



Agenda for a meeting of the Pōkeno Community Committee to be held in the Pookeno Community Hall, Corner Great South Road and Market Street, Pookeno on **TUESDAY, 28 JANUARY 2025** commencing at **7.00PM**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 16 December 2024

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5. PUBLIC FORUM

Queens Redoubt Presentation

6. CORRESPONDENCE

6.1 Inwards

6.2 Outwards

7. REPORTS

7.1 Councillors Report

Written

7.2 Subcommittee Reports

7.2.1 Strategy & Growth/Pokeno Realm

7.2.2 Finance

7.2.3 Facilities

7.2.4 Events

7.2.5 Communications

7.3 Other Business

8. PCC COMMUNITY WORKS PROGRAMME – (ALL PROJECTS)

8.1 Works & Issues Report – January 2025 11

9. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

To	Pōkeno Community Committee
Report title	Confirmation of Minutes
Date:	Tuesday, 21 January 2025
Report Author:	Elizabeth Saunders, Senior Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Pōkeno Community Committee held on Monday, 16 December 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Pōkeno Community Committee held on Monday, 16 December 2024 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – PCC Minutes, Monday, 16 December 2024

POKENO COMMUNITY COMMITTEE

Minutes of meeting of Pokeno Community Committee held at Pokeno Hall on Monday 16 December 2024

Present

Allen Grainger (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Janet Baillie, Bronwyn Heath, Mike Holroyd
Councillors: Vern Reeve, Kandi Ngataki
Visitors: Member of the public Susan Swart

Apologies

Will Gauntlett (WDC), Dominique Thurlow (WDC)
Moved Ginny Bullock
Seconded Bronwyn Heath

Chairman Allen Grainger opened the meeting by advising the resignations from the PCC of Ian Leader and Cecilia Heta. Ian will remain on the Civil Defence Committee and Cecilia will remain on the Sports Park Committee

Confirmation of Status of Agenda

Moved Mike Holroyd
Seconded Ginny Bullock

Confirmation of previous minutes 04 November 2024

Moved Allen Grainger
Seconded Ginny Bullock

Disclosures of interest

The register of disclosures of interests is no longer included on agendas but PCC members still have a duty to disclose any interests under this item to the Chairman

PUBLIC FORUM

No items this meeting

CORRESPONDENCE

In: Various emails from WDC forwarded by Secretary Ginny Bullock to all committee members.

Resignations from Ian Leader and Cecilia Heta

Out: Nil

REPORTS

Councillor's report from Kandi Ngataki

Kandi advised that 450 submissions were received for the Avon Road Dog Park plan. 44 people advised that wanted to speak, but only 14 turned up for the hearing.

Results are on the WDC website.

SUB-COMMITTEE REPORTS

Strategy and Growth / Pokeno Realm

Garden outside the toilets has been repaired and replanted

Treasurer's report

PCC Financial Report 4 November 2024 - 16 Decemb
Pokeno Community Committee Income and Expenditure Rep
4 November 2024 - 16 December 2024

Pokeno Community Committee
Account

Opening
Balance

11845.62

Income

Pokeno Auto	250
PPP Industries	250
Max Birt Sawmill	200
Red Bull RPC	100
Fers Ltd	100
Mitre 10 Mega Pukekohe	200

Expenditure

	1100
<u>Total Income</u>	12945.62
<u>Less Expenses</u>	0
<u>Closing Balance</u>	<u>12945.62</u>

Pokeno Community Savings Plus Account

<u>Opening Balance</u>	21464.65	Expenditure
Income		
Credit Interest	29.99	Tax on Credit
	29.99	
	<u>29.99</u>	

Accounts to be paid:

Portaloos, Pipe Band and Traffic control for the Santa Parade
 Moved Helen Clotworthy
 Seconded Ginny Bullock

Communications

No update.

Community Plan

A couple of items to be finalized. Plan accepted subject to these items.

