

Agenda for a meeting of the Rural-Port Waikato Community Board Glen Murray Memorial Hall, 2400 Highway 22, Glen Murray on **THURSDAY, 27 JUNE 2024** commencing at **6:30pm**.

Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

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6.3 Proposed Naming of 327B Whangarata Road, Tuakau 17

6.4 Enhanced Annual Plan Update *Verbal*

6.5 Waikato District Council Executive Update *Verbal*

6.6 Chairperson's Report *Verbal*

6.7 Councillors Report *Verbal*

6.8 Community Board Members' Report *Verbal*

GJ Ion

CHIEF EXECUTIVE

To	Rural-Port Waikato Community Board
Report title	Confirmation of Minutes
Date:	20 June 2024
Report Author:	Tom Rowland, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Rural-Port Waikato Community Board (RPWCB) held on Thursday, 16 May 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Rural-Port Waikato Community Board held on Thursday, 16 May 2024 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – 240516 RPWCB Unconfirmed Minutes

Minutes for a meeting of the Rural-Port Waikato Community Board to be held at the Naike Community Hall in Naike on **THURSDAY, 16 MAY 2024** commencing at **6.27pm**.

Present:

Mr B Cameron (Chairperson)
Ms L Fry (Deputy Chairperson)
Ms F Coker-Grey
Ms R Costar
Cr C Eyre

Attending:

Mr T Rowland (Democracy Advisor)
Mr R MacCulloch (General Manager Customer Support)

Seven members of the public.

The meeting opened with a karakia at 6:30pm.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (R Costar/Cr Eyre)

THAT the Rural Port Waikato Community Board receives the apologies for non-attendance from her worship

CARRIED

RPWCB2405/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (R Costar/L Fry)

THAT the agenda and supplementary agenda for the meeting of the Rural Port Waikato Community Board held on Thursday, 4 April 2024 be confirmed:

- a. and that all reports be received, and
- b. in accordance with **Standing Order 9.4** the order of business be changed with agenda Item 6.3 [*Discretionary Funding Applications*] being considered of item 6.1.

CARRIED

RPWCB2405/02

DISCLOSURES OF INTEREST

Mr Cameron disclosed he knew Jasmine Craddock's parents and would abstain from the Pilates Funding application.

Mr Cameron and Ms Coker-Grey both sit on the Glen Murray Hall Association and abstained from discussion and voting on the Glen Murray First Aid Course Funding application.

CONFIRMATION OF MINUTES

Resolved: (F Coker-Grey/L Fry)

THAT the minutes for a meeting of the Rural Port Waikato Community Board held on Thursday, 4 April be confirmed as a true and correct record.

CARRIED

RPWCB2405/03

Discretionary Fund Applications
Agenda Item 6.3

The report was received [*RPWCB2405/02 refers*] and the following discussion was held:

- The board raised concerns regarding outstanding payments and accountability reports for previous applications and request staff to investigate further.

Port Waikato Residents and Ratepayers Association

- The applicant spoke to the application at how they wanted to create a community sculpture after the cyclone events from last year. They hoped the creation of the sculpture could bring the community together.
- Cr Eyre noted that because the sculpture was looking to be built on Council land, then Open Spaces would need to be consulted first prior to funding.
- The chairperson noted that the Board would need to see more first prior to being granted funding.

ACTION: The Board noted their interest in the application and asked them to resubmit once they have worked with Council and other partners on the planning stages of the project.

Resolved: (B Cameron/R Costar)

THAT the Rural-Port Waikato Community Board:

- a. declines an allocation of \$4,000.00 (excl. GST if any) from their Discretionary Funding account to:**
 - i. Port Waikato Residents and Ratepayers Association**
 - ii. for a new community sculpture.**

CARRIED

RPWCB2405/04

School Start First Impression

- General Manager of School Starts spoke to the application noting the history of School Starts.
- The applicant provided a sample bag of what the children are provided.
- Cr Eyre noted her thanks to the applicant for the work they have done in the area.

Resolved: (Cr Eyre/F Coker-Grey)

- b. approves an allocation of \$420.00 (plus GST if any) from their Discretionary Funding account to:**
 - i. School Start First Impression**
 - ii. for stationery and underwear for new school entrants.**

CARRIED

RPWCB2405/05

J Craddock Sunset Beach Surf Lifesaving Charitable Trust

- The applicant spoke to the application and how the event will be created to bring people together and the benefits of HIIT Pilates.
- The applicant noted that the equipment will be owned by the Sunset Beach Surf Lifesaving Charitable Trust.
- L Fry noted that the hall should not be charging if it is a community event.

