

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruaawahia on **WEDNESDAY, 27 SEPTEMBER 2023** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

The meeting will be opened with a Karakia.

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The meeting will be closed with a Karakia.

GJ Ion
CHIEF EXECUTIVE

Infrastructure Committee

Reports to:	The Council
Chairperson:	Cr Eugene Patterson
Deputy Chairperson:	Cr David Whyte
Membership:	The Mayor and all Councillors
Meeting frequency:	Six-weekly
Quorum:	Majority of the members (including vacancies)

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Oversight and monitoring of efficient, safe and sustainable roading and transport, and waste management.
3. Governance of District's parks, reserves, community facilities and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To guide the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of easements, rights of way and other interests over property on behalf of Council.
- Approval of all matters under the Public Works Act 1981, unless such delegation is prohibited by legislation or is otherwise expressly reserved by Council or delegated to the Chief Executive or staff.
- Approval of road names in the Waikato District in accordance with Council policy.

- Approval of any proposal to stop any road.
- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
- Approval of tender procedures adopted from time to time within the guidelines as set down by Waka Kotahi New Zealand Transport Agency for competitive pricing procedures (CPP), or other authorities where funding or subsidies are subject to their approval.
- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Approve leases, subleases, licences, and easements (in relation to land and/or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt or change names of reserves.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.

For clarity, the committee is delegated all powers of the Council as administering body under the Reserves Act 1977, unless such delegation is prohibited by legislation or is otherwise expressly reserved by Council or delegated to the Chief Executive or staff.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

To	Infrastructure Committee
Report title	Confirmation of Minutes
Date:	14 September 2023
Report Author:	Robyn Chisholm – Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 16 August 2023.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. confirms the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday 16 August 2023 as a true and correct record.**

3. Attachments

Ngaa taapirihanga

Attachment 1 – Infrastructure Minutes – 16 August 2023

Minutes for a meeting of the Infrastructure Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaaruawaahia **WEDNESDAY, 16 AUGUST 2023** commencing at **9.36am**.

Present:

Cr EM Patterson (Chairperson)
Cr D Whyte (Deputy Chairperson)
Cr C Beavis
Her Worship the Mayor, Mrs JA Church
Cr JM Gibb
Cr M Keir
Cr P Matatahi-Poutapu (*via audio visual link*)
Cr V Reeve

Attending:

Mr GJ Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Ms A Diaz (Chief Financial Officer)
Mr K Abbot (Executive Manager, Projects & Innovation)
Ms M May (Roading Manager)
Mr A Averill (Deputy General Manager, Service Delivery)
Mr V Ramduny (Strategic Initiatives and Partnerships Manager)
Ms M Brown (Strategic Property Manager)
Ms M Tarawhiti (Community Connections Manager)
Mr A Singh (Transport Operations Team Leader)
Ms K Boyt (Roading Contractor – Consultant)
Ms K Nicolson (Infrastructure Development Manager)
Ms K Wellington (Enterprise Project Management Office Manager) (*via Zoom*)
Mr P Edwards (Contractor – Capex Delivery)
Mr J Singh (Roading Corridor Engineer)

Ms R Chisholm (Democracy Advisor)
Ms E Saunders (Senior Democracy Advisor)

Meeting adjourned 9.36 am and resumed at 9.54am.

The Committee opened the meeting with a Karakia.

APOLOGIES AND LEAVE OF ABSENCE**Resolved: (Crs Beavis/Reeve)****That the Infrastructure Committee:**

- a. accepts the apologies from Cr C Eyre, Cr K Ngataki, Cr M Raumati, Cr L Thomson, Cr P Thomson and Cr T Turner for non-attendance.

CARRIED**INF2308/01****CONFIRMATION OF STATUS OF AGENDA ITEMS****Resolved: (Cr Gibb / Her Worship the Mayor, Mrs JA Church)****THAT the agenda for a meeting of the Infrastructure Committee held on Wednesday, 16 August 2023 be confirmed:**

- a. with all items therein being considered in the open meeting, with the exception of those items detailed at agenda item 7, which shall be considered with the public excluded; and
- b. in accordance with Standing Order 9.4, the order of business be changed with agenda Item 6.10 [*Road Services Review – recommendation of preferred option*] being considered before Item 6.1 [*Huntly Reserve Leases – Appointment of a Hearings Panel*], and
- c. all reports be received.

CARRIED**INF2308/02****CONFIRMATION OF MINUTES****Resolved: (Crs Patterson/Beavis)****THAT the minutes for a meeting of the Infrastructure (INF) Committee held on Wednesday, 5 July 2023 as a true and correct record.****CARRIED****INF2308/03**

DISCLOSURES OF INTEREST

It was noted by Her Worship Mayor JA Church that she would declare a non-financial interest for Item 6.3 Infrastructure Acceleration Fund; Ngaaruawaahia – Budget Amendments.

ACTION REGISTER

Agenda Item 5.

The report was received [*INF2308/02 refers*], and no discussion was held.

Resolved: (Cr Patterson /Her Worship Mayor, Mrs JA Church)

THAT the Actions Register for August 2023 be received.

CARRIED

INF2308/04

REPORTS

Road Services Review – recommendation of preferred option

Agenda Item 6.10

The report was received [*INF2308/02 refers*], and the following discussion was held:

- The Acting General Manager, Service Delivery gave an introduction and noted that Waka Kotahi had requested a review of the current Alliance model with Downer.
- It was noted that this matter had previously been workshopped with Councillors and relevant staff and it was further noted that decisions were made in 2015 as to why the Alliance model was chosen and those reasons should not be discounted now.
- There was discussion regarding weighing the current model and proposed options against the current employment market and the ability to deliver against the funding we have. The General Manager Service Delivery • Service Delivery acknowledged the need to look at current costs and the employment market verses what would be required to start again. It was further noted that there will be effort and cost involved to get a new model working.
- The benefits of the current model over the past 3 years were noted including that Covid as well as undersupply of resources and materials were factors. The Acting General Manager, Service Delivery highlighted the matrix on page 17 of the attachment to the report, Section 7 - the assessment criteria, that has been considered.
- The Acting General Manager, Service Delivery noted that current Alliance contract was rolled over 3 years ago, and a lot of work was done at that time with the current model including improvements made..

- It was confirmed that a final decision will need to be made by early next year and the Acting General Manager, Service Delivery advised that a business case should be produced in the next one to two months.
- It was noted that the recommendation is the preferred option 4c and a combination of 5c and 5d to bring the contract management inhouse.
- It was confirmed that high level discussions with ELT have been had and it was acknowledged that there is a need to do a lot more analysis to develop a full business case that will include comparisons of past and present state.
- It was noted that assessment option 3 looked slightly better than option 2, which is the preferred option, and it was queried if we are offering the right alternative to compare? Should option 3 also be considered?
- The Contractor - Consultant • Roading acknowledged that although the options are close and option 3 looks slightly better at face value, option 3 is a lot of effort to design and establish whilst option 2 is preferred as the quickest and easiest option.
- The General Manager, Service Delivery acknowledged the HCC learnings and advised they will be looking at ways of addressing the current model as well as new models in the future.
- It was acknowledged that the Alliance did an excellent job responding to the recent weather events and it was queried whether scenarios of similar events in the future had been considered in the analysis. Acting General Manager, Service Delivery responded that the ability to respond to weather events has been identified in critical risk factors.
- In discussion regarding options in the resolution it was suggested that the wording was amended in c of the resolution.
- It was noted that big contracts are a partnership with transparency and disclosures, continual enhancements are required.
- Recognition was given to the Roading Team for the work done along with the Alliance Team.
- It was noted that for transparency, all public information is online and available on YouTube.

Resolved: (Crs Patterson/Keir)

THAT the Infrastructure Committee recommends that Waikato District Council:

- a. approves the option of 4c and 5b/d of the **Waikato District Council Road Services Review Report (refer Attachment I)** – to bring asset management and contract management inhouse and to design physical works contracts to deliver general maintenance and renewals through appropriately sized and scoped NZS3917 forms of service delivery contracts; and
- b. note that the team will proceed to design the detail of this model to deliver on the critical success factors through the following steps:
 - i. identify the boundaries for the general maintenance contracts,
 - ii. identify areas of specialty activities that would provide better Public Value to tender and manage separately,
 - iii. design the team structure required to resource the asset management, programming and contract management tasks inhouse;
 - iv. develop the detailed business case to recommend a decision on the best value delivery model for procurement, and
 - v. develop the procurement plan to identify contract and tendering details such as tenure of the contracts, supplier selection methodology etc; and
- c. note that an enhanced Alliance model will be assessed against a new model to test benefits and efficiencies of any change.

CARRIED

INF2308/05

Huntly Reserve Leases – Appointment of a Hearings Panel
Agenda Item 6.1

The report was received [*INF2308/02 refers*], and the following discussion was held:

- It was noted that the Hearings Panel will consist of Crs Beavis, Keir and Raumati and the meetings are to start at the end of September 2023 and it was confirmed in discussion regarding the number of Councillors on the panel, that Cr Patterson will sit in as a 4th person if required.
- It was noted that consultation has now opened and will be available to the public for one month. Public information was in the Waikato Times last night and is open to view on the portal page now.

Resolved: (Crs Whyte/ Gibb)

THAT the Infrastructure Committee:

- a. notes that the two lease proposals for Friendship House (Huntly) Community Charitable Trust, to lease Council administered reserve land in Huntly at Huntly West Domain and Hakanoa Domain, have been notified as per the Reserves Act 1977;
- b. appoints a Hearings Panel comprising of three Councillors being Cr Beavis, Cr Kier and Cr Raumati to hear any submissions and objections and make a recommendation to the Infrastructure Committee regarding the two lease proposals following the hearing and deliberations;
- c. notes that if there are no submitters wishing to be heard that a hearing will not be required;
- d. notes the date of the hearing will be set by the hearings panel and staff; and
- e. notes the hearing panel will report back to the Infrastructure Committee following the hearings and deliberations.

CARRIED

INF2308/06

Endorsement of the Upper Northern Waikato Railway Station Indicative Business Case
Agenda Item 6.2

The report was received [*INF2308/02 refers*], taken as read and the following discussion was held:

- It was noted that the business case has been developed in consultation with Waikato District Council, Waikato Regional Council and Waka Kotahi. Consultation commenced early this year and several workshops have been held, the last of which was held on 19 July 2023.
- It was noted that the preferred location is Tuakau and there is a good case for an additional station at Pokeno, which would require a more enhanced business case and it was further advised that the findings for the indicative business case do not preclude a station at Te Kauwhata.
- Endorsement of the business case was recommended to the Committee and it was recognised that this endorsement is not a financial commitment. It was noted that progressing a detailed business case would put Waikato District Council in a good position for funding from Government.
- It was advised that following this Committee meeting, communications that outline the process will be made available to the public.
- It was advised that the decision on the continuation of the Te Huia rail service is expected early 2024 and it was noted that currently there are approximately 100-130 commuters per day using the Hamilton to Auckland Te Huia service.
- It was confirmed that support of the Committee is also sought for staff to review existing bus services. In the short term a park and ride facility at Pokeno would be required with a view to a bus interchange facility in the long term. The Roading team and Waikato District Council will work with them on this.

- Current challenging financial times were acknowledged and appreciation was given for the work of all staff and Council partners.
- The Strategic Initiatives and Partnerships Manager emphasised that to be prepared with a detailed business case will put Waikato District Council in a good position to apply for government funding.
- It was noted that the outcomes of the Waka Kotahi review will be considered before Long Term Plan (LTP) decisions are made.
- It was advised that P95 cost estimates ensure that there is sufficient budget for work to be done at a later date such as 2029 or 2030.

Resolved: (Her Worship Mayor JA Church /Cr Kier)

That the Infrastructure Committee recommends to Council:

- the endorsement of the Upper Northern Waikato Railway Station Indicative Business Case (IBC).**
- notes that Council endorsing the IBC does not mean making any funding commitment to the construction of a railway station or railway stations.**
- notes that the recommended option which has emerged from the IBC is that a railway station is provided at Tūākau in the short term (3-5 years) to serve Te Huia in the short term (within 3-5 years) but that there is also a good case for a second station at Pōkeno in the short term.**
- notes that for a two-station solution (i.e., Tūākau and Pōkeno) to be provided in the short term, it would be necessary to consider some time saving measures for Te Huia which will need to be investigated further in a Detailed Business Case (DBC).**
- notes that the findings of the IBC do not preclude the opening of a station at Te Kauwhata in the medium to longer term (6 years+), particularly if additional Te Huia services are introduced which provide opportunities for commuter travel to/from Hamilton.**
- notes that the case for funding and the confirmation of the costs and benefits of having more than one station in the northern Waikato are examined in further detail in a DBC together with their respective platform layout and the staging of delivery.**
- notes that the preliminary P95 cost estimates for the preferred station options at Tūākau, Pōkeno and Te Kauwhata are as follows:**
 - **Tūākau - \$6,390,000**
 - **Pōkeno - \$9,230,000**
 - **Te Kauwhata - \$7,420,000**
- notes that the DBC is expected to cost \$500,000 and that this figure (made up of an assumed 51% Waka Kotahi Financial Assistance Rate) be put forward for consideration in both Council's LTP 2024-2034 and the Regional Land Transport Plan.**

- i. notes that any funding allocation in the LTP and RLTP for the DBC and, after this, for station construction is subject to a decision on Te Huia continuing beyond June 2024.
- j. agrees that the IBC P95 cost estimates for a railway station Tūākau (\$6,390,000) and Pōkeno (\$9,230,000) be considered for inclusion post year 4 in Council's 2024-2034 Long Term Plan and the Regional Land Transport Plan subject to a decision on Te Huia continuing beyond June 2024, the completion of a DBC and a proviso of government subsidy for station construction.
- k. requests staff work with the Waikato Regional Council on a review of bus transport in the northern Waikato which would also include investigating a service which connects Te Kauwhata and Pōkeno to the Papakura Railway Station in the short-term and the Drury Railway Station in the medium term.
- l. confirms that a communications plan be developed to clearly articulate the business case process and the key decision-making and funding dependencies so that our communities understand what still needs to be done before any railway station can be constructed.

CARRIED

INF2308/07

Budget amendments for projects funded by the Infrastructure Acceleration Fund, Ngaaruawaahia
Agenda Item 6.3

The report was received [INF2308/02 refers], and the following discussion was held:

- An overview of the report was given and it was noted that staff require access to a budget to initiate some of the enabling infrastructure in the Galbraith catchment which was agreed by Council in October 2022.
- It was reported that approximately 40-50k of infrastructure development per house was required and it was queried if these costings are typical? It was noted that it is a little different for local infrastructure where the costs are normally higher and Council doesn't get involved. It was further noted that the LTP function focuses on big trunk infrastructure spread across a lot of growth and development contributions average approx. 30k per household however the cost per house has come down through scope refinement.
- In terms of contingency, it was confirmed that the revised budget estimates have some contingency built in.
- It was noted that Development Contributions are updated when actual project costs are known and interim contribution has been agreed on in the short term. It was further noted that the Developer applied for the funding however the previous Council decided they would deliver the infrastructure.

- It was advised that Council signed up to a significant obligation with Kainga Ora and not the Developer. Kainga Ora have insisted on Council taking the responsibility to accept the funding and deliver the infrastructure on this project.
- It was noted that that the Structure Plan Reserve purpose is to respond development contributions and is the most appropriate mechanism to use for this project.
- The Chief Financial Officer noted that in general, development contribution reserves are deficit reserves, recovering costs over time and operates a perpetual debt.
- For the information of Councillors, the Chief Executive Officer noted that in the past we used to get infrastructure paid for by the developers up front but now we are required to do it by legislation. It was noted that we are front footing and paying for infrastructure up front and recovering it over a period of sometimes up to 20-25 years.
- The Chief Financial Officer confirmed that consideration is given to risks being associated with growth assumptions being incorrect and; as seen in the Annual Plan discussions, ratepayers are consulted and funds are set aside each year that goes into a non-growth structure plan reserve which is a buffer if the growth assumptions are incorrect.
- It was noted that the mathematical model behind development contributions includes a component of inflation and interest adjustments.

Resolved: (Crs Whyte/Gibb)

That the Infrastructure Committee recommends that Council:

- a. receives the report titled “Budget Amendments for projects funded by the Infrastructure Acceleration Fund, Ngaaruawaahia” dated 16 August 2023;**
- b. approves the following budget adjustments:**
 - i. Replace the local share funding of \$953,449 in the subsidised Roding project with external funding from Kainga Ora (IAF).**
 - ii. Establish an unsubsidised Roding gross budget of \$6,223,139 due to the increased Roding budget requirement. This is to be funded by \$2,896,171 from Kainga Ora (IAF) and local share funding of \$3,326,968 from the Ngaaruawaahia Structure Plan Reserve.**
 - iii. Establish a Stormwater, Wastewater and Water gross budget of \$2,627,206. This is to be funded by \$1,470,380 from Kainga Ora (IAF) and local share funding of \$1,156,826 from the Ngaaruawaahia Structure Plan Reserve.**

CARRIED

INF2308/08

Sunset Beach Toilet Facility
Agenda Item 6.4

The report was received [INF2308/02 refers], and the following discussion was held:

- It was highlighted that due to the current erosion status at Sunset Beach, the original 2021 proposal has changed and relocation of the toilets from Ngarunui Beach, Raglan is no longer recommended.
- It was confirmed that a vote was done at a community meeting on Saturday 5 August 2023 to review the recommendation for refurbishment of the current toilets and there was a resounding 28/5 or approximately 80/20 vote in favour of the recommendation.
- Clarification was sought on the septic tank system being changed to a pumped system and it was noted that the decision was made to go to a contained waste solution in light of weather events. In following discussion, the sensitivity of the community due to the closeness of the stream to the toilets was also noted and a 'contained waste system' is preferred. Contained waste trucks are being investigated.
- It was advised that there would be ongoing costs required for changing to a pumped system and it was queried if there were estimates for those costs. The response was that this would be scheduled into the works programme.

ACTION: Community Connections Manager to provide cost estimates for scheduled works relating to increased costs for the contained waste system..

