategy & Support)  
Mrs R Gray (Council Support Manager)  
Ms J Penn (Whaingaroa Environment Centre Inc)  
Mr N Peart (Raglan Surfside Christian Life Centre)  
Ms W Coxhead (Raglan Lions Club)  
Mr F Lichtwark (WRC Councillor)  
7 members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT** early departure be approved for Mrs Kereopa.

**CARRIED**

**RCBI711/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Parson/Mrs Kereopa)**

**THAT** the agenda for a meeting of the Raglan Community Board held on Tuesday 14 November 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED**

**RCBI711/02**

## **DISCLOSURES OF INTEREST**

Mr MacLeod advised members of the Board that he would declare a conflict of interest in item 5.4 [*Application for Funding – Raglan Lions Club*].

Mr Haworth advised members of the Board that he would declare a conflict of interest in item 5.3 [*Application for Funding – Surfside Christian Life Centre*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 12 September 2017 be confirmed as a true and correct record of that meeting subject to the editing of resolution no RCBI709/05 [*Raglan Naturally Steering Group Committee*] from:**

**AND THAT Ms Parson be appointed as co-ordinator between the Raglan Naturally Interim Steering Group and Raglan Community Board**

to read:

**AND THAT Ms Parson be appointed as co-ordinator for the Raglan Naturally review.**

**CARRIED**

**RCBI711/03**

## **REPORTS**

Discretionary Fund Report to 31 October 2017  
Agenda Item 5.1

Tabled: Invoices: The Raglan House and Raglan Ink Ltd (Raglan Chronicle)

The report was received [*RCBI711/02 refers*] and discussion was held on the balance of the fund and the Board's focus for future funding requests, reflecting on priorities for the Raglan community. To further discuss at a workshop with the members in December 2017.

It was agreed to table a report to the public on the guidelines to the Raglan Community Board Discretionary Fund at the February 2018 meeting.

It was noted that two invoices were required to be approved for payment.

**Resolved: (Mr MacLeod/Mr Oosten)**

**THAT the invoice to the Raglan House for hire of projector/screen on 7, 13, 27 October 2017 and 3 November 2017 for \$100 be approved for payment;**

**AND THAT the invoice to Raglan Ink Ltd (Raglan Chronicle) for two classified advertisements 29 June 2017 and 6 July 2017 for a Transport Workshop for \$82.43 be approved for payment;**

**AND FURTHER THAT the commitment for Raglan Naturally (RCB1608/04/1) for \$116.61 be returned to the pool.**

**CARRIED**

**RCB1711/04**

Application for Funding – Whaingaroa Environment Centre Inc  
Agenda Item 5.2

The report was received [RCB1711/02 refers].

Ms Penn provided an overview on the application for funding and discussion was held.

**Resolved: (Mrs Parson/Mr Vink)**

**THAT an allocation of \$2,000.00 be made to the Whaingaroa Environment Centre Inc. towards the cost of the Plastic Free Raglan Project.**

**CARRIED**

**RCB1711/05**

Application for Funding – Surfside Christian Life Centre  
Agenda Item 5.3

The report was received [RCB1711/02 refers].

Mr Haworth declared a conflict of interest in this item and withdrew from the table. He did not take part in discussion or voting on this item.

Mr Peart provided an overview in support of the application for funding and discussion was held.

**Resolved: (Mr Oosten/Mrs Kereopa)**

**THAT an allocation of \$3,500.00 be made to the Surfside Christian Life Centre towards the cost of the “Christmas in the Park” event.**

**CARRIED**

**RCB1711/06**

Mr MacLeod declared a conflict of interest in the following item and vacated the Chair. The Deputy Chair, Mrs Parson, assumed the Chair.

Application for Funding – Raglan Lions Club

Agenda Item 5.4

The report was received [RCB1711/02 refers].

Mr MacLeod withdrew from the table and did not take part in discussion or voting on this item.

Mrs Coxhead provided an overview in support of the application for funding and discussion was held.

**Resolved: (Cr Thomson/Mr Haworth)**

**THAT an allocation of \$1,775.00 be made to the Raglan Lions Club towards the cost of the 2017 New Year's Eve parade.**

**CARRIED**

**RCB1711/07**

Mrs Kereopa retired from the meeting at 2.55pm during discussion on the above item and was not present when voting took place.

Following voting on the above item, Mr MacLeod assumed the Chair.

Wastewater Overflow CIP Education Programme Update

Agenda Item 5.5

The report was received [RCB1711/02 refers] and discussion was held.

Cr Thomson expanded on the education programme.

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT the list of items has previously been provided by Cr Thomson to the Communications Team.**

**CARRIED**

**RCB1711/08**

Year to Date Service Request Report

Agenda Item 5.6

The report was received [RCB1711/02 refers] and discussion was held on the dashboard statistics. Council is looking at improving the ability for data driven decisions by using this information.

Joint Community Board and Community Committee December 2017 Meeting  
Agenda Item 5.7

The report was received [RCB1711/02 refers] and discussion was held. It was agreed to hold a community board workshop on Tuesday 12 December 2017.

