

Agenda for a meeting of the insert name of Taupiri Community Board to be held at the War Memorial Hall, Greenland Road, Taupiri on **MONDAY, 20 MAY 2024** commencing at **6.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES**

Minutes for meeting held on Monday, 8 April 2024 2

**5. PUBLIC FORUM**

**6. REPORTS**

**Council Reports**

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| 6.1 | Taupiri Works, Actions & Issues Report            | 9             |
| 6.2 | Discretionary Fund Report                         | 15            |
| 6.3 | 2024-2034 Long-Term Plan (LTP) Update             | <i>Verbal</i> |
| 6.4 | Waikato District Council Senior Leadership Update | <i>Verbal</i> |

**Community Board**

- |     |                                       |               |
|-----|---------------------------------------|---------------|
| 6.5 | Chairpersons Report                   | <i>Verbal</i> |
| 6.6 | Councillors & Community Board Reports | <i>Verbal</i> |

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**CHIEF EXECUTIVE**

<b>To</b>	<b>Taupiri Community Board</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	13 May 2024
Report Author:	Karla Brotherston, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Taupiri Community Board (TCB) held on Monday, 8 April 2024.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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To confirm the minutes for a meeting of the Taupiri Community Board (TCB) held on Monday, 8 April 2024.

## **3. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Taupiri Community Board confirms the minutes for a meeting held on Monday, 8 April 2024 as a true and correct record.**

## **4. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – 240408 V3 TCB unconfirmed minutes.

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**MINUTES** for a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 8 APRIL 2024** commencing at **5.02pm**.

**Present:**

Ms J Morley (Chairperson)  
Ms S Cocup-Hughes (Deputy Chairperson)  
Cr J Gibb  
Mrs D Lovell  
Mr H Lovell  
Cr T Turner

**Attending:**

Cr P Storey, Waikato Regional Council *From 5.00pm - 5.56pm*  
Mr J Ebenhoh (Planning & Policy Manager)  
Ms K Brotherston (Democracy Advisor)

The meeting opened with a karakia.

**APOLOGIES AND LEAVE OF ABSENCES**

No apologies were received; all members were present.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Morley/Mr Lovell)**

**THAT the agenda for a meeting of the Taupiri Community Board held on Monday, 8 April 2024 be confirmed:**

- a. with all items therein being considered in open meeting; and**
- b. the Public Forum be moved to Item 5, and**
- c. the Waikato Regional Council – Long-Term Plan Consultation presentation be moved to item 5.1, and**
- d. all reports be received.**

**CARRIED**

**TCB2404/01**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

**Resolved: (Cr Gibb/Ms Cocup-Hughes)**

**THAT the minutes for a meeting of the Taupiri Community Board held on Monday, 26 February 2024 be confirmed as a true and correct record.**

**CARRIED**

TCB2404/02

**PUBLIC FORUM**

Agenda Item 5

There were two (2) members of the public present at the meeting.

- The Principal and Deputy Principal of the Taupiri school were present to discuss issues with the 'Community's Facebook' page and that some comments were impacting on their relationships with the Community Board.
- A query was raised in relation to submitting posts with comments turned off, it was noted that recently the 'Post Approval' function on the page was enabled and the administration team had to pre-approve all posts before they went live.
- It was noted that the 'Community Facebook' page was run by an administration team, and the rules for conduct on the page content and comments were clearly laid out and complaints regarding the 'Community Facebook' page should be made through the administration of the page in the first instance.
- Due to the nature of the messaging and the potential for wider implications for community relationships, it was agreed the matter would be taken offline.

**ACTION** Crs Gibb/Turner to schedule meetings to progress positive community relationships.

## **REPORTS**

### Waikato Regional Council – Long-Term Plan Consultation presentation

#### Agenda Item 5.1

The report was received [TCB2404/01 refers] and Cr Story, Chairperson for Waikato Regional Council (WRC) was in attendance at the meeting to present their Long-Term Plan (LTP) and the following discussion was held:

- A brief overview of WRC's area was provided along with a brief explanation of the difference between a Regional Council and a District Council.
- WRC's LTP opens for consultation on 2 April 2024 and closes on 2 May 2024, with final decisions being made in June 2024.
- It was noted that the focus from WRC was acknowledging the affordability issues currently facing communities and a snapshot of the impact of rates was provided.
- WRC outlined proposals with a focus on Biodiversity, Public Transport, Regional Economic Development Fund (RDF), Infrastructure Strategy, and Investment and Affordability.
- Other works being prioritised included: Whangamarino Wetland, Lake Waikare, water security, coastal marine areas, pest management, the Science around Peat land use, Wharekawa Coast 2120, Regional Spatial planning, Te Huia (passenger rail service).
- Other works withdrawn from LTP Eco Retrofit and On the House Project.
- The Chairperson thanked Cr Story for taking time out of her busy schedule to present to the Taupiri Community Board.

