

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 FEBRUARY 2025** commencing at **7.00pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Minutes for meeting held on Wednesday, 04 December 2024. 2

**5. PUBLIC FORUM**

**6. REPORTS**

**Council Reports**

- |     |                                     |    |
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| 6.1 | Discretionary Fund Report           | 9  |
| 6.2 | Te Kauwhata Works and Issues Report | 12 |

**Community Reports**

- |     |                     |               |
|-----|---------------------|---------------|
| 6.3 | Chairpersons Report | <i>Verbal</i> |
| 6.4 | Councillors Report  | <i>Verbal</i> |

**7. OTHER BUSINESS**

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	17 January 2025
Report Author:	Saveeta Chandar, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 4 December 2024.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday 4 December 2024 as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – 241204 TKCC Unconfirmed Minutes.

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**MINUTES** of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 11 DECEMBER 2024** commencing at **7.00pm**.

**Present:**

John Cunningham (Chairperson)  
Tim Hinton  
Courtney Howells  
Ian Wrigley  
Jo Gurnell  
Liz Tupuhi  
Cr Marlene Raumati

**Apologies:**

Angela van de Munckhof  
Lauren Hughes

**Not in attendance:**

Estelle Jonathan

**Staff attending:**

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council

**Public attending:**

N/A.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**RESOLVED: (LIZ TUPUHI / MARLENE RAUMATI)**

**THAT apologies from Angela van de Munckhof and Lauren Hughes be received.**

**CARRIED**

**TKCC2412/1**

**2. CONFIRMATION OF STATUS OF AGENDA ITEMS**

**RESOLVED: (IAN WRIGLEY / COURTNEY HOWELLS)**

**THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 11 December 2024 be confirmed and:**

- a. That all items therein be considered in open meeting.**
- b. And further that all reports be received.**

**CARRIED**

**TKCC2412/2**

**3. DISCLOSURES OF INTEREST**

**RESOLVED: (LIZ TUPUHI / JO GURNELL)**

- Tim Hinton (as per disclosure of interest form).

**CARRIED**

**TKCC2412/3**

**4. CONFIRMATION OF MINUTES**

**RESOLVED: (JO GURNELL / MARLENE RAUMATI)**

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 6 November 2024 be confirmed as a true and correct noting the following amendment on page 9 (under the 'any other business' agenda item):

- *Liz Tupuhi advised that **Lakeside Development Ngaa Muka Trust** has received funding from the Waikato River Authority for lake restoration.*

**CARRIED**

TKCC2412/4

## **5. PUBLIC FORUM**

No members of the public were in attendance.

## **6. REPORTS**

### **6.1. Discretionary Fund Report**

**RESOLVED: (IAN WRIGLEY / COURTNEY HOWELLS)**

- a. **THAT the Te Kauwhata Community Committee receives the Discretionary Fund report and North Waikato Development Fund report to 22 November 2024.**
- b. **AND THAT payment for the Children's Day Splash and Dash event, being a commitment of \$900,00 (plus GST) as per resolution TKCC 2402/07, can now be processed subject to the Chairperson authorizing it through the Council's Democracy Manager.**
- c. **AND FURTHER THAT a payment of \$1,750.00 (plus GST) be made to the Te Kauwhata Events Committee for the Christmas parade traffic management plan as per the invoice tabled at the meeting by John Cunningham.**

**CARRIED**

TKCC2412/5

## **6.2. Te Kauwhata Works and Issues Report**

### **RESOLVED: (TIM HINTON / IAN WRIGLEY)**

#### **6.2.1. THAT the Works and Issues report be received**

##### Discussion:

- Dog park project
  - Tim Hinton advised that, with the shade cloth now installed, a general tidy up of the area is to be done in the new year.
  
- Saleyard Road Walkway project
  - John Cunningham advised that he has been talking to the Council's Strategic Property team regarding a grant for accessing KiwiRail land.
  - John Cunningham further advised that Estelle Jonathan has not yet discussed her concern about the proximity of the project to the Whangamarino wetland with him.
  
- Community Identity project
  - Courtney Howells indicated that Tofeeq Ahmed has sent a document to the project team for review and that it will be presented to the Committee in the new year.
  
- Te Kauwhata Domain Walkway
  - It was noted that Stage 2 of the project is dependent on funding being made available through Council's 2025-2034 Long Term Plan.
  
