

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 7 AUGUST 2024** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

6. REPORTS

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Community Reports

6.6	Chairpersons Report	Verbal
6.7	Councillors Report	Verbal

7. OTHER BUSINESS

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CHIEF EXECUTIVE

To	Te Kauwhata Community Committee
Report title	Confirmation of Minutes
Date:	10 July 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 5 June 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee confirms the minutes for a meeting held on Wednesday, 5 June 2024 as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – 240605 TKCC Unconfirmed Minutes.

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 5 JUNE 2024** commencing at **7.00pm**.

Present:

John Cunningham
Tim Hinton
Courtney Howells
Ian Wrigley
Estelle Jonathan
Liz Tupuhi
Jo Gurnell
Cr Marlene Raumati

Apologies:

Angela van de Munckhof

Not present:

Whitney Totorewa

Staff attending:

Vishal Ramduny – Strategic Initiatives and Partnerships Manager, Waikato District Council

Public attending:

Derek Peel

1. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

1.1. THAT apologies from Angela van de Munckhof be received.

CARRIED

TKCC2406/1

2. CONFIRMATION OF STATUS OF AGENDA ITEMS

RESOLVED: (IAN WRIGLEY / TIM HINTON)

- **THAT the agenda for the meeting of the Te Kauwhata Community Committee being held on Wednesday 5 June 2024 be confirmed, and all items therein be considered in open meeting.**
- **AND THAT all reports be received.**

CARRIED

TKCC2406/2

3. DISCLOSURES OF INTEREST

RESOLVED: (IAN WRIGLEY / COURTNEY HOWELLS)

- Tim Hinton (as per disclosure of interest form)
- Cr Marlene Raumati noted that she has had a former familial relationship with the new chairperson of Ngaa Muka Trust.

CARRIED

TKCC2406/3

4. CONFIRMATION OF MINUTES

RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)

THAT the minutes of the meeting of the Te Kauwhata Community Committee, held on Wednesday 1 May 2024 be confirmed as a true and correct record bar the following amendment:

- **That Liz Gurnell's name be corrected to Liz Tupuhi on page 7 of the agenda under the Rongoa Garden Project.**

CARRIED

TKCC2406/4

5. PUBLIC FORUM

There were no matters raised in the public forum.

6. REPORTS

6.1. Discretionary Fund Report

RESOLVED: (JOHN CUNNINGHAM / MARLENE RAUMATI)

THAT the Te Kauwhata Community Committee:

- a) **Receives the Te Kauwhata Discretionary Fund report and the North Waikato Development Funding report to 22 May 2024; and**
- b) **Submit the following amendments on the commitments shown in the Discretionary Fund report to Council's Management Accountant for updating the next report:**

- i. ***“13-Feb-19 Further development of playground, reallocate \$,5000...for the development of the destination playground at the Te Kauwhata Domain” can be removed from the Commitments.***
 - ii. ***“02-Dec-20 Commitment of \$10,000 be made to Blunt Road Walkway...” should be returned to the Discretionary Fund pool.***
 - iii. ***“01-May-24 Less resolution TKCC242405/5 to return \$3,069.00...” to be returned to the North Waikato Development Fund.***
 - iv. ***“07-Feb-24 Commitment of \$900,00 (Plus GST if any)....towards Children’s Day Splash and Dash” to be carried forward into the 2024/2025 financial year.***
- c) **Submit the following amendments on the commitments shown in the North Waikato Development Fund report to Council’s Management Accountant for updating the next report:**
- i. ***“09-Apr-24 less payment to Te Kauwhata Rugby Football Club for lighting installation...(92,624.32)” can be removed as this work has been completed and paid for.***
 - ii. ***“10-Aug-22 Te Kauwhata Community Committee allocated from the North Waikato Development Fund \$25,000 towards the completion of the cricket nets” can be removed as this work was completed and paid for.***

CARRIED

TKCC2406/5

6.2. Te Kauwhata Works and Issues Report

RESOLVED: (IAN WRIGLEY/JO GURNELL)

6.4.1. THAT the Works and Issues report be received

Discussion:

- **Dog park project**
 - Tim Hinton advised that the poles for the shade cloth have been delivered and installed and that the necessary paperwork will be submitted to Council.

- It is anticipated that the shade cloth will be installed in the final quarter of 2024.
- The small dog exercise area and the double gates will be installed thereafter.
-
- Saleyard Road Walkway project
 - John Cunningham advised the Committee that Ed McVicar is liaising with KiwiRail regarding access to the walkway. A permit may be required.
- Community Identity project
 - The updated project action list and dates were noted.
 - Liz Tupuhi informed the Committee that 163 responses were received from the survey and that most of the feedback related to the history of the township.
 - Estelle Jonathan advised that a prioritization of activities will need to be undertaken by the project team. John Cunningham indicated that this can be circulated via email to the Committee since the next meeting is in August 2024.
- Te Kauwhata Domain
 - Tim Hinton advised that as part of the completion of Stage 1 some fencing has been installed for safety reasons. A gate has also been installed (locks to follow).
 - Planting to be done below the Rugby Club where the land drops to the houses on the other side
 - It was noted that Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.
- Security cameras
 - It was noted that the project goal should be changed from the reference to the car park and freedom camping area to the cameras providing security for the township in general.
 - It was noted that staff have done the first draft of a Memorandum of Understanding with Hamilton City Council and that this was now being considered by an internal steering group of WDC.
 - Cr Raumati advised that the cost to the Council for the camera rollout is significant and that this was being deliberated through the Enhanced Annual Plan.

- Rongoa Garden project
 - Estelle Jonathan advised that the next site meeting is 10am on 21 June 2024 when the first planting of the manuka trees will take place. The manuka trees will act as windbreakers. The kahikatea will be planted later.
 - The location of pou will be determined by mana whenua.
 - Liz Tupuhi shared a map showing the indicative location of the garden. The map will be included in the works and issues report.

CARRIED**TKCC2406/6****6.3. 2024-2025 Enhanced Annual Plan Update (verbal)****RESOLVED: (JOHN CUNNINGHAM / TIM HINTON)**Discussion:

- Cr Marlene Raumati informed the Committee that deliberations for the Enhanced Annual Plan was underway (4-6 June 2024) noting that some costs to Council are unavoidable and that the final impact on rates was still being worked through. At the time of this report, Council was still awaiting the valuation data. The council will meet on 17 June 2024 to consider adopting the Enhanced Annual Plan for 2024/2025.

CARRIED**TKCC2406/6****6.4. Chairpersons Report****RESOLVED: (JOHN CUNNINGHAM/IAN WRIGLEY)****6.7.1. THAT the verbal update from the Chairperson be received.**Discussion:

John Cunningham advised of the following:

- Bottle-O is appealing the decision to decline its alcohol licence application.

- A new objection has been lodged to the Liquorland licence application to which John Cunningham has become a witness.
- If the Committee has any comments on the Te Kauwhata Community Committee Plan these can be emailed to John Cunningham. John advised that pictures will be inserted in the final document. The final document will come back to the Committee for adoption in August 2024.

CARRIED

TKCC2406/8

6.5. Councillors Report

RESOLVED: (MARLENE RAUMATI/LIZ TUPUHI)

6.8.1. THAT the report from Cr Marlene Raumati for the May to June 2024 period be received.

CARRIED

TKCC2406/9

7. Any other business

- Liz Tupuhi advised that the Te Kauwhata High School is organizing a Matariki community event on 26 June from 4pm to 8pm and that an outdoor stage will be required for this at a cost of about \$8000,00 to \$9,000. Ian Wrigley suggested that the school should consider hiring a truck and trailer instead as a low cost solution from Carly's.
- Courtney Howells advised that the Community House funding will be ending due to the contract with government coming to an end. John Advised that he would follow up with Lauren Hughes.
- Courtney Howells also advised that the Community Hub hall (in Waerenga) cannot be built on high class soil through its Better Off Funding allocation.
- John Cunningham and Tim Hinton attended the Events Committee AGM in May.

With no further business the meeting was declared closed at 8:15 pm.

Minutes confirmed by the Chairperson this 10th day of June 2024 for approval at the next Committee meeting.

