

Agenda for a meeting of the Meremere Community Committee to be held at the Meremere Hall, 21 Heather Green Avenue, Meremere on **THURSDAY, 21 March 2024** commencing at **7.00pm**.

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

**4. CONFIRMATION OF MINUTES 2**

**5. PUBLIC FORUMS**

**6. REPORTS**

- |     |                                  |        |
|-----|----------------------------------|--------|
| 6.1 | Discretionary Fund Report        | 8      |
| 6.2 | Meremere Works and Issues Report | 10     |
| 6.3 | Enhanced Annual Plan Update      | Verbal |
| 6.4 | Chairperson's Report             | Verbal |
| 6.5 | Councillors Report               | 11     |

**7. GENERAL BUSINESS**

GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Meremere Community Committee</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	21 March 2024
Report Author:	Tom Rowland, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for a meeting of the Meremere Community Committee held on Thursday, 23 November 2023 and Thursday 8 February 2024

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the minutes for the meetings of the Meremere Community Committee held on Thursday, 23 November 2023 and Thursday 8 February 2024 be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Meremere Community Committee Minutes 23.11.23

Attachment 2 – Meremere Community Committee Minutes 24.02.08

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**Apologies and leave of Absence.**

Ms J Baker – Resigned  
 Mr J Harmen - Resigned  
 Cr Marleene Raumati  
 Mr M Swan

Moved – Ben Brown  
 Seconded – Lauren Wismans

**Confirmation of the Status Agenda**

Moved - Ben Brown  
 Seconded – Lauren Wismans

**Public Forum**

No Public present

**Disclosure of interest**

Cecelia Heta has joined the Meremere Development Committee

Moved - Ben Brown  
 Seconded – Lauren Wismans

**Confirmation of the minutes**

Moved - Cecelia Heta  
 Seconded – Ben Brown

**Reports****6.1 CCTV**

Asanka Meththa Infrastructure Project Manager in the E.P.M.O. had come to speak to the Meremere Community Committee.

Mr Meththa outlines that council's ambition is to not just have one camera in each town or individual monitoring but to have a linked system potentially to be operated by City Safe who are a part of Hamilton City Council who are presently operating in Hamilton.

His role is to consult with the communities' police and other interested parties. For example, the potential location of the cameras.

The new cameras proposed will be capable of searching across the camera network.

Using Google Maps Mr Meththa gave the board the opportunity to identify where they would like the cameras.

Mr Meththa said that there could be as many as six cameras, but funding allocations were yet to be made. Dedicated poles would be installed as attaching them to power lines etc is 'not an ideal solution.'

Mr Mentra suggests that we could potentially link the existing Hall Camera to the overall system, Ben identified that the hall is not currently connected to fiber and the committee agreed that they are happy for the existing cameras to be linked but the council should be responsible for the fibre bill, the committee were not willing to pay for that.

Mr Meththa has met Hayden Soloman from Ngati-Naho to gather their opinions.

Mr Katu asked if the monitoring company had the capacity to handle this larger area, Mr Meththa allayed those concerns by assuring the group that City Safe intended to hire additional staff when the new monitoring is launched.

- Corner of Springfield Road and Te Puea Ave.
- Te Puea Ave and Island Block Road
- Near the corner of Te Puea and Taniwha
- On the hall Building
- At the lower Te Whero entrance to the park
- Meremere Superette

#### 6.2 Meremere Works and Issue Report

CCTV report given by Asanka. Stonewall sign at the entrance of town has been fixed, Council wanted feedback, Committee said it looking good.

#### 6.3 Discretionary Fund Report

Moved - Lauren Wismans

Seconded - Cecelia Heta

#### 6.4 Confirmation of 2024 Meeting Schedule

Committee approves the meetings.

Moved - Lauren Wismans

Seconded - Cecelia Heta

#### 6.5 Chairpersons Report

Mr Katu concludes it's been a good year for the Meremere Community and committee and wishes everyone in the community well. He remarked that the committee are looking forward to the installation of potential CCTV cameras.