**Resolved: (Mr MacLeod/Cr Thomson)**

**THAT the Raglan Community Board agrees to support the joint meeting of community boards and community committees on Tuesday 19 December 2017;**

**AND THAT the Raglan Community Board supports not having an individual meeting in December 2017.**

**CARRIED**

**RCB1711/09**

Raglan Coastal Reserves Advisory Meeting Minutes – 14 August, 2017, 11 September 2017, 9 October 2017  
Agenda Item 5.8

The report was received [RCB1711/02 refers] and discussion was held.

Raglan Naturally  
Agenda Item 5.9

The report was received [RCB1711/02 refers] and discussion was held

Mrs Parson declared a conflict of interest in the section of the report containing the invoice. She provided an overview of the report but did not take part in voting on this item.

**Resolved: (Cr Thomson/Mr MacLeod)**

**THAT the invoice from Gabrielle Parson for work involved with the Raglan Naturally project for \$875.00 be approved for payment;**

**AND THAT the invoice from Raglan Ink Ltd (Raglan Chronicle) for Raglan Naturally advertisement for \$384.97 be paid;**

**NOTE: that Res No WDC1706/14 refers THAT Council approved a funding contribution of \$5,000 being made from the Administration Expenses (Grants & Donations) budget to support the review of Raglan Naturally).**

**CARRIED**

**RCB1711/10**

Raglan Works & Issues Report – Status of Items November 2017

## Agenda Item 5.10

The report was received [RCB1711/02 refers] and discussion was held.

Following discussion on the items in the report, it was agreed that staff would be invited to the workshop in December 2017 to provide updates and advice to the members on the long outstanding issues.

Youth Engagement Update November 2017

## Agenda Item 5.11

The report was received [RCB1711/02 refers] and discussion was held.

Councillor's Report

## Agenda Item 5.12

The report was received [RCB1711/02 refers] and discussion was held.

Chairperson's Report

## Agenda Item 5.13

The report was received [RCB1711/02 refers] and discussion was held. It was noted that the Board facilitated an LTP workshop.

Public Forum

## Agenda Item 5.14

The following items were discussed during the Public Forum held prior to the commencement of the meeting:

- continued concern with the state of soccer fields – concerns and review included in the works & issues report in the agenda.
- Whaingaroa Surf Management Plan developed – working towards a project that will help the surf etiquette issues. To check that financial assistance is included in the Parks & Reserves committee budget.
- Could the roadway that runs up Pooleys Paper Road off Wainui Road towards Karioi mountain be opened up for public recreation use. Request that they put a submission to the LTP next year.

Tim Duff raised various issues in Raglan that will be formalised in a letter to Council from him eg, contractors, Wi Neera Street, boat ramp, main pumping station, Raglan Coastal Reserves Advisory Committee.

The Chair invited the Raglan Ward Regional Councillor, Mr Fred Lichtwark to speak. He provided an update on:

- funding provided to Whaingaroa Environment Centre Inc
- bio tops and signs latest update, eg shellfish concerns
- treaty settlements with Kawhia, and then Aotea and Raglan in the future
- Waikato River Settlement
- promoting care groups, eg Whaingaroa Harbour Care
- new development will double the population
- esplanade reserve to be established where causeway is being constructed
- West Coast Zone Committee
- Maori Wards.

### **BOARD MEMBERS' REPORTS**

There were no board members' reports this month.

### **EXCLUSION OF THE PUBLIC**

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT the public be excluded from the meeting to enable the Raglan Community Board to deliberate and make decisions on the following items of business:**

### **REPORT**

**Raglan Kopua Holiday Park – Chairperson's Annual Report | July 2016 – 30 June 2017**

**The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:**

**Reason for passing this resolution to withhold exists under:  
Section 7(2)**

**Grounds under section 48(1) for the passing of this resolution is:  
Section 48(1)(3)(d)**

**CARRIED**

**RCB1711/11**

*Resolutions RCB1711/12 – RCB1711/13 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 4.36pm.

Minutes approved and confirmed this                      day of                      2017.

RJ MacLeod

**CHAIRPERSON**

Minutes 2017/7RCB/171114 RCB Minutes



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	15 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV318
<b>Report Title</b>	Receipt of Minutes – Ngaruawahia Community Board

**I. EXECUTIVE SUMMARY**

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To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 14 November 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 14 November 2017 be received.**

**3. ATTACHMENTS**

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NCB Minutes

**MINUTES** of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 14 NOVEMBER 2017** commencing at **6.15pm**

**Present:**

Mr J Whetu (Chair)  
Cr JM Gibb [*until 8.34pm*]  
Cr E Patterson  
Mrs W Diamond  
Ms R Kirkwood  
Ms K Morgan  
Mr BJ Sherson

**Attending:**

Ms A Parquist (Acting General Manager)  
Mrs W Wright (Committee Secretary)  
Mrs L van den Bemd (Community Development Adviser)  
Ms J Remihana (Programme Delivery Manager)  
Mr S Solomon (Multipurpose Community Facility Working Group)  
Ms A Ramsay (Ngaruawahia Community House)  
Ms V Rice (Ngaruawahia Community House)  
14 Members of the public