- Security cameras
  - It was noted that this is work in progress as Council staff are awaiting quotes for a detailed design with a more localised option (like the current model) for the operation, maintenance, and camera monitoring. Once quotes are received the next step is for staff to complete a full detailed design providing comparable costs to the other option being considered.
  
- Domain Rongoa Garden project

- It was noted that this project will take time to complete and that its success is dependent on a tree canopy being created.
- Marlene Raumati expressed her support for a maatauranga maaori perspective to the planting.

**CARRIED**

**TKCC2412/6**

### **6.3. Chairpersons Report**

**RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)**

**THAT the report from John Cunningham be received.**

Discussion:

- John Cunningham advised that he attended the Mayoral end-of-year event for Community Boards and Community Committees on behalf of the Committee. Mike Peters and Sue Simpson received Mayoral Awards.
- It was noted that 16 January 2025 has been identified as the date for the finalisation of the Community Plan implementation plan with Dominique Thurlow.

**CARRIED**

**TKCC2412/7**

### **6.4. Councillors Report**

**RESOLVED: (MARLENE RAUMATI / IAN WRIGLEY)**

**THAT the report from Cr Marlene Raumati for the October-November 2024 period be received.**

**CARRIED**

**TKCC2412/8**

## 7. **Any other business** (TIM HINTON / IAN WRIGLEY)

- Jo Gurnell advised that a Facebook group called ‘Restore Lake Waikare’ has been established and it was agreed by the Committee that she reach out and show the Committee’s support for this initiative.
- Liz Tupuhi advised that a Waikato Regional Council working group for Lake Waikare has contacted her to help with liaising with the school.
- In response to a question about the effects of the fire at the Whangamarino Wetland in October, Cr Marlene Raumati advised that, whilst unfortunate, the fire has had a regenerative effect, and that new growth has been happening.
- Courtney Howells raised the issue of getting developers and landowners to take care of there respective grass verges along Te Kauwhata Road.

**CARRIED**

**TKCC2412/9**

Minutes confirmed by the Chairperson on \_16th day of December 2024 for approval at the next Committee meeting.

**JOHN CUNNINGHAM  
CHAIRPERSON**



<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Discretionary Fund Report to 20 January 2025</b>
Date:	05 February 2025
Report Author:	Jen Schimanski; Support Accountant
Authorised by:	Alison Diaz; Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 20 January 2025

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Community receives the report for the Te Kauwhata Discretionary Fund to 20 January 2025 and the North Waikato Development Funding report to 20 January 2025.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 20 January 2025

Attachment 2 – North Waikato Development Fund report to 20 January 2025

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<b>TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2024/25 (July 2024 - June 2025)</b>
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As at Date: 20-Jan-2025
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GL

10-2070-0000-00-25904

<b>2024/25 Annual Plan</b>		4,198.00
<b>Carry forward from 2023/24</b>		20,680.59
<b>Total Funding</b>		<b>24,878.59</b>
 <b>Income</b>		
 <b>Total Income</b>		
		-
 <b>Expenditure</b>		
		<i>excl GST</i>
18-Oct-24	Payment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. TKCC2403/05	500.00
18-Dec-24	Payment to Te Kauwhata Events Committee for the traffic management at the Christmas Parade inv 2024/0008 \$2,012.50 TKCC2412/5	2,012.50
<b>Total Expenditure</b>		<b>2,512.50</b>
<b>Net Funding Remaining (excluding commitments)</b>		<b>22,366.09</b>
 <b>Commitments</b>		
		<i>excl GST</i>
07-Feb-24	Commitment of \$900.00 (Plus GST if any) to Te Kauwhata Community House towards Childrens Day Splash n Dash TKCC2402/07	900.00
06-Mar-24	Commitment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Te Kauwhata Community Emergency Response Group. TKCC2403/05	500.00
06-Nov-24	Commitment of \$600.00 to Te Kauwhata Volunteer Fire Brigade for its annual lollie-gifting event TKCC24011/05	600.00
<b>Total Commitments</b>		<b>2,000.00</b>
<b>Net Funding Remaining (Including commitments)</b>		<b>20,366.09</b>

**NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2024/25 (July 2024 - June 2025)****Te Kauwhata Allocation****As at Date: 20-Jan-2025**