Taupiri Works, Actions & Issues Report

## Agenda Item 5.2

The report was received [TCB2404/02 refers] and the following discussion was held:

- **Community plan booklet:** no further updates were provided.
- **Proposal for walkway and cycle track:** Item to be removed from the Works, Actions and Issues
- **Emergency Procedure:** no further updates were provided.
- **Structure Plan:** Everything was moving along with the Strategic Planning team's full report scheduled to be available in June.
- **Roading & Traffic signs:** Speed sign scheduled for completion in April. A service request for the Children's sign on Greenlane Road had been logged, however, no follow-up had been completed.

**ACTION** The Planning and Policy Manager to follow up on the service request regarding the fixing of the children's sign on Greenlane Road.

- **Footpaths/road signs/lighting/tunnels:** no further updates were provided.
- **Discretionary Fund Report - Action arising from the October meeting:** item to be removed from the Works, Actions and Issues report.
- **Taupiri Netball Courts:** Extra lighting for night games was installed in 2023, a key for the building was required to enter and turn them on. A booking system was being looked into to avoid double-up in court bookings.
- **Taupiri Rugby Club:** A letter from the Taupiri Junior Rugby Club was tabled. The letter outlined the considerable growth within the junior club, noting that practices and training went longer in the afternoons/early evenings. The letter proposed the installation of three (3) additional lighting towers to enable training and practices to run safely and the club was seeking support and endorsement from the Taupiri Community Board.

**Resolved: (Ms Morely/ Ms Cocup-Hughes)**

**THAT the Taupiri Community Board supports the proposal from the Junior Rugby Club for the installation of three new lighting towers.**

**CARRIED**

**TCB2404/03**

- **Memorial seat:** A formal request in relation to the erection of a memorial seat at Bob Byrne Park had been received from the Lions Club, they required a copy of the board's resolution.
- It was noted the community had recently lost a long-serving member and inquiries were being conducted into the erection of a plaque at Bob Byrne Park.

**ACTION** Cr Gibb to provide the Lions Club with a copy of the memorial seat resolution.

**ACTION** Mrs Lovell to provide the community board with further details on the potential plaque when available.

- **Waters:** no further updates were provided.
- **LTP Update – arising from the March 2024 meeting:** It was noted that the Rates Team advised that new rates reflecting recent development would take effect on 1 July after subdivision and/or building consent was issued.

**Resolved: (Cr Gibb/ Ms Cocup-Hughes)**

**THAT the Taupiri Community Board endorse the erection of a memorial seat at Bob Byrne Park for F Hansen.**

**CARRIED**

**TCB2404/04**

Discretionary Fund Report to 31 January 2024

Agenda Item 5.3

The report was received [*TCB2404/02 refers*] and no further discussion was held.

Waikato District Council Senior Leadership Update

Agenda Item 5.4

- In lieu of the standing Senior Leadership and Enhanced Annual Plan Agenda items, a Community Drop-In session to discuss the Enhanced Annual Plan was taking place at the conclusion of the meeting.





<b>To</b>	<b>Taupiri Community Board</b>
<b>Report title</b>	<b>Works, Actions &amp; Issues Report: Status of Items May 2024</b>
Date:	20 May 2024
Report Author:	Jim Ebenhoh, Planning and Policy Manager
Authorised by:	Will Gauntlett, General Manager Community Growth

### **1. Purpose of the report** **Te Take moo te puurongo**

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To provide an update on issues arising from the previous meeting and works underway.

### **2. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Taupiri Community Board receives the Works, Actions and Issues report.**

### **3. Attachments** **Ngaa taapirihanga**

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1. Works and Issues Report May 2024

## Taupiri Community Board's Works and Issues Report – May 2024

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
1	<p><b>Community Plan Booklet</b> (Community Plan booklet is an ongoing process)</p> <p><b>Feb 2024:</b> Cr Gibb to tidy up the booklet and send it to the Planning and Policy Manager.</p> <p><b>April 2024:</b> Cr Gibb and Jim have agreed to update the Council website with the new material (Trust and Board contacts, and link to Blueprint) rather than replacing or amending the previous Community Plan.</p>	<p>Taupiri Community Board</p> <p>Jim Ebenhoh, Planning and Policy Manager</p>	<p><b>May 2024:</b> No further updates at this time.</p>
3	<p><b>Emergency Procedures</b></p>	<p>The Chair, TCB</p>	<p><b>No further updates or actions required at this time.</b></p>
4	<p><b>Ngaaruawaahia, Hopuhopu &amp; Taupiri Structure Plan / Ngaaruawaahia Town Centre Plan Update</b></p>	<p>Jim Ebenhoh, Planning and Policy Manager</p>	<p><b>May 2024:</b></p> <p><b>Main Report:</b> The main report is complete and currently being designed. The final designed report is planned to be publicly available for consultation in June.</p> <p><b>Supporting Technical Documents:</b></p> <p><b>Parks and facilities report:</b> Completed and now getting internally designed.</p>