JOHN CUNNINGHAM
CHAIRPERSON

To	Te Kauwhata Community Committee
Report title	Discretionary Fund Report to 30 June 2024
Date:	07 August 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 30 June 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee receives the:

- a) Discretionary Fund Report to 30 June 2024; and**
- b) North Waikato Development Funding Report.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 30 June 2024

Attachment 2 – North Waikato Development Fund report to 30 June 2024

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)
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As at Date: 30-Jun-2024

GL

10-2070-0000-00-25904

2023/24 Annual Plan		4,198.00
Carry forward from 2022/23		23,380.00
Total Funding		27,578.00
 Income		
 Total Income		
		-
 Expenditure		
		<i>excl GST</i>
05-Dec-23	Payment of \$2,173.91 (excl GST) to Te Kauwhata Rugby Sports Club Inc TKCC2311/6 invoice 2023-26 towards the cost of the kitchen extension project	2,173.91
02-Dec-23	Payment of \$1,723.50 (incl GST) to Te Kauwhata Events Committee inv 114 towards the cost of the Te Kauwhata Christmas Parade	1,723.50
06-Mar-24	Payment of \$3,000.00 from the Discretionary Fund for the Community Emergency Response Group for the 2023/2024 financial year. TKCC2403/05	3,000.00
Total Expenditure		6,897.41
Net Funding Remaining (excluding commitments)		20,680.59
 Commitments		
		<i>excl GST</i>
07-Feb-24	Commitment of \$900.00 (Plus GST if any) to Te Kauwhata Community House towards Childrens Day Splash n Dash TKCC2402/7	900.00
06-Mar-24	Commitment of \$500.00 per annum for subsequent financial years on the understanding that these (combined) will be a total commitment to draw upon when needed by the Group. TKCC2403/05	500.00
Total Commitments		1,400.00
Net Funding Remaining (Including commitments)		19,280.59

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2023/24 (July 2023 - June 2024)

Te Kauwhata Allocation

As at Date: 30-Jun-2024

RS

18356

**Resolutions from TKCC Committee Meeting Minutes & Other Information
2023/24 Annual Plan****Reserve Opening Balance**

363,990.54

Total Funding**363,990.54****Income**

Interest July 2023-May 2024

14,076.35

Total Income**14,076.35****Expenditure**09-Apr-24 Payment to Te Kauwhata Rugby Football Club for Lighting installation
invoice 2024-8 09/04/224

TKCC2102/03

92,624.32

Total Expenditure**92,624.32****Net Funding Remaining (excluding commitments)****285,442.57****Commitments**

Date	Description	Resolution no	breakdown of monies spent	Amount remaining
03-Feb-21	Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway).	TKCC2102/03		150,000.00
03-Feb-21	Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding Te Kauwhata Domain lighting project and footpaths within the Domain .	TKCC2102/03	150,000.00	
09-Apr-24	less payment to Te Kauwhata Rugby Football Club for Lighting installation invoice 2024-8 09/04/224	TKCC2102/03	(92,624.32)	
03-Nov-21	(Note: that the Committee subsequently (at one of the meetings) adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report).		(50,000.00)	7,375.68
08-Aug-23	North Waikato Development Fund to get Stage 1 and Stage 2 of the Dog Exercise Park project implemented.	TKCC2308/09		7,738.00
Total Commitments				165,113.68
Net Funding Remaining (Including commitments)				120,328.89

To	Te Kauwhata Community Committee
Report title	Works and Issues Report
Date:	7 August 2024
Report Author:	Vishal Ramduny, Strategic Initiatives and Partnership Manager.

1. Purpose of the report

Te Take moo te puurongo

To update the Committee on projects contained in the Works and Issues report.

2. Executive summary

Whakaraapopotanga matua

The Works and Issues update contained in the attachment relate to the following projects identified by the Community Committee:

Te Kauwhata Works & Issues Projects	Project Manager/Key Contact
Project1: Dog exercise area	Tim Hinton and Ian Wrigley
Project 2: Saleyard Road Walkway	John Cunningham
Project 3: Community Identity Strategy	Courtney Howells and Estelle Jonathan
Project 4: Te Kauwhata Domain - Walkway and Fitness Trail	Tim Hinton
Project 5: Security cameras for Te Kauwhata	Anthony Averill / Asanka Meththa
Project 6: Te Kauwhata Domain – Rongoa Garden	Whitney Totorewa and Tim Hinton

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Te Kauwhata Community Committee receives the Works and Issues Report for 7 August 2024.

4. Attachments **Ngaa taapirihanga**




Attachment – Works and Issues for Te Kauwhata Community Committee of 7 August 2024.

ATTACHMENT

Te Kauwhata Community Committee Works and Issues Report

For Committee Meeting of 7 August 2024

Key:

Traffic Light	Definition
1) 	2) Project on track to succeed. 3)
4) 	5) Project planning has commenced OR the project is on hold, but action is being taken to resolve this OR a problem has been identified but no action may be taken at this time, and it is being monitored.
6) 	7) The project has not yet started OR it requires remedial action. 8)

1. Project Name: Development of the dog park exercise area

Project Goal:	Development of the Te Kauwhata dog park to make it an enjoyable space for both dogs and people.
Project Manager:	TBC
Project Members:	Tim Hinton and Ian Wrigley
Council Staff Advisor:	Stephanie Loughnan (Parks and Reserves Technical Support Officer)
Status update:	 <p>At the 5 June 2024 Community Committee meeting it was reported that:</p> <ul style="list-style-type: none"> ▪ The poles for the shade cloth have been delivered and installed. ▪ It is anticipated that the shade cloth will be installed in the final quarter of 2024. ▪ The small dog exercise area and the double gates will be installed thereafter.
Funding:	Budgetted for phase 1 and phase 2 stages 1 and II
Likely Completion	April 2024 (Phase 1) - Completed September 2024 (Phase 2)

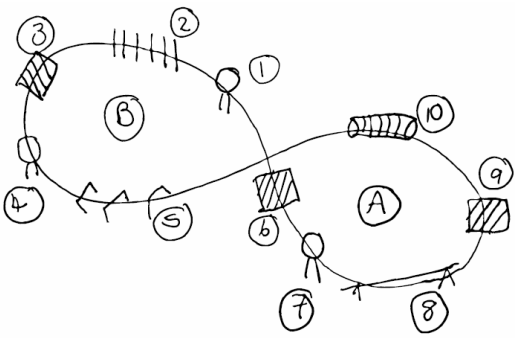
Project Summary

The TK dog park will be revamped to include a dog agility course and a fenced-off area for the more timid small dogs to play and exercise without fear of being encroached upon by larger dogs.

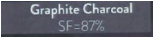
Additionally, the dog park will also benefit from the development of two shaded picnic areas with picnic tables in them so members of the community can enjoy the area more with their families.

Please note that parking for overflow of the rugby club events has been fully considered.



Status update of actions from last 3 months	Support needed	Next steps	By When?
<p>PHASE 1: Dog Agility Area</p> <p>Dog agility equipment were cleaned in a working bee on Saturday 29th April 2023 as planned.</p> <p>Dog Agility course proposed to be located between points □ and □ of the dog park shown in the diagram above to minimise parking impact due to TK Domain event overflow.</p> <p>Meeting was had with Dog Agility course designer Denise Ireland on Wednesday 8 May 2023 and the course has been designed in two parts within a figure of 8 formation as shown in the dog park diagram on the previous page. Proposed course layout is shown below:</p>  <ul style="list-style-type: none"> □□ Dog Tyre Hoops □ Dog Tunnel □ Dog Weaving Posts □ Dog Hurdles □□ Dog Jump Platforms □ Dog Seesaw <p>According to Kennel Club H Regulation H(1)(B)1a.(3) – Design:</p> <ul style="list-style-type: none"> • The course should require a dog to traverse 10 obstacles, but not more than 20 and all jump obstacles should be the same height 	<p>Tim Hinton has agreed this plan with Waikato District Council.</p> <p>Funding to hire equipment to place this equipment on the course has been achieved.</p> <p>Right now the ground is too wet to install the equipment. We are waiting for summer.</p> <p>Community events across 2 phases:</p> <p>9) Working bee to install the equipment will likely happen in September/October/November 2023 once the ground dries up as per course design</p> <ul style="list-style-type: none"> • <p>10) Working bee to paint and finish the equipment in November/December 2023</p> <ul style="list-style-type: none"> • 	<p>Wait for the weather to dry up and then schedule in the working bees. Once we confirm the dates, Adele will send out community support requests on TK community page, Dog park community page and TKCC members</p>	<p>Tim Hinton advised that the installation of the equipment will now happen in February 2024.</p>

Status update of actions from last 3 months	Support needed	Next steps	By When?
<ul style="list-style-type: none"> • All agility obstacles will be laid out 4-5 metres apart between centres of consecutive obstacles using the straight line centre-to-centre method to ensure dog jump safety • The height of all obstacles will be knee height catering for midi dogs <p>There are two courses, A and B. Similar to a golf course with a 9 hole vs. 18 hole golf course, advanced dogs can do both courses A and B together, whereas beginner dogs can just work on one of the courses without interfering with another dog on the other course.</p>			

