

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 1 JUNE 2016** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Representatives from NZTA and FCC will be in attendance from 7pm to discuss item 6.1.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday 4 May 2016. 3

5. MATTERS ARISING FROM MINUTES

6. REPORTS

- | | | |
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| 6.1 | Update on Waikato Expressway | 9 |
| 6.2 | Te Kauwhata Issues and Works Report – June 2016 | 10 |
| 6.3 | Councillor's Report | <i>Verbal</i> |
| 6.4 | Discretionary Fund Report to 19 May 2016 | 13 |
| 6.5 | Te Kauwhata Youth Action Group Quarterly Report | 15 |
| 6.6 | Chairperson's Report | <i>Verbal</i> |

7. PROJECTS UPDATE

- | | | |
|-----|----------------------------|---------------|
| 7.1 | Wetlands Walkway | <i>Verbal</i> |
| 7.2 | Ken Knobbs Memorial Garden | <i>Verbal</i> |

7.3 Jamieson Memorial Seat

Verbal

7.4 Security Cameras

Verbal

GJ Ion

CHIEF EXECUTIVE

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Open Meeting

To	Te Kauwhata Community Committee
From	GJ Ion Chief Executive
Date	16 May 2016
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1517213
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 4 May 2016.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 4 May 2016 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes 4 May 2016.

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 4 MAY 2016** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
Mr D Boyde
Mrs J Clegg
Mr K Dawson
Mr D Hardwick
Mr B Weaver
Mr L Wilson
Mrs H Dillon (Secretary)

Attending:

His Worship the Mayor Mr AM Sanson
Mr TN Harty (General Manager Service Delivery)
Ms M Mcintyre (Operations Team Leader Water)
Ms C Petereit (Recycling & Refuse Service Changes Programme Manager)
Mr P Murphy (NZTA Project Manager)
Mr A Raymond (Fletcher Construction Project Manager)
Mr P Nimmo (Fletcher Construction Stakeholder Manager & Traffic Manager)
Mr P Rogers

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Weaver/Mr Dawson)

THAT an apology be received from and leave of absence granted to **Cr Sedgwick and Mr Cunningham**)

CARRIED on the voices

TKCCI605/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Grace/Mr Weaver)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 4 May 2016** be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

TKCCI605/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

TKCCI605/03

CONFIRMATION OF MINUTES

Resolved: (Mr Wilson/Mr Hardwick)

THAT the minutes of a meeting of Te Kauwhata Community Committee held on **Wednesday 6 April 2016** be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TKCCI605/04

MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

TKCCI605/05

REPORTS

Update on Waikato Expressway
Agenda Item 6.1

Mr Peter Murphy (NZTA), together with Mr Andre Raymond and Mr Paul Nimmo (Fletcher Construction), gave an update on progress on the expressway, and advised of traffic shift planned for 20 June – 14 July, (dates weather dependent), and speed restrictions to be imposed.

Resolved: (Mr Hardwick/Mr Wilson)

THAT the report from the **General Manager Service Delivery** be received.

CARRIED on the voices

TKCCI605/06/1

Refuse and Recycling Changes
Agenda Item 6.2

Charmaine Petereit and Marie McIntyre gave presentation on changes to refuse and recycling collections coming in on 1st July. 'Earth Overshot Day' on 8th August and Council's Waste Minimisation Service Changes outlined.

Resolved: (Mrs Clegg/Mr Dawson)

THAT the report of the **General Manager Service Delivery – Refuse & Recycling Changes** – be received.

CARRIED on the voices

TKCCI605/06/2

Draft Plaques, Memorials and Monuments Policy
Agenda Item 6.3

The Committee endorsed this policy.

Resolved: (Mr Wilson/Mr Dawson)

THAT the report of the General Manager Service Delivery be received;

AND THAT the Te Kauwhata Community Committee provide feedback to staff on the content of the proposed policy;

AND FURTHER THAT feedback be provided to the Open Spaces Team Leader by 31 May 2016.