The Chair opened the meeting with a karakia.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Morgan/Cr Patterson)**

**THAT** an apology be received from Ms Stevens.

**CARRIED on the voices**

**NCB1711/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Whetu/Ms Kirkwood)**

**THAT** the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 14 November 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**NCB1711/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mr Whetu/Ms Morgan)**

**THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 12 September 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**NCB1711/03**

**REPORTS**

Ngaruawahia Community Facility  
Agenda Item 5.1

The report was received [*NCB1711/02 refers*] and the Multipurpose Community Facility Working Group (Mr Solomon & Ms Ramsay) & the Programme Delivery Manager spoke to this item.

The meeting was adjourned to invite public input into the discussion at 6.29pm and resumed at 6.46pm.

**REPORTS (CONTINUED)**

Ngaruawahia Community Facility  
Agenda Item 5.1

This item was further discussed at this time.

**Resolved: (Cr Patterson/Ms Diamond)**

**THAT the Ngaruawahia Community Board supports option 2 of the agenda report (*Utilise the Long Term Plan 2018/28, to set the direction for Ngaruawahia community facilities*) as the preferred option to be recommended to Council through the November Infrastructure Committee;**

**AND THAT the Ngaruawahia Community Board supports option 3 of the agenda report, split into two points:**

- 1. Undertake an upgrade of the Memorial Hall (e.g. kitchen and heating) to make the Hall more attractive for hire and**
- 2. Future proof for potential Community priorities through the upgrade and extension of the Library, in conjunction with any construction changes (staged approach) as a priority for the Long Term Plan 2018/2028.**

**CARRIED on the voices**

**NCB1711/04**

Discretionary Fund Report to 31 October 2017  
Agenda Item 5.2

The report was received [NCB1711/02 refers] and discussion was held.

**Resolved: (Ms Kirkwood/Cr Gibb)**

**THAT a commitment be made of \$4,782.00 towards the outdoor fitness stations to be placed along the Waikato Esplanade;**

**AND THAT a commitment be made towards the expenditure of maintenance for the town cross in the amount of \$1,500.00.**

**CARRIED on the voices**

**NCB1711/05**

Application for Funding – Ngaruawahia Community House Inc  
Agenda Item 5.3

Ms Ramsay & Ms Rice was present and answered questions from the Board.

**Resolved: (Ms Morgan/Cr Gibb)**

**THAT an allocation of \$5,000.00 be made to the Ngaruawahia Community House Inc. towards the cost of Christmas on Jesmond Street event.**

**CARRIED on the voices**

**NCB1711/06**

Wastewater Overflow CIP Education Programme Update  
Agenda Item 5.4

**Resolved: (Ms Morgan/Cr Patterson)**

**THAT the Ngaruawahia Community Board representative (Ms Kirkwood) will complete the collateral 'wish list' and return it to Teresa Hancock in the WDC Communications Team.**

**CARRIED on the voices**

**NCB1711/07**

Youth Engagement Update November 2017  
Agenda Item 5.5

The report was received [NCB1711/02 refers] and discussion was held.

**Resolved: (Mr Whetu/Ms Morgan)**

**THAT if there are any issues identified in the Youth Engagement Update that the Board wishes to progress, that these be added to the Board's Works and Issues report so that progress on implementation can be monitored;**

**AND THAT the Community Board appoints Cory Newport as the new 2018 youth representative for the Ngaruawahia Community Board.**

**CARRIED on the voices**

**NCBI711/08**

Ngaruawahia Works and Issues Report  
Agenda Item 5.6

The report was received [NCBI711/02 refers] and discussion was held.

Ngaruawahia Community Board Resolution/Action Register  
Agenda Item 5.7

The report was received [NCBI711/02 refers] and discussion was held.

**Resolved: (Ms Diamond/Ms Morgan)**

**THAT the following item be deleted from the Register:**

- Item 5 – Heritage Walkway – this is now complete

**CARRIED on the voices**

**NCBI711/09**

Year to Date Service Request Reports  
Agenda Item 5.8

The report was received [NCBI711/02 refers] and discussion was held.

Joint Community Board and Community Committee December Meeting  
Agenda Item 5.9

**Resolved: (Ms Kirkwood/Mr Sherson)**

**THAT the Ngaruawahia Community Board agrees to support the joint meeting of Community Boards and Community Committees on Tuesday, 19 December;**

**AND THAT the Ngaruawahia Community Board chooses to still have its meeting on the 5<sup>th</sup> of December.**

**CARRIED on the voices**

**NCBI711/10**



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	22 November 2017
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Receipt of Huntly Community Board Minutes

**I. EXECUTIVE SUMMARY**

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To receive the minutes of the Huntly Community Board meeting held on Tuesday 21 November 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 21 November 2017 be received.**

