



Agenda for a meeting of the Pōkeno Community Committee to be held in the Pookeno Community Hall, Corner Great South Road and Market Street, Pookeno on **MONDAY, 10 MARCH 2025** commencing at **7.00PM**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday, 28 January 2025

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5. PUBLIC FORUM

Tata Developments Presentation – Pookeno West

6. CORRESPONDENCE

6.1 Inwards

6.2 Outwards

7. REPORTS

7.1 Councillors Report

Written

7.2 Subcommittee Reports

7.2.1 Strategy & Growth/Pokeno Realm

7.2.2 Finance

7.2.3 Facilities

7.2.4 Events

7.2.5 Communications

7.3 Other Business

8. PCC COMMUNITY WORKS PROGRAMME – (ALL PROJECTS)

8.1 Works & Issues Report – February 2025 10

9. GENERAL BUSINESS

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CHIEF EXECUTIVE

To	Pōkeno Community Committee
Report title	Confirmation of Minutes
Date:	Monday, 3 March 2025
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Pōkeno Community Committee held on Tuesday, 28 January 2025.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Pōkeno Community Committee held on Tuesday, 28 January 2025 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – PCC Minutes, Tuesday, 28 January 2025

POKENO COMMUNITY COMMITTEE

Minutes of meeting of Pokeno Community Committee held at 7.00 pm at Pokeno Hall on Tuesday 28 January 2025

Present

Allen Grainger (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Bronwyn Heath

Mayor Jacqui Church

Councillors: Vern Reeve, Kandi Ngataki

Visitors: Will Gauntlett (WDC), Tami Theys (WDC), John Cunningham (Chair of Te Kauwhata committee), members of the public

Apologies

Janet Baillie, Mike Holroyd,. Joel McKinlay (Tata Holdings)

Moved Ginny Bullock

Seconded Bronwyn Heath

Confirmation of Status of Agenda

Moved Allen Grainger

Seconded Ginny Bullock

Confirmation of previous minutes 16 December 2024

Moved Bronwyn Heath

Seconded Kandi Ngataki

Disclosures of interest

The register of disclosures of interests is no longer included on agendas but PCC members still have a duty to disclose any interests under this item to the Chairman

Queens Redoubt

A presentation was made from Matthew Dean and members of the board. The museum is one of only 2 in the country showing history of NZ in a similar way. They are looking at building another facility for a heritage/education centre as the current building has a maximum capacity of 30 which means that a bus load of children only half can see the exhibition at one time. Funding is an issue as the schools do not cover costs Board is looking at getting younger members to take over A thank you for their work was made by Mayor Jacqui

OPEN FORUM

Chairman Allen Grainger opened the meeting reading his report for his thoughts on 2024. Report attached



Pōkeno CC Chair
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A question was raised regarding the proposed marae from a member of the public

A question was raised regarding roading improvements from a member of the public

Both questions were answered by Mayor Jacqui

O'Leary Road update

Jan Sedgewick advised the committee that NZTA has organised a meeting with local residents regarding changing the layout of the intersection with SH2 Allen advised that he had seen a car parked on the road with a family having a picnic inside the barrier – so dangerous

MENZSHED

Situated at 1 Market Street.

There is a working bee on Saturday 01 February. Everyone welcome
Council is aware of the heavy pipes on the site as the site is currently being used as a storage facility for the WDC Roding Team.

A lease has been signed with WDC so that some part of the site will continue to be used for Council storage. However in February 2025, WDC will commence construction of a gravel road allowing Menzshed to access the property from the local paper road. Once completed the current access will be closed off and a fence will be erected between the properties for safety. There are 2 large sheds on the property

There will be a community garden, youth centre etc. They are clearing the Pokeno part of the Te Araroa Trail of weeds and debris

Opening Day in March. Date to be confirmed

Allen Grainger noted that there are a few wooden seats stored there and these could be moved by the council to the park outside the toilets and also to the park behind the cenotaph so provide more public seating for the township

LTP

This is under discussion currently. Usually for 10 years, it will be for 9 years as there was an LTP for one year in 2024.

Council is looking at how to cut costs as central government has removed funding for all councils and there is the additional cost of Three Waters which now needs to be fully funded by local councils. Mayor Jacqui advised that to complete all current projects will mean a rate increase of 25% across the district which is not acceptable so WDC has to prioritise projects.