CARRIED on the voices

TKCCI605/06/3

Te Kauwhata Issues and Works Report – May 2016
Agenda Item 6.4

The following items were discussed in conjunction with this report:

- Implications concerning Te Kauwhata Primary School's proposed garden project on reserve. Tim Harty to facilitate conversation between WDC and the BOT.
- Planting and utilisation of the remaining concrete curve as a design feature beside new toilet block to be finalised. Keith Dawson to liaise with Gordon Bailey

Resolved: (Mr Weaver/Mr Dawson)

THAT the report from the General Manager Service Delivery be received.

CARRIED on the voices

TKCCI605/06/4

Councillor's Report
Agenda Item 6.5

There was no report in the Councillor's absence.

Discretionary Fund Report to 18 April 2016
Agenda Item 6.6

Resolved: (Mr Boyde/Mr Wilson)

THAT the report from the Acting Chief Executive – Discretionary Fund Report to 18 April 2016 – be received.

CARRIED on the voices

TKCCI605/06/5

Annual Plan 2016/17
Agenda Item 6.7

Resolved: (Mr Wilson/Mr Hardwick)

THAT the report from the General Manager Strategy & Support - Annual Plan 2016/17 - be received.

CARRIED on the voices

TKCCI605/06/6

Chairperson's Report
Agenda Item 6.8

The Chair reported on the following correspondence that had been received:

- Community Events: Letter of thanks for the Committee's contribution towards the 'New Look' 2015 Te Kauwhata Christmas Parade.
- WDC: Letter from Robert Marshall, Reserves Planner, regarding the Draft Walking, Cycling and Bridle Trails Strategy.
- WDC: Letter from Gordon Bailey, Open Spaces Operation Team Leader, regarding the Proposed Cemeteries Bylaw.
- WDC: Letter from Robert Marshall, regarding Proposed Reserves and Beaches Bylaw.
- WDC: Letter from Craig Birkett, Monitoring Team Leader, regarding Proposed Freedom Camping Bylaw.

Input by Te Kauwhata Community Committee is required on all of the above items received from Waikato District Council.

PROJECTS UPDATE

Wetlands Walkway
Agenda Item 7.1

TKCCI605/07/1

No report in Mr Cunningham's absence.

Ken Knobbs Memorial Garden
Agenda Item 7.2

TKCCI605/07/2

Keith Dawson has completed pergola and planting is to go ahead. Keith to liaise with Gordon Bailey and Gilbert Powley.

Jamieson Memorial Seat
Agenda Item 7.3

TKCCI605/07/3

Plaque to be fitted on memorial seat by Jackson Engineering. Awaiting invoice on completion.

Security Cameras
Agenda Item 7.4

TKCC1605/07/4

Barry Weaver reported that second camera is to be installed.

There being no further business the meeting was declared closed at 9.10pm.

Minutes approved and confirmed this day of 2016.

T Grace
CHAIRPERSON
Minutes2016/TKCC/160504 TKCC Minutes

Open Meeting

To	Te Kauwhata Community Committee
From	T Harty General Manager Service Delivery
Date	23 May 2016
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	1521168
Report Title	Update on Waikato Expressway

I. EXECUTIVE SUMMARY

To advise members that representatives from NZTA and FCC will be in attendance at the meeting to update the committee on works and traffic changes with respect to the realignments at the Rangiriri and Te Kauwhata sections of the Waikato Expressway.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

Open Meeting

To	Te Kauwhata Community Committee
From	TN Harty General Manager Service Delivery
Date	19 May 2016
Prepared by	KC Bredesen Business Support Team Leader/PA
Chief Executive Approved	Y
DWS Document Set #	1519489
Report Title	Te Kauwhata Issues and Works Report – June 2016

1. EXECUTIVE SUMMARY

This report is to update the Committee on issues arising from the previous meeting and on contracts and projects underway in Te Kauwhata.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received.