**3. ATTACHMENTS**

---

HCB minutes 21 November 2017

**MINUTES** of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 21 NOVEMBER 2017** commencing at **6.00pm**.

**Present:**

Ms K Langlands (Chairperson)  
Cr S Lynch  
Cr F McNally  
Mr R Farrar  
Mrs D Lamb  
Mrs S Stewart

**Attending:**

His Worship the Mayor Mr AM Sanson  
Cr Thomson  
Mr T Whittaker (General Manager Strategy & Support)  
Mrs LM Wainwright (Committee Secretary)  
Constable J Ferguson (Neighbourhood Policing Team)  
Ms P Comins (Youth Representative)  
Ms T Hancock (Communications Advisor)  
Mr K Pavlovich (Acting Waters Manager)  
Ms T Rapana (Huntly Community Angels)  
Pastor O Mounsey (Lakeside Christian Life Centre)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Lamb/Mrs Stewart)**

**THAT** an apology be received from **Ms Bredenbeck and Mr Rees**.

**CARRIED on the voices**

**HCBI711/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT** the agenda for a meeting of the Huntly Community Board held on **Tuesday 21 November 2017** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;



**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.6 [*Wastewater Overflow CIP Education Programme update*] being considered the first item and that other items be considered as appropriate during the course of the meeting;

**AND FURTHER THAT** the youth representatives be given full speaking rights for the duration of the meeting.

**CARRIED on the voices**

**HCBI711/02**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT** the minutes of a meeting of the Huntly Community Board held on Tuesday 19 September 2017 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**HCBI711/03**

### **REPORTS**

Wastewater Overflow CIP Education Programme update  
Agenda Item 5.6

The report was received [*HCBI 11/02 refers*] and discussion was held.

Cr Thomson, the Communications Advisor and the Acting Waters Manager gave a verbal presentation and answered questions of the Board.

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT** report on the wastewater education programme be received and the collateral 'wish list' be completed by each Community Board and Community Committee and returned to Teresa Hancock in the WDC Communications Team.

**CARRIED on the voices**

**HCBI711/04**

NZ Police Update  
Agenda Item 5.1

The report was received [HCBI 11/02 refers] and discussion was held.

Constable Ferguson gave a verbal presentation and answered questions of the Board.

Youth Engagement Update November 2017  
Agenda Item 5.2

The report was received [HCBI 11/02 refers] and discussion was held.

Discretionary Fund Report to 07 November 2017  
Agenda Item 5.3

The report was received [HCBI 11/02 refers] and discussion was held.

Application for Funding – Huntly Community Angels  
Agenda Item 5.5

The report was received [HCBI 11/02 refers] and discussion was held.

Ms Rapana gave a verbal presentation and answered questions of the Board.

**Resolved: (Crs Lynch/McInally)**

**THAT an allocation of \$3,000.00 is made to the Huntly Community Angels towards the cost of the “Christmas in the Park event”.**

**CARRIED on the voices**

**HCBI711/05**

Application for Funding – Lakeside Christian Life Centre  
Agenda Item 5.4

The report was received [HCBI 11/02 refers] and discussion was held.

Pastor Mounsey gave a verbal presentation and answered questions of the Board.

**Resolved: (Cr Lynch/Mrs Lamb)**

**THAT an allocation of \$2,000.00 is made to Lakeside Christian Life Centre towards the cost of a Community Christmas Carols event.**

**CARRIED on the voices**

**HCBI711/06**

Huntly Works & Issues Report: Status of Items November 2017  
Agenda Item 5.7

The report was received [*HCBI 11/02 refers*] and discussion was held.

Year to Date Service Request Report  
Agenda Item 5.8

The report was received [*HCBI 11/02 refers*] and discussion was held.

Joint Community Board and Community Committee December Meeting  
Agenda Item 5.9

The report was received [*HCBI 11/02 refers*] and discussion was held.

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT the Huntly Community Board agrees to support the joint meeting of Community Boards and Community Committees on Tuesday 19 December;**

**AND THAT the Huntly Community Board supports not having an individual meeting in December.**

**CARRIED on the voices**

**HCBI711/07**

Mr Farrar requested his dissenting vote be recorded.

Huntly Draft Community Plan Options 2017  
Agenda Item 5.10

The report was received [*HCBI 11/02 refers*] and discussion was held.

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT the Huntly Community Board confirms its way forward with the Huntly Draft Community Plan Options 2017 by:**

- **hosting a business breakfast with guest speakers in February 2018, and**
- **workshopping page 25 of the Draft Community Plan Options 2017.**

**CARRIED on the voices**

**HCBI711/08**



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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	27 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Te Kauwhata Community Committee Meeting Minutes

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 1 November 2017.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 1 November 2017 be received.