Resolved: (L Fry/R Costar)

- c. approves an allocation of up to \$2,500.00 (plus GST if any) from their Wellbeing Fund account to:**
 - i. HIIT Pilates Sunset Beach Surf Lifesaving Charitable Trust**
 - ii. to run intro to HIIT Pilates classes for the community**
 - iii. subject to the fund being available in Wellbeing account.**

CARRIED

RPWCB2405/06

Mr Cameron abstained from the discussion and voting on the above matter as per his disclosure of interest.

Resolved: (Cr Eyre /F Coker-Grey)

- d. approves an allocation of \$1,000.00 (plus GST if any) from their Wellbeing Fund account to:**
 - i. Wairamarama Community Incorporated**
 - ii. chartering a bus for the 2024 Fieldays Event.**

CARRIED

RPWCB2405/07

Resolved: (L Fry/R Costar)

- e. approves an allocation of \$1,015.00 (plus GST if any) from their Wellbeing Fund account to:**
 - i. Glen Murray Hall Association**
 - ii. to run a St Johns First Aid Course.**

CARRIED

RPWCB2405/08

Mr Cameron and Ms Coker-Grey abstained from the discussion and voting on the above matter as per their disclosure of interest.

Onewhero Society of Performing Arts

- The applicant spoke to the application about how the funding would be used to help with the start-up cost of the Tabletop Art classes.

Resolved: (L Fry/Cr Eyre)

- f. approves an allocation of \$450.00 (plus GST if any) from their Discretionary Funding account to:**
- Onewhero Society of Performing Arts**
 - for Tabletop Art Classes.**

CARRIED

RPWCB2405/09

PUBLIC FORUM

- A member of the public raised concerns over the speed signs in the Onewhero area, and the designation of 100km/h on certain roads including Kohonga Road. She also raised concerns over the length of grass on Kohonga Road.

ACTION: General Manager, Customer Support to look at when and how public can submit on change of speed limits.

- 3D19B1 – Cr Eyre to put in touch with a member of the Rates Team after he raised concerns over his rating remain the same despite his property size downscaling. Cr Eyre to work with him to investigate his request.
- A member of the public noted that she was happy with the work done by the Waikato District Alliance, especially around the communication around the Bryant Road closure. Kate noted that the board should utilize the Community Board Facebook Page more to show the work and wins that the Board is doing.

Works, Actions & Issues Report: Status of Items October 2023

Agenda Item 6.1

The report was received [*RPWCB2404/02 refers*] and discussion was held on the following matters:

Missing Chevron Sign

ACTION: General Manager, Customer Support noted he would report back to the team and get more information on the matter.

Linemarking – Onewhero Bus Turnaround

ACTION: Remove off the report.

Water Tables Cleanout

ACTION: Remove off the report.

Discretionary Fund Report*Agenda Item 6.2*

The report was received [*RPWCB2405/02 refers*] and the following discussion was heard.

- It was noted that items in the Discretionary Fund Report and the Wellbeing Report had been placed in the wrong reports meaning the amount reflected was wrong and money needed to be transferred to different accounts.

Resolved: (F Coker-Grey/R Costar)

THAT the Rural-Port Waikato Community Board requests the Democracy and Finance teams to review and correct the Discretionary Fund and Wellbeing reports to reflect the correct account for previous applications.

CARRIED

RPWCB2405/10

ACTION: Democracy Team to work with Board funding representative on obtaining outstanding invoices and accountability forms from previous applicants.

2024-234 Enhanced Annual Plan Update*Agenda Item 6.4*

The report was received [*RPWCB2405/02 refers*] and discussion was held.

- Cr Eyre provided an update on the Enhanced Annual Plan hearings and that council will begin deliberating later in the year.
- Cr Eyre noted that the main responses were around the rates increases.

Executive Leadership Update*Agenda Item 6.5*

Mr MacCulloch provided a verbal report was received [*RPWCB2405/02 refers*] and the following discussion was held.

To	Rural Port Waikato Community Board
Report title	Works, Actions & Issues Report: Status of Items June 2024
Date:	27 June 2024
Report Author:	Elaine Digby, EA to the General Manager Customer Support
Authorised by:	Roger MacCulloch, General Manager Customer Support

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Rural Port Waikato Community Board on actions and issues arising from the previous meeting and works underway in June.