<p>PHASE 2: Picnic areas 1 and 2</p> <p>Location of the picnic and shaded areas as well as small dog park area confirmed in the diagram above.</p> <p>Specifications as follows:</p> <p><u>PROJECT INSTALLATION STAGE 1</u></p> <p>To kick off the project, we need to install the steel poles as follows. We will source 4 galvanised steel poles per shade sail (2 poles will be lower and 2 higher) The height of the lower poles will be 2.5m above ground with 1m in the ground and the higher poles will be 3.5m above ground with 1.5m in the ground). We need to decide if we want to do a working bee to install the poles.</p> <ul style="list-style-type: none"> • 8 x 125mm medium galvanised steel pipe poles with 4 x 3.5m long and 4 x 5m long fitted with caps • Excavator and auger drill at \$115per hour • Concrete 1.8m3 <p>Anticipated timeframe = 1-2 working days Anticipated cost = Poles 2,484.80 + Auger drill \$276 + Concrete \$805 = \$3,565.80 incl. GST</p> <p><u>PROJECT INSTALLATION STAGE I1</u></p> <ul style="list-style-type: none"> • Once the poles are in the ground, Peter Fletcher will come to measure the shadesail measurements exactly although it's anticipated that the final shadesail sizing will be approximately 6.5x6.5 = 42.25m² for each area. • He is ordering the Monotec 37015-year fabric warranty in Graphite Charcoal Shade  <ul style="list-style-type: none"> • He will then make the shadesails with no joins, including stainless steel hardware, d-shackles and chain links. =. A deposit for making the material is not required as we are known to the maker. Takes 2 weeks to make and install once the 8 Poles are in the ground and ready. <p>Anticipated timeframe = 2 working weeks to make and install</p>	<p>Items for the TKCC meeting:</p> <p>Funding has been achieved for phase 2, stage I and II.</p> <p><u>STAGE 1 AND II</u></p> <p>Right now the ground is too wet to install the poles. Tim has ordered the poles with Dale Barrakat and once the weather dries a bit, we can proceed with getting the poles in the ground. Once in the ground, Peter will measure the shadesail and completion of installation will be 3 weeks later</p> <p><u>STAGE III</u></p> <p>Picnic tables have been completed.</p>	<p>Keep an eye on weather and once drier, the poles can be installed and Peter can complete the shadesails.</p> <p>Tim and Jeff sourcing mulch and rounds for completion of area</p>	<p>February 2024</p>
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<p>Anticipated cost = \$4,172.20 incl. GST - Price includes making and fitting the dog park shade</p> <p><u>PROJECT INSTALLATION STAGE II1</u></p> <p>Tim will source some mulch for the areas under the trees and Jeff will source half rounds to keep mulch/metal all in the area - effort and cost TBD</p> <p>Picnic tables have been sourced but need to be sanded and completed - effort TBD</p>			
<p>PHASE 3: Small dog fenced-off area</p> <ul style="list-style-type: none"> • We mapped out a small dog area in position J above measuring about 40 x 10m² • We will look into fencing options for this area with a gate so mowing the lawn is still straightforward • We need to feed back once we have explored fencing with Barakat Fencing 	<p>Fencing companies willing to assist</p>	<p>Tim and Adele exploring fencing options</p>	<p>TBD</p>
<p>PHASE 4: Picnic area 3 explored</p> <ul style="list-style-type: none"> • Walkway installed • Gate to dog park to link to walking track installed • Clearing of drain • Removal of trees on the bank so the mural can be viewed • Planting of trees at the far end by the squash court, so mural not obscured 	<p>TBD</p>	<p>TBD</p>	<p>TBD</p>

2. Project Name: Saleyard Road Walkway

Project Goal:	Development of the Saleyard Road Walkway
Project Manager:	John Cunningham
Project Members:	Marlene Raumati, Estelle Jonathan, Tim Hinton, and Whitney Totorewa
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status:	 <p>At the 5 June 2024 Committee meeting it was noted Ed McVicar, Council's Open Spaces Project Coordinator, has advised that access onto the walkway is on KiwiRail land. Ed was liaising with KiwiRail as to the requirements for access. This could push out the target completion date (originally slated for end of June 2024) to much later in the year. The status of the project has subsequently changed from 'green' to 'amber'.</p>
Funding	<p>\$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee plus \$10,000 commitment from TKCC Discretionary Fund.</p> <p>The figure left in the original budget with all outgoings now completed is an increase on the last figure and stands at \$108,612.01 with no further forecast spend.</p>
Likely Completion	TBC

3. Project Name: Community Identity Strategy

Project Goal:	The development of a community led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.
Project Managers	Courtney Howells and Estelle Jonathan
Project Members:	Lauren Hughes, Liz Tupuhi and Jo Gurnell
Council Staff Advisor:	Jason Marconi, Economic Development Advisor
External Partner:	Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking
Status update:	 <p>At the 5 June 2024 Committee meeting:</p> <ul style="list-style-type: none"> ▪ The updated project action list and dates were noted. ▪ 163 responses were received from the community survey. ▪ It was noted that a prioritization of activities will need to be undertaken by the project team. ▪ The Strategy completion date will need to be reviewed.
Funding:	<p>There is funding available from the Council's Blueprint budget to assist with strategy development. Discussions are underway with Kainga Ora for additional funding.</p> <p>It is important to note that this funding is not intended to fund individual projects that may fit within the strategy.</p>
Likely Completion	By June 2024 for the Strategy but as this is community led, it will depend on the commitment/ activity of the community.

Project Summary

The Project Team would like to emphasise the purpose of this project which is to develop a strategy towards an aspirational future for Te Kauwhata and Districts. While there is consensus on the Project Team that the Strategy will be informed by two central pillars – our unique environmental and historic sites and stories – we believe it is paramount that our communities and stakeholders have a real opportunity to contribute to this vision and shape the short, medium and long term projects and goals that will be written into the Strategy as steps towards the vision. We cannot preempt these projects and goals. As such the next steps for our team are:

- 1) To develop a visual tool to introduce the project to the public and stakeholders. Our preference was originally to commission a high end video that showcases those important features pertaining to our central pillars. This has been costed and will require a budget of \$10,000+GST via Nimbus Media, or there is a possibility of a collaboration with Ngaa Muka who are also creating some new media over the coming months. If the budget is not available our Plan B is to create our own visual slide show which Lauren Hughes has volunteered to coordinate.
- 2) Plan and carry out a round of consultation that will take place between Mar-May 2024. The stakeholder groups we have identified for the first round of consultation are as follows. We welcome the Community Committee's addition of anyone we may have neglected:
 - Te Kauwhata Community Committee
 - Meremere Community Committee – as courtesy
 - Ngaa Muka
 - Rangiriri Paa
 - Schools in the defined area
 - Businesses in the defined area
 - Community organisations in the defined area
 - Aparangi
 - The general public

We expect that the projects and goals raised in this round of consultation will fall into these key areas:

- IDENTIFY – what are those important features under our pillars?
- CONNECT – what infrastructure do we need to connect them eg walkways, cycle ways, roads, maps, websites
- ACCESS – how else can we create access for the public to enjoy these sites? Tourism businesses, accommodation, disability access, public events, media, online resources, educational resources
- PROTECT & DEVELOP – if we want to be proud of these sites what are our responsibilities to them and what regulations do we need to advocate for to ensure that others working, living, visiting, doing business in the area cares for them too.
- CELEBRATE – how do we keep stakeholders and the community united around our identity and this vision for the next 50 yrs? How do we celebrate each milestone along the way?

We have updated the Project Plan below and you will see there is a second and third round of consultation planned. The second round is for specific people or

groups who will be directly impacted by projects and goals that may fall out of the Strategy. For example if the public tell us that they want a walkway to connect site A to site B we will then have a specific set of stakeholders to consult around that project including landowners, neighbours, kaitiaki of the historic or ecological sites etc.

The third round of consultation will come after our Draft Strategy has been drawn up and it will include all those we have consulted with previously. At this point we will just be seeking to refine the Draft Plan and ensure we have not misrepresented any of our stakeholders.

We are still finalising the first round of consultation and will present the Committee with further information as it is available.

Please scroll down for updated Plan. New additions/amedments are in red.

UPDATED PROJECT PLAN – MAY 2024

Project Name: The Identity Project

Project Goal: The development of a Community Led Strategy that will articulate an identity for Te Kauwhata and Districts now and in the future.

Project Managers: Courtney Howells and Estelle Jonathan

Project Members: Lauren Hughes, Liz Tupuhi, Jo Gurnell

Council Staff Advisor: Jason Marconi, Community Led Development Advisor

External Partner: Tofeeq Ahmed, Kainga Ora, Programme Manager - Placemaking

Status:

Funding: Council and Kainga Ora have pledged match funding to support consultation processes and the development of an Identity Strategy

Phase 2: Once the Strategy is complete additional funding will be required for initiatives within the Strategy.