### **3. ATTACHMENTS**

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TKCC Minutes

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 1 NOVEMBER 2017** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Cr JD Sedgwick  
Mrs C Berney (Secretary)  
Mr J Cunningham  
Mr K Dawson [*from 7.08pm*]  
Mr D Hardwick  
Mr T Hinton  
Mr C Howells  
Mrs M Raumati  
Mr B Weaver

**Attending:**

Mr V Ramduny (Manager Strategy & Planning)  
Mrs T Hancock (Communications Adviser)  
Mr S Pandey (Corporate Planning Team Leader)  
Mr G Barnes (NZ Police)  
Miss S Hall (Youth Action Group Representative)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Sedgwick/Mrs Berney)**

**THAT** an apology for lateness be received from **Mr Dawson**.

**CARRIED on the voices**

**TKCCI711/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mrs Berney/Mr Hinton)**

**THAT** the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 1 November 2017** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**TKCCI711/02**

**DISCLOSURES OF INTEREST**

Ms Grace advised members of the committee that she would declare a financial conflict of interest in item 5.6 [Discretionary Fund Report].

**CONFIRMATION OF MINUTES**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 6 September 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**TKCCI711/03**

**REPORTS**

Youth Engagement Update November 2017  
Agenda Item 5.1

The report was received [TKCCI711/02 refers] and discussion was held.

**Resolved: (Mr Hardwick/Mr Weaver)**

**THAT if there are any issues identified in the Te Kauwhata Youth Action Group's Quarterly Report that the Committee wishes to progress, that these be added to the Committee's Works and Issues report so that progress on implementation can be monitored.**

**CARRIED on the voices**

**TKCCI711/04**

Update on Housing Infrastructure Fund  
Agenda Item 5.2

The report was received [TKCCI711/02 refers] and discussion was held.

Wastewater Overflow CIP Education Programme Update  
Agenda Item 5.3

The report was received [TKCCI711/02 refers] and discussion was held.

**Resolved: (Ms Grace/Mrs Berney)**

**THAT the report on the wastewater education programme be received and the collateral 'wish list' be completed by the Te Kauwhata Community Committee and returned to Teresa Hancock in the WDC Communications Team.**

**CARRIED on the voices**

**TKCCI711/05**

Te Kauwhata Works & Issues Report: August 2017  
Agenda Item 5.4

The report was received [TKCC1711/02 refers] and discussion was held.

Councillor's Report  
Agenda Item 5.5

Cr Sedgwick gave a verbal report and answered questions of the Committee.

Discretionary Fund Report to 19 October 2017  
Agenda Item 5.6

Ms Grace declared a conflict of interest and did not speak to or vote on this item.

The report was received [TKCC1711/02 refers] and discussion was held.

**Resolved: (Mr Hinton/Mr Cunningham)**

**THAT the Discretionary Fund reimburse Marion Handcock the sum of \$27.98 for purchase of sheep pellets for the main street planter boxes;**

**AND THAT the Discretionary Fund reimburse Ms Grace the sum of \$171.35 for payment of the annual Freeparking invoice for the Te Kauwhata Village website.**

**CARRIED on the voices**

**TKCC1711/06**

Joint Community Board and Community Committee December Meeting  
Agenda Item 5.7

The report was received [TKCC1711/02 refers] and discussion was held.

**Resolved: (Ms Grace/Mr Hinton)**

**THAT the Te Kauwhata Community Committee agrees to support the joint meeting of Community Boards and Community Committees on Tuesday, 19 December;**

**AND THAT the Te Kauwhata Community Committee supports not having an individual meeting in December.**

**CARRIED on the voices**

**TKCC1711/07**

Year to Date Service Request Report  
Agenda Item 5.8

The report was received [TKCC1711/02 refers] and discussion was held.

Chairperson's Report  
Agenda Item 5.9





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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	29 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Meremere Community Committee Minutes

**1. EXECUTIVE SUMMARY**

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The minutes for a meeting of the Meremere Community Committee held on Thursday 9 November 2017 are submitted for receipt.

**2. RECOMMENDATION**

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**THAT** the minutes of a meeting of the Meremere Community Committee held on Thursday 9 November 2017 be received.

**3. ATTACHMENTS**

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MMCC Minutes

**MINUTES** of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 9 NOVEMBER 2017** commencing at **7.00pm**.

**Present:**

Mr J Katu (Chairperson)  
Cr J Sedgwick  
Mr D Creed  
Ms A Dobby (Secretary)  
Mr J Harman  
Ms C Heta [from 7.12pm]

**Attending:**

Miss A Dobby (Youth Representative)  
2 Members of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Sedgwick/Mr Harman)**

**THAT** an apology be received from **Mr Brown**.

**THAT** an apology for lateness be received from **Ms Heta**.

**CARRIED on the voices**

**MMCCI711/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Dobby/Mr Harman)**

**THAT** the agenda for a meeting of the Meremere Community Committee held on Thursday 9 November 2017 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** all youth members present be given speaking rights for the duration of this meeting.

**CARRIED on the voices**

**MMCCI711/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Mr Katu/Mr Creed)**

**THAT the minutes of a meeting of Meremere Community Committee held on Thursday 14 September 2017 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**MMCCI711/03**

**REPORTS**

Works & Issues Report  
Agenda Item 5.1

The report was received [*MMCCI711/02 refers*] and discussion was held.

Wastewater Overflow CIP Education Programme Update  
Agenda Item 5.2

The report was received [*MMCCI711/02 refers*] and discussion was held.