Moved Allen Grainger

Seconded Janet Baillie

Each item will be in Agenda for each meeting to keep Plan front and centre

Events

Christmas in the Park

To be held on 21 December at Totara Park at the top of Hillpark Drive.

Pokeno School is involved. Whitney Channing Music School will perform, Old Fellas Ukelele concert. Food trucks available

Facilities

Sports Park

WDC had a meeting last week with Sports Waikato, PCC and headmaster of Pokeno school regarding the park

March/April topsoil to be laid and regressed

Access from the school discussed.

Water sports also suggested in water catchment area

Consultants have been chosen to draw up a preliminary Sports Park plan which will be presented to group March 2025.

Children asked to design a sports park and these will be looked at in the new year

Community Hub Project Manager is being procured

NEIGHBOURING COMMITTEE REPORTS

None

KEY WORKS PROGRAMMES

Security Cameras

No further information on cameras. As per last meeting, keep using the “squeaky door” to keep reminding council regarding the cameras

Roading

Email received on 09 December from Tamlyn Theys (WDC) regarding Roothing

Good progress has been made on a number of projects in Pokeno to improve connectivity, accessibility and create a safer roading environment.

Completed Projects:

1. **Pokeno Main Street Upgrade:** This project has transformed Great South Road with new paving, road narrowing, traffic calming measures, and a new pedestrian crossing.
2. **Main Street/Great South Road Intersection Upgrade:** A roundabout with wider traffic lanes and mountable kerbs has been constructed to improve safety and functionality.

Ongoing Projects:

3. **Pokeno Sports Park:** Phase 2 earthworks and carpark have been completed. Phase 3 involves transitioning the Concept Plan into a Masterplan.

The Government's focus on Roads of National and Regional Significance has meant that local government roading projects across the country have received limited or no co-funding from NZ Transport Agency Waka Kotahi. There is currently no funding available to begin construction on the Pokeno Sports Park, however Phase 3 is underway.

The following projects are currently on hold due to the same funding constraints.

Paused Projects:

- **Munro Road Upgrades:** This includes culvert enhancement, road raising, bridge replacement, and roundabout construction. The original design of this project encountered service complications and is currently being re-designed so when funding is available it will be ready for construction.
- **Pokeno Road Upgrades:** This includes shoulder widening, road raising, footpath, bridge replacement and overall road resilience building. Design and consent work for these project is underway to ensure preparedness for when funding becomes available.
- **Helenslee Road:** This includes road widening. Design and consent work for this project is underway to ensure preparedness for when funding becomes available.
- **Dean Road/Fraser Road intersection:** This includes a roundabout construction. Design, land procurement and consent work for this project is underway to ensure preparedness for when funding becomes available.

Actions Timeline:

- **November 2024 - Ongoing:**
 1. Update all individual project pages to reflect the status.
- **Week of 2 December 2024:**
 1. Email update to all councillors following feedback from relevant ward councillors.
 2. Email update to Pokeno Community Committee before News item goes live
- **Week of 9 December 2024:**
 1. News item attached to be shared on the website.
- **December 2024:**
 1. E-Newsletter update scheduled for 12 December in the WDC E-Newsletter.

Next Steps:

The news item intended for the website is attached to this email and linked for your viewing. The intention is for the news item to go up either this evening or early next week.

The overall message for the community is that we are committed to maintaining transparency and keeping you informed about the progress and challenges of these

projects. Updates will be provided when available through various channels, including our website, newsletters, and direct communications.