2. Staff recommendations


Tuutohu-aa-kaimahi

THAT the Rural Port Waikato Works, Actions & Issues Report: Status of Items for June 2024 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RPW Projects-Issues-Activities and Actions June 2024

	Actions	To Action	Update/Response
			
2.	<p>Concern over Onewhero speed signs 100km/hr incl Kohanga Road</p> <p>ACTION: Advise when and how public can submit on change of speed limits</p>	<p>Luke McCarthy, Acting Roothing Manager – Service Delivery</p>	<p>June 2024: Council had commenced a Speed Management Plan (SMP) process under the previous Governments Setting of Speed Limits Rule 2022 (the Rule).</p> <p>With the change in Government in 2023, the Rule was amended to allow Councils to develop Speed Management Plans in their own time as opposed to a stipulated date under the old Rule.</p> <p>Due to uncertainty with changes implemented by central government and waiting for further guidance associated with these changes the decision was made to put the SMP on hold till August/September 2024.</p>
3.	<p>Funding</p>	<p>Democracy</p>	<p>June 2024:</p>

	Actions	To Action	Update/Response
	ACTION: Democracy team to work with Board funding representative on obtaining outstanding invoices and accountability forms from previous applicants		
4.	Deer on the road ACTION: The Board requests an investigation into whether a Deer Sign could be installed on the Glen Murray Bridge.	Luke McCarthy, Acting Roothing Manager – Service Delivery	June 2024: Staff will investigate this request, however more location specific information is required to understand where the deer are crossing, regularity etc

To	Rural Port Waikato Community Board
Report title	Discretionary Fund Report to 17 June 2024
Date:	27 June 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Rural Port Waikato Community Board on the Discretionary Fund and Mental Health Wellbeing Fund, spend to date, commitments and balance as at 17 June 2024.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Rural Port Waikato Community Board receive the Discretionary Fund Report.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 17 June 2024

Attachment 2 – Mental Health Wellbeing Fund report to 17 June 2024

RURAL PORT WAIKATO COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)

As at Date: 17-Jun-2024

		GL	10-2160-0000-00-25904
2023/24 Annual Plan			12,417.54
Carry forward from 2022/23			38,627.00
Total Funding			51,044.54
Income			
Total Income			-
Expenditure			
			excl GST
31-May-23	Payment to the Onewhero Society of Performing Arts for the amount of \$2,500 (excluding GST) towards a replacement fridge and freezer.	RPWCB2303/04	2,500.00
15-Aug-23	Payment to Sunset Beach Lifeguard Service Inc towards the cost to upgrade the Personal Protective Equipment (PPE) for the Sunset Beach Lifesaving Service, Search and Rescue (SAR) Squad. Inv 0784	RPWCB2308/06	2,629.91
30-Aug-23	Payment of \$941.40 (incl. GST) to Onewhero Bowling Incorporated Society towards the cost of umbrellas, blackboard and a mini table board for the re-opening of the Onewhero Bowling Club. Ref 2023-01	RPWCB2308/05	941.00
05-Dec-23	Payment of \$2,400.00 (incl. GST) to Pukekawa Playcentre inv-003 towards the cost of replacing playground cushion fall bark to meet MOE standards.	RPWCB2308/07	2,086.96
11-Dec-23	Payment to Opuatia Community Centre inv 51 to purchase a basketball hoop	RPWCB2312/05	1,035.00
15-Dec-23	Payment to Onewhero Area School for Pool Chemicals inv 0391	RPWCB2308/09	700.00
20-May-24	Payment of \$2,000 (incl GST) from RPWCB DF to Port Waikato Residents and Ratepayers Association to hold a Christmas Parade 10/12/23, Kids Beach Dig January 2024 and Music in the Gardens Cobourne Reserve, February 2024. inv 425 09/10/2023	RPWCB2310/04	2,000.00
30-Apr-24	Payment of \$4,577.00 (plus GST) to Glen Murray Hall Association for repairs to the church roof (external and some internal repairs to the church ceiling). Inv 2024-002	RPWCB2310/06	4,577.00
28-May-24	Payment of \$500.00 to Naike Community Pool for chemicals inv CCI3A 01/10/2023	RPWCB2308/09	500.00
20-May-24	Payment of \$2,570.25 (incl GST) from RPWCB DF to Wairamarama Community Inc towards the cost for electrical wiring upgrade for the Wairamarama Community Hall for connection to portable generator. Inv 007 07/12/2023 (transfer as per GK email 11/06)	RPWCB2310/05	1,570.25
16-May-24	Payment of \$450.00 (plus GST, if any) to Onewhero Society Performing Arts for Tabletop Art Classes	RPWCB2405/09	391.31
Total Expenditure			18,931.43
Net Funding (Excluding commitments)			32,113.11
COMMITMENTS:			
			excl GST
03-Aug-23	Commitment of \$1,600.00 (incl. GST) from RPWCB DF to Port Waikato Residents and Ratepayers Assoc. towards a project to create heritage signs that will tell local stories of significant events, people and places and give akonga real life work experience.	RPWCB2308/08	1,391.30
03-Aug-23	Commitment of \$2,200.00 (plus GST) for pool chemicals at school pools available for community use. \$700.00 to Onewhero Area School, \$500.00 to Waikaretu School , \$500.00 to Naike Community Pool, \$500.00 to Te Kohanga School , \$500.00 to Pukekawa School (remove Waikaretu school and reallocate to Pukekawa School)	RPWCB2308/09 RPWCB2902/06	2,200.00
15-Dec-23	Less payment to Onewhero Area School for Pool Chemicals		(700.00)
28-May-24	Less Payment to Naike Community Pool inv CCI3A 01/10/2023		(500.00)
14-Sep-23	Commitment of \$1,908.77 (plus GST) from RPWCB DF to Opuatia Community Group to purchase 6 x trestle tables and 1 foldup table	RPWCB2309/04	1,908.77
07-Dec-23	Commitment of \$140.00 (incl GST) to Mr Bruce Cameron for refreshments at Nikau Café Thursday 7 December 2023	RPWCB2312/04	121.74
16-May-24	Commitment of \$420.00 (plus GST, if any) to School Start First Impressions for stationery and underwear for new school entrants	RPWCB2405/05	420.00
Total Commitments			4,841.81
Net Funding Remaining (Including commitments)			27,271.30