- It was advised that the costs in the report recommendation appeared to contradict itself with the costings noted. The Chief Financial Officer confirmed that this was the wording of the resolution which was passed. It was noted that the resolution can be rescinded to reflect the costs recorded in the resolution if necessary.
- It was agreed to change the resolution to add a clause d to record that refurbishing the existing toilet is a more cost-effective solution than relocation of the toilet from Ngarunui Beach.
- It was noted that there was uncertainty in how long the asset will be in use due to factors such as erosion and it was noted that we need to be mindful of not overspending in light of that.

Resolved: (Her Worship the Mayor, Mrs JA Church /Cr Reeve)

That the Infrastructure Committee:

a. rescinds (b) of resolution INF2110/04:

b) proposed removal of the Public Toilet Building from Ngarunui Beach to Sunset Beach, Port Waikato, using the District Wide Toilets budget (ITO10000-C0-0000-0000) for the re-siting works, which is estimated to be approximately \$40,000 excluding GST;

b. approves:

i. refurbishing the existing toilet facility at Sunset Beach and replace the AES

- dispersal field a with contained wastewater system; and
- ii. the expected cost of the refurbished toilet and contained wastewater system is \$191,000 to be funded from codes 101006-1430-0000-00-25514 and 102701-1430-0000-00-25514; and
- c. notes that a further report will be presented regarding a new proposed location for the former Ngarunui Beach Toilet.
 - d. notes that refurbishing the existing toilet is a more cost-effective solution than relocation of the toilet from Ngarunui Beach.

CARRIED**INF2308/09**

Motorsport Event – use of Waikato District Roding Network
Agenda Item 6.5

The report was received [INF2308/02 refers], and the following discussion was held:

- The report was taken as read and the Roding Manager noted that the response from the community consultation was minimal for the Rally proposed for 24 October 2023.
- It was advised by Her Worship the Mayor that the report writing needs to be improved and more consistent across the whole of Council Committees. This will be taken offline and discussed further.

ACTION: The Council Committee Chairpersons to meet with the Executive Leadership Team to discuss, improve and change reports to ensure we are on the right track.

Resolved: (Crs Keir/Reeve)

That the Infrastructure Committee:

- a. approves the application to close the sections of Highway 22 and Waingaro

CARRIED**INF2308/10**

Cr Whyte requested their dissenting vote for the above motion be recorded.

The meeting adjourned 11.19am for morning tea and resumed at 11.41am

Proposed Road Names for Subdivision SUB0283/22 at 54 Washer Road, Horotiu
Agenda Item 6.6

The report was received [INF2308/02 refers], and the following discussion was held:

- It was queried if how the name is written with a macron but has a double aa in the report. In the following discussion it was accepted as appropriate.
- It was noted that the same pronunciation for the proposed name is being used in Te Kuiti and in Auckland. The Roading Policy states that we should not duplicate and there was concern that as a name this is marginal as there are existing same names already in our district.
- The Roading Manager noted that in Section 3 of the Road Naming Policy, clause 3.2b allowed for an element of discretion regarding road names and therefore naming is presumed to be satisfactory,
- It was advised that there are two routes for names to be chosen; 1 – from an approved list and 2 – Developers can suggest names. Approval is at the discretion of the relevant Community Board.
- In discussion regarding the Roading Policy, the General Manager Service Delivery suggested removing reference to a single point of contact in Council for road names, to address concerns around alignment with policy.
- There was discussion on the interpretation of the words “should” and “must” and it was noted that the policy is a guidance document.
- It was noted that the Road Naming Policy has become outdated due to pressure from policies and bylaws that needed priority updating however it hasn’t had any affect and Community Boards are doing a good job managing road naming.
- It was noted that Community Boards have a robust list of names that they present to Council and checks and balances have been done and it was confirmed that mana whenua are involved in that process.
- It was noted that whoever does the road sign must get the spelling correct and double vowels are an alternative to macrons.

ACTION: Road Naming Policy to be amended to remove reference to a single point of contact.

Resolved: (Cr Gibb/Her Worship the Mayor, Mrs JA Church)

THAT the Infrastructure Committee:

- a. approves the following proposed road name submitted by the developer for SUB 0283/22 at 54 Washer Road, Horotiu.
 - i. Road I – Paataka Lane

CARRIED

INF2308/11

Cr Whyte requested their dissenting vote for the above motion be recorded.

Proposed Road Names for private road under Land use consent number LUC 0423/20
 Agenda Item 6.7

The report was received [INF2308/02 refers], and the following discussion was held:

- There was discussion on the capitalisation of letters in place names and it was agreed the name Te Ara required capitalisation of the 'a' in Ara.

ACTION: Amendment to the resolution to replace the lowercase 'a' in ara to a capital 'A' – Ara..

Resolved: (Cr Patterson/ Her Worship the Mayor, Mrs JA Church)

THAT the Infrastructure Committee:

- a. approves the following proposed road name submitted by the developer for LUC 0423/20 at 117 Wainui Road, Raglan:
 - i. Option 1: Road 1 (Proposed Road A) – Te Ara o Rihitoto

CARRIED

INF2308/12

Proposed Road Names for Subdivision SUB 0173/18.06 at Rangitahi Peninsula
 Agenda Item 6.8

The report was received [INF2308/02 refers], and the following discussion was held:

- There was discussion on the term 'short names for short streets' as referred to in the policy and what constitutes a short street? The Roading Manager agreed to seek clarification and advise Cr Whyte.
- Capitalisation needs to be checked regarding the 't' in "tuu"

ACTION: Roading Manager to seek clarification on what constitutes a "short road" and report back to the Committee.

Resolved: (Crs Patterson/Whyte)

THAT the Infrastructure Committee:

- a. rescinds a portion of Resolution INF2107/04 referring to Rerekahu Lane; and**
- b. in accordance with the road naming policy approve the following road names:**
 - i. Road 1 (Proposed Road EI) – Toka Tuu Street**
 - ii. Road 2 (Proposed Road HI) - Rerekahu Street**

CARRIED

INF2308/13

Capital Project Delivery Portfolio Update
Agenda Item 6.9

The report was received [*INF2308/02 refers*], and the following discussion was held:

- The quality of the report and work that has been done by the team was acknowledged and noted to be very effective.
- General Manager Service Delivery gave a brief recap for new Councillors, noting that in 2019, over the previous 5 years average, Council had delivered approx. \$46M of capital expenditure (Capex) each year.
- It was noted however that Council were not meeting LTP KPI's or their promises to the community so have realigned the business to a different business model and hoped it would increase the amount of capex.
- The new business model changed how Capex was delivered, going from 46mil average and with incremental improvements reached 78mil which is the total number including Waters.
- In May 2022 an Independent Audit was done on how Council are delivering the capital works programme and that led to the development of the Enterprise Project Management Office (EPMO).
- It was noted that the introduction of the EPMO has resulted in an increase in spend but there is work done in the last 6 months that has paid dividends and overall there is a better chance of significantly increasing delivery going forward.
- It was advised that there is confidence in being able to deliver programmes of work due to having the right people, project programmes planned, contactors in place and the right controls.
- It was confirmed that the new project portal webpage on the Council website is up and running.

- The Chief Operating Officer noted for context, that since the EPMO was implemented in Oct/Nov last year the graphs as presented don't reflect a year of operation or a new way of operating and resourcing has only been completed in the last few months.
- The EPMO Manager noted that the Planning and designs that in place are setting the EPMO team up for success.
- The General Manager, Service Delivery noted that in the last triennium Council awarded a \$36M package over two years to Alliance partners.
- It was noted that there is procurement being led by the EPMO local provider that will not only create significant localised benefit from a social procurement perspective but from a commercial perspective.
- The Executive Manager, Projects & Innovation referred to the presentation and where the graph is trending, it was noted they are looking at a revised report for more clarity – in particular in the assurance side of things and through the Risk and Assurance Chair the Risk and Assurance aspects will be transferred into the Infrastructure Committee.
- Following discussion on the Tuakau pound project, the General Manager Service Delivery acknowledged that the Ngaaruawaahia pound is not fit for purpose. The Tuakau Project has been on the books for some time and it has been a struggle to find land zoned for a pound. A position on a northern satellite facility has been made and reports on this need to be had in the Chamber. This will be a matter formally referred to Council.
- It was noted that Te Awa Cycle Way is being used to an enormous degree and it has been really well received. The General Manager, Service Delivery confirmed we have an obligation to maintain the cycle way.
- **ACTION:** . General Manager, Service Delivery will have an offline discussion on the underpass at Airport Road and investigate with Waka Kotahi any measures to slow cyclists down.
- It was noted that an overview of our projects in a more strategic way would be of benefit and it would be good to see the engagement component of planning and the communications strategy.
- Enterprise Project Management Office Manager noted community engagement strategy is in progress and a Community Engagement Advisor role is vacant and in progress to be filled.

Resolved: (Crs Patterson/Whyte)

That the Infrastructure Committee receives the Capital Project Delivery report.

CARRIED

INF2308/14

EXCLUSION OF THE PUBLIC

Resolved: (Patterson/Gibb)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX I Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.

CARRIED

INF2308/15

Resolutions INF2308/16- INF2308/17 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 12.48.

The Committee closed the meeting with a Karakia.

Minutes approved and confirmed this day of 2023.

EM Patterson
CHAIRPERSON

Open – Information only

To	Infrastructure Committee
Report Title	Actions Register – September 2023
Date:	27 September 2023
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Megan May, Acting General Manager Service Delivery

1. Purpose of the report Te Take moo te puurongo

To provide the Infrastructure Committee with an update on actions arising from the 16 August 2023 meeting.

2. Staff recommendations Tuutohu-aa-kaimahi

That the Infrastructure Committee receives the Actions Register - September 2023.

3. Attachments Ngaa taapirihanga

Attachment 1 – Infrastructure Committee’s Action Register – September 2023 (within report)

Infrastructure Committee's Actions Register – September 2023

	Meeting Date	Item and Action	Person / Team Responsible	Status Update
1.	16/08/2023	<p>Sunset Beach Toilet Facility</p> <p>Community Connections Manager to provide cost estimates for scheduled works relating to increased costs for the contained waste system.</p>	Mel Tarawhiti, Community Connections Manager	An estimated cost of \$40,000 annually. The costs and frequency are still being confirmed. This is based on mana whenua request not to have liquid being dispersed back into the land or water. The current septic tank at the Sunset Beach toilet collects solids into a tank and disperses the liquid into the land. Historically there have been several issues with overflowing waste noted by Waikato Regional Council so although a higher cost, this solution protects land and water and allows for more overflow to be collected. This cost can be absorbed into the OPEX budget as part of the cleaning contract.
2.	16/08/2023	The Infrastructure Committee Chairperson to meet with the EPMO Team to discuss, improve and change report to ensure we are on the right track.	Cr Patterson/Kirsty Wellington, - EPMO	Completed.
3.	16/08/2023	Road Naming Policy to be amended to remove reference to a single point of contact.	Toby McIntyre, Policy Planner	<p>The existing Road Naming Policy cannot be amended as it has been adopted by Council.</p> <p>The single point of contact will be removed from the new policy that is currently being drafted.</p>

	Meeting Date	Item and Action	Person / Team Responsible	Status Update
4.	16/08/2023	Amendment to the resolution to replace the lowercase 'a' in ara to a capital 'A' – Ara.	Democracy	Noted and amended.
5.	16/08/2023	Roading Manager to seek clarification on what constitutes a “short road” and report back to the Committee.	Joban Singh, Roothing Corridor Engineer	<p>Completed.</p> <p>To clarify the word “Short street” is, Street types or Street suffixes like Alley, Close, court etc which are short and enclosed, or no-exit streets are referred as short streets.</p> <p>Moreover, by saying short names for short streets means the streets that are physically short, should be given small names, so the name can fit on a map and be readable (e.g., not have a ROW with 6 houses that has a 15-character name).</p> <p>To clarify the word “Short street” is, Street types or Street suffixes like Alley, Close, court etc which are short and enclosed, or no-exit streets are referred as short streets.</p> <p>Moreover, by saying short names for short streets means the streets that are physically short, should be given small names, so the name can fit on a map and be readable (eg not have a ROW with 6 houses that has a 15-character name).</p>
6.	16/08/2023	General Manager, Service Delivery will have an offline discussion on the underpass at Airport Road and investigate with Waka Kotahi any measures to slow cyclists down.	Luke McCarthy, Roothing Manager	This matter is with the Roothing Team to investigate.

To	Infrastructure Committee
Report title	Waikato District Alliance Update
Date:	27 September 2023
Report Author:	Karen Bredesen, Executive Assistant to the General Manager Service Delivery
Authorised by:	Megan May, Acting General Manager Service Delivery

1. Executive summary

Whakaraapopototanga matua

Representatives from Waikato District Alliance will be in attendance at the 27 September Infrastructure meeting to provide an update on roading management of our Council assets.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Waikato District Alliance presentation be noted.

3. Attachments

Ngaa taapirihanga

There are no attachments.

To	Infrastructure Committee
Report title	Roading Projects Status Update and Funding Recommendations
Date:	27 September 2023
Report Author:	Jakir Hussain, Roothing Capital Projects Manager Garret Huelson, Infrastructure Projects Team Lead
Authorised by:	Megan May, Acting General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Council on the status of some of the roading projects in this LTP, key risk, and funding recommendations/requests.

AND

To seek approval for reallocation of local share of the savings from completed subsidised roading projects funding this financial year and approval to returning some of the roading subsidy to Waka Kotahi on projects in this LTP for various reasons.

2. Executive summary

Whakaraapopototanga matua

The Council's Roothing Team is currently faced with challenges preventing the full delivery of several projects during this Long-Term Plan cycle. Many of these projects are either being partially delivered or delayed because of delays in the delivery of the Catchment Management Plan, and or insufficient budget.

The overarching goal is to complete all necessary pre-implementation work to ensure these projects are "shovel-ready" for implementation in LTP 2024-27. Furthermore, in cases where project delivery is currently unfeasible, we aim to return the associated subsidy to Waka Kotahi.

This report provides a comprehensive overview of multiple projects, offering detailed budget information and project status in alignment with this objective. Waka Kotahi has expressed a preference to local authorities to declare unspent funding for projects that are unlikely to be delivered in this LTP by 6th October 2023.

Additionally, the report proposes reallocating the cost savings from completed Road to Zero Projects to the District Wide School Signs project. Staff are also proposing to complete a raised platform project at Horotiu utilising Waka Kotahi subsidy savings from selected Local Road Improvement projects. No local share is required for this project.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Infrastructure Committee recommends that Council:

- a. approves returning approximately \$1.785M to Waka Kotahi for Local Road Improvements and Road to Zero Projects.**
- b. approves the establishment of a new 2024 project for District Wide School Signs and approves the reallocation of the local share savings from Local Road Improvements and completed Road to Zero Projects.**
- c. approves the establishment of a new 2024 project for the Horotiu Raised Platform project to be funded by Waka Kotahi subsidy and voluntary contributions from developers.**
- d. approves the redirection of the Harrisville Road Bridge FY2024 project budget to the service bridge to enable the relocation of services and replacement of the bridge.**
- e. acknowledges the second phase to replace the Harrisville Road Bridge estimated at \$2.5M will be included in the LTP 2024-2034 and phased in the 2025 financial year.**
- f. notes the risk of Pokeno Road Bridge Project and Harrisville Bridge Project being unfunded by Waka Kotahi in next LTP and approves additional local share funding for the project OR waits for subsequent LTP for Waka Kotahi to fund the project.**
- g. notes the initial capital programme bid of circa \$32M proposed to be submitted to Waka Kotahi in October 2023.**

4. Background

Koorero whaimaarama

The background to the recommendations outlined in this report pertains to the complex funding landscape for road projects within our district. It is important to understand that the funding for these projects is derived from various sources. Waka Kotahi contributes directly to some projects, while others are financed through the district's growth, and some may require loans. When a project is allocated to the Long-Term Plan (LTP), it necessitates funding approval from the Council, encompassing the terms and conditions associated with that funding.

Throughout the life cycle of these projects, budgets can undergo changes due to evolving requirements and unforeseen circumstances, leading to alterations in funding levels and sources. At this juncture, there is a need to reallocate funding for certain projects while also considering the return of surplus funds for others. The specific details of these proposed transfers and allocations are comprehensively outlined in the financial sections of this report.

To provide further context, it is crucial to acknowledge that these decisions are not isolated events but are part of an ongoing process that involves strategic planning, project development, and financial management. This report serves as a pivotal step in ensuring that our road projects remain adequately funded and aligned with the evolving needs of our community and infrastructure development goals. The recommendations presented herein are a response to the dynamic nature of infrastructure projects and the requirement for flexible financial strategies to support their successful completion.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The following section provides an overview of the 2021/24 projects where we are looking to declare surplus budget and reallocate for new projects. Detailed line budgets are provided in Section 7 - Financial Considerations.

5.1 Project Overview

a) Huia Road Resilience Improvements

This project was identified in the Catchment Management Plan Addendum with a recommendation to upgrade the bridge to dual lane to improve the conveyance and level of service to road users. Further assessment has been completed to include stormwater modelling of the replacement bridge and embankment strengthening. The budget allocated for this period was for the flooding assessment and design and we have a small surplus as a result. The physical works will be requested for approval in the first year of next LTP.

b) Gordonton Road Corridor Safety Improvements

The project is presently in its construction phase, and work is actively underway. Staff anticipate successfully completing the project within the scope outlined in this LTP and within the approved budget. This has included installation of side barriers, road marking, signage and intersection upgrades (programmed to commence). Consequently, we intend to return the surplus funds to Waka Kotahi for this project.

c) Ford Street Resilience Improvements – Local Road Improvements

The 2021 Catchment Management Plan Addendum to Pokeno Catchment Plan recommended raising Ford Street and upgrading the culvert size. Following further assessment to model the flooding through this area it was determined that the flooding only effects access to five properties and there is an alternative escape route. The intersection will be reviewed as part of upcoming development plans for the area at which point it may make more sense to do the project. As a consequence, we do not require the funding and intend to return the surplus to Waka Kotahi.

d) Pokeno Road Resilience Improvements – Local Road Improvements

This bridge was identified as having insufficient capacity for upstream flow in 1% Annual Exceedance Probability (AEP) event and would result in overtopping. The proposed scope included raising the road and upgrading the bridge. Further assessment is required to determine the level that the bridge and the road would need to be raised to provide resilience against the impacts of climate change.