GENERAL BUSINESS

In relation to the delay in the development of Munro Road, the Pokeno Committee asks for a further discussion owing to the fact that Munro Road is vital to the development of the new Sports Park

Graffiti

Complaints have been received about graffiti on the back of privately owned buildings in Gateway Park and by the railway. WDC does not clean privately owned buildings so a suggestion was made to contact owners of the buildings regarding a plan to clean up graffiti

Man Shed, 3 Church Street

This is progressing but need large pipes to be removed by WDC due to health and Safety before it can start operating

Seating in parks on main street

Allen raised this matter. Hopefully seating will be put in the park outside the toilets and also across the road outside Market Plaza (with help from store owners)

Design of seats and placement will be from plans yet to be received from Council designers. Costs by community contributions

O'Leary/SH2 intersection

Helen Clotworthy advised a letter has been received from NZTA advising that the intersection is going to be redesigned and the barrier to O'Leary Road from SH2 will be removed to ease vehicles turning left

Meeting closed at 7.55 pm after Chairman Allen Grainger wishes everyone a happy Christmas

MEETING DATES 2025

Tues 28 January

Monday 10th March

Tuesday 22 April

Tuesday 3rd June

Monday 14th July

Monday 25th August

Monday 6th October. Possible date for AGM and Election

To	Pōkeno Community Committee
Report title	PCC Community Works and Issues Report – January 2025
Date:	28 January 2025
Report Author:	Soroya McGall, EA to General Manager Community Growth
Authorised by:	Will Gauntlett, General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Works and Issues report for January 2025 from the General Manager Community Growth be received.

3. Attachments

Ngaa taapirihanga

1. Works and Issues Report January 2025

Pookeno Community Committee's Works and Issues Report – January 2025

	Issue and Action	Area	Status Update
1.	<p>Resealing of Main Road</p> <p>December 2024: The resealing is now in the Forward Works Programme for 2025/2026. The start date is yet to be confirmed.</p>	Acting Roothing Manager	<p>January 2025: Now that the work is programmed, this item will be removed from this agenda.</p>
2.	<p>Safety concerns with pedestrian use of the road bridge on Pokeno Road</p> <p>Concerns raised regarding pedestrian use of the Bridge on Pokeno Road, between the School and the Lakeside development. Suggest whether there is an option of a back entrance walkway from Munro Road to Pokeno School.</p>	Open Spaces – Reserves And Roothing Manager.	<p>January 2025: The final letter highlighting pedestrian safety issues has been finalised and is with Councillor Reeve for distribution to local residents.</p>
3.	<p>Menzshed – 1 Market Street</p> <p>December 2024: Concerns were raised in relation to the land surrounding the MenzShed and pipes on the property.</p>		<p>January 2025: Council is aware of the pipes along the side of the current access way to the building on the property. This part of the property is currently being utilised as a storage area by Council's Roothing Team.</p> <p>While a lease with the Storehouse Charitable Trust has been entered into with Council, the Roothing Team will continue to use part of the property as storage.</p>

	Issue and Action	Area	Status Update
			<p>In February 2025, the Roding Team will commence the construction of a gravel accessway, allowing The Storehouse Trust to access the building from the paper road. Once this access is complete, the current access will be closed, and a fence (shown in red) will be erected between the properties.</p> <p>(see map on page 4):</p>

MenzShed, 1 Market Street.

Map showing location of the MenzShed, new access point, WDC storage area, with fence to be erected between the two properties shown in red.



Works Programme Update (as of January 2025)

Pookeno Sports Park, Munro Road

The Infrastructure Project Manager is aware of the delayed upgrade of Munro Road. The Masterplan for the Sports Park is continuing. Once the Masterplan is finalised, the plan and design phase will commence (skatepark, destination playground and walking trail). Construction of the projects will be dependent on budget availability.

CCTV Cameras

A detailed design is now underway to understand the estimated costs and necessary documents to go to market to find a supplier and installer.

Market Street Hub

A Project Manager has been appointed and is due to start with Council at the end of January.

Pokeno Road Corridor Improvement, Pokeno Road Traffic Bridge, Intersection (Roundabout) Upgrade Munro/Pokeno, Munro Road Resilience Improvement, and Helenslee Road Minor Improvements

Waka Kotahi / NZTA have not funded these projects (2024 – 2027). Therefore, work is unlikely. However, Council has agreed to continue with designs for the above sites and to get these finalised in preparation for future LTP.