		RS	18356
<b>Resolutions from TKCC Committee Meeting Minutes &amp; Other Information</b>			
<b>2024/25 Annual Plan</b>			
<b>Reserve Opening Balance</b>			286,765.03
<b>Total Funding</b>			<b>286,765.03</b>
<b>Income</b>			
Interest July to October 2024			5,822.40
<b>Total Income</b>			<b>5,822.40</b>
<b>Expenditure</b>			
18-Sep-24	Payment to Barakat Contractors to supply and install shade cloths at the dog park inv 15287 30/05/24	TKCC2308/09	3,875.65
26-Jul-24	Payment to TK Sports Domain Lighting Installation PO NGA023873 invoice 2024-30 26/07/2024	TKCC2102/03	57,375.68
<b>Total Expenditure</b>			<b>61,251.33</b>
<b>Net Funding Remaining (excluding commitments)</b>			<b>231,336.10</b>

**Commitments**

Date	Description	Resolution no	breakdown of monies spent	Amount remaining
03-Feb-21	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the <b>Te Kauwhata Blunt Road Walkway</b> ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03	150,000.00	
03-Nov-21	(Note: that the Committee subsequently at 3 Nov 2021 meeting adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report). As advised by Management Accountant this reduction is to show against Blunt Road Walkway 22.10.2024		(50,000.00)	100,000.00
03-Feb-21	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding <b>Te Kauwhata Domain lighting project and footpaths within the Domain</b> .	TKCC2102/03	150,000.00	
09-Apr-24	less payment to Te Kauwhata Rugby Football Club for Lighting installation invoice 2024-8 09/04/2024	TKCC2102/03	(92,624.32)	
26-Jul-24	less payment to TK Sports Domain Lighting Installation PO NGA023873 invoice 2024-30 26/07/2024	TKCC2102/03	(57,375.68)	0.00
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09	7,738.00	
30-May-24	less payment to Barakat Contractors to supply and install shade cloths at the dog park inv 15287 30/05/24 (currently in suspense account will show as an actual in October month end report)	TKCC2308/09	(3,875.65)	3,862.35
<b>Total Commitments</b>				<b>103,862.35</b>
<b>Net Funding Remaining (Including commitments)</b>				<b>127,473.75</b>

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<b>To</b>	<b>Te Kauwhata Community Committee</b>
<b>Report title</b>	<b>Works and Issues Report</b>
Date:	5 February 2025
Report Author:	Vishal Ramduny
Authorised by:	Vishal Ramduny, Strategic Initiatives and Partnerships Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To update the Committee on projects in the Works and Issues report.

## **2. Executive summary**

### **Whakaraapopotanga matua**

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The Works and Issues update in the attachment relate to the following projects identified by the Community Committee:

<b>Te Kauwhata Works &amp; Issues Projects</b>	<b>Project Manager/Key Contact</b>
Project1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Security cameras for Te Kauwhata	Mel Tarawhiti (Facilities Services Manager, Waikato District Council)
Project 6: Te Kauwhata Domain – Rongoa Garden	Tim Hinton and Estelle Jonathan

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### **3. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Te Kauwhata Committee receives the Works and Issues Report for 5 February 2025.**

### **4. Attachments** **Ngaa taapirihanga**

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Attachment – Works and Issues for Te Kauwhata Community Committee of 5 February 2025.




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# ATTACHMENT

## Te Kauwhata Community Committee Works and Issues Report

For Committee Meeting of 5 February 2025

### Key:

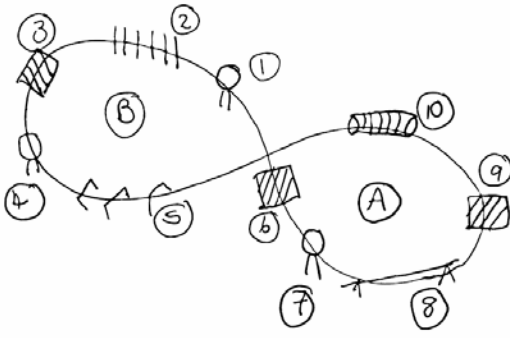
Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

# 1. Project Name: Development of the dog park exercise area

<b>Project Goal:</b>	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
<b>Project Manager:</b>	TBC
<b>Project Members:</b>	Tim Hinton and Ian Wrigley
<b>Council Staff Advisor:</b>	Stephanie Loughnan (Parks and Reserves Technical Support Officer, Waikato District Council)
<b>Status update:</b>	 <p>Phase 1 stages I and II of the project has been completed.</p>
<b>Funding:</b>	Budgetted for phase 1 and phase 2 stages 1 and II
<b>Likely Completion</b>	April 2024 (Phase 1) - Completed September 2024 (Phase 2)


## Project Summary

The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs. Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families. Parking for overflow of the rugby club events has been fully considered.