There is a proposed pedestrian bridge planned to be installed next to the road bridge as part of a separate project. We propose doing the design and consent for the pedestrian and traffic bridge this financial year. Based on the recommendations from assessments, we propose replacing the bridge, and seeking funding from Waka Kotahi for physical works in LTP 2024-27.

There is a risk that Waka Kotahi may not fund this project if the bridge does not meet Waka Kotahi's Present Value End of Life analysis criteria. We aim to finalize the design and consent so that we can seek funding for this project through the Waka Kotahi National Resilience Fund program, should it not be approved in the LTP.

e) Pokeno Road – Bridge to Munro – Road to Zero

This project involves upgrading the Pokeno Road corridor between the Pokeno Road traffic bridge and the Pokeno/Munro Road Intersection and installing a pedestrian bridge to connect the footpath on either side of the traffic bridge providing proper walking and cycling connectivity in Pokeno.

The Pokeno Catchment Management Plan Addendum showed the road being flooded particularly around the bridge, restricting access and deeming it unsafe for vehicles and people during storm events. Further assessment to complete the storm water modelling determined that the bridge and road need to be raised to provide resilience in storm events. The modelling is yet to be completed.

Our project team have proposed to proceed with half of the road between the Pokeno and Munro Road intersection and end of new development which is not affected by flood events while the model is being finalized, bridge design and modelling is completed, and resource consent is applied for. Therefore, we would like to proceed with completing part of road corridor as proposed by our project team in this LTP and request funding from Waka Kotahi for remainder of the road and bridge in next LTP.

There is a risk that Waka Kotahi may not fund the project in the next LTP. We aim to finalize the design and consent so that we can seek funding for this project through the Waka Kotahi National Resilience Fund program, should it not be approved in the LTP.

f) River Road Minor Improvements – Road to Zero

The River Road Minor Improvements Project included the installation of signs, guardrail, road markings, and shoulder widening, has been completed. This project was undertaken as part of the "Road to Zero" program, with the primary goal of significantly reducing fatalities and serious injuries within the network. This project has been delivered under budget.

g) Highway 22 Resilience Improvements – Road to Zero

The Highway 22 Resilience Project, similar in nature to the River Road Minor Improvements Project has been completed within the allocated budget.

h) Piako Road Minor Improvements Project – Road to Zero

The Piako Road Minor Improvements Project, aligning with our commitment to the "Road to Zero" initiative, has been successfully completed and delivered well within its approved budget. Notably, there is a surplus budget resulting from this project. With savings available, we propose a strategic reallocation of these funds to support the District Wide School Signs Project, further contributing to the safety and well-being of our community.

FUNDING SUMMARY

As described, we have a number of projects that have been delivered and a number that are in the delivery phase. Waka Kotahi is wanting Councils to declare surplus where available in early October. Alongside this, Council staff have negotiated the reallocation of available funds with Waka Kotahi (subject to Council approval) to support further projects.

2023/24 Budget Reduction	\$3,608,918
Reallocation of Funds (Signs/Horotiu)	\$1,823,733 (WK subsidy and Local Share)
Waka Kotahi Surplus to declare	\$1,785,185 (Gross)

5.2 New Projects

a) District Wide School Signs Project

This is a new project and is proposed to be added to the 2023/24 programme. This project involves installation of the new variable speed limit signs around the school as a part of implementation of Speed Management Plan Change. Initially Waka Kotahi indicated they will not fund this project and \$400,000 was requested to Council to complete the main priority signs. With savings in the Local Road Improvement and Road to Zero projects, Waka Kotahi indicated that they could now provide subsidy for the project. The overall value of the project is \$1,670,671.50. We require an additional \$418,629.04 local share on top of what Council has initially approved to secure the subsidy.

The first batch of signs have been ordered and staff are now requesting additional funding to complete the order and install the remaining signs.

Current Budget:	\$400,000 (Unsubsidised)
Additional Local Share Required	\$418,629
New Budget:	\$1,670,672

b) Horotiu Raised Platform Crossing

The Horotiu Raised Platform project is a new project proposed to be added to the 2023/24 programme. This project initially stems from Horotiu School's concerns regarding the safety of school children crossing the road, primarily due to increased traffic resulting from the opening of the Waikato Expressway and subsequent growth in the area, including POAL. To address these concerns, Horotiu School have requested installation of traffic lights.

A safety engineer has evaluated the option of installing a traffic lights at this location and has advised against it for the following reasons:

- The site is not suitable for traffic light installation, as the primary users of the crossing will be school children.
- The crossing is expected to have low usage, primarily during peak times by students.
- Installing traffic lights would not effectively reduce traffic speed, as drivers may attempt to accelerate to avoid stopping at the lights due to their infrequent use.
- Coordinating the timing of the traffic light at this crossing with the one on the Great South Road could pose significant challenges and potential issues.
- Implementing traffic lights could disrupt the flow of traffic and potentially lead to additional congestion.
- A safety engineer assessed that the site does not meet the criteria for traffic lights but has recommended the installation of a Raised Platform as the best solution. It is worth noting that there may be potential noise and vibration issues associated with the installation of the platform.

As an alternative to the traffic lights, the engineer has recommended the installation of a Raised Platform as the best solution. It is worth noting that there may be potential noise and vibration issues associated with the installation of the platform.

This position aligns with Waka Kotahi who have advised that they will not provide a subsidy for traffic lights but will support the Raised Platform option.

Developers have pledged a voluntary contribution of \$75,000 towards the project, which, combined with Waka Kotahi's subsidy (51%) sourced from the savings generated by Local Road Improvement and Road to Zero projects, covers the estimated construction cost of \$153,061 for the Raised Platform. Therefore, no additional local share funding is required for this scenario.

	Raised Platform
Total Budget Required	\$153,061
Developer Voluntary Contribution	\$75,000
Waka Kotahi Subsidy	\$78,061
Additional Local Share required	\$0

5.3 Project Update

a) Harrisville Bridge Project

The Harrisville Bridge Replacement is an important project due to the bridge's deteriorating condition and limited load carrying capacity. A structural analysis has revealed that maintaining the existing bridge would incur costs that far exceed the expense of replacement.

One of the primary complexities faced during the planning stages of the replacement project was that the bridge supports numerous essential utilities vital to the connectivity of Tuakau/Pokeno area. These include power, water, fibre optic cables, and gas lines. Disrupting these utilities for extended periods could have severe repercussions for Tuakau and Pokeno residents and regional connectivity. Therefore, the installation of a services bridge running parallel to the existing roading bridge became a project requirement. This services bridge ensures uninterrupted services while the bridge replacement takes place.

Recognizing the inconvenience posed by a prolonged bridge replacement, especially with a long diversion route around this vital infrastructure, an innovative solution was devised. The services bridge will be upgraded into a fully functional transport bridge capable of accommodating one lane of traffic while the primary roading bridge is replaced. This approach minimizes disruption for Tuakau residents, significantly shortening detour times. However, it simultaneously escalates the complexity and cost of the project.

The initial budget set aside for this project was \$2M and with the necessity to install the service bridges, the cost has increased to \$4.5M, which also includes some land purchase to install the service bridges. The current 2024 project plan budget should be reclassified to install the utilities bridge and start the services bypass this financial year. The budget required to replace the bridge will be included in the LTP 2024-27 request scheduled for FY2025. Waka Kotahi have recently hinted some willingness to fund these works and have asked for more information for their consideration.

There is a risk that Waka Kotahi may not fund this project. Staff recommend that the Council notes the risk of Harrisville Bridge Project being unfunded by Waka Kotahi in the next LTP and approves additional local share funding for the project or wait for subsequent LTP for Waka Kotahi to fund the project.

	Harrisville Road Bridge Replacement
Total Budget Required	\$4,500,000
Current FY 2024 Budget to be redirected to Service Bridges	\$2,091,049
Additional Funding required in next LTP or Additional Local Share required	\$2,408,951

5.4 Update on the development of the LTP 2024-2034 Capital programme

Staff have been working to collate the roading capital programme across multiple work categories. For capital project eligible for Waka Kotahi subsidy we are required to submit our initial bid by 29th September 2023.

This initial bid includes:

- Bridge Replacements
- Road Improvements
- Low Cost Low Risk – inclusive of safety, resilience, drainage improvements, local road improvements, walking and cycling improvements
- Public Transport/Passenger Transport – facilities and services
- Road Safety Promotion
- Property acquisition
- Planning for future growth

Initial programmes are in the order of \$30 – 32M per annum for the first three years of which we submit to Waka Kotahi, 2024/25, 2025/26 and 2026/27. We have detailed programmes for the majority of the submissions that we can prioritise should our funding request be reduced.

Waka Kotahi have repeatedly informed us that funding for improvements is constrained, however the approach would be to provide them with our full programme (within the realms of affordability) and work through the detail with Council following initial feedback in late October with final bids due 8th December 2023. The final outcome of our submission is not known until April/May 2024 with adoption in October 2024 (when funding becomes available).

The other unknown at this time is that we are requesting funding that aligns with the 2021 GPS. Changes may need to be made to funding post central government elections in October 2023.

6. Options Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Council to consider.

Option One is to approve the staff recommendation, which entails returning the Waka Kotahi subsidy allocated for Local Road Improvements and Road to Zero Projects. Additionally, this option involves reallocating the local share savings to the District Wide School Signs project and incorporating the Horotiu Raised Platform project into 2024 Budget.

Option Two is to not approve the staff recommendation.

In this scenario, surplus funding would not be returned to Waka Kotahi. However, it is crucial to understand that by choosing this option, there may be potential implications for our future funding relationship with Waka Kotahi. According to the conditional funding arrangements, any unutilized funds for projects that remain incomplete would eventually need to be returned at the end of the Long-Term Plan cycle.

Staff recommend Option One

7. Financial considerations Whaiwhakaaro puutea

The Roothing Management Accountant has reviewed this report and has confirmed that the financial details included below are accurate and that the budget movements can be supported within existing allocated budget.

Project Name	2024 Budget	2024 Budget Adjustment	2024 Revised Budget	NZTA Subsidy	Local Share					
					Loan funding	Pokeno Structure Plan Reserve	Contingency Fund	Roothing Replacement Fund	DW DC Roothing	Developers Contribution
Ford Street Resilience Improvements	462,800	-356,110	106,690	181,616	130,870	43,623				
Huia Road Resilience Improvements	452,752	-148,158	304,594	75,561	54,448	18,149				
Pokeno Road Resilience Improvements	991,919	-689,314	302,605	351,550	337,764					
MI POK Pokeno Road Ridge Road SNP. Safer Corridors	1,236,975	-454,028	782,947	231,554	109,012	109,012	2,225	2,225		
RE GDN Gordonton Road corridor safety improvements	2,340,769	-1,000,000	1,340,769	510,000	245,000			44,100	200,900	
MI NGA River Road minor improvements	228,304	-215,489	12,815	109,899	52,795			52,795		
Highway 22 Resilience Improvements	299,217	-261,069	38,148	133,145				127,924		
Piako Road Minor Improvements	140,203	-84,750	55,453	43,223	20,764			20,764		
Speed Signs (unsubsidised)	400,000	-400,000	0	0				400,000		
Total Budget Reductions	6,552,939	-3,608,918	2,944,021	1,636,548	950,653	170,784	2,225	647,808	200,900	0
School Speed Signs (subsidised)	0	1,670,672	1,670,672	-852,042	-362,629			-456,000		
Horotiu Raised Platform Crossing - Raised Platform	0	153,061	153,061	-78,061						-75,000
Total New Project Budgets	0	1,823,733	1,823,733	-830,103	-362,629	0	0	-456,000	0	-75,000

8. Significance and engagement assessment Aromatawai paahekoheko

8.1 Legal considerations Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

8.2 Strategy and policy considerations Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

8.3 Maaori and cultural considerations Whaiwhakaaro Maaori me oona tikanga

The recommendations in this report have no impact on Iwi and Maaori stakeholders. Notwithstanding this, staff acknowledge that the projects and work which will occur as a result of these projects will impact on a number of stakeholders and engagement and consultation will occur with affected parties when appropriate.

8.4 Climate response and resilience considerations Whaiwhakaaro-aa-taiao

The decisions sought by, and matters covered in, this report are consistent with the Council's [Climate Response and Resilience Policy](#) and [Climate Action Plan](#).

8.5 Risks Tuuraru

No new significant risk is considered besides those already identified in the options section discussion.

9. Significance and engagement assessment Aromatawai paahekoheko

9.1 Significance Te Hiranga

The decisions and matters of this report are assessed as of moderate significance, in accordance with the Council's [Significance and Engagement Policy](#).

9.2 Engagement

Te Whakatuutakitaki

Highest level of engagement	Inform ✓	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p><i>We have previously consulted on speed limit changes and the installation of VMS is as a result of this. Discussions have been had with Horotiu stakeholders regarding the Raised Platform and are ongoing.</i></p> <p><i>Ongoing consultation will occur with stakeholders and wider communities impacted by the projects detailed in this report.</i></p>				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	✓	<input type="checkbox"/>	Internal
<input type="checkbox"/>	✓	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	✓	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	✓	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	✓	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

10. Next steps

Ahu whakamua

If the recommendations of this report are approved by Council, staff will commence initiating the return process for the allocated portion of the Waka Kotahi subsidy for Local Road Improvements and Road to Zero Projects.

Staff will also commence establishment of the 2024 District Wide School Signs project should commence, with a focus on securing funding and execution.

Staff will also continue the Horotiu Raised Platform project coordinating with the developer and Waka Kotahi for funding and delivery of the project.

Regarding the Harrisville Road Bridge project, the immediate task is to redirect the budget for the services bridge. Simultaneously, planning and budget allocation should commence for the \$2.5 million second phase of the Harrisville Road Bridge replacement, scheduled for implementation in the 2025 financial year.

11. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.5</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 9.1</i>).	Moderate
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 9.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 8.3</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 8.2</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 8.1</i>).	Confirmed

12. Attachments Ngaa taapirihanga

There are no attachments for this report.

To	Infrastructure Committee
Report title	Proposal to grant a lease on Reserve Land at Pukekawa to Te Whānui Tupu Ngātahi o Aotearoa Playcentre Aotearoa
Date:	27 September 2023
Report Author:	Mastrand Paongo, Property Leasing Advisor, Strategic Property.
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of a proposal to lease a Local Purpose Reserve at 38 Clark and Denize Road, Pukekawa to Te Whānau Tupu Ngātahi o Aotearoa/Playcentre Aotearoa to operate an early childhood education centre.

AND

To seek delegation from the Infrastructure Committee for the Chief Executive to grant a ground lease to Te Whānau Tupu Ngātahi o Aotearoa/Playcentre Aotearoa.

2. Executive summary

Whakaraapopototanga matua

Te Whānau Tupu Ngātahi o Aotearoa/Playcentre Aotearoa (PCA) is an incorporated society, registered as a charitable trust, that recently changed its name from Pukekawa Playcentre. PCA began its operation in 1961.

The previous lease granted to Pukekawa Playcentre commenced on 1st December 2010 for a term of five years, with a right of renewal for a further term of five years. The option to renew the lease was not exercised; there has been no formal lease in place since 30 November 2015.

PCA is now seeking a new lease to facilitate the continued operation of the Pukekawa Playcentre, located on Local Purpose Reserve at 38 Clark and Denize Road, Pukekawa, known as Lot 6 DPS 50732 comprising 0.4716 hectares.

This report will provide all relevant information to support the Committee to make a decision on the proposed lease.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. **subject to Mana Whenua engagement, approves a ground lease of Local Purpose Reserve at 38 Clark and Denize Road, Pukekawa to Te Whānau Tupu Ngātahi o Aotearoa/Playcentre Aotearoa in accordance with Section 61(2A)(a) of the Reserves Act 1977.**
- b. **notes that the land is described as Lot 6 DPS 50732 comprising 0.4716 hectares. The lease area is shown in Attachment 1 – ‘Plan of Proposed Lease Area’ of this report.**

4. Background Koorero whaimaarama

In 1961, PCA (which was initially called Pukekawa Playcentre) commenced its operation and over the years has had many moves from Opatia Hall to the supper room at Pukekawa Hall, to the Community Centre beside the hall.

In 1991 Pukekawa Playcentre constructed a new building on land owned by Franklin District Council. A ground lease was granted by Council to the Playcentre for the site.

The most recent lease granted to Pukekawa Playcentre commenced on 1st December 2010 for a term of five years, with a right of renewal for a further term of five years. The option to renew the lease was not exercised; there has been no formal lease in place since 30 November 2015.

PCA is now seeking a new ground lease to facilitate the continued operation of the Pukekawa Playcentre, located on Local Purpose Reserve at 38 Clark and Denize Road, Pukekawa, known as Lot 6 DPS 50732, comprising 0.4716 hectares.

The proposed lease is for an initial term of three (3) years with two (2) further rights of renewal of three (3) years each.

Rent will be charged in accordance with Council's policy for fees for leasing on Reserve land as shall be in operation at the time of any renewal.

PCA has a strong sense of belonging within the Pukekawa community and holds a key part in the heart of the community. It is the only early childhood education benefiting the community and has an active presence with both past and present members living in the area. Families who are new to the area form friendships, make connections and find their footing within the community by attending PCA. The playcentre is supported by fundraising endeavours run by locals and in turn plays a key role in community events and festivals.

PCA strives to provide a total early childhood education service for children aged 0-6.

Introducing to Te Tiriti o Waitangi, Te Reo – Promoting Maori Culture

PCA is a bi-cultural organisation that recognises Te Tiriti o Waitangi as the founding document of New Zealand and has available resources and plan activities which promote Maaori culture such as Te Reo books, singing songs in Te Reo, encouraging Te Reo use on, having play equipment available which is inclusive of Maaoridom, e.g. dolls, poi, dress ups. They have recently supported two of their members through Te Reo courses, secured funding for a Maaori gods display feature and have a bi-cultural officer active in the centre, promoting Te Reo and tikanga through displays, games and waiata. PSA have a close connection with the local marae 'Haratu' and organise visits to sing, tell stories and share kai.

Maintenance Plan

PCA has maintenance plans in place which involve regular property inspections, and bi-annual IQP Playground inspections. PCA is required to meet Ministry licensing criteria in order to operate and must ensure that maintenance is up to date to meet Ministry requirements. PCA is responsible for the upkeep of the building and the land (that is the subject of the lease).