Project Summary

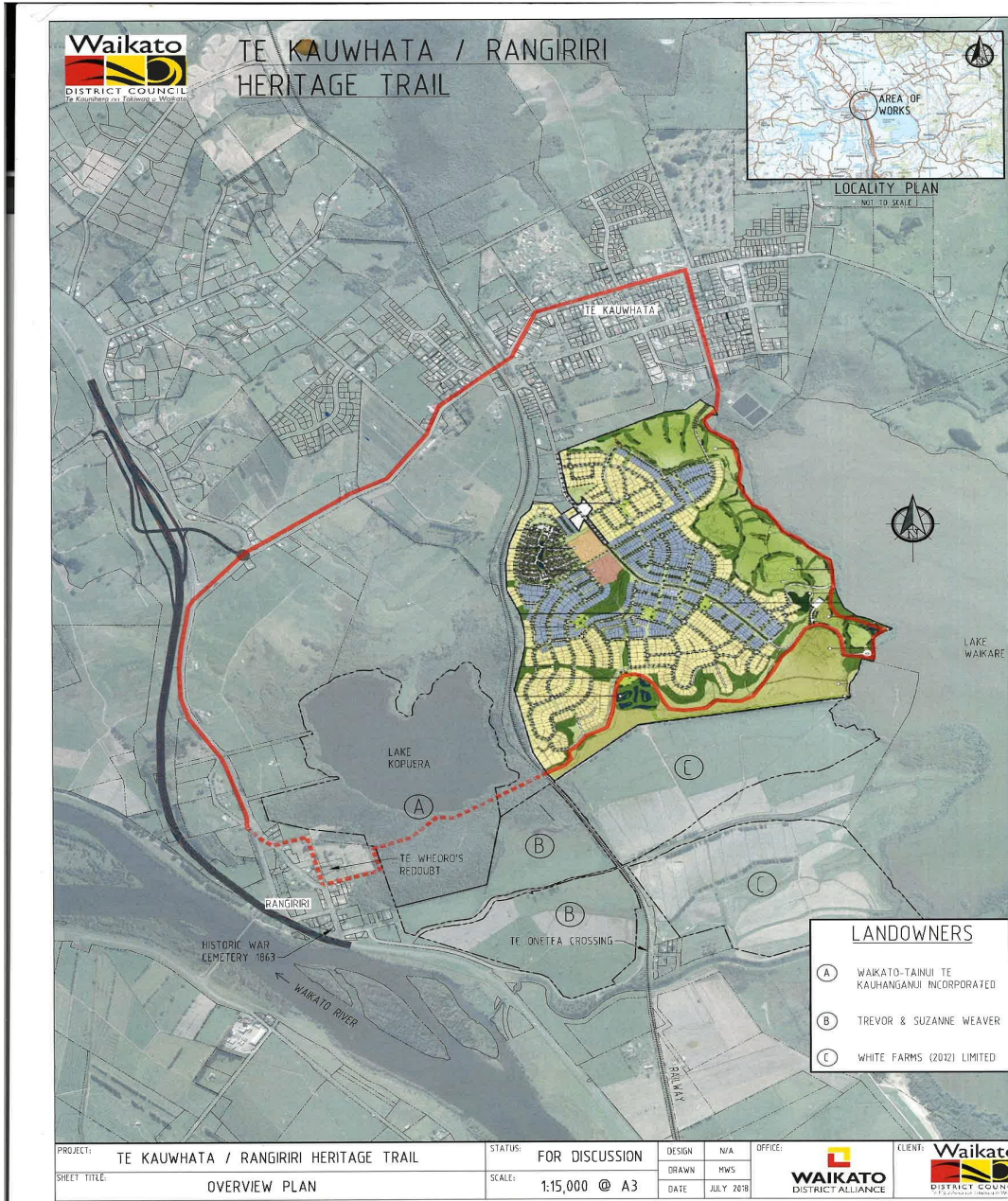
- A subcommittee drawn from Te Kauwhata Community Committee members and invited stakeholders has formed and meets regularly towards the development of an Identity Strategy. The purpose of the Strategy is to articulate those things that make our region unique and create a tool for planning and advocacy that will focus future investment and development in Te Kauwhata and Districts in such a way that connects, protects, and celebrates those central pillars:
 - Our unique environment (wetlands, waterways, and associated wildlife)
 - Our unique culture and history (Rangiriri pa and other sites and stories of historic significance)
 - The Strategy will be a guiding document stating a 50-year vision and the associated social, economic, environmental, and cultural outcomes sought for Te Kauwhata over the next 50 years. It will also include the short, medium and long-term projects and goals required to achieve that vision.
 - The Strategy will broadly cover the geographic area between the five Nga Muka marae – Hora Hora, Maurea, Waikare, Taniwha and Okaerea. There is an acknowledgement that this is a soft border and important environmental and cultural features such as the Whangamarino Wetlands and the connection between Rangiriri and Meremere may require a flexible, inclusive approach.
 - The Strategy will record aspirational, community-led, long-term goals for our region that will be used to:
 - Advocate and inform the planning of other stakeholders in our region including local and regional council.
 - Identify and drive key projects that will realise the goals of the Strategy and cement the Identity of the region internally and nationally.
 - Provide a strategic focus for the development of other community-led amenities.
 - Prior to drafting the strategy, the Project Team will lead community and stakeholder consultation. The council has contracted an external agency “Interactionz” to facilitate the
-

community engagement, while Kāinga Ora is funding and organising the Community Day and Community workshop as part of the community Consultation Process.

- The project team will collate the community contributions, drawing out common themes and ideas to progress further with relevant stakeholders. Once the direction and goals are identified, the team will write or commission the writing of the draft Strategy.
- The draft strategy will be taken back to the community for feedback before a final Strategy is produced.
- The final Strategy will include mechanisms for how it will be implemented, monitored, and used. The Project Team will continue to take a key role in these matters and update this document to detail Phase 2 at the proper time.


Phase 1				
Action	Support / Resources needed	By Whom	By When	Next Steps
Project Team formed	Admin support to schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Meet 4-6 weekly
Decide on the common themes for the strategy	Admin support to Schedule meetings, keep minutes and provide venue	Jason & Tofeeq	Completed	Finalise the engagement plan
Community Engagement Plan	Project team to finalise the engagement plan	Project Team	Completed	Organise the community consultation
Consultation events	Communication plan, venues, representation, external facilitator	Project Team	Completed	Community Day, Community workshop, school engagement, mana whenua engagement, online survey, hard copy surveys, community drop-in sessions. (Survey finishes on 10 th May)
Feedback on the consultation process	Promote the community to fill out the survey	Project Team	Completed (1 st May 2024 TKCC meeting)	Give Te Kauwhata Community Committee an update on the Consultation process
Collate feedback		Project Team	5 th June TKCC meeting (Project	Present initial feedback to the

			Team meeting on 29 th May to discuss the feedback)	Te Kauwhata Community Committee
Present final visual output from Community Consultation process and collated community feedback (in a spreadsheet format)		Project Team	July 2024	Collate all the feedback into a document.
Draft document written	Competent, strategic writer	TBC	August 2024 (tentative)	
Consultation events	Communication plan, venues, representation	Project Team	August 2024 (tentative)	
Collate feedback		Project Team	September 2024 (tentative)	
Targeted stakeholder discussions		Project Team		
Final document written	Competent, strategic writer	TBC	September 2024 (tentative)	
Final document launched	Communication plan, venues, representation	Project Team	September 2024 (tentative)	




PROJECT:	TE KAUWHATA / RANGIRIRI HERITAGE TRAIL	STATUS:	FOR DISCUSSION	DESIGN:	N/A	OFFICE:	WAIKATO DISTRICT ALLIANCE	CLIENT:	Waikato DISTRICT COUNCIL
SHEET TITLE:	OVERVIEW PLAN	SCALE:	1:15,000 @ A3	DRAWN:	MWS	DATE:	JULY 2018		

4. Project Name: Te Kauwhata Domain - Walkway and Fitness Trail


Project Goal:	A walkway and fitness trail which will help enhance the health and wellbeing of residents of Te Kauwhata.
Project Manager:	Tim Hinton
Project Members:	John Cunningham
Council Staff Advisor:	Ed McVicar (Open Spaces Project Coordinator)
Status update:	 <p>On 5 June 2024 it was noted that:</p> <ul style="list-style-type: none"> ▪ As part of the completion of Stage 1 some fencing was installed for safety reasons. ▪ Planting to be done below the Rugby Club where the land drops to the houses on the other side ▪ Stage 2 of this project is dependent on funding being made available through the Council's 2025-2034 Long Term Plan.
Funding:	<p>Te Kauwhata Domain Walkway works are to be undertaken as a staged project as follows:</p> <p>Stage 1 \$211,161.50 Stage 2 \$306,933.00 Total \$518,094.50</p> <p>and in accordance with the available Council LTP budget of \$518,603.62.</p>
Likely Completion	<p>April 2024 (stage 1) - Completed. State 2 - TBC</p>