**Resolved: (Ms Heta/Mr Harman)**

**THAT the report on the wastewater education programme be received and the collateral 'wish list' be completed by the Meremere Community Committee and returned to Teresa Hancock in the WDC Communications Team.**

**CARRIED on the voices**

**MMCCI711/04**

Joint Community Board and Community Committee December Meeting  
Agenda Item 5.3

The report was received [*MMCCI711/02 refers*] and discussion was held.

**Resolved: (Mr Katu/Ms Heta)**

**THAT the Meremere Community Committee agrees to support the joint meeting of Community Boards and Community Committees on Tuesday, 19 December.**

**CARRIED on the voices**

**MMCCI711/05**



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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	12 November 2017
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Tamahere Community Committee Minutes

**1. EXECUTIVE SUMMARY**

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To receive the minutes of the Tamahere Community Committee meeting held on Monday 6 November 2017.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Tamahere Community Committee held on Monday 6 November 2017 be received.**

**3. ATTACHMENTS**

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TCC Minutes



**Minutes of Committee Meeting  
Held 7.30pm on 6<sup>th</sup> November 2017  
Tamahere Community Centre**

**Present:**

**TCC:** Ro Edge, Leo Koppens, Graham McAdam, Bevan Coley, Connie Short, Jane Manson, Joy Wright, James Yearsley, Dallas Fisher, Charles Fletcher, Alison Ewing

**WDC:** Aksel Bech, Tim Harty, Allan Sanson

**Resident:** Simon Ashworth

**Tamahere Lions:** Susan McHugh

**Others:** Trish Sanson

1. **Apologies:** Shelley Howse, Tim van de Molen, Sue Robertson, Gina Woodfield

2. **Confirmation of Minutes** of Meeting held on 2<sup>nd</sup> October 2017

**Moved:** Jane Manson                      **Seconded:** Leo Koppens    **All in Favour**

3. **Matters arising:**

**4. Correspondence Tabled**

**IN**

Gmail - 2018-2028 Long Term Plan workshop schedule

Gmail - Joint Community Board/Community Committee Workshop - September 2017

Gmail - Council reviewing its library contracts; asking residents to provide feedback

Gmail - Hamilton Section - Monthly Update Oct 2017

Gmail - Tamahere Recreation Reserve media release

Gmail - Resource consent changes that Waikato district residents need to be aware of

Gmail - LTP priority projects workshop Tuesday 24 October

Gmail - 2018-2028 Long Term Plan workshop schedule – Cancelled

Gmail – District Plan Review – Road show dates

Gmail – TCC Grant report

**OUT**

**Moved:** Ro Edge                                      **Seconded:** Connie Short    **All in favour**

5. **Nomination of Alison Ewing as a committee member**

**Moved:** Leo Koppens                      **Seconded:** Bevan Coley

**Nomination of Alison Ewing as Secretary**

Moved: Leo Koppens

Seconded: Bevan Coley

## 6. Defibrillator stored externally

- Letter to be written to the hall committee asking for it to be installed on the outside of the building stored in a lock box, which you dial 111 to get the code for it.
- The Tamahere Lions are keen to consider funding it, should the hall committee be keen to

**Action:** Write to the Hall Committee letting them know that the community would like the defibrillator to be installed on the exterior of the hall with details of how it can be kept secure, and that funding may be available through the Tamahere Lions.

**Action:** Email Susan McHugh at the Tamahere Lions at [susan.mchugh@xtra.co.nz](mailto:susan.mchugh@xtra.co.nz) asking if they would be prepared to fund this.

## 7. Cr Aksel Bech Report

### Targeted Rate Feedback

- Every zone within Tamahere had majority feedback for additional recreational reserve funding.

### UFF Update

- While we are part of the UFB2+ roll out, so will have fibre by 2021, the only way we may be able to progress faster is by getting a (say) 60% uptake in our community with retailers. Before this can happen, we need to get a final version of the map for the roll out area, which we are still waiting for, and are hoping to get this in the next week or two.

### LTP Info Session

- To be held in the TCC on the 6<sup>th</sup> December from 2pm-7pm. Lots of council staff will be here to talk the community through different aspects of the draft LTP. The plan is still fluid so it's a great time for the community to have influence.

## 8. WDC Tim Harty Report

### Gully Walkway Esplanade Strip

- A sub-committee has been set up to further progress this. Those committee members who have joined are Leo Koppens, Graham McAdam, Aksel Bech, & Alison Ewing. This group will meet and come back to us with a process and then report each month with the key objective to get some traction quite quickly whilst NZTA are still constructing, including identifying key gully access points

### Regal Transport Truck Wash

- Now vacated and site has been checked.

### Tamahere Hub

- Consent has gone through and tenanting is still taking place.
- A gentle start on earthworks will begin this month, with construction in earnest beginning in January.
- The two buildings closest to the playground are fully tenanted.

### Recreational Reserve



- Council have undertaken a site inspection and as the grass isn't taking as it should, they have gone back to the contractor and asked for remedial work before it can be transferred back to council.