Non-Play Centre Sessions

The proposed lease provides that PCA may hire out the premises for children's events from time to time.

Land Classification

The reserve subject to this lease was vested in Waikato District Council for Local Purpose Reserve (Community Use). Section 61(2A)(a) of The Reserves Act 1977 allows Council to grant leases on a Local Purpose Reserve for a playcentre.

Management Plan

The Sports Park Reserve Management Plan recognises that the playcentre is located on the Local Purpose (Community Use) Reserve, but unlike other activities on the reserve, the policy neither supports nor disallows this activity.

That means that, while a new lease isn't directly supported by the management plan, a lease can be granted, as long as the activity is not contrary to the purpose of the reserve.

The Reserves Team was consulted and are supportive of the granting of a new lease.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The proposed lease is for an initial term of three (3) years with two (2) further rights of renewal of three (3) years each.

Rent will be charged in accordance with Council's policy for fees for leasing on Reserve land, as shall be in operation at the time of any renewal.

PCA shall be responsible for the maintenance of the upkeep and the Reserve land as is comprised in the lease.

Approving this resolution will allow PCA to continue to operate on and maintain the reserve at 38 Clark and Denize Road, Pukekawa.

Social

PSA provides the following benefits to the community:

- It is situated within easy reach of the local community.
- PCA is the only childcare education centre in the Pukekawa Community. This enriches community connection and provides a sense of belonging to the community.
- PCA provides community engagement and social interaction which develops the children, parents and the community.
- PCA provides activities, education and encourages the study of Maori Culture and use of Te Reo.

Economic

PCA will meet all cost incurred in the granting of the lease.

The presence of PCA within the Pukekawa community provides a local childcare option for those working and living in the Pukekawa area. This has social and economic benefits for the local community.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Committee to consider. This assessment reflects the level of significance (see paragraph 6.1). The options are set below.

Option 1: As the delegated authority under the Reserves Act 1977, Council may grant a new lease to the PCA.

Approving this lease will enable continued use of the existing Early Childhood Education Centre.

This approach is recommended and is supported by the Reserve Management Plan.

Option 2: Council can decline to exercise its delegated authority to grant a new lease to PCA.

Should the recommendations of this report not be approved, PCA will be required to remove their facilities from the land.

Staff recommend Option 1.

5.2 Financial Considerations

Whaiwhakaaro puutea

There are no material financial consideration associated with the recommendations of this report. The ground lease provides for a rental of \$10 per annum or, upon renewal, such other rental for leases on reserves as may be identified in Council's fees and charges policy in operation at that time.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that that Option 1 complies with the Council's legal and policy requirements. This lease is being considered under Section 61(2A)(a) of the Reserves Act 1977. This section gives power for Council to grant leases on a Local Purpose Reserve for a playcentre.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's Leasing on Reserves Policy. The Waikato District Sports Park Reserve Management Plan and prior decisions.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

This lease is in replacement of a previous lease for a playcentre on this site. The building is owned by the Pukekawa Play Centre and this report contemplates the lease of the site only. The playcentre is aligned with mana whenua and engagement will be undertaken to confirm their support to the lease.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council. The Council provides no warranty to the suitability of the land for the proposed use.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Internal engagement with other key stakeholders within Council (Reserves Planning Team) has been undertaken and their views considered.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
✓	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu

7. Next steps

Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- 1) Engagement with Mana Whenua
 - 2) Prepare & execute a new lease in favour of PCA.
-

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Committee's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Not applicable
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Plan of Ground Lease Area for Te Whānui Tupu Ngātahi o Aotearoa | Playcentre Aotearoa

**Attachment 1 - Plan of Ground Lease Area for Te Whānui Tupu Ngātahi o Aotearoa
| Playcentre Aotearoa**



To	Infrastructure Committee
Report title	Onewhero Domain – Proposal to grant ground leases on reserve land to Onewhero Society of Performing Arts (OSPA) and Onewhero Bowling Club (OBC)
Date:	27 September 2023
Report Author:	Mastrand Paongo, Property Leasing Advisor, Strategic Property
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the infrastructure Committee of a proposal to grant two ground leases on part of the Onewhero Recreation Reserve; one to the Onewhero Society of Performing Arts (OSPA) and the other to the Onewhero Bowling Club (OBC).

AND to seek approval for the proposed lease areas pursuant to the Reserves Act 1977.

2. Executive summary

Whakaraapopotanga matua

OSPA & OBC jointly own and operate a building located at 14 Hall Road, Onewhero, on the Onewhero Recreation Reserve. Both leases have expired, and each group is seeking a new lease.

Onewhero Society of Performing Arts (OSPA) was established and has operated at the Onewhero Recreation Reserve since 2001. OSPA took over the operation from the Onewhero Drama School which existed for over 50 years.

Onewhero Bowling Club (OBC) took over the operation from the Onewhero Outdoor Lawn Bowls Club which was established in 1948 and initially run by local farmers, farm managers, rugby players and retirees.

This report will provide all relevant information to support the Committee to make a decision on these leases.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. **subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Society of Performing Arts in accordance with Section 54 of the Reserves Act 1977; and**
- b. **subject to engagement with Mana Whenua, approves a ground lease of part of the Onewhero Domain to the Onewhero Bowling Club in accordance with Section 54 of the Reserves Act 1977.**
- c. **notes that the land area affected by the proposed leases for OSPA and OBC is described as being Part Allotment 89 Onewhero Parish, further delineated on Attachment 1 – *Plan of Proposed Lease Areas of this report.***

4. Background Koorero whaimaarama

Background - Onewhero Society of Performing Arts (OSPA)

OSPA, a well-established performing arts group, was formed in 2001. The club is the successor to the Onewhero Drama Club which was formed in the 1950's.

Since 2008, OSPA has hosted productions on this site. Prior to that date, all productions had to be staged in the combined community/school hall which meant restricted season due to other demands on the space.

At the beginning of 2001, a group of local theatre enthusiasts, headed by Mrs June McCoubrie, started the task of fundraising for a purpose-built theatre. This entailed grant and fundraising activities, followed by very generous donations of time and expertise by local tradespeople and volunteers. The theatre and bowling club building was eventually constructed in 2008.

The theatre has comfortable, tiered seating for 99 patrons, a generous stage, lounge and kitchen, two dressing rooms for the actors, a comprehensive wardrobe department, and a sophisticated sound and lighting system. A later addition is a workshop at the rear of the building where sets are constructed and staging materials are stored, again funded by grants and fundraising activities.

OSPA's purpose is to encourage and facilitate involvement in a variety of performances – plays, pantomimes and musical evenings. The performers consist of volunteers who participate. For example, staging a play involves set designers and builders, costume makers, lighting and sound personnel, front-of-house hosts, media liaison people and hair & makeup artists.

In addition to OSPA's own productions, they host a number of Arts on Tour NZ artists (Musicians, Actors), and from time to time hold open mic musical evenings and art exhibitions.

Recently, they have begun showing movies so that the largely rural audiences do not have to travel far to see a film.

OSPA is a member of Musical Theatre NZ and sits within 'Zone 2' for that organisation. The zone encompasses cities and towns such as Thames, Tauranga, Whakatane, Rotorua, Taupo, Hamilton, Matamata, Morrinsville, Cambridge etc. OSPA is proud to have won, three times in the seven-year history of the Zony Awards, the 'Best Play' Award, together with numerous individual awards for acting, lighting, sound, and direction.

Over the decades since 1950, many hundreds of people have been involved in live theatre in Onewhero. For those without children at the local area school or not involved in the sporting clubs, OSPA provides a 'vital third point of the triangle' for social engagement.

An elected committee of volunteers are the steering group for OSPA, managing its finances and working to maintain the sustainability of the society.

Background – Onewhero Bowling Club (OBC)

In 1948 Onewhero Outdoor Lawn Bowls Club was established and run by local farmers, farm managers, rugby players and retirees and quickly became an established sport in the area. A building was constructed on the Reserve (at that time known as the Onewhero Domain).

Later, Onewhero Outdoor Lawn Bowls changed their name to Onewhero Bowling Club, and continued with the same purpose of bringing the community together and creating opportunities for future generations. It also co-ordinates with the local area school, which incorporates the sport into their curriculum. Lawn Bowls is a recognised sport nationally and internationally.

In 2008, OBC and OSPA worked together to construct a new building to house both activities.

It is possible to hold different lawn sport games during the off-season. There is an intention to create a junior sports communication hub e.g. Onewhero Junior golf and indoor bowls.

The health benefits of lawn bowls including improved fitness, improved coordination and skill development, increased confidence and self-esteem; enhance mental wellbeing and community connectedness and support.

Land Classification

The reserve subject to this lease is vested in Franklin District Council (the predecessor to Waikato District Council) for recreational purposes. Section 54(1)(d) of the Reserves Act 1977 provides that Council may grant leases on a recreational reserve for carrying on any trade, business or occupation.

Management Plan

Council's Natural Reserve Management Plan provides policy for this Reserve and specifically supports these Applicants and the management of their operations.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Approving this resolution and granting the Leases will allow the Applicants to continue to operate their activities on the Onewhero Reserve.

Social

The Applicants continue to preserve and operate a part of New Zealand's history for the benefit of the public. Council supports this ongoing activity for the foreseeable future.

OSPA and OBS both provide facilities and recreational activities to the public which provide a social good. Refer to the background and activity summary above for further information on how these leases provide social good to the community.

Economic

There is no cost borne by Council to grant this Leases. Any costs will be covered by the Applicant.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Committee to consider. This assessment reflects the level of significance (see paragraph 6.1). The options are set out below.

Option 1: Pursuant to the provision of Section 54 of the Reserves Act 1977, Council may grant the new ground leases to OSPA and OBC.

Approving these leases will enable OPSA and OBC to continue providing their existing activities and operations for the community.

This approach is recommended and is supported by the Reserve Management Plan.

Option 2: Council can decline to exercise the option to grant new leases to OSPA and OBC.

Should the recommendations of this report not be approved, the Lessees will be required to remove their facilities from the land.

Not approving the recommendations, will impact the community within which OPSA and OBC have built relationships and developed social connections over many years.

Staff recommend Option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with Council's legal and policy requirements.

These leases are being considered under Section 54 of the Reserves Act 1977.

This section gives power for Council to grant leases to occupy recreation reserves for carrying on any trade, business or occupation.

Before granting these leases, the Committee must first be satisfied that granting leases to both OSPA and OBC is either:

1. Necessary to enable the public to obtain benefit and enjoyment of the reserve; or
2. for the convenience of persons using the reserve.

Council considers that both leases achieve these tests, being that they provide facilities to enhance benefit and enjoyment of the reserve for the community.

Effects of the activity

Without the Applicants effort to maintain and operate these facilities on the Reserve, it is unlikely that they would exist. Granting the leases will support the Applicants purpose to enable the public to obtain benefit and enjoyment of part of the reserve.

Approving these leases will only approve the existing activities to continue on the land. The existing building and recreational activities have no current or ongoing effects on the values of the reserve.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

OSPA and OBC are recognised Lessees in the Natural Reserve Management Plan. Their activities are envisaged and supported.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

The leases are effectively in replacement of previous leases and these are long-established activities on the site. We are working with community groups including Mana Whenua to re-establish leases on this reserve. Mana Whenua will be consulted in respect of these proposed ground leases before the lease agreements are finalised.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

These lease activities have no known impact on climate change or resilience for Council. Council also provides no warranty as the suitability of the land for the proposed use.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Internal engagement with other key stakeholders within Council (Reserves Planning Team) has been undertaken and their views considered.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
✓	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
✓	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Consult with Mana Whenua and community groups re the proposed ground leases
- b. Prepare & execute the new leases in favour of the Applicants.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Infrastructure committee's Terms of Reference and Delegations.	Recommendation to Council required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Plan of Onewhero Society of Performing Arts (OSPA) Ground Lease Area

Attachment 2 – Plan of Onewhero Bowling Club (OBC) Ground Lease Area

Attachment 1 – Plan of Onewhero Society of Performing Arts (OSPA) Ground Lease Area



Onewhero Society of Performing Arts (OSPA)

Attachment 2 - Plan of Onewhero Bowling Club (OBC) Ground Lease Area



Onewhero Bowling Club (OBC)
Lease Sites

Open

To	Infrastructure Committee
Report title	Licence to occupy reserve for the Bush Tramway Club Inc
Date:	27 September 2023
Report Author:	Daniel Lincoln, Property Portfolio Advisor
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report **Te Take moo te puurongo**

To inform the Infrastructure Committee of a licence application from the Bush Tramway Club Incorporated (“the Applicant”) for the tramway on a Council Recreation Reserve.

AND

To seek delegation from the Infrastructure Committee for the Chief Executive to grant a licence to the Applicant for the tramway.

2. Executive summary **Whakaraapopototanga matua**

The Applicant has operated and maintained the Glen Afton railway at this site since 1974 across a mix of Crown and private land. However, their licence for Council land expired on 30 June 2019.

The Applicant is now seeking a new licence for the continued operation and maintenance of the 2km section of the railway passing through the Recreation Reserve vested in Waikato District Council.

This report will provide all relevant information to support the Committee to make their decision on this licence.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT Infrastructure Committee:

- a. **approves the granting of a Licence, subject to section 54 the Reserves Act 1977, to the Bush Tramway Club Incorporated for a term of 10 years and with a licence fee of \$10.00 plus GST per annum (in accordance with Council's 2010 Leasing of Reserve Land Policy);**
- b. **and further that the Applicant is to meet all costs incurred through the process;**
- c. **and further that the Chief Executive upon him being satisfied there are no matters raised by mana whenua against the proposal, be delegated authority to execute all relevant documentation to give effect to the resolution.**

4. Background Koorero whaimaarama

The Bush Tramway Club Incorporated (Applicant) was founded in 1965 to preserve former railway equipment and has operated and maintained the Glen Afton railway over a mix of Crown and private land since 1974.

This section of railway is a well-known historic site which was built in the early 1900's to transport coal and timber. This route historically connected Rotowaro to the centre of Huntly and was part of a wider railway network connecting a myriad of other mines.

The Applicant also collects and restores a unique collection of heritage locomotives.

Restoration and storage of the locomotives occurs outside of the Council Reserve. However, a section of the Reserve is used by the Applicant to bring locomotives in and load them onto the rails, and also to remove them from the tracks to transport them away. This accessway is defined on attachment 2.

This accessway is also used and maintained by GRP Limited for access to a private land quarry behind the Reserve. This accessway has high vehicle usage by the quarry and can be dangerous for other use. To manage this, the previous licence required the Lessee to consult with GRP Limited to arrange a suitable time before accessing the land. This provision will be carried forward to the new licence if this resolution is approved.

Land Classification

The Reserve, subject to this licence, was previously administered by the Department of Conservation ("DOC") as a Conservation Area (under the Conservation Act 1987) until the land was reclassified as a Recreation Reserve and vested in Waikato District Council in 2007.

Any licence granted will need to be subject to the Reserves Act 1977. This will be elaborated upon in the discussion section below.

Management Plan

Council's Natural Reserve Management Plan provides policy for this Reserve and specifically supports the Applicant and their management of the railway. The management plan incorrectly labels the land as an esplanade reserve (but that has no impact on this decision).

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Approving this resolution and granting a licence will allow the Applicant to operate and maintain this historic railway.

Effects of the activity

Approving this licence will not contribute to any new impacts on the recreation reserve, beyond what is already present with the existing railway.

Existing impacts are minimal, and no concern has been raised by the public or the Reserves team.

Social

The Applicant continues to preserve and operate a part of New Zealand's history for the benefit of the public. The Natural Reserve Management Plan supports this ongoing activity for the foreseeable future.

Economic

There are no costs borne by Council to grant this licence. Any costs (if any) will be covered by the Applicant.

Environmental

As the track is existing, approving a further licence will not have any new impacts on the natural values of the Reserve.

Culture

As the Reserve is Crown derived, the land is subject to the Waikato Raupatu Claims Settlement Act 1995. Council will liaise with affected hapuu to ensure that they have no objections to the proposed licence.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Committee to consider. This assessment reflects the level of significance (see paragraph 6.1). The options are set out below.

Staff recommend Option 1 because it is supported by the Natural Reserves Management Plan and has minimal impact on the reserve.

Option 1: As the delegated authority under the Reserves Act 1977, Council may grant a new licence to the Applicant

Approving this licence will enable continued use of the existing tramway by the Applicant. This approach is recommended and is supported by the Reserve Management Plan.

Option 2: Council can decline to exercise its delegated authority to grant a new licence to the Applicant

Should the recommendations of this report not be approved, the Applicant will be required to remove their facilities from the land, and their operation would be drastically impaired as most of the rail they travel is situated on this reserve.

The Applicant will also incur great costs which will be problematic for the volunteer supported Club.

Staff recommend Option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

Section 54 (1)(d) – Reserves Act 1977

This licence is being considered under section 54(1)(d) of the Reserves Act 1977. This section gives power for Council to grant licences to occupy recreation reserves.

Before granting this licence, the Committee must first be satisfied that the railway is either:

- necessary to enable the public to obtain benefit or enjoyment of the reserve; or
- able to provide convenience of persons using the reserve.

Without the Applicant's efforts to maintain and operate these historic railways, it is unlikely that the rails and locomotives would be operational. Continuing to grant this licence will support the Applicant's purpose to rescue and preserve a part of New Zealand's history and in turn, enables the public to obtain benefit and enjoyment of the reserve and its historical features.

Purpose for which the land is held

When granting a licence under section 54, consideration should also be given to the purpose of a recreation reserve (s17).

Section 17 – Recreation Reserve

- *The purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities.*
- *Where scenic, historic, archaeological, biological, geological, or other scientific features or indigenous flora or fauna or wildlife are present on the reserve, those features or that flora or fauna or wildlife shall be managed and protected to the extent compatible with the principal or primary purpose of the reserve:*
- *those qualities of the reserve which contribute to the pleasantness, harmony, and cohesion of the natural environment and to the better use and enjoyment of the reserve shall be conserved:*

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

The Applicant is a recognised Lessee in the Natural Reserves Management Plan. Their activities are envisaged and supported.