Status update of actions from last 3 months	Support needed	Next steps	By When?
<p><b>PHASE 1: Dog Agility Area</b></p> <p>Dog agility equipment were cleaned in a working bee on Saturday 29<sup>th</sup> April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>  <p> <input type="checkbox"/> Dog Tyre Hoops  <input type="checkbox"/> Dog Tunnel  <input type="checkbox"/> Dog Weaving Posts  <input type="checkbox"/> Dog Hurdles  <input type="checkbox"/> Dog Jump Platforms  <input type="checkbox"/> Dog Seesaw         </p> <p>According to Kennel Club H Regulation H(1)(B)1a.(3) – Design:</p> <ul style="list-style-type: none"> <li>The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height</li> <li>All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the</li> </ul>	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer.</p> <p>Community events across 2 phases:</p> <p>9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design</p> <ul style="list-style-type: none"> <li>10) Working bee to paint and finish the equipment in November/December 2023</li> </ul>	<p>Wait for the weather to dry up and then schedule in the working bees. Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>Phase 1 has been completed.</p>



<p>straight line centre-to-centre method to ensure dog jump safety</p> <ul style="list-style-type: none"> <li>The height of all obstacles will be knee height catering for midi dogs</li> </ul> <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>			
<p><b>PHASE 2: Picnic areas 1 and 2</b></p> <p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p><b><u>Specifications as follows:</u></b></p> <p><b><u>PROJECT INSTALLATION STAGE I</u></b></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> <li>8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps</li> <li>Excavator and auger drill at \$115per hour</li> <li>Concrete 1.8m3</li> </ul> <p>Anticipated timeframe = 1-2 working days Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 = \$3,565.80 incl. GST</p> <p><b><u>PROJECT INSTALLATION STAGE II</u></b></p> <ul style="list-style-type: none"> <li>Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m<sup>2</sup> for each area.</li> </ul>	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p> <p><b><u>STAGE 1 AND II</u></b></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><b><u>STAGE III</u></b></p> <p>Picnic tables have been completed.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and lansourcing mulch and rounds for completion of area</p>	<p>Phase 2 (Stage I and II) have been completed</p>

<ul style="list-style-type: none"> <li>• He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade  </li> <li>• He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready.</li> </ul> <p>Anticipated timeframe = 2 working weeks to make and install  Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p> <p><b>PROJECT INSTALLATION STAGE III</b></p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area - effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed - effort TBD</p>			Timing for Stage III to be determined
<p><b>PHASE 3: Small dog fenced-off area</b></p> <ul style="list-style-type: none"> <li>• We mapped out a small dog area in position J above measuring about 40 x 10m<sup>2</sup></li> <li>• We will look into fencing options for this area with a gate so mowing the lawn is still straightforward</li> <li>• We need to feed back once we have explored fencing with Barakat Fencing</li> </ul>	Fencing companies willing to assist	Tim and Ian exploring fencing options	TBD
<p><b>PHASE 4: Picnic area 3 explored</b></p> <ul style="list-style-type: none"> <li>• Walkway installed</li> <li>• Gate to dog park to link to walking track installed</li> <li>• Clearing of drain</li> <li>• Removal of trees on the bank so the mural can be viewed</li> <li>• Planting of trees at the far end by the squash court, so mural not obscured</li> </ul>	TBD	TBD	TBD



## 2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	 <p>On 11 February 2024 John Cunningham advised that he has been liaising with Council's Strategic Property team regarding a grant for accessing KiwiRail land.</p>
Funding	<p>\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund.</p> <p>The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.</p>
Likely Completion	TBC

### 3. Project Name: Community Identity Strategy

Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Liz Tupuhi and Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status update:	 <p>An updated project plan will be presented to the Committee early in 2025.</p>
Funding:	There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding. It is important to note that this funding is not intended to fund individual projects that may fit within the strategy. Once the Strategy is complete additional funding will be required for initiatives within the Strategy.
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

#### Project Summary

- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly to guide the development of an Identity Strategy. The purpose of the Strategy is to articulate those things that make our sub-region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that connects, protects, and celebrates those central pillars:
  - Our unique environment (wetlands, waterways, and associated wildlife)
  - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
- The Strategy will be a guiding document stating a 50-year vision and the associated social, economic, environmental, and cultural outcomes sought for Te Kauwhata over the next 50 years. It will also include the short, medium and long-term projects and goals required to achieve that vision.
- The Strategy will broadly cover the geographic area between the five Ngaa Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okarea. There is an acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino



Wetlands and the connection between Rangiriri and Meremere may require a flexible, inclusive approach.