3. ATTACHMENTS

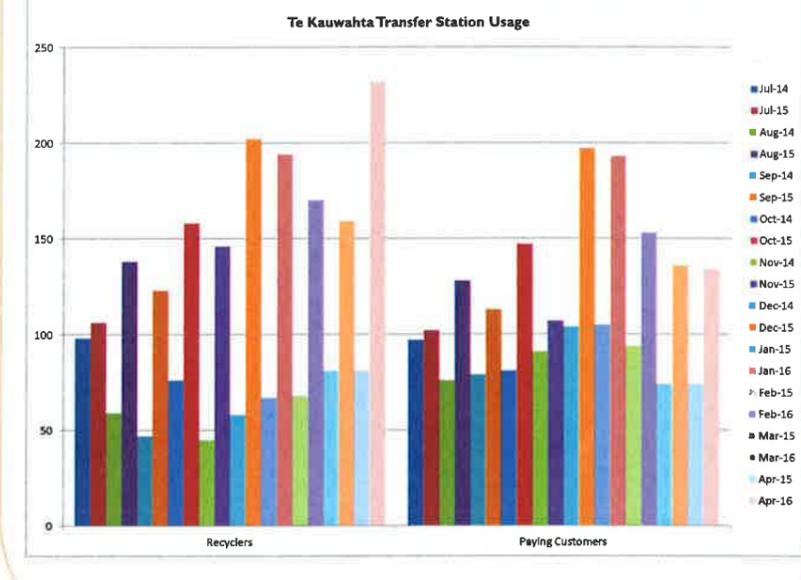
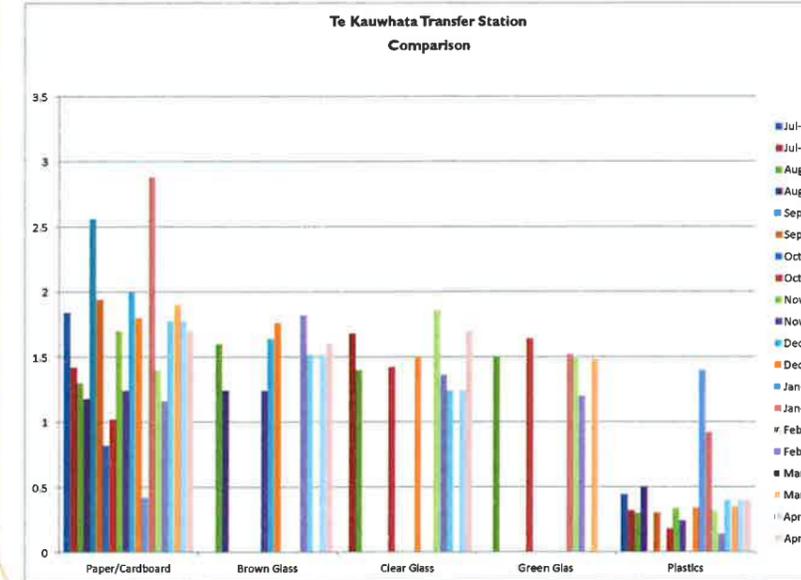
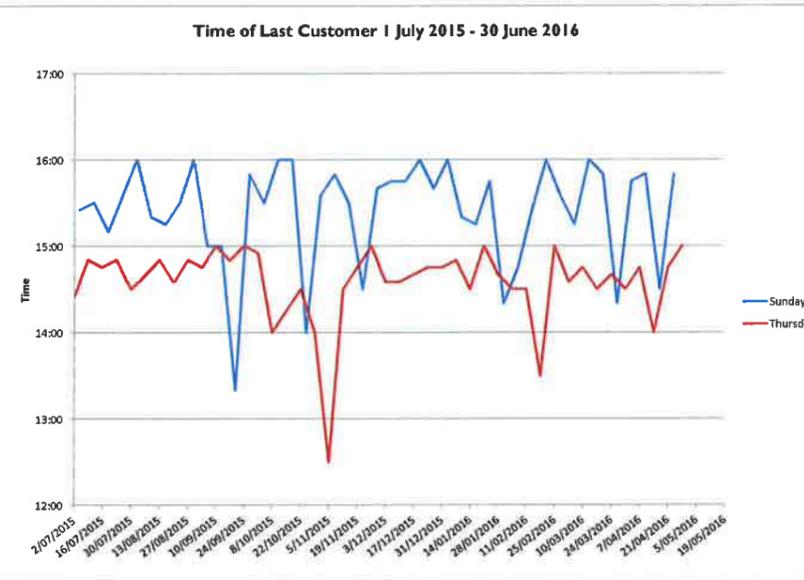