#### 6.6 Councilors Report

Marlene did a fabulous job of submitting her report in paper in anticipation of her absence.

**General Business**

- Resigned members to be removed
- Lauren Wismans remarked that on the Council land along Springfield road and heading up the embankment there is a great deal of privet.
- Jacob noted the a service request had been lodged previously to address this and the gorse along the same area, but that council communication had dried up, He reiterated that under the councils own bylaw they have a legal obligation to address the gorse adjacent to farmland. It was agreed another service request by Lauren.
- Cecelia Heta noted that the Tennis court had been painted. The Council Painted this lead by Crystal Walker from Park and Reserve. Crystal is going to drop off some nets for installation also.
- Ben Brown requested council share with the Committee the cost paid for Painting the Netball Courts.
- Ben Brown raised that the local trees were beginning to encroach on the local footpaths
- Ben Brown added there are a number of footpaths locally that have been damaged by Fiber Installers
- Jacob Calvert nominated as secretary and is to notify main council of this change.

Minutes for The Meremere Community Committee 08/02/2024

### **1. Apologies and Leave of Absence**

Cr Marlene Raumati  
Mr M Swan  
Ms. Kristy Wellington

*Moved - Ben Brown*

*Seconded – Cecelia Heta*

### **2. Confirmation of the Status Agenda**

*Moved - Lauren Wismans*

*Seconded - Ben Brown*

### **3. Public Forum**

No Public Present

### **4. Disclosure of Interest**

Cecelia Heta will be re-standing for election on the Pokeno Community committee.

*Moved - Lauren Wismans*

*Seconded - Ben Brown*

### **5. Reports**

#### **5.1 Discretionary Fund**

Was reviewed and accepted

*Moved Lauren Wismans*

*Seconded Cecelia Heta*

#### **5.2 Meremere Works and Issues Report**

Councilor under Apologies. Reports provided read by the committee

#### **5.3 2024-2034 Long Term Plan Update**

#### **5.4 Community Board/Committee Plans**

Dominque Thurlow from the council made the following presentation. Last year the boards met with the mayor and said they want to revise the community boards, With more focus on the '4 Wellbeing's' (economic, cultural, environmental, social). The mayor then assigned Ms Thurlow as the community lead development advisor.

One of the ideas that came from the conversation is “What does the partnership between the community boards and community council actually mean.”

The idea is to start with a document that's for the committee “a community committee plan.” A framework has been designed and presented today to create 'The Plan.' The plan will be posted online. The aim is to change how the committees are viewed and lift the profile.

The community board is to identify 4 priorities, why are they important, what are we going to do to make that priority happen.

The Community Board agreed to an additional 'Special meeting' to workshop a proposed plan on the 28/02/2022 at 6pm

### **5.5 Chairpersons Report**

"Welcome back and thanks for a grand 2023. We got through a lot of work last year, Hopefully this year we can make a large impact using the vehicle of the councils Community Board Plans creation."

### **5.6 Councilors Report**

Councilor under apologies.

### **6. General Business**

Cecelia Heta raised safety concerns around vehicle's speeds in the area

Ms Heta outlined that we need better safety controls to reduce peoples speed to protect our community children.

The committee discussed potential of an additional speedbump and clarified the need for that to be well located if it were the solution.