#### **Bus Stop**

- WDC are looking to put an application in for a bus stop at the village hub.

#### **Off Road Walking/Cycling**

- Proposed LTP funding for Tamahere is \$175K per year, however it is important to understand that it is expensive to build joint cycleways/walkways.

#### **Newell Road Speed**

- Due to a number of issues raised by residents about the speed and volume of traffic down Newell Road, a WDC safety engineer will do a review on the speed and number of cars, and will identify what possible constrictions can be put in place to slow or calm traffic. Report to come back to next meeting.
- The committee asked if the police should be involved if it speed is an issue. Mayor Allan will request a speed camera is placed on Newell Road a few mornings (7:30am to 9:30am).
- The committee also asked if any safety or calming options can be run past the committee before any decisions are made.

#### **Funding Number on Cycling Track from Velodrome to Tamahere**

- Still awaiting on amount from NZTA.

**Action:** Tim Harty to follow up NZTA re: funding amount.

#### **East/West Link Cherry Lane Roundabout**

- Locals are investigating the detail of the roundabout that is being built on the Cherry Lane end of the East/West Link. They would like to know how it might work.
- If Newell Road is closed then all the traffic heading to Newell Road from the city will go through the Cherry Lane Roundabout. This was estimated to be 1,950 cars per day, however these numbers should have been updated, which the committee is keen to see.
- NZTA are talking with both WDC and HCC to help make sure the roundabout is serviceable.
- Currently the cycleway on the western of the bridge requires cycles going into the city to cross traffic, which creates the same issue we are trying to resolve with the Devine Road onramp.

**Action:** Tim Harty to ask for updated numbers on the vehicle numbers on the Cherry Lane Roundabout, and for consultation to take place with the community on the new roundabout design, and how the cycleway is incorporated and safe cycling access is enabled.

### **9. Tamahere Reserve Report**

- Report Tabled

### **10. General Business**

#### **Roadside Verge Matters NZTA**

- Report Tabled

**Action:** Write letter to Karen Boyt, Highways Manager, at NZTA thanking them for their past efforts, especially the mowing and hope that the other matters discussed will be also be considered.

**Alan Turner Bridge**

- Report tabled and the committee supports the project as outlined, if there is a safety plan included for the volunteers.

**Action:** Tim Harty to present request to appropriate person at WDC.

**Book Proposal**

- Joy Wright is compiling historical records of the Tamahere area, and is keen on guidance from the committee as to what should be included. The committee will ask through the forum if there are any people in the community who have an interest in collating the history of the area and who would be keen to work with her.

**Action:** Ask Pip Stevenson to place this request on the Tamahere Forum.

Motion:

Move into committee:

**Moved:** Dallas Fisher      **Seconded:** Leo Koppens      **All in favour**

Move out of committee:

**Moved:** Leo Koppens      **Seconded:** Ro Edge      **All in favour**

11. **Date of next meeting:** 4<sup>th</sup> December 2017  
**Meeting closed** at 9.30pm

**Items for Next Meeting:**

Update on North Waikato Public Transport Review

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### **Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	30 November 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Receipt of Minutes – Pokeno Community Committee

### **1. EXECUTIVE SUMMARY**

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To receive the minutes of the Pokeno Community Committee meeting held on 14 November 2017.

### **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Pokeno Community Committee held on 14 November 2017 be received.**

### **3. ATTACHMENTS**

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Minutes



## **POKENO COMMUNITY COMMITTEE**

**MINUTES** of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 14 November 2017, commencing at 7.00pm.

**Committee Members Present:** Helen Clotworthy, Doug Rowe,  
Tricia Graham, Lance Straker  
Janet McRobbie, Wayne Rodgers.

**Council Staff in Attendance:** Sue O’Gorman

**Councillors in Attendance** Mayor Allan Sanson, Cr J Church

**Guests Attending:** Colin Botica (Pokeno Land Consortium) Lisa Jack (Harrison Grierson) Blair Johnson (Principal Pokeno School) Cindy Young (Chair Board of Trustees) Jenny Hayman, Daring Embling (Waikato Regional Council) Cr Lisa Thompson, Ian Garside, Teresa Hancock (Wastewater Overflow Education Program)

**Apologies and leave of absence:** Apologies were received Kris Hines, Charles Hackett, Todd Miller, and Rick Odom

**Moved that the apologies be accepted:** Helen Clotworthy  
**Seconded:** Tricia Graham

### **1 DISCLOSURE OF INTEREST**

There was no disclosure of interest

### **2 CONFIRMATION OF THE STATUS OF THE AGENDA**

This was confirmed

Moved Helen Clotworthy Seconded Doug Rowe **carried**

### **3 CONFIRMATION OF PREVIOUS MINUTES meeting held 10<sup>th</sup> October 2017**

Moved that the minutes be accepted: Helen Clotworthy  
Seconded: Janet Mc Robbie  
**Carried**

#### **4 MATTERS ARISING FROM THE MINUTES**

Blair Johnstone, Principal, and Cindy Young, Chair of the Board of Trustees of Pokeno School attended the meeting in response to the concern some members of the committee had felt about the school's Ero Report. In response they said that the school's Ero Report was mixed stressing some areas which were excellent and others which needed improvement. In parts the report was contradictory. The school has put in place an action plan and are working through this to implement these improvements. Both Blair and Cindy said that they had an open door policy and that they were happy to be contacted by people with concerns.