	Actions	To Action	Update/Response
			<p><b>Transport:</b> The transport assessment has been completed, with the findings/recommendations reflected in the SP and TCP report.</p> <p><b>Heritage, Arch, Notable trees:</b> This report/addendum has been updated. However, it should be noted that the Archaeology section has been removed from the report due to the sensitive nature of the information.</p> <p><b>Outstanding pieces of work:</b></p> <p><b>Stormwater:</b> Te Miro and WaterCare are working to deliver the report in the next two weeks, this is mostly complete and is just a matter of bringing all the information together.</p> <p>90% complete.</p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
5	<p><b>Roading &amp; Traffic Signs</b></p> <p><b>October 2023:</b></p> <ul style="list-style-type: none"> <li>The Planning and Policy Manager to get an update on the speed sign for Murphy Lane.</li> <li>Community Board members to review the email from Council regarding the speed limit review and provide feedback.</li> <li>Ms D Lovell agreed to lodge a service request for the 'Children' sign on Greenlane Road repair.</li> </ul> <p><b>April 2024:</b></p> <ul style="list-style-type: none"> <li>Follow up on the service request regarding the Children sign on Greenlane Road</li> </ul>	<p>Jim Ebenhoh, Planning and Policy Manager</p> <p>Taupiri Community Board</p> <p>Mrs D Lovell</p>	<p><b>May 2024:</b></p> <p>The speed sign on Murphy Lane has been installed. This item is now considered closed.</p> <p>The 'Is your child bucked in' sign outside Taupiri School was erected a number of years ago as part of a safety campaign. This is not a standard sign and they are no longer produced. However, the Roothing Alliance team are going to investigate whether it can be replaced.</p>
6	<p><b>Footpaths/Road signs/Lighting/Tunnels</b> (item to remain on Actions Register)</p>		<p><b>No further updates or actions required at this time.</b></p>
8	<p><b>Taupiri netball courts</b> (item to remain on Actions Register)</p>		<p><b>No further updates or actions required at this time.</b></p>

	<b>Actions</b>	<b>To Action</b>	<b>Update/Response</b>
9	<b>Taupiri Rugby Club - changing room facilities</b> (item to remain on Actions Register)		<b>No further updates or actions required at this time.</b>
10	<b>Chairperson's Report</b>  <b>April 2024:</b>  <i>Memorial seat in memory of F Hansen at Bob Byrne Park.</i>  <ul style="list-style-type: none"> <li>• Cr Gibb to provide the Lions Club with a copy of the memorial seat resolution.</li> <li>• Mrs Lovell to provide the community board with further details on the potential plaque when available.</li> </ul>	Cr J Gibb	<b>May 2024:</b> Update to be provided by Taupiri Community Board.
11	<b>2024-2034 Long-Term Plan (LTP) Update:</b>  <ul style="list-style-type: none"> <li>• Planning &amp; Policy Manager to look into when full rates were due to commence for recently developed properties.</li> </ul>	Jim Ebenhoh, Planning and Policy Manager	<b>May 2024:</b> No further updates required. Suggest remove item from Actions Register.
12	<b>Community Facebook Page:</b>  <b>April 2024:</b>  Crs Gibb/Turner to schedule meetings to progress positive community relationships.	Cr J Gibb	<b>May 2024:</b> Update to be provided by Taupiri Community Committee.

**Further Information:**

- If you have noticed a problem in our district that requires our attention (roading, waters, animals, litter etc.), or have questions regarding one of our services (refuse, recycling, billing etc.) you can **log a request via our online Report it tool**. Please do **NOT** contact the Contractor directly.

[Report it here](#)



<b>To</b>	<b>Taupiri Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Report to 23 April 2024</b>
Date:	06 May 2024
Report Author:	Jen Schimanski, Support Accountant
Authorised by:	Alison Diaz, Chief Financial Officer

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Taupiri Community Board on the Discretionary fund spend to date, commitments, and balance as at 23 April 2024.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Taupiri Community Board receives the Discretionary Fund Report to April 23 April 2024.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 23 April 2024

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<b>TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2023/24 (July 2023 - June 2024)</b>
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<b>As at Date: 23-Apr-2024</b>
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			GL	10-2080-0000-00-25904
2023/24 Annual Plan				1,624.00
Carry forward from 2022/23				3,489.00
<b>Total Funding</b>				<b>5,113.00</b>
<b>Income</b>				-
<b>Total Income</b>				-
<b>Expenditure</b>				excl GST
04-Dec-2023	Payment of \$134.11 (plus GST if any) to Heart Saver NZ Ltd inv 76316 for the Defibrillator - TCB2312/04 Annual Performance Verification (Gold) APV	154.22	134.10	134.11
02-Apr-2024	Payment of \$50.00 (plus GST if any) for a gift card recognising a member of the community (Cr Gibb to be reimbursed) TCB2312/06			50.00
<b>Total Expenditure</b>				<b>184.11</b>
<b>Net Funding Remaining (Excluding commitments)</b>				<b>4,928.89</b>
<b>Commitments</b>		Amount including GST	Amount excluding GST	excl GST
<b>Total Commitments</b>				-
<b>Net Funding Remaining (Including commitments)</b>				<b>4,928.89</b>