Page 38 of the Management Plan prescribes that Council '*formalise an agreement for continued use of the tramway for heritage trains by the Bush Tramway Club*'.

This policy supports this ongoing activity to the Applicant.

- Management action E further prescribes that a portion of the reserve land at the Glen Afton town end be developed for the establishment of a station building and platform. While this isn't being addressed in this licence, it shows support for further development of this railway in this reserve.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

As the Reserve is Crown derived, the land is subject to the Waikato Raupatu Claims Settlement Act 1995. Council will liaise with affected hapuu to ensure that they have no objections to the proposed licence.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council. The Council provides no warranty to the suitability of the land for the proposed use.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Internal engagement with other key stakeholders within Council (Reserves Planning Team Leader) has been undertaken and their views considered.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	✓	✓	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
✓	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Hapuu and Iwi Engagement
- b. Prepare & execute the new Licence in favour of the Applicant.

8. Confirmation of statutory compliance

Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations.	Recommendation to Council required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

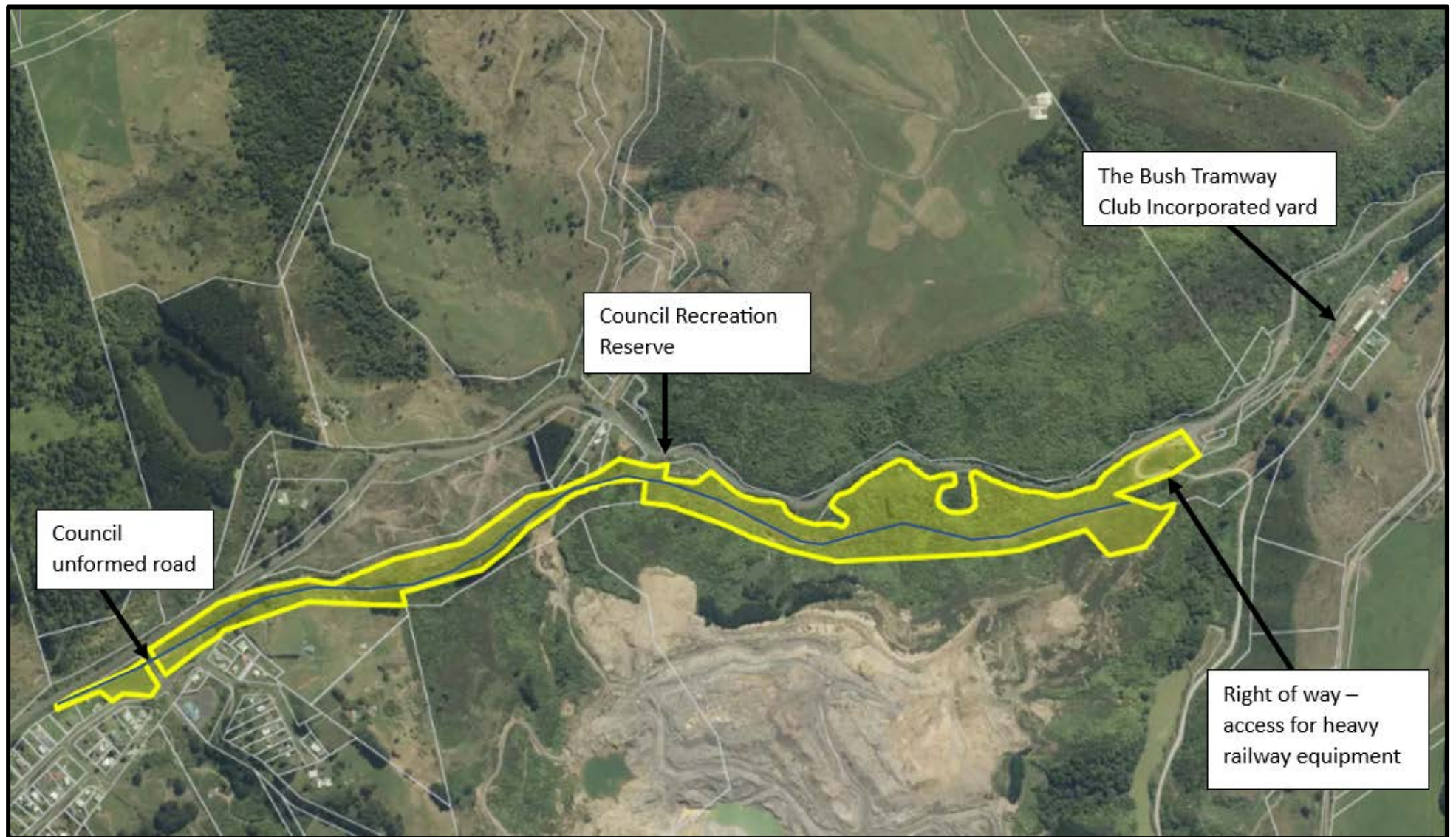
9. Attachments

Ngaa taapirihanga

Attachment 1 – Map of railway route on Council land

Attachment 2 – Map of access route

Attachment 1 - Map of Railway Route



Attachment 2 - Map of Access Route



Open

To	Infrastructure Committee
Report title	Council Office Lease at Tuakau
Date:	27 September 2023
Report Author:	Daniel Lincoln, Property Portfolio Advisor
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Infrastructure Committee to extend the lease between Waikato District Council and Young Investors Limited for Council Offices in Tuakau being Lot 4 DP 464720 and specifically delineated on the plan in Appendix 1.

AND to seek approval to vary the existing lease with the Lessor for the Council's Tuakau Offices.

AND the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.

2. Executive summary

Whakaraapopototanga matua

The Council ("Lessee") leases land and buildings for use as Council offices from Young Investors Limited ("Lessor") at 2 Dominion Road Tuakau (being Lot 4 DP 464720), further delineated on the map in Attachment 1.

The existing lease which commenced on 11 October 2010 had an initial term of 7 years, with two further renewals of three years each. As Council exercised both renewals, the lease has a final expiry date of 10 October 2023.

Council's need for an office in Tuakau remains, so extending the existing lease is the best solution. As such, Council staff recommend a variation of the lease with the Lessor to extend the term for a further term of 2 years with a right of renewal of 2 years). The Lessor is supportive of this variation.

The Council will have discretion as to whether the further two term is taken up depending on office requirements in the Tuakau Pookeno area.

This resolution is seeking approval to vary the existing lease to increase the term for a total of 4 years.

3. Staff recommendations Tuutohu-aa-kaimahi

That the Infrastructure Committee:

- a. approves the variation between Council and Young Investors Limited to extend the term of the existing lease by a total of 4 years (comprising an initial term of 2 years and a further 2-year right of renewal).
- b. delegates authority to the Chief Operating Officer to execute all relevant documentation to give effect to the resolution.

4. Background Koorero whaimaarama

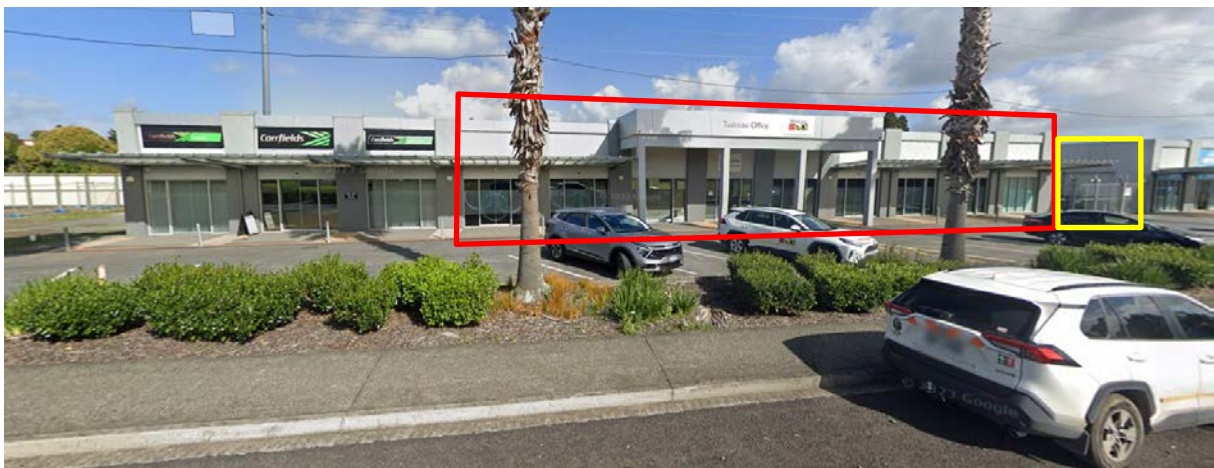
The Council ("Lessee") leases land and buildings for use as Council offices from Young Investors Limited ("Lessor") at 2 Dominion Road Tuakau (being Lot 4 DP 464720), further delineated on the map in Attachment 1.

The existing lease - which commenced on 11 October 2010 - had an initial term of 7 years, with two further renewals of three years each. As Council exercised both renewals, the lease has a final expiry date of 10 October 2023.

Council's need for an office in Tuakau remains, so extending the existing lease is the best solution. As such, Council discussed a variation of the lease with the Lessor to extend the term for a further term of 2 years with a right of renewal of 2 years). The Lessor is supportive of this variation.

It is proposed that the extension is for a term of 2 years initially while the Council proceeds with the development of a community hub space in Pookeno. This space could also include provision of office space for staff based in this part of the district.

This resolution is seeking approval to vary the existing lease to increase the term for two years and for a further period of years, with a Final Expiry of 10 October 2027.





5. Discussion and analysis Taataritanga me ngaa tohutohu

Social

The Tuakau Council office is the most northern office in the district. Given the scale of the district an office in Tuakau provides an important hub for both Council staff and the public in the north of the district.

Economic

Council will incur a lease fee for the rental of the land and buildings.
The rental was determined by a market rental assessment.

Environmental

There are no known environmental factors to consider for this lease.

Cultural

There are no known cultural factors to consider for this lease.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Committee to consider. This assessment reflects the level of significance (see paragraph 6.1). The options are set out below.

Option 1: As the delegated authority, agree for Council to enter into a lease for the Tuakau Office and parking area.

A lease will allow Council to provide space for Council staff and support for public in the northern areas of the district.

Option 2: Decline to enter into a lease for this Office and parking.

Council staff in the northern area of the district will lose connectivity and workspace. The community will also lose their access to the Council in their area (other than the Library).

Staff recommend option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

These rental and outgoings will continue provided for in Council's Long-Term Plan.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the preferred option complies with the Council's legal and policy requirements.

As this is a Deed of Lease Council staff do not have the delegations to agree and is only able to progress with a resolution passed by Council's Infrastructure Committee.

If the resolution is passed by the Committee, as recommended above, Council can exercise its delegation to execute relevant documentation to give effect to the resolution.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

There are no perceived cultural impacts or factors relevant to this lease.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Internal Council teams were consulted to ensure there is an ongoing need for this office space. Council teams confirmed that this office is required for the foreseeable future.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
✓	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	✓	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	✓	Other (Please Specify)

8. Next steps Ahu whakamua

Should the recommendations be approved, the lease agreement will be finalised between Council and the landowner.

Nothing further is required.

9. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Committee's Terms of Reference and Delegations.	Recommendation to Council/Committee required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Not applicable
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

10. Attachments Ngaa taapirihanga

Attachment 1 – Plan for Lease Area

Attachment 1 - Plan of Lease Area



To	Infrastructure Committee
Report title	Proposed Extension to Leased area Raglan Surf Lifesaving Club, Raglan
Date:	27 September 2023
Report Author:	Daniel Lincoln, Strategic Portfolio Advisor, Strategic Property
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of an application received from the Raglan Surf Life Saving Club Incorporated for a new lease of their existing club building.

AND to seek approval for their proposed lease area pursuant to the Reserves Act 1977.

2. Executive summary

Whakaraapopototanga matua

Waikato District Council (“the Council”) has received a request from the Raglan Surf Life Saving Club Incorporated (“the Club”) for approval from the Council for a new lease for their facilities on the Wainui Reserve.

The previous lease (commencing in 2012) was voided when the Lessee at the time, Raglan Surf Life Saving Amenities Trust (“the Trust”) deregistered their Trust on 30 April 2021.

The Trust weren’t aware that deregistering their Trust would impact the lease until they recently contacted Council and made it known.

The Trust should have assigned the lease to the Club before they deregistered their Trust to avoid needing a new lease.

This report contains recommendations, which if approved, would enable the lease to be granted, subject to conditions.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. **exercises its delegated authority under Section 54 of the Reserves Act 1977 to grant a lease to the Raglan Surf Life Saving Club (“the Club”) Incorporated being part of Lot 1 DPS 44506, subject to the Club:**
 - i. **Finalising engagement with Iwi/Hapuu regarding the proposal to extend the building and the planting of the reserve and leased area.**
 - ii. **Obtaining any required resource and building consents to undertake the construction.**
 - iii. **Meeting all costs of this process, should any be incurred by Council.**
- b. **and delegates to the Chief Executive authority to execute all relevant documentation to give effect to the resolution, provided he is satisfied by the outcome of the engagement with relevant Hapuu/Iwi.**

4. Background Koorero whaimaarama

The Council was approached by the Club near the end of 2022 requesting Council vary their lease to allow the construction of a new control room. This lease variation was approved by the Infrastructure Committee on 19 September 2022.

Following this resolution, Council identified that the Lease for the surf lifesaving facilities was still under the original Trust’s name (Raglan Surf Life Saving Amenities Trust) and not the new Club.

The complicating factor is that the Trust was deregistered on 30 April 2021, meaning that their lease became void.

The Trust should have requested an assignment of the Lease to the Club before deregistering their Trust.

A new lease is now required for the Club in the new name to continue using the existing surf lifesaving facilities and to construct their proposed new control room.

The new lease will include both the existing activities/facilities and the new proposed extension for the control room. These are defined below.

Existing Facilities/Activity as defined in the 2012 Lease:

- 280 square metres of Recreation Reserve.
- The erection of a building for use as temporary accommodation associated with surf lifesaving patrol activities only, storage and club premises for the Raglan Surf Lifesaving Club Incorporated, fundraising activities to raise funds for maintenance of the club building and community activities.
- The new lease permitted use/activity should also include the parking area.

Propose extension - Control Room:

- A control room extending off the existing building which provides better visibility for the Club over the beach with a footprint of 68 square metres. The Lease area will be increased by a total of 82 square metres. Further details on the extension are provided in Attachment 1.

Proposed extension



Term

The previous lease commenced in 2012 for a term of 19 years with a right of renewal of a further 14 years. The final expiry date of the lease is 30 November 2045.

It is proposed that the new lease is granted for a term ending at the same date; 30 November 2045.

Lease Fee

The lease fee will be consistent with Council's Fee Policy for Community Leases.

Reserve Management Plan

The Raglan Coastal Reserve Management Plan (Management Plan) recognises the importance of the Club on the reserve. A lease for the Club on the reserve is necessary to enable them to undertake their lifesaving activities.

The Management Plan also states that the Club are one of two groups allowed access to the beach.

The Club's facilities are also identified on the Reserve Management Plan (Legend number 7). See the plan on the next page below.

WAINUI RESERVE RAGLAN COASTAL RESERVES MANAGEMENT PLAN



LEGEND

- ① Northern carpark
- ② Te Ara Kākāriki mountain bike trails
- ③ Paraglide launch site
- ④ Public toilet
- ⑤ Wainui Bush Park
- ⑥ Public toilet
- ⑦ Surf Life Saving Club
- ⑧ Public toilet
- ⑨ 'Overflow' carpark / bus stop
- ⑩ Bridge upgrade
- ⑪ Proposed horse float parking area

- ⑫ Public toilet
- ⑬ Public toilet
- ⑭ Amphitheatre venue
- Walking access
- Cycle access
- Proposed horse access
- Proposed dune vegetation enhancement
- General vegetation
- Pine plantation
- Proposed native revegetation planting

0 200m 400m 600m



Waikato
DISTRICT COUNCIL
Te Kaitiaki o Te Kōwhiri o Waikato

DATE: 05/2021

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Granting a lease for the existing and extended area will enable the Club to continue to support safe use of the reserve and the beach by the public.

Social

The Club is a voluntary organisation that provides significant benefits to the Community and users of the reserve through their lifesaving services and provides water safety and recreation benefits to reserve users.

Economic

The Club will meet the costs for the new construction and also cover maintenance of existing buildings.

These buildings are not Council-owned, and will require no expenditure from Council in the future. Any outgoings relevant to the lease will be recovered from the Lessee.

Environmental

The Reserve is managed as an open space in accordance with the Raglan Coastal Reserve Management Plan. The Reserve is a highly treasured environmental area.

The existing buildings have minimal impact on the reserve.

The proposed lease extension and construction will require some ground disturbance during the construction of the extension. Impacts of these works will be managed to reduce their impact to the surrounding reserve. Also, to mitigate the overall impact of the extension, the Club proposes to remove exotic gorse and pampas and will replant appropriate species such as flaxes.

Culture

The Council recognises the importance of reserves in Raglan to hapuu and iwi.

The Club have met on site with a hapuu representative regarding the extension proposal. There were no "red flags" raised, however the hapuu have requested a further review following development of the geotech report and detailed plans to ensure that the impacts, if any, on the waahi tapu area below the bank can be considered.

The hapuu representative also supported the Club removing exotic plant species such as gorse and pampas and undertaking replacement planting with more appropriate species.

If concerns are raised during further engagement, conditions can be added in this lease to address these concerns. If any concerns cannot suitably be managed then the lease extension could be declined, and only a lease for the existing facilities be granted.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

Option 1: As the delegated authority under the Reserves Act 1977, Council may grant a new lease to the Club

The new lease will enable continued use of the existing club's facilities and will also enable the extension; providing the additional space the Club requires.

This option will require the Club to continue to engage with hapuu to ensure any matters can be mitigated in advance of the lease variation being executed by Council.

The proposed lease extension is a very small land area and will not materially impact on the Wainui Reserve. It will enable a small extension to an existing building that is provided for in the Reserve Management Plan.

Option 2: Council can decline to exercise its delegated authority to grant a new lease to the Club

Should the recommendations of this report not be approved, the Club will be required to remove their facilities from the land.