#### **5. WASTEWATER OVERFLOW CIP EDUCATION PROGRAM UPDATE**

Ian Garside spoke to the challenges of an aging system. It is not possible to stop all blockages but a high proportion of them could be stopped with care of what is flushed into the system or put down the sink. To this an extensive education system (the 3Ps) is in place in Raglan and a spirited presentation of this was given by Lisa. We were asked where Pokeno sees itself being involved and it was felt that notices in the Public Toilets (in many languages) and an education pack for the school would be appropriate.

#### **6. POKENO LAND CONSORTIUM**

This was a follow up to the workshop at the Totoro Reserve and the results were presented by Lisa. What people wanted most were a BBQ area, areas for teenagers, exercise stations, more toddler facilities and an area for Iwi and community art.

A plan was presented which included a BBQ area, a half basketball court, a challenging adventure playground, more Toddler facilities, a covered area and walkways taking advantage of the Totoras. Work is continuing with Iwi to create a gateway and a palisade. The name that has been suggested is Tiahunga. The plan was well received by the meeting and Colin said that as soon as Council approval was given it could go ahead.

Colin now spoke on the Village Concept Plan. There was a need for the town centre to get off the ground. The land in the centre has multiple owners and it was necessary to get them to see advantages before real progress could be made. The establishment of a Supermarket was considered to be vital. Key meetings are to be held in the next few weeks with significant land owners and Colin has been collecting information for presentation.

#### **7 JOINT COMMUNITY BOARD AND COMMITTEES DECEMBER MEETING**

This is to be held in Ngaruawahia on 19<sup>th</sup> December 2017 at 6pm. The committee are encouraged to attend.

#### **8 WAIKATO REGIONAL COUNCIL BIOSECURITY PROGRAM**

Darling Embling of the Waikato Regional Council outlined the Regional Council's Biosecurity Programme with respect to both plant and animal pests. There is a need to prioritise where the money is spent. At the present time the emphasis is on areas of high biodiversity. The time line is 2.5 years and a new plan will come into effect in 2020. Our opportunities for input are first in August when a discussion document is available a few months later the draft plan will be available. This is a crucial time when formal submissions will be called for.

#### **9 POKENO WORKS AND ISSUES: STATUS OF ITEMS NOVEMBER 2017**

It was moved that this be taken as read.

**Moved** Helen Clotworthy **Seconded** Doug Rowe **carried**

**10 YEAR TO DATE SERVICE REQUESTS**

Moved that this be taken as read

**Moved** Helen Clotworthy **Seconded** Tricia Graham

**11 POKENO COMMUNITY COMMITTEE SCHEDULE**

Animal Control and a presentation from the Tuakau Lions to be added to the February 2018 schedule

**10 COUNCILLOR'S REPORT**

Cnr Jacque Church reported that

\*There is a District plan Road Show on 16<sup>th</sup> Nov from 2pm to 7pm in the Pokeno Hall

\*Submissions are being called for Zone Change 21 – Graham Block

\*Speed Change Bylaw – hearing 20<sup>th</sup> November

It was moved that this be accepted

**Moved** Helen Clotworthy **Seconded** Tricia Graham **carried**

**11 COMMITTEE REPORTS**

Community Patrol reported that there had been one house break in and one car break in

**12 AGENDA ITEMS FOR NEXT MEETING**

This to be a Christmas celebration

**CLOSURE**

As there was no further business the meeting was declared closed at 9.30pm

The next meeting of the Pokeno Community Committee will be held on 13<sup>th</sup> December at 7.00pm in the Pokeno Hall

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**Open Meeting**

<b>To</b>	Waikato District Council
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	27 November 2017
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference</b>	GOV1301
<b>Report Title</b>	Exclusion of the Public

## **I. EXECUTIVE SUMMARY**

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To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

## **2. RECOMMENDATION**

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**THAT** the report of the Chief Executive be received;

**AND THAT** the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

**Confirmation of Minutes dated Monday 13 November 2017.**

**Receipt of Minutes:**

- **Strategy & Finance Committee**
- **Infrastructure Committee**
- **Raglan Community Board**

## **REPORTS**

### **a. Selected Supplier Contract Award**

***The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:***

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(c)(i)(ii)(f)(i)(ii)(h)(i)

Section 48(1)(3)(d)

**b. Six-Monthly Professional Negligence and Weathertight Report**

*The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:*

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(a)

Section 48(1)(3)(a)(i)

**c. Mayoral Delegation to China**

*The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:*

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(i)(h)(i)(j)

Section 48(1)(3)(a)(d)

**d. Chief Executive's Issues**

*The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:*

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

**3. ATTACHMENTS**

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Nil