### **Notes**

Community Engagement as one of the Plan Priorities

<b>To</b>	<b>Meremere Community Committee</b>
<b>Report title</b>	<b>Discretionary Fund Report to 11 March 2024</b>
Date:	21 March 2024
Report Author:	J Schimanski Support Accountant
Authorised by:	Colin Bailey Finance Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Meremere Community Committee on the Discretionary fund spend to date, commitments and balance as at 11 March 2024.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Meremere Community Committee receives the report.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 11 March 2024

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MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2023/24 (July 2023- June 2024)				MMCC
As at Date: 11-Mar-2024				
	GL		10-2090-0000-00-25904	
<b>2023/24 Annual Plan</b>			1,550.00	
<b>Carry forward from 2022/23</b>			17,777.00	
<b>Total Funding</b>			<b>19,327.00</b>	
<b>Income</b>				
<b>Total Income</b>			-	
<b>Expenditure</b>			excl GST	
12-Jun-23	Payment to Ms Lauren Horsfall for the amount of \$50 (excl GST) for the purchase of a baby gift for Melysa Tapiata.	MMCC2106/04	43.48	
20-Jul-23	Payment of \$660.00 including GST for the purchase of chemicals for the local footpath/s in the Meremere Village Bio Shield Ltd inv 8445 04/08/2023	MMCC2307/03	573.91	
<b>Total Expenditure</b>			<b>617.39</b>	
<b>Net Funding Remaining (Excluding commitments)</b>			<b>18,709.61</b>	
<b>Commitments</b>			excl GST	
09-Jun-22	Commitment of \$330 including GST for the purchase of chemicals for local footpath/s	MMCC2206/04	286.96	
20-Jul-23	Less resolution to return funds to Discretionary Funds Pool	MMCC2307/01	(286.96)	(0.00)
08-Jun-23	Commitment from Meremere Community Committee for the amount of \$2,063.56 from the discretionary funds towards the Matariki Garden Project	MMCC08/06/04	2,063.56	
20-Jul-23	Less resolution to return funds to Discretionary Funds Pool	MMCC2307/02	(2,063.56)	-
31-Aug-23	Commitment of \$3,000.00 to the Community Response Group with the commitment to add \$500.00 per year	MMCC2308/01		2,608.70
<b>Total Commitments</b>				<b>2,608.69</b>
<b>Net Funding Remaining (Including commitments)</b>				<b>16,100.92</b>

<b>To</b>	<b>Meremere Community Committee</b>
<b>Report title</b>	<b>Meremere Works &amp; Issues Report – March 2024</b>
Date:	21 March 2024
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Kirsty Wellington, Enterprise Project Management Office Manager

## 1. Purpose of the report

### Te Take moo te puurongo

To update the Committee and provide information on works and issues raised at previous meetings.

## 2. Staff recommendations

### Tuutohu-aa-kaimahi

**THAT the Meremere Works & Issues Report be received.**

## 3. Attachments

### Ngaa taapirihanga

Attachment 1 – Works and Issues Report – March 2024.

### Works and Issues Report

	<b>Issue</b>	<b>Area</b>	<b>Action</b>
1.	<b>CCTV Update</b>	Asanka Meththa, Infrastructure Project Manager	Still working through the MOU with HCC

## Open – Information Only

<b>To</b>	<b>Meremere Community Committee</b>
<b>Report title</b>	<b>Councillor’s Report</b>
Date:	Thursday 21 March 2024
Report Author:	Cr Marlene Raumati Waerenga-Whitikahu Ward

### **Purpose of the Report - Te Take moo te Puurongo**

To provide an update on the activities of Councillor Raumati since the Meremere Community Committee 08 February 2024 meeting.

### **Staff recommendations - Tuutohu-aa-Kaimahi**

**THAT the report from Cr Raumati for the February 2024 – March 2024 period be received.**

### **Executive Summary - Whakaraapopotanga Matua**

#### **Council Meeting February 2024**

##### Zero Harm Strategic Plan YR23/24

Councils' zero harm culture is supported by a health and safety management system of policies, standards, requirements, and guidelines that are designed to support the elimination or management of risk and enable good practice.

Zero Harm staff continue to progress and remain on track to deliver the improvement activities detailed in our Zero Harm Strategic Improvement Plan for FY23/24. Additionally, the Zero Harm team is currently focused on successfully delivering our annual organisation wide Work Safe Home Safe event.