Staff recommend Option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no financial considerations associated with the recommendations of this report. All costs are being met by the Club.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

This lease is being considered under section 54(1)(b) of the Reserves Act 1977 which gives power for Council to grant leases to community organisations on recreation reserves.

The Minister of Conservation has delegated the decision making on leases under this section of the Act to recreation reserves vested in territorial authorities.

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

Pursuant to ss 54(2) & (2A) of the Reserves Act, new leases on a recreation reserve are required to be publicly notified unless the lease is consistent with The Reserve Management Plan.

Strategic Property considers that the Raglan Coastal Reserves Management Plan supports the Club's presence on the reserve and recognises their service as important for the safety of the public enjoying the reserve. Therefore, it is considered that public notification is not required.

Purpose for which the land is held

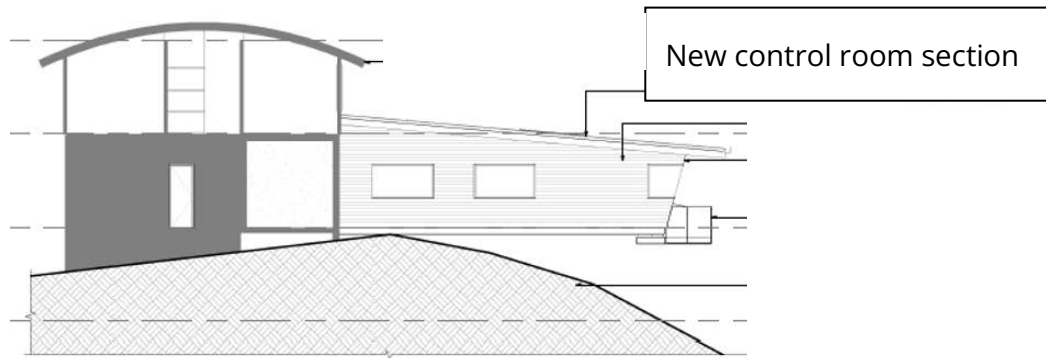
When granting a licence under section 54, consideration should also be given to the purpose of a recreation reserve (s17).

Section 17 – Recreation Reserve

- *The purpose of providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities.*
- *Where scenic, historic, archaeological, biological, geological, or other scientific features or indigenous flora or fauna or wildlife are present on the reserve, those features or that flora or fauna or wildlife shall be managed and protected to the extent compatible with the principal or primary purpose of the reserve:*
- *those qualities of the reserve which contribute to the pleasantness, harmony, and cohesion of the natural environment and to the better use and enjoyment of the reserve shall be conserved:*

Effects of the activity

Approving this lease will present new effects to the reserve, albeit only temporarily during construction. There are minimal existing values in the footprint of the new control room location, and the cantilever style construction will reduce immediate impact on the land.



Architectural Elevation - North East
1:100

The existing buildings will not contribute to any new impacts on the recreation reserve.

Existing impacts are minimal, and no concern has been raised by the public or the Reserves team. Moreover, the management plan is supportive of this activity.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions. The Raglan Surf Club is a recognised Lessee in the Raglan Coastal Reserve Management Plan. Their activities are envisaged and supported.

5.5 Maaori and cultural considerations Whaiwhakaaro Maaori me oona tikanga

Refer to section 5 – cultural discussion.

5.6 Climate response and resilience considerations Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council. The Council provides no warranty to the suitability of the land for the proposed use.

5.7 Risks Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement Te Whakatuutakitaki

Internal engagement with other key stakeholders within Council (Reserves Planning Team Leader) has been undertaken and their views considered.

The Applicant is engaging directly with the hapuu regarding this proposal.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Continued hapuu Engagement.
- b. The Club applying for and obtaining the required consents.
- c. Prepare & execute the new Lease in favour of the Club.

8. Confirmation of statutory compliance

Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

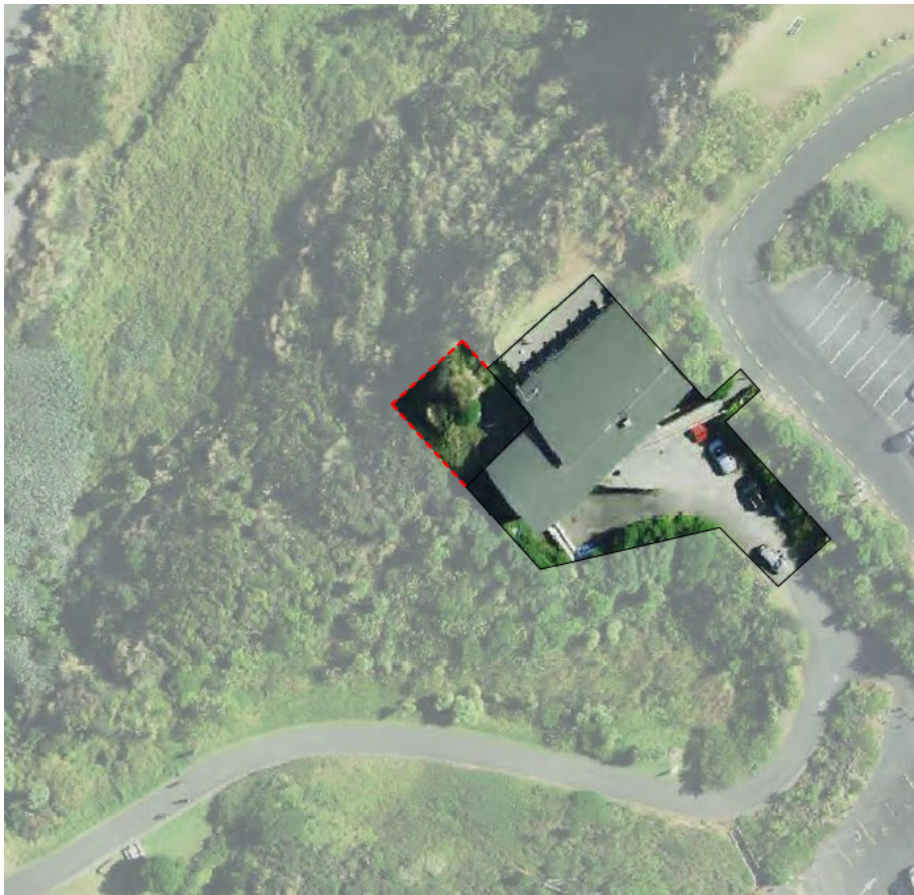
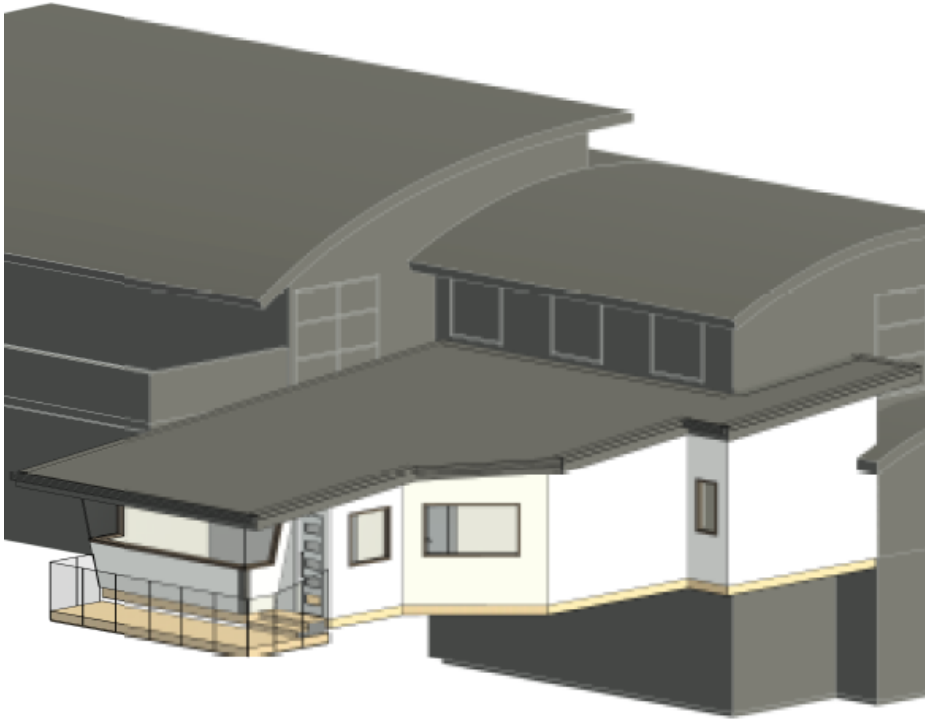
The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations.	Recommendation to Council required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

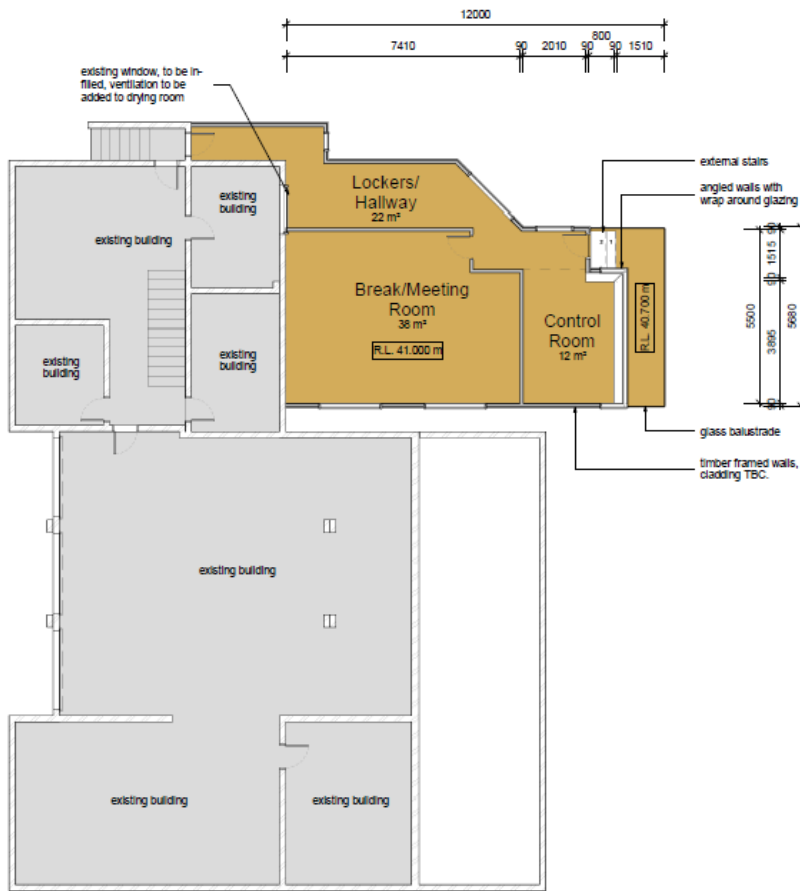
9. Attachments

Ngaa taapirihanga

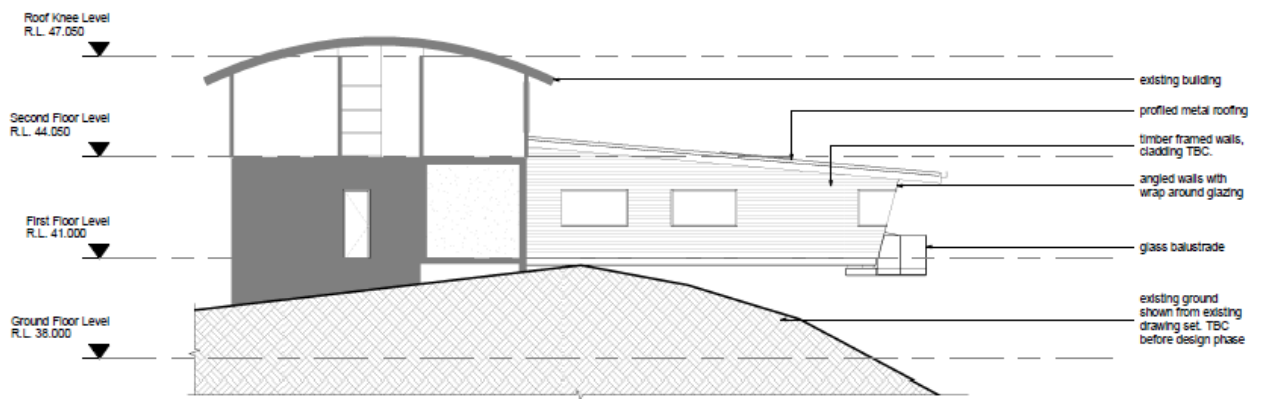
Attachment 1 – Aerial Diagram – Area of works

Attachment 1: Raglan Surf Club Proposed Extension

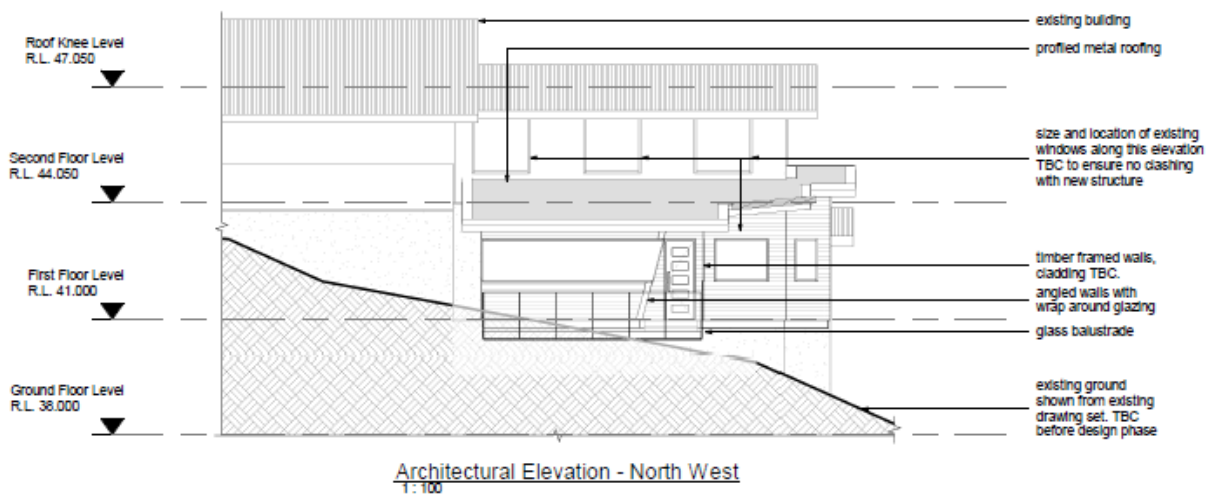
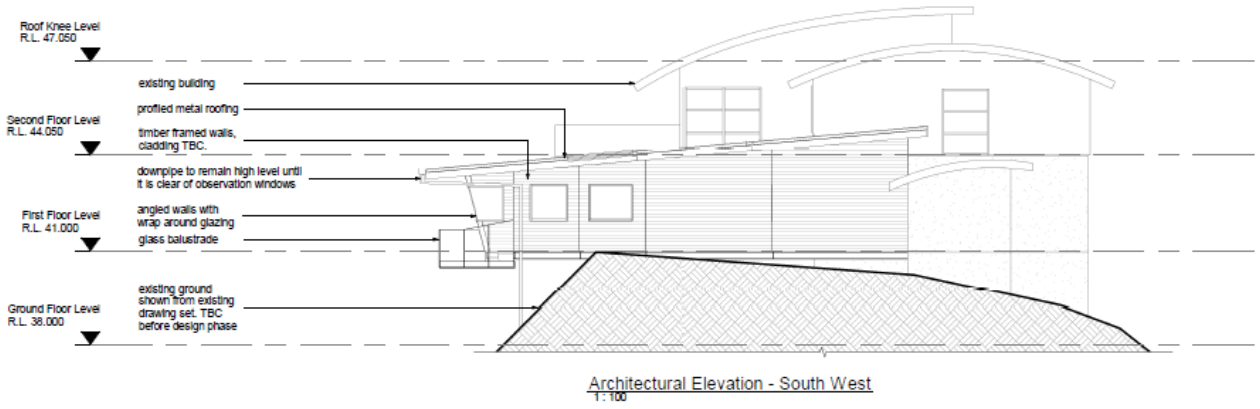




First Floor Architectural Plan
1:100



Architectural Elevation - North East
1:100



To	Infrastructure Committee
Report title	Lease for car park area to Ministry of Education, Te Kowhai
Date:	27 September 2023
Report Author:	Daniel Lincoln, Strategic Portfolio Advisor, Strategic Property
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of an application received from the Ministry of Education for a new car park lease on behalf of Te Kowhai School.

AND to seek approval for the proposed lease area on Council owned land.

2. Executive summary

Whakaraapopotanga matua

Waikato District Council ("Council") has received a request from the Ministry of Education ("MoE") for a new lease for their car park facilities on Council land.

MoE held a 20-year lease which commenced on 1 May 2002 and expired on 30 April 2020.

Council has since been working with MoE to set up a new lease. A draft lease was created, but a resolution by the Committee for this lease cannot be located. Therefore, a resolution is being sought now for the approval of this lease.

MoE and Te Kowhai School own the parking infrastructure and request a new lease for the same footprint.

Council holds this land in fee simple, unencumbered (other than two irrelevant interests on the title).

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. **approves the granting of a lease for a car park to the Ministry of Education (“MoE”) on land delineated on Attachment 1, being 507m² of Allotment 217 Horotiu PSH, SA29D/24; and**
- b. **delegates to the Chief Executive authority to execute all relevant documentation to give effect to the resolution.**

4. Background

Koorero whaimaarama

Waikato District Council (“Council”) has received a request from the Ministry of Education (“MoE”) for a new lease for their car park facilities on Council Land.

MoE held a 20-year lease which commenced on 1 May 2022 and expired on 30 April 2020.

Council has since been working with MoE to set up a new lease. A draft lease was created, but a resolution by the Committee for this lease cannot be located. Therefore, a resolution is being sought for the approval of this lease. The proposed lease is for an area of 507 square metres and is for a term of 6 years plus two 6-year renewals (total term of 18 years if all renewals are exercised).

Context of parking area

The car park area subject to this lease is only a small section of the whole car park. The other sections of this car park are on land owned by MoE or on Council land already leased by Te Kowhai Hall Society Incorporated and subleased to MoE. See this on the plan below.