RURAL PORT WAIKATO COMMUNITY BOARD MENTAL HEALTH WELLBING FUND REPORT 2023/24 (July 2023 - June 2024)
As at Date: 17-Jun-2024
GL 10-2160-0000-00-25902
2023/24 Annual Plan
Carry forward from 2022/23
Total Funding

-

Income

18-Oct-23 Income for Port Waikato Mental Wellbeing Fund from MSD 2160.18052 26,377.00

Total Income

26,377.00

Expenditure

excl GST

08-Dec-23	Payment to Port Waikato Volunteer Fire Brigade inv 20231208-Resilience fund (check coding) to hold a Community Christmas Parade and Open Day	RPWCB2312/11	408.91
08-Dec-23	Payment to Port Waikato Residents Ratepayers Assoc inv 426 towards the Christmas parade from Resilience Funding	RPWCB2312/12	312.50
08-Dec-23	Payment to Naikē Community Inc. Soc inv CCI3 towards the Community Christmas Party from the Resilience Funding	RPWCB2312/10	822.23
08-Dec-23	Payment to Upper Maire Landcare Society Inc-Inv-2023-1 for the Christmas function from the Resilience Funding	RPWCB2312/08	1,739.13
08-Dec-23	Payment to Wairamarama Community Inc-inv 008 for the Wairamarama Golf Invitational event 2024 from the Resilience Funding	RPWCB2312/07	2,360.00
08-Dec-23	Payment to Port Waikato Fishing Club inv 22023104 towards the Mental Wellbeing Kids Fishing Day from the Resilience Funding	RPWCB2312/06	1,957.23
08-Dec-23	Payment to Glen Murray Community inv 20231208 for the Community Christmas Dinner from the Resilience Funding	RPWCB2312/09	2,251.62
14-May-24	Payment of \$7,600.00 (excl GST, if any) from the Wellbeing Fund to Waikaretu School Centenary Committee to support the 100 year commemorative activities at the school inv 10 18/04/2024	RPWCB2404/04	7,600.00
14-May-24	Payment of \$2,664.51 (plus GST, if any) from the RPW Resilience Fund to Rural Youth and Adult Literacy Trust (RYALT) to run a book fair for the wider community inv 308 11/04/2024	RPWCB2902/04	2,664.51
29-May-24	Payment of \$1,742.09 (plus GST) to Sunset Beach Lifeguard Service, towards cost for prizegiving celebrations inv 0922 12/03/24	RPWCB2902/06	1,742.09