##### Risk and Assurance Committee

As per section 41 of the Local Government Act the Mayor set a governance structure and memberships for committees and subcommittees, which was confirmed at the Council meeting held on 9 November 2022.

I advised the Risk & Assurance Committee Chairperson, Mr Peter Stubbs and Her Worship the Mayor, of my resignation due to other commitments.

##### Alterations to Annual Schedule of Meetings 2024

In December 2023, Council adopted a meeting schedule for 2024. This schedule enables Council to advertise monthly meetings in newspapers as well as on the website. At times extraordinary meetings are called but these need to have the decisions from those meetings advertised in the local paper. To avoid this additional cost to the ratepayers, changes need to be made to the schedule. Council staff will prepare a report to alter meetings to the adopted meeting schedule.

## **Council Committees February 2024**

### Performance and Strategy

Elected members were provided with an overview of the Local Government Act (LGA) planning and reporting process, and the requirements and work programme for the 2024 - 2034 Long Term Plan, at the Performance and Strategy Committee meeting on 27 March 2023.

Members have continued to receive updates at each meeting on the building blocks progress. The key project management objectives for the 2024-2034 LTP project are:

- to create, and effectively consult on, an LTP Consultation Document;
- to deliver a final 2024-2034 Long Term Plan by 30 June 2024 that meets statutory requirements and receives an unmodified audit opinion; and
- to ensure that the final LTP is a document that has buy-in from, and can be relied upon, by staff, elected members and the community.

Council is legally required to adopt a Long-Term Plan no later than June 2024. Waikato District Residents and Ratepayers can expect to be consulted between March – April 2024, with LTP Hearings scheduled for the week beginning May 6 – 9 and Deliberations set for the week beginning May 20 – 23.

More information will follow within the coming weeks

## **Community Engagements February 2024**

### **Taniwha Marae Poukai**

This year the Ngaati Mahuta whaanau of Taniwha Marae, celebrated their 60<sup>th</sup> Poukai. Poukai was, as a kaupapa (objective)instituted by the second Maaori King, Kiingi Taawhio. Despite the weather, Kiingi Tuuheitia Pootatau Te Whero Whero VII, attended the Poukai with his companion Makau Ariki, Te Atawhai and their entourage.

### **Te Kauwhata Community Response Group**

The group's incredible team of community volunteers, from Meremere, Rangiriri, Te Kauwhata, Waerenga, and FENZ, have come a long way, in just under 10 months.

From evaluating existing resources, reviewing local facilities for emergency response purposes, relationship and network building, and securing financial resources, to a strategically focused, driven and managed education campaign, an emergency safety collaboration campaign with the local fire brigade, information sharing with local marae, securing local emergency accommodation, group management and operational development planning, and a local social media campaign, the group are leading the way in throughout the district.

## **Council Meetings February 2024**

Council Meeting	12 February 9:30am – 12:30pm
Performance & Strategy Committee	19 February 9:30am – 12:30pm
Policy & Regulatory Committee	27 February 9:30am – 12:30pm
Sustainability & Wellbeing Committee	28 February 9:30am – 12:30pm
Council Meeting	29 February 1:00pm – 5:00pm

## **Workshops and Other Meetings**

LTP Budget Workshop	07 February 9:30am – 4:00pm
WRC School Buses Online Workshop	13 February 8:30am – 10:30am
Keeping of Animals Bylaw Workshop	13 February 1:00pm – 4:00pm
Proposed Rangiriri Closures	22 February 12:00pm – 12:45pm
Sustainable Development Goals Workshop	27 February 1:30pm – 3:00pm

**Community and Constituency Engagements**

Te Kauwhata Community Response Group  
Woodlands Trust and WDC  
Te Kauwhata Wastewater Treatment Plant

12 February 6:00pm  
23 February 10:30am – 12:00pm  
29 February 9:00am – 12:00pm