Land leased to Te Kowhai Hall Society Incorporated (“Hall Society”)

The Hall Society lease all Council land under the Record of Title 104125, being Lot 1-2 DP 325800.

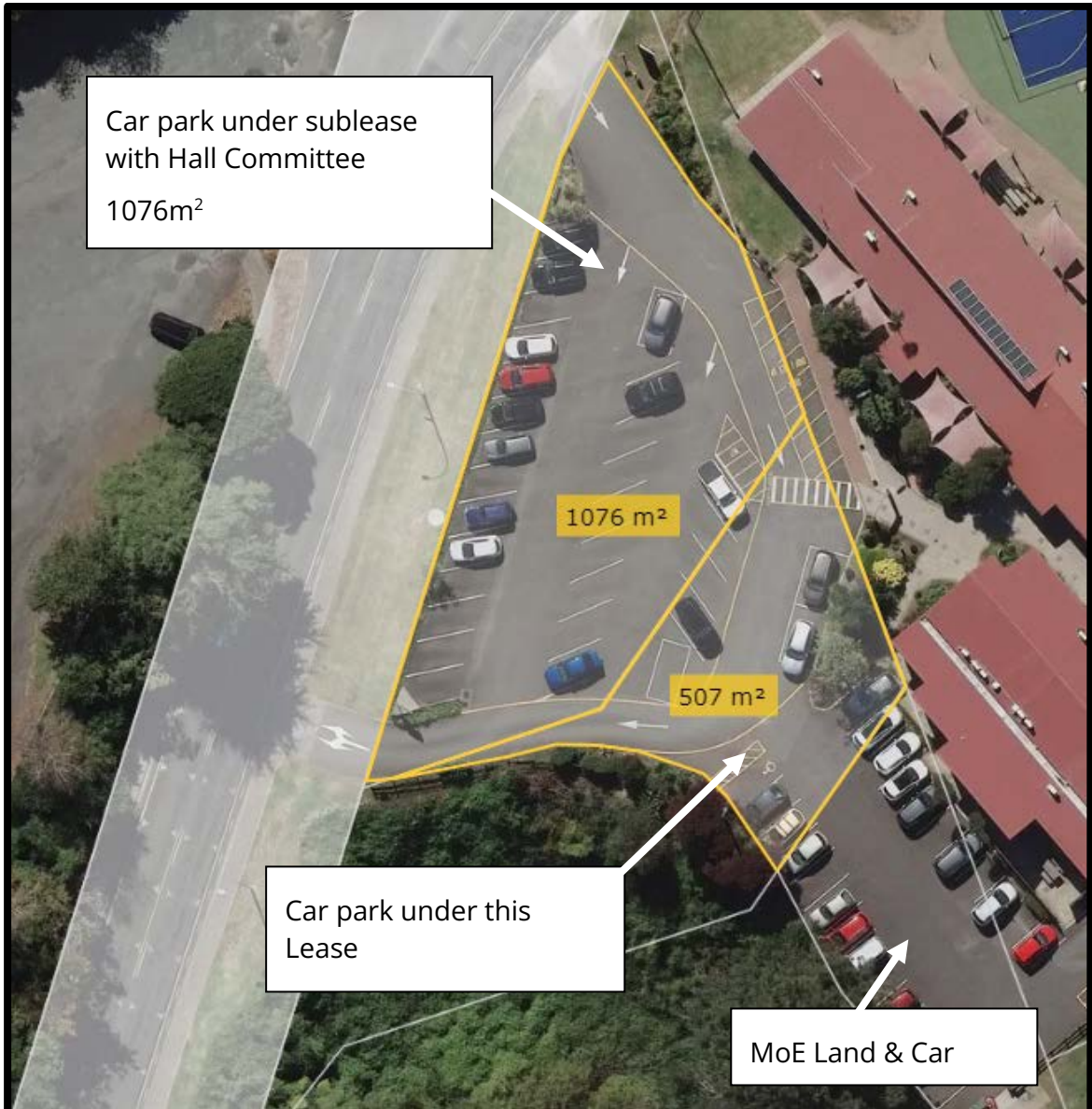
It is not known why the Hall was leased the whole title rather than the area of land they use.

However, this means their lease covers part of the land adjoining Te Kowhai School. Therefore, the school have subleased that portion of land of the Hall Society for their car park. Council has given approval for this sublease to occur, but ultimately has no legal involvement in their arrangement.

Ownership of assets

MoE and Te Kowhai School own the parking infrastructure. The footprint is not changing. Council has no need for this land in the short term. Entering into a lease will not impact Council.

Map of Leased Car Park



5. Discussion and analysis

Taataritanga me ngaa tohutohu

Social

The car park is the only available car park for Te Kowhai School. Continued use of this land is required for everyone connected with the school, whether for teacher parking, student drop off or parent parking.

Economic

There are no costs incurred by Council to grant this lease. All improvements on the land are owned and maintained by the school.

The Lease rental has been set at a commercial rate and determined by a commercial valuer.

Environmental

The car park already exists on the land and the footprint will not be increased. There will not be any new impacts on the land.

MoE and Te Kowhai School will be required to keep this area clean and tidy.

Culture

This is a re-issue of a lease for an existing activity and consultation was not considered necessary as there are no changes proposed.

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

Option 1: As the landowner Council may grant a new lease to the Ministry of Education

Granting a new lease to MoE for the car park is supported by Council teams and will be necessary for the school's existing parking facilities. The school, which benefits from this lease, has no alternative parking space.

Option 2: Council can decline to grant a new lease to the Ministry of Education

Should the recommendations of this report not be approved, the Ministry and school will be required to remove their facilities from the land.

Staff recommend Option 1.

5.2 Financial considerations

Whaiwhakaaro puutea

There are no financial considerations associated with the recommendations of this report. All costs are being met by MoE and the school.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

The Council land subject to this lease is held in fee simple. There are no relevant management plans or legislation to consider as it is not a classified Reserve.

Delegation

Any lease term over 5 years requires approval by the Infrastructure Committee by way of resolution.

There are no further legal concerns, this lease is minor.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

There are no relevant strategies or policies for this land.

Council only has policies for leasing or licensing on Reserve land.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

No cultural values associated with this land.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council. The Council provides no warranty to the suitability of the land for the proposed use.

5.7 Risks

Tuuraru

The Overall Risk Profile is **Low** as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment Aromatawai paahekoheko

6.1 Significance Te Hiranga

The decisions and matters of this report are assessed as of **Low** significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement Te Whakatuutakitaki

No externals have been consulted for this lease as it was not considered necessary.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	✓	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action in order to conclude the matter:

- a. Prepare & execute the new Lease with the Ministry of Education.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

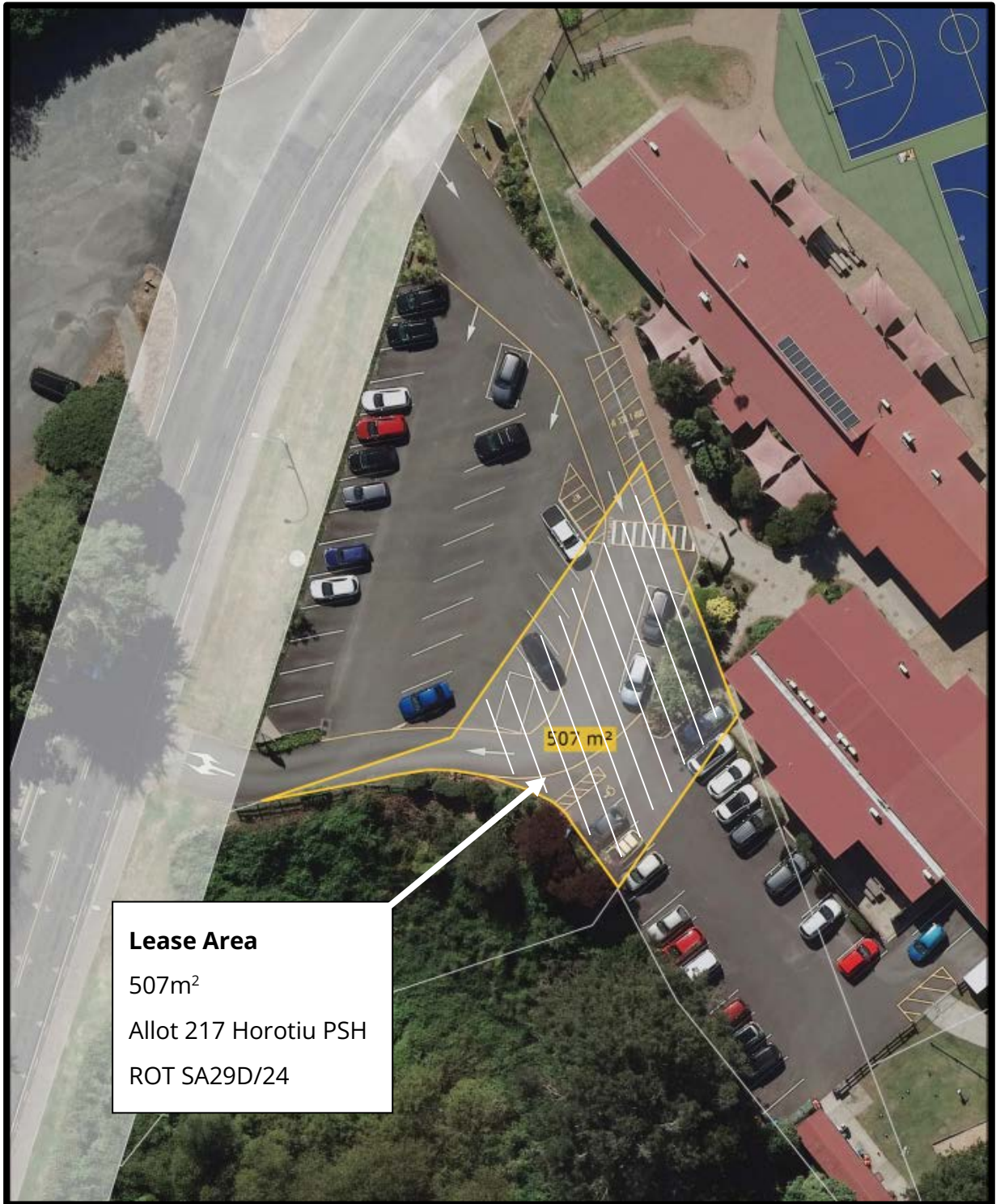
As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations.	Recommendation to Council required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Map of Lease Area

Attachment 1 – Map of Lease Area



To	Infrastructure Committee
Report title	Hakanoa Domain - proposal to grant a lease on reserve land to Friendship House Huntly Community Charitable Trust
Date:	27 September 2023
Report Author:	Jasmine Wu, Senior Property Advisor
Authorised by:	Anthony Averill, Deputy General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee that the public consultation process has been completed.

AND

To seek approval to grant a lease at Hakanoa Domain pursuant to the Reserves Act 1977.

2. Executive summary

Whakaraapopotanga matua

The Infrastructure Committee approved the public notification of its intention to grant a lease at Hakanoa Domain to Friendship House Huntly Community Charitable Trust on 5 July 2023.

The public consultation process has been completed and met the requirements of the Reserves Act 1977 and the matters raised in submission points are considered unlikely to have a material effect on the enjoyment of the reserve. Council can now exercise the power delegated by the Minister of Conservation to approve the lease, if they choose to.

This report contains recommendations, which if approved, would enable a new lease for the former Huntly Scout Building to be granted to Friendship House Huntly Community Charitable Trust for the operation of the Huntly Arts Group.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Infrastructure Committee:

- a. **pursuant to Section 54 of the Reserve Act 1977, exercise its delegated authority as Lessor, to grant a lease to Friendship House Huntly Community Charitable Trust of the former Huntly Scout Building in Hakanoa Domain, including ground area of approximately 625 square metres, being part of Part Allot 540 Taupiri PSH and part of Allot 776 Taupiri PSH, further delineated on Attachment 1: Proposed Leased Area.**
- b. **being satisfied that the functions and purposes of the Reserves Act 1977 have been considered, that the statutory processes have been met, and that the decision is a reasonable one, exercises its authority, as delegated by the Minister of Conservation, to grant consent for the lease at Hakanoa Domain to Friendship House Huntly Community Charitable Trust.**
- c. **delegates to the Chief Executive the authority to negotiate and conclude the lease agreement and execute all relevant documentation to give effect to this resolution.**

4. Background Koorero whaimaarama

The Infrastructure Committee received a report on the proposed lease at Hakanoa Domain to Friendship House Huntly Community Charitable Trust on 5 July 2023. Council subsequently approved the proposal to proceed with public consultation in accordance with Section 54 of the Reserve Act 1977.

The public consultation occurred during the period from 15 August to 15 September 2023. The mediums used were:

- Public notice – published in the Waikato Times on 15 August 2023.
- Shape Waikato
- A post on Council's Facebook page on 16 August 2023.

The public consultation process has been completed. Most submitters supported the lease proposal. Of the 66 submissions, 65 were in support and 1 opposed the proposed lease.

The points and themes are summarised as below:

Point Raised	Submission ID
Support for empty buildings used and maintained by community activities	7040, 7039, 7038, 7031, 7027, 7018, 7016, 7014, 7006, 7003, 7000, 6995, 6993, 6990, 6987, 6982, 6976, 6973, 6967, 6953, 6943
Great community outcome in general	7008, 7005, 7001, 6992, 6988, 6970, 6969, 6961, 6953, 6943
Support in art activities / Friendship House – Huntly Arts	7038, 7037, 7033, 7028, 7026, 7025, 7023, 7021, 7019, 7018, 7013, 7007, 6999, 6998, 6995, 6994, 6989, 6985, 6984, 6983, 6982, 6981, 6980, 6979, 6977, 6975, 6973, 6965, 6960, 6958, 6956, 6955, 6954
It would be great if there is a focus on all age groups, particularly Rangatahi.	6963
No Comment but Support	7041, 7032, 7017, 7009, 6991, 6978, 6972
Opposed	6966

Submission 6966 was in opposition to the lease proposal. The submitter commented that the building should continue to be used for scouting activities.

Section 120(1)(c) of the Reserves Act 1977 states the community must be offered the opportunity to be heard, i.e present their submissions in person to Council. There was no submitter wishing to be heard.

Refer to Attachment 2 – Submissions for Huntly Scout Building Lease Proposal.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

Proposed Lease

It is proposed to lease the Huntly Scout Building to Friendship House Huntly Community Charitable Trust (“Friendship House”) and the building will be used for the community art centre operated by Huntly Arts Group which is under the umbrella of Friendship House.

The proposed lease will be a 3-year term, land and building lease with two rights of renewal of 3 years each. The proposed lease area is approximately 625 square metres.

Refer Attachment 1: Proposed Leased Area

The social, economic, environmental and cultural aspects of this proposed lease were analysed in the report submitted to Infrastructure Committee on 5 July 2023.

Consideration of Submission

Most submitters supported the lease proposal. Council staff have provided the response to the submission in opposition as follows:

- Huntly Scout Building is owned by Scouts New Zealand (“Scouts NZ”) and it is confirmed that they are no longer operating in the Huntly Scout Building. Scouts NZ has decided to pass the building onto Council to lease to another community group, rather than removing it.
- The primary reasons for supporting this lease are to utilise the vacant building and to support local community art activities.

Reserves Act 1977 Requirements

It is assessed that the consultation process undertaken for the proposed lease meets the requirements of the Reserves Act 1977 (“the Act”), considering:

- Consultation with local iwi and hapuu (as required of administering bodies under the Reserves Act to give effect to the principles of the Treaty of Waitangi). Waahi Whaanui Trust confirmed that it supports the proposal.
 - Public notification of the lease proposal, as required by Section 119 of the Act.
 - Provision of the opportunity for submitters to be heard, as required by Section 120(1)(c) of the Act.
 - Consideration of any objections and submissions, as required by Section 120(1)(d) of the Act.
-

5.1 Options

Ngaa koowhiringa

Staff have assessed that there are two reasonable and viable options for the Infrastructure Committee to consider. This assessment reflects the level of significance (see paragraph 6.1) and relevant factors considered in completing the options assessment. The options are set out below.

Option 1: As the delegated authority under the Reserves Act 1977, Council may grant a lease to Friendship House Huntly Community Charitable Trust at Hakanoa Domain.

The lease will allow the former Huntly Scout Building to be utilised by the Huntly Arts Group and will enable them to establish a base for their art activities. All submitters except one supported the proposal to grant the lease.

The consultation undertaken in respect of the lease proposal satisfied the requirements of the Reserves Act 1977.

The matters raised in the submissions are considered unlikely to have a material effect on the enjoyment of the reserve.

Option 2: Council can decline to exercise its delegated authority to grant a lease to Friendship House Huntly Community Charitable Trust at Hakanoa Domain.

There is a risk that Council may be criticised for not supporting the community art activities, despite the majority of the feedback being in support of the proposal.

Should the recommendation of this report not be approved, Council staff will need to identify another suitable community group to occupy the building and a new public consultation process will be required for any new lease proposal.

Staff recommend option 1 because Council has met the requirements of the Reserves Act 1977 in considering a lease, the matters raised in submission points are considered unlikely to have a material effect on the enjoyment of the reserve and the proposal is consistent with the purposes of recreation reserves as the Huntly Arts Group is a community group and would host and support recreation activities.

5.2 Financial considerations

Whaiwhakaaro puutea

The lease rental will be set in accordance with Council's Leasing of Reserve Land Policy. Service charges / lease outgoings will be paid by Friendship House and Friendship House will be responsible for all internal maintenance of the building.

Council will be responsible for structural matters and external maintenance of the building, and funding for this will be included in the next LTP.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

This lease proposal is being considered under section 54 of the Reserves Act 1977 which provides the right for Council to grant leases to community organisations on recreation reserves.

The Minister of Conservation has delegated the decision making for leases to Council. Where a lease is not provided for in the Reserve Management Plan, the administering body (Council) must give the public the opportunity to object or make submissions with respect to the proposal and be heard before deciding to grant a lease as per Sections 119 & 120 of the Reserves Act 1977.