Total Expenditure

21,858.22

Net Funding (Excluding commitments)

4,518.78

COMMITMENTS:

excl GST

16-May-24	Commitment of \$2,500.00 (plus GST, if any) from RPW Wellbeing Fund to HIIT Pilates Sunset Beach Surf Lifesaving Charitable Trust to run intro to HIIT Pilates class for the community (subject to funds being available in Wellbeing account)	RPWCB2405/06	2,500.00
16-May-24	Commitment of \$1,000.00 (plus GST, if any) from RPW Wellbeing Fund to Wairamarama Community Inc towards cost of bus hireage for 2024 Fieldays Event	RPWCB2405/07	1,000.00
16-May-24	Commitment of \$1,015.00 (plus GST, if any) from RPW Wellbeing Fund to Glen Murray Hall Assoc. to run a St Johns First Aid Course	RPWCB2405/08	1,015.00

Total Commitments

4,515.00

Net Funding Remaining (Including commitments)

3.78

To	Rural – Port Waikato Community Board
Report title	Proposed Naming of 327B Whangarata Road, Tuakau (Whangarata Dog Park) and closure of the Dog Park.
Date:	Thursday, 27 June 2024
Report Author:	Matt Horsfield, Reserve Planner
Authorised by:	Megan May, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform from the Rural – Port Waikato Community Board on the proposal to name the current Whangarata Dog Park (327B Whangarata Road, Tuakau) in preparation for the development of a cemetery and to inform the Board of the closure of the temporary dog exercise area.

2. Executive summary

Whakaraapopototanga matua

The property of 327B Whangarata Road was purchased by Council in 2015 for the development of a future cemetery. The site is intended to replace the current Tuakau Cemetery which is expected to reach capacity by the end of the year.

In 2022, the Dog Control Bylaw outlined the property to be used as a temporary dog exercise area until the development of the cemetery. This option was put forward by staff to utilise the Stage 1 development (entrance, carpark, fencing and turf) in the mean time. Council will resolve to remove the temporary off leash dog park currently located at the site and amend the bylaw accordingly. This will allow for a transition period from dog park to cemetery and allow minor works to take place in preparation for the cemetery to become operational. The closure will take place from July 28th, providing 5 weeks notice to the community of the parks closure. Staff will work with the Communications team to notify and inform the community.

The site will also now also undergo formal naming and classification in accordance with the Reserves Act 1977. The recommended name is “Whangarata Cemetery”; this would align with cemetery naming conventions within our district and across the country by being named after the area it is located.

The General Policies Reserve Management Plan 2023 outlines that process for naming a reserve. It is outlined that “Reserve names should tell the story of the place and reflect the area’s natural and cultural heritage.” Council will facilitate a discussion with Mana Whenua to identify whether the name to be used is appropriate. Thereafter, the final decision on the name will be resolved by Council and gazetted in accordance with the Reserve Act 1977.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Rural-Port Waikato Community Board provides feedback on the following proposed reserve name for 327B Whangarata Road:

- Whangarata Cemetery

4. Background Koorero whaimaarama

327B Whangarata Road (Lot 1 DP 101962 and contained within Certificate of Title NA 57B/631), colloquially known as the Whangarata Dog Park is approximately 8.306 ha in area (Image 1 and Attachment 1 – Location Plan)



Image 1: 327B Whangarata Road property, intended for cemetery purposes, identified in red.

The existing Tuakau Cemetery located on Alexandra Redoubt Road is close to capacity. Based on current burial rates in the township, there is likely only sufficient capacity for a further 6-8 months. The capacity requirement for the Tuakau area was identified the Cemetery Strategy 2015 – 2045, leading the acquisition of the 327B Whangarata Road property.

Land use consent was granted in June 2019 for the establishment of a cemetery in a rural zone. There has been improvements to site in preparation for the cemetery, such as a formed accessway into the property and improved road access to Whangarata Road. Planting has occurred alongside the railway line, however there will need to be further works undertaken before the site is operational such as concrete berms, signage and further planting.

During the deliberations for the Dog Control Bylaw 2022, it was resolved that the property would be utilised as a temporary dog exercise area until the site was needed for a cemetery. The report for the deliberations outlined that:

“If adopted as a temporary off leash dog park, staff will seek a Council resolution six months prior to the reserve being utilised for its primary purpose as a cemetery. The change of reserve use will not require public consultation to remove the reserve from the bylaw and maps. The public will be notified, and signage will be amended to reflect the change in reserve use when required. Signage and public communications will be clear that off leash dog activity is temporary.”