5. Project Name: Security cameras for Te Kauwhata

Project Goal:	Security cameras for Te Kauwhata township
Project Manager:	Megan May (Acting General Manager – Service Delivery)
Project Members:	Te Kauwhata Community Committee
Council Staff Advisor:	n/a
Status:	

	Council is finalising an agreement with Hamilton City Council to be the monitoring agency for the CCTV network. This will enable the next stage of network design to be progressed along with the procurement process for the purchase and installation of the cameras.
Funding:	<ul style="list-style-type: none"> ▪ Council currently has an LTP 2021-2031 funding commitment for cameras at Te Kauwhata and Meremere. ▪ On 2 August 2023, the Committee resolved to uncommit \$5,000 for it had allocated for security cameras and re-allocate it back to the Discretionary Fund pool.
Likely Completion	TBC

6. Project Name: Te Kauwhata Domain – Rongoa Garden

Project Goal:	A Rongoa garden promoting wellbeing, the wellbeing of the person, the whenua, the soil, and the water flowing through the whenua.
Project Manager:	Whitney Totorewa
Project Members:	Estelle Jonathan, Jo Gurnell and Tim Hinton.
Council Staff Advisor:	n/a
Status:	 <ul style="list-style-type: none"> ▪ The next site meeting was scheduled for 21 June 2024 when the first planting of the manuka trees will take place. ▪ The location of pou will be determined by mana whenua. ▪ A map showing the indicative location of the garden is included below.
Funding:	\$3000 from Council's Placemaking Budget can be used for the irrigation. More funding will be needed for the kahikatea trees.
Likely Completion	TBC



To	Te Kauwhata Community Committee
Report title	Mayor's Community Awards
Date:	16 July 2023
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To request Community Board's establish a working group of the Chairperson and one other Board Member to provide a nomination for the Mayor's Community Awards in October 2024.

2. Executive summary

Whakaraapopotanga matua

Councillors, community boards and committees are being asked to nominate one recipient each for a Mayoral Community Award. The key purpose of the awards is to recognise volunteer community service. The nominee must:

- a. be a resident of the Waikato District.
- b. be nominated by a ward councillor, community board or community committee. Those nominations from community boards and committees must come via the Chairperson.
- c. have contributed and continue to provide an ongoing voluntary service to the local community.

The nomination should include details such as name, address, contact numbers and an explanation of why they should be considered for the award. A template is attached for you to complete and return to Her Worship the Mayor for this purpose.

3. Staff Recommendations Tuutohu-aa-kaimahi

That the Te Kauwhata Community Committee appoints the Chairperson and XXX to provide a nomination by 23 August 2024 for the 2024 Mayoral Awards.

4. Background/Discussion Koorero whaimaarama/Matapaki

These awards are held every two years and recognise the significant contribution made by volunteers to the community and to the vitality of the Waikato district.

5. Next Steps Ahu whakamua

Following the closing of nominations on **Friday, 23 August at 12noon**, the Mayor will consider the nominees and select the final recipients based on the above criteria. The award recipients will be invited to an awards ceremony to be held on 3 October.

6. Attachments Ngaa taapirihanga

Attachment 1 – Nominee application form

Mayoral Community Awards 2024 Nominations (one per page)

Nominated by	
Ward	
Nominee	
Reason why nominated (no more than 100 words)	
Contact details	
Address	
Phone Number	
Email Address	

To	Te Kauwhata Community Committee
Report title	Adoption of Te Kauwhata Community Committee Plan
Date:	24 July 2024
Report Author:	Dominique Thurlow, Community Led Development Advisor (Community Boards)
Authorised by:	Julie Dolan, Economic and Community Development Manager

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Te Kauwhata Community Committee to adopt its Community Committee Plan 2024-2026. The Community Committee Plan outlines the goals and aspirations that it has determined under each of the four well-beings; economic, social, environmental and cultural - for the next two years.

2. Executive summary

Whakaraapopotanga matua

In June 2023, Her Worship the Mayor invited Community Board and Committee members to meet with her and Councillors to workshop how the partnership with Council could be improved and strengthened, to drive better outcomes for communities.

Follow-up meetings between Board and Committee members with Council Managers from Democracy and Economic and Community Led Development agreed that Boards and Committees would focus on leadership on the 4 Wellbeing's, Economic, Social, Cultural and Environmental.

In November 2023, a dedicated Council staff resource to this work programme was identified and has been working closely with members of Boards and Committees to develop their framework and future work programme of focus.

As a result, a number of hui have been held with the Community Committee to identify and establish its direction and priorities for the next 2-years. To this end, it has developed a plan for a 2-year period that outlines its goals and aspirations that it is wanting to achieve under each of the 4 well-beings including goals around engagement.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee approves its Community Committee Plan 2024-2026 for adoption.

4. Background/Discussion Koorero whaimaarama/Matapaki

The Community Led Development Advisor role works primarily with the Boards and Committees on the following:

- Building capability and capacity with Members to strengthen the three-way partnership with Council, Boards and Committees and the Community.
- Create a Community Board/Community Committee Plan that sets out the goals and objectives that they want to achieve during their term in office.
- Training and working alongside the Boards and Committees to achieve their goals and priorities.
- A strong focus on relationship building and engagement with partners and internal stakeholders to showcase the value-add proposition that Boards and Committees have.

Since November 2023, work has commenced with each of the Community Boards and Community Committees to build their capability around the four wellbeings. As a starting point, a framework was developed in collaboration with Community Board and Community Committee representatives for their Plans. This was then presented by the Members to an end-of-year celebration held by the Mayoral office in December 2023.

Work is well underway and the 10 Boards and Committees on building the content of the Plans and highlighting what it is that the members want to achieve during their term of office underneath each of the four wellbeings. The koorero to date has been met with enthusiasm and a desire to really lift the level of conversation away from "Works and Issues" reporting toward discussion around growth and investment, cultural values, protection of our natural heritage and creating the social infrastructure for our people.

5. Next Steps Ahu whakamua

Once adopted, the next phase includes the creation of an implementation plan where the Community Led Development Advisor will hold hui with the Community Committee to decide key focus areas over the next 6-12 months. In parallel to the implementation plan, work will commence on a 'Plan on a page' for the Community Committee to showcase its individual brand and its key priorities to the community.

6. Attachments Ngaa taapirihanga

1. Te Kauwhata Community Committee Plan



Te Kauwhata Community Committee Plan 2024-2026

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A message from your Community Committee

The Te Kauwhata Community Committee is elected every 3 years by the people of Te Kauwhata. The next election is November 2025.

Currently, there are 10 voluntary members who meet monthly on the first Wednesday of the month in the Ambulance rooms in Baird Road.

Our aims are to:

- listen to the community.
- Promote and advocate for projects that will enhance Te Kauwhata.
- Work with our Councillors and community to give feedback to Council.

We work with Ngā Muka Development Trust, the Te Kauwhata Events Committee, the Te Kauwhata Community House, sports clubs, the A&P Show Committee, and other organisations to help build a cohesive development of Te Kauwhata. This ties back to the four wellbeings that we follow - economic, social, environmental, cultural.

Te Kauwhata is a fast growing area in the Waikato, and over the next decade will see changes that will enhance the village economically, socially, environmentally, and culturally.

We are close to Whangamarino Wetlands and Lake Waikare. The development at Lakeside and the new Sleepyhead factory are all part of our growth along the Expressway corridor.

This plan is a living document and will evolve with time. We look forward to working in partnership with mana whenua, Ngā Muka, Waikato District Council, and our local community.



Photo of the current board

About Community Committees

Community Committees play an important role in local governance and citizen-led democracy, serving as the primary link between the local community and the Council. We are your representatives at council, and respected connectors into the community.

Our roles are governed by the Local Government Act 2002. Some of the roles specified are:

- The key connector between the community and council.
- Advocate for and represent the interests of our community.
- Consider and report on all matters referred to us by the council, or any other matter of interest to us as a committee.
- Keep track of the services provided by the council in our community.
- Prepare an annual submission to the council for expenditure within our community.
- Engage with organisations and special interest groups within the local community.

Community Committee Plans

Community Committee Plans are developed every three years and outline our key priorities for our elected term. They also indicate how we will work in partnership with locals and mana whenua to achieve the Council's community outcomes.

A key part of the development of our plan is engagement with locals to ensure that our priorities reflect the needs and desires of our community.



Our Community Outcomes



Everything we do is aimed at improving the wellbeing of the people that live, work, and explore the Waikato District. Our Community outcomes are developed under the four wellbeing pillars and describe what we want to achieve for the Waikato District into the future.