Allen Grainger advised that the Huntly Waste Water station needs to be upgraded at a cost of \$8 million which is not budgeted for so that the Sleepyhead facility can go ahead

Communication

There was a vigorous discussion regarding communication (or lack of) with a lot of negative comments on social media regarding the performance of the community committee and WDC. A comment was made by a member of the public that the community is very divided. This was disputed as it seems that only a few members of the public are negative posting on social media and there are a large number of posts supporting the committee

A member of the public asked why the meeting was not on the blackboards in Pokeno

Allen Grainger advised that ITM are in the process of replacing the signs for us and they requested that we not use the current boards meantime

Mayor Jacqui advised there is a new WDC strategy of communications and engagement which will expedite the dispersal of information.

Once again, the meeting was advised to look at the WDC website to see what is happening in the district and to use it to communicate with the council. All questions are responded to quickly. Alternatively people can log in to the Antenno app for council updates

CORRESPONDENCE

In: Various emails from WDC forwarded by Secretary Ginny Bullock to all committee members.

Out: Nil

REPORTS

Councillor's report from Kandi Ngataki

To be advised

SUB-COMMITTEE REPORTS

Strategy and Growth / Pokeno Realm

A Project Manager has been appointed for the new Hub/library building on Market Street. Funding is already in place for this

Treasurer's report



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Communications

See above.

Community Plan

No further reports for the plan

Events

No events on the calendar at present

Facilities

Sports Park

March/April topsoil to be laid and regrassed

Consultants have been chosen to draw up a preliminary Sports Park plan which will be presented to group March 2025.

NEIGHBOURING COMMITTEE REPORTS

None

KEY WORKS PROGRAMMES

Security Cameras

No further information on cameras. As per last meeting, keep using the "squeaky door" to keep reminding council regarding the cameras

Roading

Will Gauntlett advised that Great South Road upgrade between the township and SH1 southern onramp is now with the Forward Works programme. The road will be re-sealed, not rebuilt and potholes will be filled. Start date is 2025 between August and should be completed by April next year

Bridge on Pokeno Road

A letter has been sent to Cr Vern Reeve to be distributed to local residents regarding the safety of the road over the bridge. It appears there is no funding available for the bridge to be rebuilt.

Munro Road upgrade

In relation to the delay in the development of Munro Road, the Pokeno Committee asks for a further discussion owing to the fact that Munro Road is vital to the development of the new Sports Park

Graffiti

Mayor Jacqui said that there is a budget for cleaning up graffiti across the whole district on council-owned property but once this is used up, there is no further money available. Graffiti cleaning on private properties is the responsibility of the property owners

Pedestrian light in town centre

Ginny Bullock raised the point of near-misses on the pedestrian crossing in the town centre as the public are just treating it as an ordinary pedestrian crossing and not pressing the button to stop traffic. She asked that the “no walk” light be on at all times during the day.

The comment was made that most similar crossings are not programmed in this way.

Meeting closed at 9.22 pm

MEETING DATES 2025

Monday 10th March

Tuesday 22 April

Tuesday 3rd June

Monday 14th July

Monday 25th August

Monday 6th October. Possible date for AGM and Election

To	Pōkeno Community Committee
Report title	PCC Community Works and Issues Report – March 2025
Date:	10 March 2025
Report Author:	Soroya McGall, EA to General Manager Strategy & Growth
Authorised by:	Will Gauntlett, General Manager Strategy & Growth

1. Purpose of the report **Te Take moo te puurongo**

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations **Tuutohu-aa-kaimahi**

That the Works and Issues report to March 2025 from the General Manager Strategy & Growth be received.