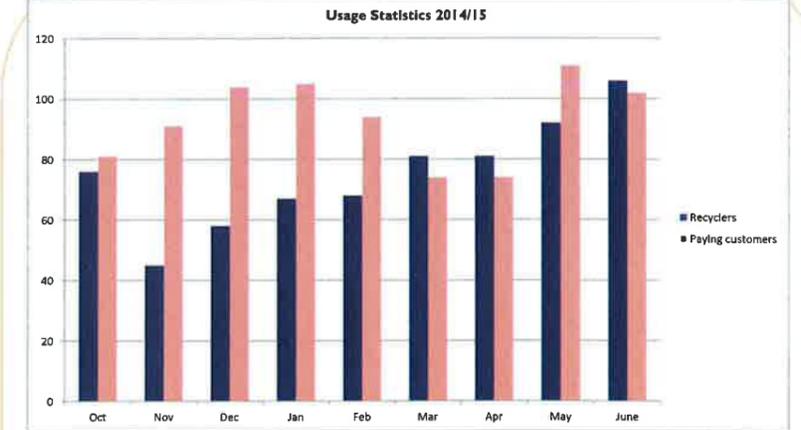
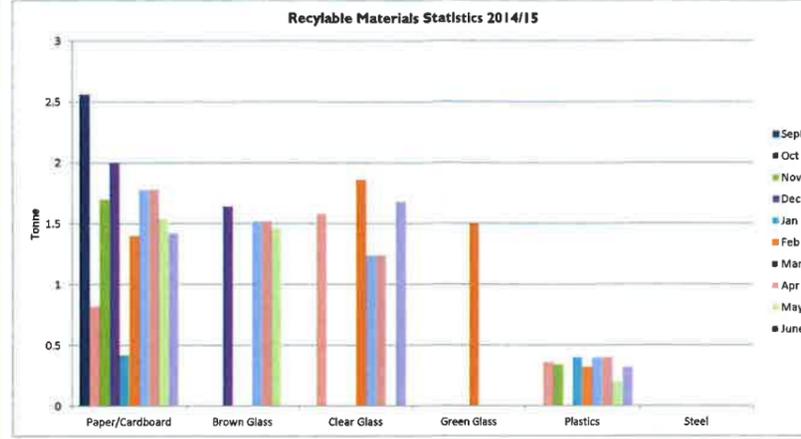
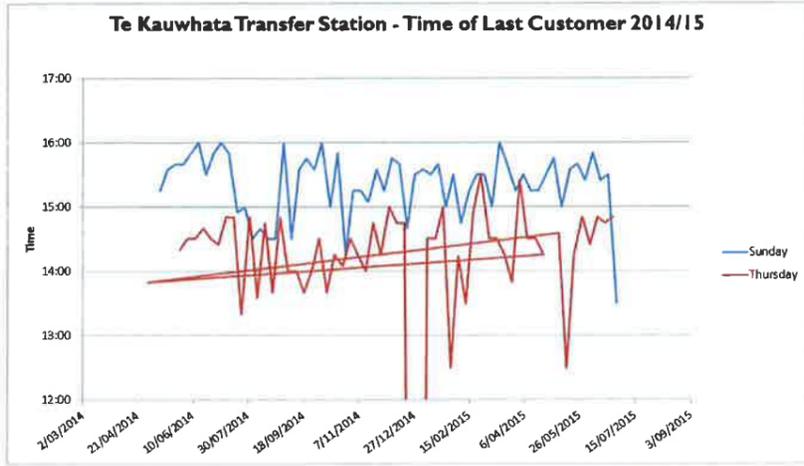
- Te Kauwhata Transfer Statistics