Cultural

We celebrate who we are.

We celebrate all cultures. We treasure our diverse communities, and acknowledge our cultural rights and obligations. We honour, understand and implement Te Tiriti o Waitangi and acknowledge the relationship with mana whenua of our district.



Economic

We support local prosperity.

We champion sustainable growth in our local economy. We support local enterprise and encourage innovation and socio-economic prosperity for all, while managing regulatory processes to protect and promote our unique district. We acknowledge our rural and Maaori economies as key contributors to our district's prosperity and sustainability.



Environmental

Our environmental health underpins the health of our people.

We want waterways which are healthy and create connections. We protect and enhance our soils, water and native biodiversity and take care of our taiao (natural environment) for the health and wellbeing of our people, our communities and for future generations.



Social

We have well connected communities.

Our communities are connected, safe, accessible and resilient. We put community wellbeing at the heart of our decisions, and we embrace partnerships to get things done to improve people's lives.



Our Vision

“Listen to and work with the community, mana whenua, partners and other organisations to protect, grow and enhance the environmental, social, cultural and economic prosperity of the Te Kauwhata area to enable a connected, diverse and thriving community.”

Our vision statements:

- Our focus is to enhance environmental, cultural, social and economic prosperity.
- We are committed to upholding Te Tiriti o Waitangi and strengthening our partnerships with hapuu and iwi to improve our well-being.
- The views, interests, needs and aspirations of residents are effectively represented.
- We have an open and transparent decision-making process that residents can understand and engage in.
- To have a strong relationship with our community as a respected arm of Waikato District Council.
- To have a strong relationship with Council so that the voice of our community is kept well-informed of things happening in our area.

Our priorities

Cultural Wellbeing

Grow and strengthen our partnerships with mana whenua, Ngā Muka Development Trust, Waikato District Council and the local community to build enduring relationships.

This matters because...

The Te Kauwhata Community Committee, alongside mana whenua is kaitiaki (guardian) of an area with a unique natural environment and significant heritage. It actively promotes, arts, culture, and heritage by valuing diversity and fostering inclusion and connectivity across Te Kauwhata. It is also committed to upholding Te Tiriti o Waitangi.



Our commitment

- Promote and celebrate arts, culture and heritage to encourage strength, togetherness and belonging.
- Continue to strengthen our relationship with mana whenua to ensure their input and perspective is heard.
- Work in partnership with mana whenua around education and promotion of our unique environment and significant heritage.
- Be the conduit to the community through regular hui with the Council to ensure that our cultural wellbeing is enhanced for Te Kauwhata.
- Promote and educate, in partnership with mana whenua, Waitangi Day and Matariki.

- Promote and advocate for Te Reo to be used in signage.
- Advocate for signage to outline our local history.
- The Committee will support discretionary funding on projects aligned to enhancing cultural wellbeing.
- The Committee will support community-led development with letters of support for our community's priorities identified through the Blueprints and other community aspirations that our community wants to undertake.

Success looks like...

- Increased signage that provides education on our significant heritage.
- Regular hui is being held with mana whenua.
- Arts are celebrated and actively promoted in Te Kauwhata.

Economic Wellbeing

Growth, investment, and tourism are encouraged, and the dollar is spent in Te Kauwhata.

This matters because...

A thriving economy is dependent on growth, investment, and tourism and all have a considerable positive impact on Te Kauwhata through business creation, increased workforce, youth employment and visitor attraction.

Our commitment

- Advocate and lobby for land to be designated appropriately to enable growth and investment to occur.

- Advocate and promote the connection with Rangiriri, Te Kauwhata and the Te Araroa and Te Awa Trail to attract visitors.
- Promote our significant natural environment, such as the Whangamarino Wetland, as an environmental tourism opportunity.
- Coordinate a meeting between Council and the Community Board to discuss planning options for future residential and commercial growth.
- Partner with organisations and local business to offer the right support to support our young people into employment.
- Work with our youth and other organisations to ensure that our young people are well positioned for sustainable career pathways.
- Advocate for the beautification of the Main Street in Te Kauwhata.
- Promote and advocate for tourism opportunities to attract visitors to our community.
- We as a Committee will support discretionary funding on projects aligned to enhancing economic wellbeing.
- As a committee we will support community-led development with letters of support for our community's priorities identified through the Blueprints and other community aspirations that our community wants to undertake

Success looks like...

- A meeting has been coordinated with the Strategic Planning Team to identify future growth and commercial land opportunities.
- The Committee has actively promoted and advocated for growth, investment and tourism for Te Kauwhata.

- Youth to employment sessions have been held in partnership with others.
- Discussions with the schools, mana whenua, and other organisations on sustainable career pathways are underway.
- Relationships have been built and a networking hui held with local business to showcase the Committee's priorities regarding economic wellbeing and youth to local employment.

Environmental Wellbeing

Protect, enhance and educate on biodiversity of our taonga.

This matters because...

We have a unique environment with the Whangamarino Wetland, which covers 7,000 hectares in the Waikato. It has major recreational, historical and economic values and has been designated an international Ramsar site in recognition of its status as an area of outstanding biodiversity.

As kaitiaki (guardian) alongside mana whenua of the natural environment we are here to protect, enhance and educate our communities on the tangible and intangible quality of our waterways (including Lake Waikare and the Waikato awa) to promote environmental tourism and the integrity of our waterways and natural environment for future generations.



Our commitment

- Partner with Council, the Waikato Regional Council, Waikato Tainui, mana whenua, Lower Waikato Catchment Committee and Waka Kotahi to identify the many opportunities for native planting and ecological restoration.
- Hold community days, in partnership with other organisations, to educate and encourage the preservation and enhancement of our natural environment and biodiversity. This includes education on the Whangamarino wetland.
- Establish a group of local volunteers passionate about protecting and enhancing our natural environment to assist in the education of our community.
- Encourage and support community-led resilience planning.
- Encourage the use of ecological initiatives to mitigate natural hazards where appropriate.
- The Committee will support discretionary funding on projects aligned to enhancing environmental wellbeing.
- The Committee will support community-led development with letters of support for our community's priorities identified through the Blueprints and other community aspirations that our community wants to undertake.



Success looks like...

- A meeting with Council, Waikato Regional Council, Waikato Tainui, mana whenua, Waikato District Council, Lower Waikato Catchment Committee and Waka Kotahi to discuss opportunities for native planting and ecological restoration is held.
- An education day is held with the community to promote the importance of our protecting and preserving our natural environment and biodiversity in partnership with others.
- Signage has increased around the biodiversity values.
- Committee members have established a group of passionate individuals within the community to support and assist with environmental initiatives within the community.
- Resilience planning for Te Kauwhata has been promoted through various channels.

Social Wellbeing

Improve social cohesion to ensure communities are connected and feel a sense of belonging.

This matters because...

- With continued population growth and changing demographics in Te Kauwhata it is vital that our youth and our seniors feel valued and respected, that we continue to have strong transport links, and appropriate infrastructure to ensure safe passage within our community.

It is also important that our youth have a voice within our community and are appropriately represented on decisions that will impact them into the future.

Our commitment

- Advocate for buses, rail, cycleways, green spaces.
- Identify and promote social activities such as ANZAC day, Splash'n'Dash, Christmas Parade, Matariki celebrations, Waitangi Day, and Duwali.
- Strengthen our partnership with the Te Kauwhata Community House and other key partners to ensure our communities are connected through social activity.
- In partnership with others, scope a welcome pack for new residents to Te Kauwhata.
- Undertake a stocktake of what activities are available in Te Kauwhata and promote these activities through various communication channels.
- Advocate for walkways to enable connectivity and safe passage through our community.
- Engage passionate individuals in its community to develop welcome packs for new people into the community.
- The Committee will support discretionary funding on projects aligned to enhancing social wellbeing.
- The Committee we will support community-led development with letters of support for our community's priorities identified through the Blueprints and other community aspirations that our community wants to undertake.



Success looks like...

- The Committee has actively promoted social activity across its community using multiple communication channels.
- The Committee has conducted a stocktake of all social activity within its community.
- Our community will be aware of the different social activities available to them within the Te Kauwhata community.
- Communities will have access to local community facilities.

Engagement

We are committed to citizen-led decision-making.

This matters because...

Engagement is vital for fostering a strong sense of community and leads to better wellbeing outcomes for our communities. We are representative of the community that elected us to office, therefore it is important that we bring the voice of our people to the decision-making table.

Our commitment

- Build capability in our community around Council processes for example, Long Term Plans, Annual Plans, Policy Reviews and other matters that Council is seeking consultation on.
- Through its partnership with Council the Community Committee will be the main conduit out to its community to increase participation in citizen led decision-making.