1. Attachments **Ngaa taapirihanga**

1. Works and Issues Report March 2025

Pōkeno Community Committee's Works and Issues Report – March 2025

	Issue and Action	Area	Status Update
1.	<p>Resealing of Main Road (Great South Road)</p> <p>December 2024: The resealing is now in the Forward Works Programme for 2025/2026. The start date is yet to be confirmed.</p>	Roothing Manager	<p>February 2025</p> <p>The 2025/2026 works is a full resurface.</p> <p>Any current issues with potholes can be addressed by raising a service request for example via the Antenno App.</p> <p>This item is now considered closed and will be removed from the Works and Issues Report.</p>
2.	<p>Safety concerns with pedestrian use of the road bridge on Pokeno Road</p> <p>Concerns raised regarding pedestrian use of the Bridge on Pokeno Road, between the School and the Lakeside development. Suggest whether there is an option of a back entrance walkway from Munro Road to Pokeno School.</p>	Open Spaces – Reserves And Roothing Manager.	<p>February 2025:</p> <p>A letter highlighting pedestrian safety issues have been delivered to residents by Councillor Reeve.</p> <p>The bridge upgrade has been deferred due to lack of NZTA funding, until 2029/2030, after new Munro Bridge construction.</p> <p>This item is now considered closed and will be removed from the Works and Issues Report.</p>
	<p>Pedestrian crossing light in town centre</p> <p>January 2025</p> <p>Members of the public are treating the crossing as an ordinary pedestrian crossing and not using the button to control traffic flow for safe crossing. Queary as to whether the red 'no walk' light can be on at all times during the day.</p>	Roothing Team	<p>February 2025:</p> <p>It is standard design on controlled signal crossings that lights are off when not in use.</p> <p>This item is considered closed and will be removed from the Works and Issues Report.</p>
	<p>Post Construction Safety Audit of Main Street Upgrade</p> <p>January 2025</p>		<p>February 2025:</p>

	Issue and Action	Area	Status Update
	Query as to whether there has been a post construction safety audit conducted.		<p>A Safe System Audit (SSA) pre and post construction was conducted. As a result of this, the placement of some signs were altered. A copy of the audit results can be provided on request.</p> <p>This item is considered closed and will be removed from the Works and Issues Report.</p>
	<p>Rates Collection</p> <p>January 2025</p> <p>A member of the public requested information on what proportion of rates collected by Council from Pookeno are spent in Pookeno?</p>	Acting Finance Manager	<p>February 2025:</p> <p>Council rates by providing everyone in the district to get either the same supply of services, or if Council have services that are different depending on property – i.e. wastewater, water, solid waste – these are collected by property as targeted rates to account for these differences. The budgets are then drawn up, not by area, but by the plan overall for the district – so identifying cost down to area is not how it is recorded in the main.</p> <p>Residents across the district benefit from cash spend in areas other than where they live eg: roading.</p> <p>Capital projects are lumpy in spend and funding. The rates income for a particular year will not line up with capital expense in an area on a smooth basis.</p> <p>In terms of Capital projects, while rates may fund a portion, subsidy is also received from NZTA grants and Developer Contributions.</p>

	Issue and Action	Area	Status Update
			This item is considered closed and will be removed from the Works and Issues Report.

Works Programme Update (as of February 2025)

Pookeno Sports Park, Munro Road

The second stakeholder workshop for the Masterplan is booked for 11 March. The Pookeno Community Committee have been invited to attend.

CCTV Cameras

The detailed design is expected to be completed by 3 March 2025. Following this, Council will go to market to secure a contractor.

Market Street Hub

Council has gone out to market to procure a design team for this project.

Various Roding Projects

Waka Kotahi / NZTA have not funded any new capital projects over the next two financial years (2025 – 2027). Therefore, the project works are unlikely to occur. However, Council has agreed to continue with designs for most of the sites, and to budget for the projects in future years.

Below are the transport Projects and indicative years proposed, subject to final funding approvals:

- **Helenslee Road Minor Improvements** – planned for 2027/2028 to upgrade Helenslee Road from Munro Bridge to SH1.
- **New Munro Bridge** - planned 2027/2028, to tie into Munro Rd resilience, same year.
- **Munro Road Resilience Improvement** – upgrade of the road from Pookeno Rd to Munro Bridge planned for 2027/2028, to tie into the new Munro Bridge same year.
- **Market Street West** – improvements planned in 2028/2029, as part of proposed Pookeno Community Hub & Library.
- **Intersection (Roundabout) Upgrade Munro/Pookeno** - planned for 2028/2029, to follow Munro resilience work.
- **Pookeno Road Traffic Bridge** – planned for 2029/2030, after new Munro Bridge construction.
- **Pookeno Road Corridor Improvement** – planned for 2029/2030 to tie into new Pookeno Bridge.