Issues Report - Status of Item Raised at Previous Meeting

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	Issue	Assign to	Response
1.	<p>School Garden</p> <p>Can Council lease the land on reserve and let the School Children plant a garden?</p> <p>Any other mechanisms available to get a garden on the selected area of reserve?</p>	Samantha	Staff are looking at possible alternative options and will be in touch with the school if a suitable way forward is identified.
2.	<p>Planting Toilet Area</p> <p>The Committee are interested to see design and be involved in the process.</p> <p>They have a section of concrete from ANZAC memorial they would like to see used in the area.</p>	Gordon	The site will be planted late May using WDC staff skills in this area. A layout will be circulated. The concrete structure has been discussed at a site meeting with Keith Dawson.
3.	<p>Te Kauwhata Bypass Designation Removal</p> <p>Would like an update as soon as possible, can we do next (June) meeting?</p>	Stephen	<p>An application for the removal of the designation has been made to the WDC's Policy Department. The application is presently on hold at the WDC Roding Departments request, as additional information is sought for the completion of the removal particularly in relation to consultation requirements.</p> <p>Staff will present an update at the meeting.</p>
4.	<p>Library Lights</p> <p>Look awesome, but one side not working again.</p>	Gordon	Staff confirm that the lights have been repaired, and weekly maintenance checks are now in place to ensure the library lights are fully functioning. If any issues are found, repairs will occur promptly.
5.	<p>Invoice for Camera</p> <p>Had issues with names on invoices, can Council confirm who the TKCC need to invoice for security camera purchase so they can pay.</p>	Karen	Completed.
6.	<p>Copy of the Draft Trails Strategy</p> <p>Can Council send a copy to Heather for circulation and feedback.</p>	Karen	An electronic copy as well as a hard copy sent to Heather on 5 May 2016.

Te Kauwhata Transfer Station Statistics



Open Meeting

To	Te Kauwhata Community Committee
From	TG Whittaker General Manager Strategy & Support
Date	19 May 2016
Prepared by	J Calambuhay Management Accountant
Chief Executive Approved	Y
DWS Document Set #	1519741
Report Title	Discretionary Fund Report to 19 May 2016

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 19 May 2016.

2. RECOMMENDATION

THAT the report from the General Manager Strategy & Support be received.

3. ATTACHMENTS

Discretionary Fund Report to 19 May 2016

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND 2015/2016

	GL	1.207.1704
Commitments from Committee Meeting Minutes & Other Information		
2015/16 Annual Plan		11,139.00
Carry forward from 2014/15		64,986.00
Total Funding		<u>76,125.00</u>
Expenditure		
14-Oct-15 North Waikato Crime Prevention Trust		1,800.00
30-Nov-15 Hireage of Port-A-Loos for the A&P Show		600.00
13-Jan-16 Te Kauwhata Health Awareness Society - towards pool heating project		5,000.00
03-Feb-16 Te Kauwhata Art and Amateur Photography Exhibition contribution		500.00
03-Feb-16 Te Kauwhata Community Events Inc. - towards Waitangi Day picnic		500.00
15-Feb-16 North Waikato Transport Trust - purchase of defibrillator for heath shuttle from Order of St John		2,268.00
15-Feb-16 St John Te Kauwhata - hall hireage for 21 meetings		315.00
15-Feb-16 Heather Dillon - reimbursement for purchase of petrol voucher for G Powley		100.00
23-Feb-16 Jo Clegg Free-Parking account for TK Website 29/10/15		149.00
23-Feb-16 Jo Clegg Free-Parking account for TK Website 27/01/15		149.00
02-Mar-16 DISC in support of Children's Day		500.00
Total Expenditure		<u>11,881.00</u>
Income		
Total Income		<u>-</u>
Net Expenditure		<u>11,881.00</u>
Net Funding Remaining (excluding commitments)		<u>64,244.00</u>
Commitments		
06-May-09 Further development of playground		5,000.00
07-Oct-15 Commitment for security cameras		9,436.00
03-Sep-14 Commitment for Walkways		25,000.00
07-Mar-12 Railway Cottage Community Park		10,000.00
03-Sep-14 Ken Nobbs memorial garden		5,000.00
07-Oct-15 TK Youth Action Group - basketball area project at Village Green		7,500.00
06-Apr-16 TK Community Events Inc. - for expenses towards catering for the ANZAC Parade		750.00
Total Commitments		<u>62,686.00</u>
Net Funding Remaining (Including commitments) as of 19 May 2016		<u>1,558.00</u>