- Engage with our community on plans in the Te Kauwhata area using a variety of communication channels.
- Facilitate community hui on matters of interest to ensure the voice of the community, including the voice of mana whenua, is well represented within our decision-making.
- Identify key stakeholders within our community and strengthen our relationships with them.
- Continue to strengthen our relationship with local Marae and hapu groups.
- Co-opt passionate individuals to support the Community Committee when required.

Success looks like...

- Relationships with key stakeholders are being fostered and nurtured.
- The community is using Council systems for their requests.
- Increased numbers of submissions are evidenced on areas that the community feel strongly about.
- Regular communication to the community following Community Committee meetings and on matters directly relating to the Te Kauwhata community is made.
- Increased levels of community involvement on matters and issues that relate to them.







Key amenities and services

Council Facilities



1 Library and
Council Services Centre



2 Council parks

Community and Education



1 Community museum



1 Retirement village



1 Primary school, 1 secondary school, 1 playcentre,
3 daycare centres

Emergency Services



1 Volunteer
fire brigade



1 Ambulance
service



1 Police
station

Recreation and shopping



Te Kauwhata offers
a range of recreational
activities for all ages.



2 Shopping Areas
Main Street and
Lakeside

TE KAUWHATA

Community Committee Investment

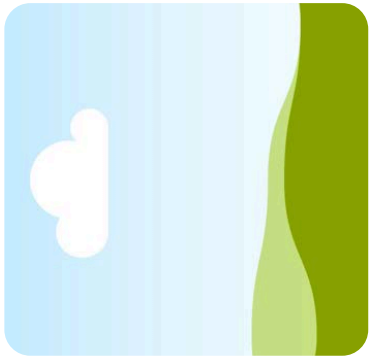
The Te Kauwhata Community Committee has limited funding available for allocation each year.

The Discretionary Board Fund is open for applications all year, from 1 July to 30 June. The purpose of this fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates.

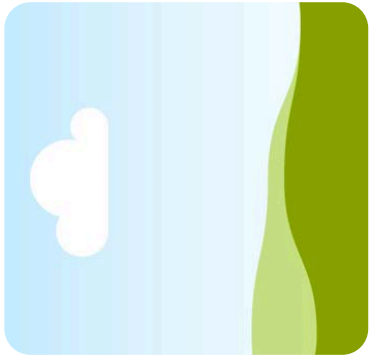
If you would like to apply for funding, or for more information, please visit [waikatodistrict.govt.nz/community-funding-grants](https://www.waikatodistrict.govt.nz/community-funding-grants) or scan the below QR code.



Your Community Committee



John Cunningham
Chairperson



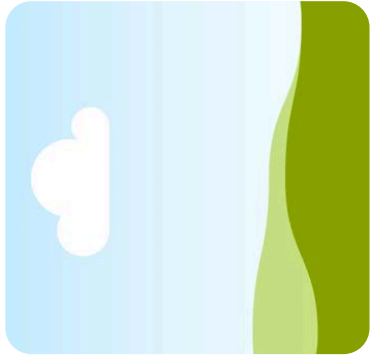
Tim Hinton
Deputy Chair



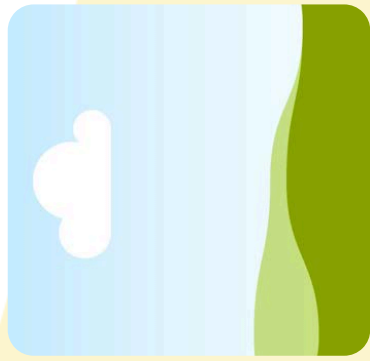
**Angela Van de
Munckhof**



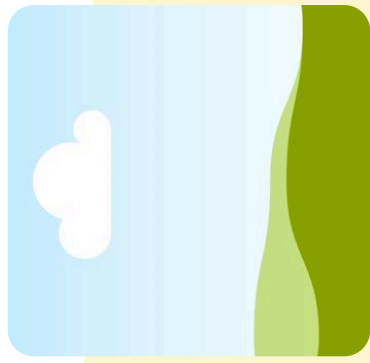
Courtney Howells



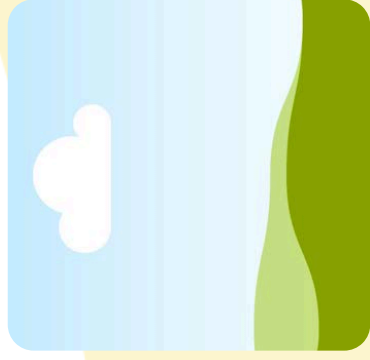
Whitney Totorewa



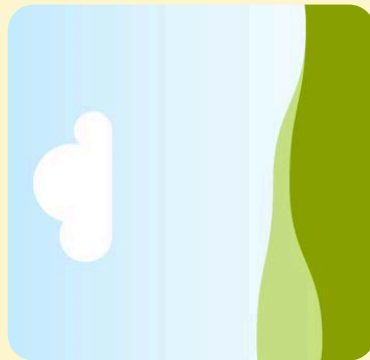
Estelle Jonathan



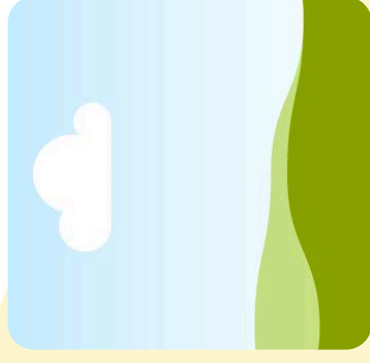
Ian Wrigley



Jo Gurnell



Liz Tupuhi



**Councillor Marlene
Raumati**

CREATING
LIVEABLE, THRIVING
+ CONNECTED
COMMUNITIES

Waikato



District Council
Te Kaunihera aa Takiwaa o Waikato

To	Te Kauwhata Community Committee
Report title	Proposed Road Name under Subdivision number SUB 0340/18
Date:	7 August 2024
Report Author:	Jobanjeet Singh, Roading Corridor Engineer
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report **Te Take moo te puurongo**

To seek a recommendation from the Te Kauwhata Community Committee on the Proposed Road name under SUB 0340/18 Lakeside developments, Te Kauwhata.

2. Executive summary **Whakaraapopotanga matua**

This report requests that the Te Kauwhata Community Committee approve the attached proposed road name for this subdivision at Lakeside, Te Kauwhata. The road name "Te Pehinga Street" has been proposed by local hapuu Nga Muka Development Trust and the developer, Lakeside Developments Ltd.

The names have been checked by Council staff against the Road Naming Policy.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Te Kauwhata Community Committee recommend to the Infrastructure Committee the following proposed road name submitted by the developer for SUB 0340/18 Lakeside developments Kauwhata:

- a) Road 1 – Te Pehinga Street**

4. Background **Koorero whaimaarama**

The Lakeside development (SUB 0340/18) is a fast-growing residential development located on the banks of Lake Waikare and on the fringes of the Te Kauwhata township. Lakeside will accommodate a total 1,659 new homes along

with a future primary school and commercial precinct. There is also over 50 hectares of planned open green space, neighbourhood parks and wetlands and over 5 kilometres of walking and cycling trails.

While a pre-approved list of names exists for the Lakeside Development, the developer is permitted to go outside of this list and propose different names. This is contemplated in the Road Naming Policy under section 1.2 as follows:

1.2 Request for Road Name not from the "Approved List" of Road Names

(a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall make a request to Council's Roding Asset Team.

Through the developer's consultation with Nga Muka, one name was proposed for the road and agreed upon by both parties as they relate to the history and acknowledge the wai (waters) surrounding and running below and through the whenua (land).

Staff have reviewed the name and considered it does not duplicate, sound too similar, or is a duplicated street type (e.g., street, road, avenue, boulevard, junction, crescent, etc) which may otherwise cause travel uncertainties in the Waikato District. The name has also been checked against Google mapping and NZ Post.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The table below provides recommended historical, social, cultural, and geographic themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and the exclusion of any suffix if applicable as per Road Naming Policy.

Road ID	Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
				Classification Exclusion and notes	Approved
Road 1	Te Pehinga Street	Te Pehinga was the husband of Merehira, most of Iwi who whakapapa to this area can trace their ancestry to that couple.	nil	nil	Approved by Roding team

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Community Committee to consider:

- 1) Option 1 – approve the requested road name.
- 2) Option 2 – require the developer to use names only from the approved list.

Staff recommend Option 1, approving the road name application as the ability to use alternative names is contemplated by the policy, and the name has been put forward with local hapuu support.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. All costs for new road names are being met by developers.