- The Strategy will record aspirational, community-led, long-term goals for our region that will be used to:
  - Advocate and inform the planning of other stakeholders in our region including local and regional council.
  - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally.
  - Provide a strategic focus for the development of other community-led amenities.
- Prior to drafting the strategy, the Project Team will lead community and stakeholder consultation. The council has contracted an external agency “Interactionz” to facilitate the community engagement, while Kāinga Ora is funding and organising the Community Day and Community workshop as part of the community Consultation Process.
- The project team collated the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. The team has used internal resources to draft the Strategy.
- The draft strategy was sent to the Te Kauwhata Community Committee members for feedback in November 2024.
- The feedback was collated and included, and the draft strategy has been sent to the designer for proof reading, formatting and designing with the view of presenting to the Committee in February 2025.
- The final Strategy will include mechanisms for how it will be implemented, monitored, and used. The Project Team will continue to take a key role in these matters and update this document to detail Phase 2 at the proper time.

<b>Phase 1</b>				
<b>Action</b>	<b>Support / Resources needed</b>	<b>By Whom</b>	<b>By When</b>	<b>Next Steps</b>
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Meet 4-6 weekly
Decide on the common themes for the strategy	Admin support to Schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Finalise the engagement plan
Community Engagement Plan	Project team to finalise the engagement plan	Project Team	Completed	Organise the community consultation
Consultation events	Communication plan, venues, representation, external facilitator	Project Team	Completed	Community Day, Community workshop, school engagement, mana whenua engagement,


				online survey, hard copy surveys, community drop-in sessions. (Survey finishes on 10 <sup>th</sup> May)
Feedback on the consultation process	Promote the community to fill out the survey	Project Team	Completed (1 <sup>st</sup> May 2024 TKCC meeting)	Give Te Kauwhata Community Committee an update on the Consultation process
Collate feedback		Project Team	5 <sup>th</sup> June TKCC meeting (Project Team meeting on 29 <sup>th</sup> May to discuss the feedback)	Present initial feedback to the Te Kauwhata Community Committee
Present final visual output from Community Consultation process and collated community feedback (in a spreadsheet format)		Project Team	July 2024	Collate all the feedback into a document.
Draft document sent for feedback to TKCC members	Competent, strategic writer		Completed (Nov 2024)	
Collate feedback		Jason & Tofeeq	Completed (Dec 2024)	
Final document written	With designer to finalise the design	Jason & Tofeeq	To be presented on Feb 2025 hui	

## 4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail

Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status update:	<p>Stage 1 - Completed.</p>  <p>Stage 2:</p>  <p>Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.</p>
Funding:	<p>Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows:</p> <p>Stage 1 \$211,161.50  Stage 2 \$306,933.00  Total \$518,094.50</p> <p>and in accordance with the available Council LTP budget of \$518,603.62.</p>
Likely Completion	<p>April 2024 (stage 1) - Completed.  State 2 - TBC</p>


## 5. Project Name: Security cameras for Te Kauwhata

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Project Goal:	Security cameras for Te Kauwhata township
Project Manager:	Anthony Averill, Deputy General Manager Service Delivery
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	 <p>Council has commence the detailed design to understand the estimated cost and the necessary documents to go to the market to find a supplier and installer for CCTVs. The completion date for this mid February 2025. Elected members will be briefed soon after.</p>
Funding:	<ul style="list-style-type: none"> <li>▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere.</li> <li>▪ On 2 August 2023, the Committee resolved to uncommit \$5,000 for it had allocated for security cameras and re-allocate it back to the Discretionary Fund pool.</li> </ul>
Likely Completion	TBC

## 6. Project Name: Te Kauwhata Domain – Rongoa Garden

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Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Estelle Jonathan
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 <p>At the 11 December 2024 Committee meeting it was noted this is at least a five to ten year project and its success is dependent on a tree canopy being created.</p>
Funding:	\$3000 from Council's Placemaking Budget can be used for the irrigation. More funding will be needed for the kahikatea trees.
Likely Completion	TBC

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**bespoke**  
LANDSCAPE ARCHITECTS

PLANTING EXTENT MARKUP

**KAHIKATEA PLANTING STRATEGY**  
Lakeside, Te Kauwhata

REV A  
21.05.2024