A resolution will be put forward to Council’s Policy and Regulatory Committee to remove the temporary off leash dog park currently located at the site and amend the bylaw accordingly. This will allow for a transition period from dog park to cemetery and allow minor works to take place in preparation for the cemetery to become operational. The closure will take place from July 28th, providing 5 weeks notice to the community of the parks closure. Staff will work with the Communications team to notify and inform the community.

Furthermore, Staff will be processing the official naming and classification of the reserve for cemetery purposes, in accordance with the Reserves Act 1977. The recommended name is “Whangarata Cemetery” and classification is Local Purpose (Cemetery) Reserve. The name and classification process will follow the requirements of the General Policies Reserve Management Plan (RMP).

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Reserve Naming:

The General Policies RMP outlines objectives and policies in relation to Reserve Naming. The two objectives outlined are:

- A. The names of reserves will reflect the local history, identity, and culture.*
- B. Names will be identifiable to the function of the reserve.*

In alignment with the policies, the recommended name “Whangarata Cemetery” aligns with the function of the reserve and its locality. Council will facilitate a discussion with Mana Whenua and the community board to identify whether the name to be used is appropriate. Thereafter, the final decision on the name will be resolved by Council and gazetted in accordance with the Reserve Act 1977.

Reserves Act 1977 – Reclassification process

Under the Reserves Act 1977, section 24A,

“(1) Notwithstanding section 24, where any local purpose reserve is vested in a territorial authority or regional council, that territorial authority or regional council may, by notice in the Gazette, change the purpose for which that reserve is classified within its classification as a local purpose reserve.”

“(2b) every person claiming to be affected by the proposed change of purpose shall have a right of objection to the change, and may, at any time within 1 month after the date of the first publication of the notice of the proposal”

Therefore the reclassification process is as follows:

1. Public notification of reclassification recommendation allowing a one month period for any affected person to submit an objection.
2. Accepted submissions fitting the above criteria have the right to be heard at a public hearing by a hearings panel.
3. The hearings panel provide a recommendation to the Infrastructure Committee
4. The recommendation is presented to the Infrastructure Committee for a resolution to classify and name the reserve.
5. If a classification change is required, the new classification is then formalised by Gazette notice.

The recommended classification is Local Purpose (Cemetery) Reserve.

5.1 Financial considerations

Whaiwhakaaro puutea

The cost of the reserve naming and classification will be limited to the gazettal application the name. This is covered under existing operational budgets.

5.2 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the preferred option complies with the Council's legal and policy requirements.

5.3 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

For the Tuakau/Pookeno area, this reserve is featured in part of the wider Cemetery/Open Spaces network open to the community. The reclassification recommendation aligns with the General Policies Reserve Management Plan and the Reserves Act 1977.

5.4 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Waikato-Tainui and the four local hapuu are scheduled to be contacted at the time of writing this report to determine whether the name would be appropriate for the site.

5.5 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.6 Risks

Tuuraru

The decisions and matters of this report are assessed as of low risk, in accordance with the Council's Risk assessment and risk appetite.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#). The site has been earmarked for a Cemetery for several years and the community has been well-informed.

6.2 Engagement

Te Whakatuutakitaki

Highest level of engagement	Inform ✓	Consult ✓	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<i>The Community board and iwi is to be informed on the off-leash dog park activity closure and encouraged to provide feedback on the naming and classification recommendations.</i>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

Feedback from the Community Board and Iwi will be presented to the Infrastructure Committee for consideration.

If the proposed name is approved, staff will proceed with the gazetting process for the reserve, which will include classifying the reserve.

Additionally, staff will proceed to work on informing the public on the closure of the existing dog exercise area currently located on the site.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Community Board's Terms of Reference and Delegations. Confirmed

The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages Confirmed

Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (*Section 6.1*). Low

The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (*Section 6.2*). Confirmed

The report considers impact on Maaori (*Section 5.4*) Confirmed

The report and recommendations are consistent with Council's plans and policies (*Section 5.3*). Confirmed

The report and recommendations comply with Council's legal duties and responsibilities (*Section 5.2*). Confirmed

9. Attachments

Ngaa taapirihanga

Attachment 1: Location Map – 327B Whangarata Road (Future Whangarata Cemetery)