5.3 Legal considerations **Whaiwhakaaro-aa-ture**

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.4 Strategy and policy considerations **Whaiwhakaaro whakamaaherehere kaupapa here**

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations **Whaiwhakaaro Maaori me oona tikanga**

Local hapuu Nga Muka have been included in the correspondence to the necessary community committee members advising of the road name application.

5.6 Climate response and resilience considerations **Whaiwhakaaro-aa-taiao**

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks **Tuuraru**

The decisions and matters of this report are assessed as of low risk, in accordance with the Council's Risk assessment and risk appetite.

6. Significance and engagement assessment **Aromatawai paahekoheko**

6.1 Significance **Te Hiranga**

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Highest level of engagement	Inform ✓	Consult ✓	Involve □	Collaborate □	Empower □

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
□	□	✓	Internal
□	✓	□	Community Boards/Community Committees
□	□	✓	Local hapuu: Nga Muka
□	□	□	Affected Communities
□	□	□	Affected Businesses
□	□	□	Other (Please Specify)

7. Next steps

AHU WHAKAMUA

The approved report will be presented to the 20th August 2024 Infrastructure Committee meeting.

If the preferred name is approved, the Developer will utilise this. If not, an alternative option will be used.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Te Kauwhata Community Committee Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Development Map

Attachment 2- Correspondence with external parties.

ROAD NAME MASTERPLAN

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WINTON

LAKESIDE MASTERPLAN

- WALKWAY / CYCLING TRAIL
- BOARDWALK
- OPEN SPACE / RECREATION AREA
- SITE BOUNDARY
- STAGE BOUNDARY
- PLAY AREA
- CHILDCARE CENTRE
- CAFE
- COMMERCIAL HUB
- LOT TYPE 1 (225m² - 400m²)
- LOT TYPE 2 (401m² - 500m²)
- LOT TYPE 3 (501m² +)

STAGE 5

STAGE 6

STAGE 1

STAGE 4

STAGE 3

STAGE 2



Te Pehinga Street

From: [Glen Tupuhi](#)
To: [Luke McCarthy](#); [Joban Singh](#); [Gavin J. Ion](#)
Cc: Adam.Colleton@winton.nz
Subject: Re:
Date: Friday, 12 July 2024 9:53:08 am
Attachments: [Lakeside Approved Road Name List.pdf](#)
[Lakeside Road Name Masterplan.pdf](#)

Tena korua

Find the form attached.

Clarification

Nga Muka wants to add **Te Pehinga** to the list of street names promoted by Lakeside Developments Ltd. Refer attached list.

Once addition to the list is approved we want **Te Pehinga** to replace Miriama adjacent to Merehira street, Te Pehinga and Merehira were husband and wife and many in this area descend from them.

At the time of proposing names we did not know that there was going to be a double street joined by a meandering walkway.

I have added **Willis Walker Drive** an intergenerational Te Kauwhata resident family. Willis Walker and his sons were earthworks contractors in the greater north Waikato area as another addition, however if that complicates matters then leave it out.

Adam Colleton is prepared to provide a support letter on behalf of Lakeside Developments Ltd.

I can come into the office to fill any gaps or queries.

Hopefully the payment made by Lakeside Developments Ltd for the existing list of street names covers the addition and alteration, please advise.

brief history

Nga Muka Development Trust is a collective of the Waikato Tainui marae in the Rangiriri, Te Kauwhata Waerenga Waiterimu arena.

In recent years Nga Muka has concentrated on ensuring that the new street naming included names of historical significance to Mana Whenua of the area. Most of the district rural roads surrounding Te Kauwhata are named after settler families. Up and until Nga Muka formed a positive and proactive relationship with Lakeside Developments Ltd the street names on the new subdivisions from Pokena to Te Kauwhata were being populated with post contact settler historical figures and relevance with the exception of Rongopai street which whilst having a deep meaning in Maori was applied because of Rongopai Wines as part of the viticulture history

This pattern of street naming that preserved and accentuated post contact European history is a feature across the WDC region.

Te

Kauwhata - https://geographic.org/streetview/new_zealand/waikato/te_kauwhata.html

Rahui Pookeka

Huntly - https://geographic.org/streetview/new_zealand/waikato/huntly.html

Ngaruawahia - https://geographic.org/streetview/new_zealand/waikato/ngaruawahia.html

Raglan - https://geographic.org/streetview/new_zealand/waikato/raglan.html

Nga Muka has been proactive in addressing the obvious inequity especially across the new sub divisions in Te Kauwhata and we have actively promoted that through the JMA relationship between Waikato Tainui and WDC and via the Maori Ward councillors and our influence on the Te Kauwhata Community Committee.

Glen Tupuhi
0212844440

On Wed, Jun 19, 2024 at 1:10 PM Luke McCarthy <Luke.McCarthy@waic.govt.nz> wrote:

Hi Glen,

Apologies for the delay in response.

After conducting our research, we have gathered pertinent details regarding the names "**Miriama and Merehira**," which were among the 34 names submitted for approval by the INF committee back in March 2022. It received approval under resolution number INF2203/04. **Te Pehinga Street** is not on the pre-approved list.

As per the existing policy, there is no mandate that necessitates the use of the pre-approved list for naming purposes. Developers have the option to propose their own names after consulting with and obtaining approval from the Local Iwi.

From a process point of view the focus should be on suggesting a new name, **Te Pehinga St** outside the list for allocation to the specific road, noting that the wish is to replace an existing named road.

Please follow the road naming process as provided for the Councils website and download the Road Naming Application form.

[Roads and transport \(waikatodistrict.govt.nz\)](https://www.waikatodistrict.govt.nz)

For any further details regarding the application or process please contact Joban Singh, cc'd in to this email.

Regards

Luke McCarthy

Acting Roding Manager

Waikato District Council

Te Kaunihera aa Takiwaa o Waikato

! Nama waea 07 824 8633 | Waea puukoro: 0800 492 452

Poutaapeta Mahi: Private Bag 544, Ngaruawahia 3742

Waahi Mahi: 15 Galileo Street, Ngaruawahia



--
Nga mihi
Glen Tupuhi

From: [James Brott](#)
To: [Joban Singh](#)
Subject: RE: External Sender: Road name duplication
Date: Wednesday, 17 July 2024 10:51:29 am

You don't often get email from james.brott@waipadc.govt.nz. [Learn why this is important](#)

Hi Joban,

Waipa does not have same or similar name to **Te Pehinga Street**

Kind Regards,

.....
James Brott Development Engineer **Waipa District Council**

James.Brott@waipadc.govt.nz | www.waipadc.govt.nz

Mob:0272915693

Flexible working: You may receive this email outside of 'normal' business hours, 8am-5pm. There is no expectation for you to read or reply outside of your working hours.

From: Joban Singh <Joban.Singh@waidc.govt.nz>

Sent: Wednesday, July 17, 2024 9:58 AM

To: James Brott <james.brott@waipadc.govt.nz>

Subject: External Sender: Road name duplication

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Hi James,

I believe you are doing well!

Just checking if Waipa District Council has any Similar name to "**Te Pehinga Street**".

Thanks

Joban

Jobanjeet Singh

Roading Corridor Engineer

Waikato District Council

M:0273048023

Te Kaunihera aa Takiwaa o Waikato

! **Nama waea** 07 824 8633 ! **Waea puukoro:** 0800 492 452

Poutaapeta Mahi: Private Bag 544, Ngaruawahia 3742

Waahi Mahi: 15 Galileo Street, Ngaruawahia



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Te Kaunihera a Rohe o Waipa



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From: [Mark Ewington](#)
To: [Joban Singh](#)
Subject: RE: Road name duplication
Date: Wednesday, 17 July 2024 11:33:41 am
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)

You don't often get email from mark.ewington@hcc.govt.nz. [Learn why this is important](#)

Hi Joban,

I can confirm that Hamilton City Council does not have any duplicate or similar sounding names to "Te Pehinga Street".

Nga mihi | Kind regards,

Mark Ewington

Senior Planner | Planning Guidance Unit

DDI: 07 838 6613 | Email: mark.ewington@hcc.govt.nz



Hamilton City Council | Private Bag 3010 | Hamilton 3240 | www.hamilton.co.nz

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From: Joban Singh <Joban.Singh@waidc.govt.nz>
Sent: Wednesday, July 17, 2024 9:50 AM
To: Mark Ewington <Mark.Ewington@hcc.govt.nz>
Subject: Road name duplication

Hi Mark,

I believe you are doing well!

Just checking if HCC has any similar road name to "Te Pehinga Street".

Thanks

Joban

Jobanjeet Singh

Roading Corridor Engineer

Waikato District Council

M:0273048023

Te Kaunihera aa Takiwaa o Waikato

! Nama waea 07 824 8633 ! Waea puukoro: 0800 492 452
Poutaapeta Mahi: Private Bag 544, Ngaruawahia 3742
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