Open Meeting

To	Te Kauwhata Community Committee
From	TG Whittaker General Manager Strategy & Support
Date	20 May 2016
Prepared by	S Kelly Youth Engagement Advisor
Chief Executive Approved	Y
DWS Document Set #	1520510
Report Title	Te Kauwhata Youth Action Group Quarterly Report

1. EXECUTIVE SUMMARY

The purpose of this report is to update Community Committee on:

- Issues / projects assigned to the Youth Action Group from the previous meeting;
- Any new ideas from the Youth Action Group for consideration by the Committee.

2. RECOMMENDATION

THAT the report from the **General Manager Strategy & Support** be received;
AND THAT the **Committee** considers the relevant issues identified by the **Youth Action Group** for inclusion in the **Issues and Works** report.

3. ATTACHMENTS

Te Kauwhata Youth Action Group Quarterly Report – June 2016

Te Kauwhata Youth Action Group Quarterly Report – June 2016

These are the issues that were reported on and discussed at the March 2016 meeting. There is no progress to report on any of these issues.

Identified Issue	Background into why	Progress/Outcome/Thoughts
Skate Park (Ranked priority #1)	Needs extending/modifying in order to be a better functioning skating area. Items such as seating and tables are needed not only for those youth who are watching rather than riding but also for the community.	<u>Would like the current skate park adapted to include:</u> Longer park, extended stopping area on top (on the Ends), more ramps/spines added. Nothing wrong with current park, just would love some extra features around it like; a roof over skate park, more seats and tables around park and under trees, Also a large water proof speaker to play music through. Update Richard Smith from Rich Landscapes was appointed to design and construct the improvements on the Te Kauwhata and Meremere skate parks. His design will be done in consultation with the users and the community. Consultation has already commenced. A timeslot in the Community Board agenda will be secured for Richard Smith to present his concept within the allowed budget.
BMX track (Ranked priority #2).	Would be awesome to have a bike track, as there is nothing for bikes except on skate park which is made for skate boards and is dangerous when both are on at once.	Long, fast, dirt made. Very keen to see happen.
Roto St Lights (Ranked priority #3)	Youth are hoping to have at least one street light added down Roto St to provide a safer walkway.	Street light will provide light through Roto St so they no longer need to worry about someone hiding in the dark.
Basketball Court (Ranked priority #4)	This will be an awesome spot for youth to hang out if all three above parks are established. And will be a hive for youth.	Ideally a full length court with hoops at each end. OR A half court that contains the goal circle, foul ring and the key. Made of asphalt and solid steel poles and hoops

Update:

The Te Kauwhata Youth Action Group is no longer working from The DISK Youth Hub. Alternative venues are currently being sourced. Potential venues could be the Te Kauwhata Library or School for monthly meetings.

Youth Engagement Advisor is still working with Te Kauwhata Youth Action Group Co-ordinators for development of the group and Waikato District Youth Awards. Te Kauwhata Youth Action Group co-ordinators were two of the five youth judges for the Waikato District Youth Awards. A thank you letter has been sent from the Waikato District Council for their help.