The Reserves Act 1977 is subject to Section 4 of the Conservation Act 1987 and requires that administering bodies give effect to the principles of the Treaty of Waitangi.

Staff confirm that the staff recommendation complies with Council's legal and policy requirements.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

The proposed lease had been sent to the representatives of local maraes to seek their feedback. Waahi Whaanui Trust confirmed that it supports the proposal.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.7 Risks

Tuuraru

The Overall Risk Profile is Low as determined by Council's Risk Profile Assessment Tool.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of high significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

The consultation process of the lease proposal has been completed.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Council must give people the opportunity to object and be heard before deciding to grant a lease as per Sections 119 & 120 of the Reserves Act 1977.</i>					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Affected Communities

7. Next steps

Ahu whakamua

Should the recommendations be approved by Council, the following steps will require action, in order to conclude the matter:

- a. Prepare and execute the lease.
 - b. Carry out works to ensure that the building is safe and secure before handover to the lessee.
-

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Infrastructure Committee's Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	High
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Proposed Leased Area

Attachment 2 - Submission for Huntly Scout Building Lease Proposal

Part Allot 50 Taupiri
PSH
4.6662 ha

SO 48163
100

Part Allot 540 Taupiri
PSH
7337m²
DP 29433

Allot 77 Taupiri
SO 4PS 3
3.74 ha

**Proposed
Leased
Area**

Wight Street

DP 21768

Park Avenue

Park Avenue

Taihuair Road

DP 24927
Lot 3
DP 30770
1675m²

SO 453256

Lot 4
DP 30770
1214m²

Huntly Scout Building Lease Proposal

Title/Question: Submission Form - Proposed Lease of Huntly Scout Building, Hakanoa Domain

Contribution ID	Date Submitted	Do you support the proposed lease of the Huntly Scout Building to Friendship House for use as a community arts centre?	Please help us understand your response, by providing a comment	If you would like to present your submission in person, please let us know below (Date TBC).
7041	Sep 03, 2023, 05:37 PM	Yes		No
7040	Sep 01, 2023, 06:56 AM	Yes	Using buildings by groups is better than things being unused.	No
7039	Aug 29, 2023, 05:51 PM	Yes	Good to see community facilities utilized more	No
7038	Aug 27, 2023, 07:19 AM	Yes	Building is empty so it may as well be in use. Huntly Arts do some Amazing things for our community.	
7037	Aug 26, 2023, 07:25 PM	Yes	Great to have a dedicated space for all art where everything is in the one place. No having to share an environment when you need space for art supplies, drying art. A creative area for all to enjoy without having to pack it all up after each session. It will be great to see the building repainted and repurposed. A brilliant location I'm sure will be very inspiring to our wonderful talented community.	No
7033	Aug 24, 2023, 08:01 AM	Yes	Great place to encourage new artists and to have a space of their own is important	No
7032	Aug 24, 2023, 06:28 AM	Yes		No
7031	Aug 24, 2023, 05:11 AM	Yes	A good use of an otherwise unoccupied building so YES absolutely in favour of this	No
7028	Aug 23, 2023, 07:18 AM	Yes	Provides a common area for artists both young n old to gather, share ideas, help eachother and benefits the community with sales and viewings	No
7027	Aug 23, 2023, 06:20 AM	Yes	Great idea ðŸ’ì Would be great to see the place getting utilized. Great to see up and coming artist of all ages coming through this building and their paintings too Will give the place a good look and name.	No
7026	Aug 22, 2023, 10:04 PM	Yes	The scouts building and itâ€™s location will enable the Huntly Art Group to expand on their already amazing happenings within the community and open doors to new talents	No
7025	Aug 22, 2023, 09:41 PM	Yes	Art is great for the community all ages and stages of life can benefit and learn	No
7023	Aug 22, 2023, 05:53 PM	Yes	It would be absolutely amazing having a building available to use for all the great classes Evelyn is organising at a great location and having a place for the community to come together	No
7021	Aug 22, 2023, 04:39 PM	Yes	A place that can be used solely for art would allow for practical solutions such as storage and furniture appropriate for art use.	No
7019	Aug 22, 2023, 02:21 PM	Yes	I support this both for my own self interest and the whole community. At the moment any arty classes are in shared spaces and it is inconvenient and not entirely suitable. To have a dedicated premises would expand the possibilities, attract more classes, teachers and students. It would also mean more people could be involved and that can only have a positive flow of affect.	No
7018	Aug 22, 2023, 12:21 PM	Yes	Awesome idea to give arts their own space in Huntly in a large building that can accommodate workshops etc. Re-vitalising older buildings will help bring life and energy back to these spaces and is good for the whole community.	No
7017	Aug 22, 2023, 09:30 AM	Yes		No
7016	Aug 22, 2023, 08:59 AM	Yes	Think it's a wonderful idea and will bring back life to our abandoned scouts club. I used to use the building for Pips when I was younger over 24 years ago ! It's been heart breaking to watch it rott away.	No
7014	Aug 22, 2023, 06:40 AM	Yes	The building is not being used & keeps getting tagged. Would be great to see it cleaned up & being used.	No
7013	Aug 22, 2023, 06:40 AM	Yes	This community group does a lot for the Huntly community. Allowing them to lease this building will give them more opportunity to continue to do this	No
7009	Aug 21, 2023, 10:46 PM	Yes		No
7008	Aug 21, 2023, 10:16 PM	Yes	A great thing for the whole community	No
7007	Aug 21, 2023, 10:13 PM	Yes	Huntly Arts would thrive in a larger space and allow more community participation Firstly the building will be used constantly with it being the community arts centre. It will be a place where people can go for a whole bunch of things that they already do but in one area. Great use of the area at the lake as well. Great location and another awesome place to utilise in the huntly community.	No
7006	Aug 21, 2023, 10:00 PM	Yes		No
7005	Aug 21, 2023, 09:49 PM	Yes	Looks like a win-win situation for the community.	No
7003	Aug 21, 2023, 09:19 PM	Yes	we need more group activities in Huntly and need to use the buildings we have great to see this happening	No
7001	Aug 21, 2023, 08:55 PM	Yes	I believe this will be an asset and attraction for our town. I have attended workshops myself and with my grandchildren which are great.	
7000	Aug 21, 2023, 08:45 PM	Yes	It will be far better having the building utilised by a community group rather than standing vacant and rotting like some of the privately owned premises in the town.	No
6999	Aug 21, 2023, 08:45 PM	Yes	Yes. They do great work for our community. Keeps people engaged and interested in all different forms of art. A lovely way to bring people together to celebrate the arts in a positive and meaningful way by what they offer. They deserve a place to work from.	No
6998	Aug 21, 2023, 08:34 PM	Yes	Excellent creative environment to support the arts	
6995	Aug 21, 2023, 08:30 PM	Yes	It would be great seeing that building being used again and what a great venue for huntly art	
6994	Aug 21, 2023, 08:20 PM	Yes	It will provide a base for a group who contributes positively to our community.	No
6993	Aug 21, 2023, 08:20 PM	Yes	It's better to be used than to sit there not doing anything	No
6992	Aug 21, 2023, 08:17 PM	Yes	This would be great for Huntly	No
6991	Aug 21, 2023, 08:16 PM	Yes		
6990	Aug 21, 2023, 08:13 PM	Yes	Good use of existing space	
6989	Aug 21, 2023, 08:10 PM	Yes	Great idea. Friendship House does an amazing job. Well deserved.	No
6988	Aug 21, 2023, 08:07 PM	Yes	We need more of this type of thing in Huntly, it brings the community together.	
6987	Aug 21, 2023, 08:05 PM	Yes	Itâ€™s good use of a little used building. It brings people into the area making it a safe place.	No
6985	Aug 21, 2023, 07:58 PM	Yes	I think this would be great to give people a place to go and collaborate and learn arts. The team have already done some amazing initiatives in the town and I would love for them to get all the support and resources available.	No

6984	Aug 21, 2023, 07:55 PM	Yes	It will be a great use of this space for a good organisation	No
6983	Aug 21, 2023, 07:50 PM	Yes	Huntly arts create awesome events for the Huntly community, some of the best events we have sat tended in Huntly. We enjoy the family atmosphere provided at their events	No
6982	Aug 21, 2023, 07:48 PM	Yes	it should be used and they sound great for the community.	
6981	Aug 21, 2023, 07:47 PM	Yes	Because they need a better space to keep providing to the community like they have been Because with growth comes more community help	No
6980	Aug 21, 2023, 07:45 PM	Yes	Huntly arts are an awesome group and I would love to see them use a unused but fabulous space.	No
6979	Aug 21, 2023, 07:42 PM	Yes	I have no objection to this building being used as a community arts centre	No
6978	Aug 21, 2023, 07:42 PM	Yes		No
6977	Aug 21, 2023, 07:40 PM	Yes	The trust provides valuable amenities and training opprtunity for the Huntly Community. Arts need to be encouraged to inspire our towns young people	
6976	Aug 21, 2023, 07:34 PM	Yes	Good use of the building	No
6975	Aug 21, 2023, 07:26 PM	Yes	Positive program for the community	No
6973	Aug 21, 2023, 07:17 PM	Yes	Good way to utilize unused space and what better way than have people engage in and learn through art	No
6972	Aug 21, 2023, 07:14 PM	Yes		
6970	Aug 21, 2023, 07:07 PM	Yes	this will be beneficial for the community	No
6969	Aug 21, 2023, 07:01 PM	Yes	This would an amazing space for our Huntly community.	No
6967	Aug 20, 2023, 09:06 AM	Yes	If someone is going to make use of an unused building then go for it.	No
6966	Aug 20, 2023, 12:53 AM	No	Used for scouting past scouting activity with potential future use for scouting	No
6965	Aug 19, 2023, 09:22 PM	Yes	Having a dedicated art centre would be a real asset to the Huntly community, and an opportunity to run workshops, classes and clubs that engage our creative young people. The potential for positive impact.is enormous and should be supported and funded.	No
6963	Aug 19, 2023, 12:38 AM	Yes	It would be great if there is a focus on all age groups, particularly rangatahi	
6961	Aug 18, 2023, 07:51 PM	Yes	Our community needs more spaces to allow for positive pro social engagement opportunities. Helps build community support and connection	No
6960	Aug 18, 2023, 07:42 PM	Yes	This is the most attended community outreach Huntly arts provide so much for young and old in the Huntly community and is totally run by by lovely experienced community people support this 100% Wendy Mahon	No
6958	Aug 17, 2023, 11:08 AM	Yes	Art plays a huge part in our community.	No
6956	Aug 16, 2023, 10:46 PM	Yes	Friendship House offer a wonderful variety of classes and having an arts centre is a very positive thing gorgeous our community.	No
6955	Aug 16, 2023, 05:29 PM	Yes	Will be good for this type of group to offer services events to the Huntly community	No
6954	Aug 16, 2023, 03:52 PM	Yes	They have a professional team and majority supporting each other in promoting Huntly into the new and up to date ways of 2023 onwards formats..	No
6953	Aug 16, 2023, 03:07 PM	Yes	Would be a great addition to the community, always glad when buildings get some new life especially for something constructive:)	
6943	Aug 14, 2023, 07:49 PM	Yes	This would be an awesome addition to the community and a fantastic use of space!	No

To	Infrastructure Committee
Report title	Waikato District Council Three Waters Township Overview
Date:	27 September 2023
Report Author:	Deron Sharma, Three Waters Reform Project Manager
Authorised by:	Megan May, Acting General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To provide the Infrastructure Committee (“**te Komiti**”) with an overview of the three waters network in Te Kaunihera aa Takiwaa o Waikato on a township basis.

2. Executive summary

Whakaraapopototanga matua

Kaimahi have provided te Komiti with key information on treatment process provided at each plant in a township, consent expiry, water take and discharge, key projects, and asset metrics.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Infrastructure Committee receives the Waikato District Council Three Waters Township Overview report.

4. Attachments

Ngaa taapirihanga

Attachment 1: Waikato District Council Three Waters Township Overview Presentation

What's happening across Watercare



104

Tuakau-Pokeno

Water Treatment



Water is supplied to Pokeno and Tuakau by the Auckland Waikato 50 plant (located in Tuakau) via the Watercare Auckland-Waikato District Council Agreement. This Water Treatment Plant a typical treatment process:

- Coagulation
- Flocculation
- Sedimentation
- Filtration,
- UV Disinfection,
- Chlorination
- Fluoridation
- pH Correction
- Chlorine Contact

Water Pipes

The Tuakau and Pokeno networks service over 3,500 properties.

The network consists of:

- 112km of pipe
- 3 Reservoirs
- 1 pump station
- 1180 Valves
- 514 Hydrants
- 3783 Meters

Wastewater treatment



Pokeno and Tuakau wastewater is pumped to the WSL wastewater treatment plant located at Parker Lane.

WDC has a contract in place to discharge 4316m³/day of raw sewage to Pukekohe WWTP.

Treated discharge point - Waikato River

Wastewater Pipes

The joint wastewater network between Pokeno and Tuakau services over 3,000 properties.

The network consists of:

- 80km of Gravity Pipes.
- 18km of Pressure Pipes, and
- 8 Pump Stations.

Stormwater pipes



The network consists of:

- 1734 manholes
- 68km of Pipes

PROJECT
Pokeno to Tuakau WWPS and Rising Main
\$19m

PROJECT
Harrisville Reservoirs
\$570k

PROJECT
Munro Block WWPS and Rising Main

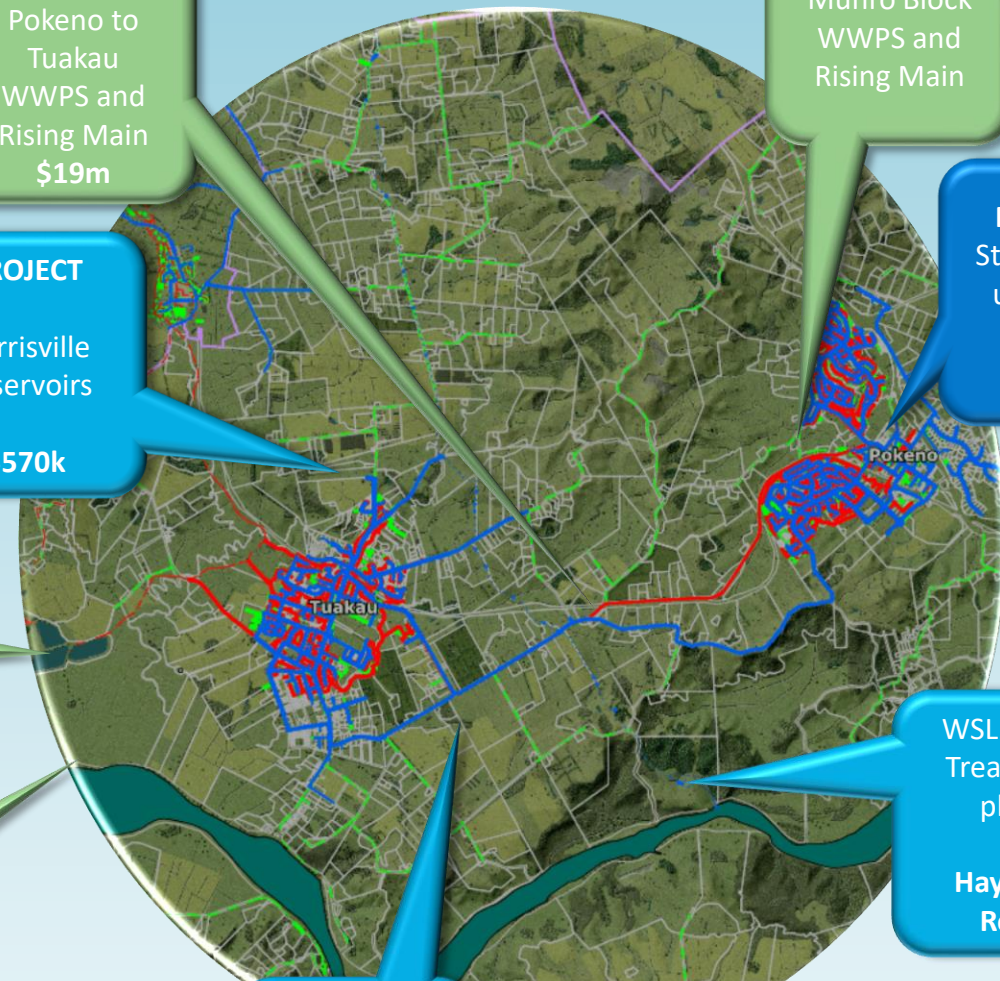
PROJECT
Stormwater upgrades
\$430k

WSL Wastewater treatment plant
Parker Lane

WSL Wastewater treatment plant
Discharge location

WSL Water Treatment plant
Hayward Road

PROJECT
Tuakau South Reservoir



Tuakau- Pokeno

Challenges

Water Supply: Lack of storage in the southern/industrial area in Tuakau. Significant residential and industrial growth in both Tuakau and Pokeno.

What's happening across Te Kauwhata, Rangiriri



105

Water Treatment



Water take consent is owned by Te Kauwhata Water Association (TKWA). TKWA supplies raw water to be treated at the Whangamarino WTP owned by WDC and managed by Watercare.

Treatment process:

- Coagulation
- Flocculation
- Sedimentation
- Filtration,
- UV Disinfection,
- Chlorination
- Fluoridation
- pH Correction
- Chlorine Contact

Water Pipes

The Whangamarino WTP services Te Kauwhata, Meremere, Rangiriri and surrounding towns:

Network consists of:

- 94km of pipe
- 3 Reservoirs
- 1 pump station
- 675 Valves
- 195 Hydrants
- 1560 Meters

Challenges

Water Supply: Agreement with the TKWA to end 30 July 2030, new water take consent required, servicing of Ohinewai, future Te Kauwhata growth areas currently in the feasibility/planning stage.

Wastewater treatment



Discharge point – Lake Waikere
 Consent expiry 2028
 Annual average discharge of 1,100 m3/day
 Max discharge 3600 m3/day

Treatment type:

- Inlet screening
- Pond one and two based system
- UV disinfection
- Wetlands
- Lake discharge
- MABR upgrade underway

Wastewater Pipes

The wastewater network services both Te Kauwhata and Raniariri. Springhill prison is also being pumped to this network. This services approximately 1250 properties.

The network consist of:

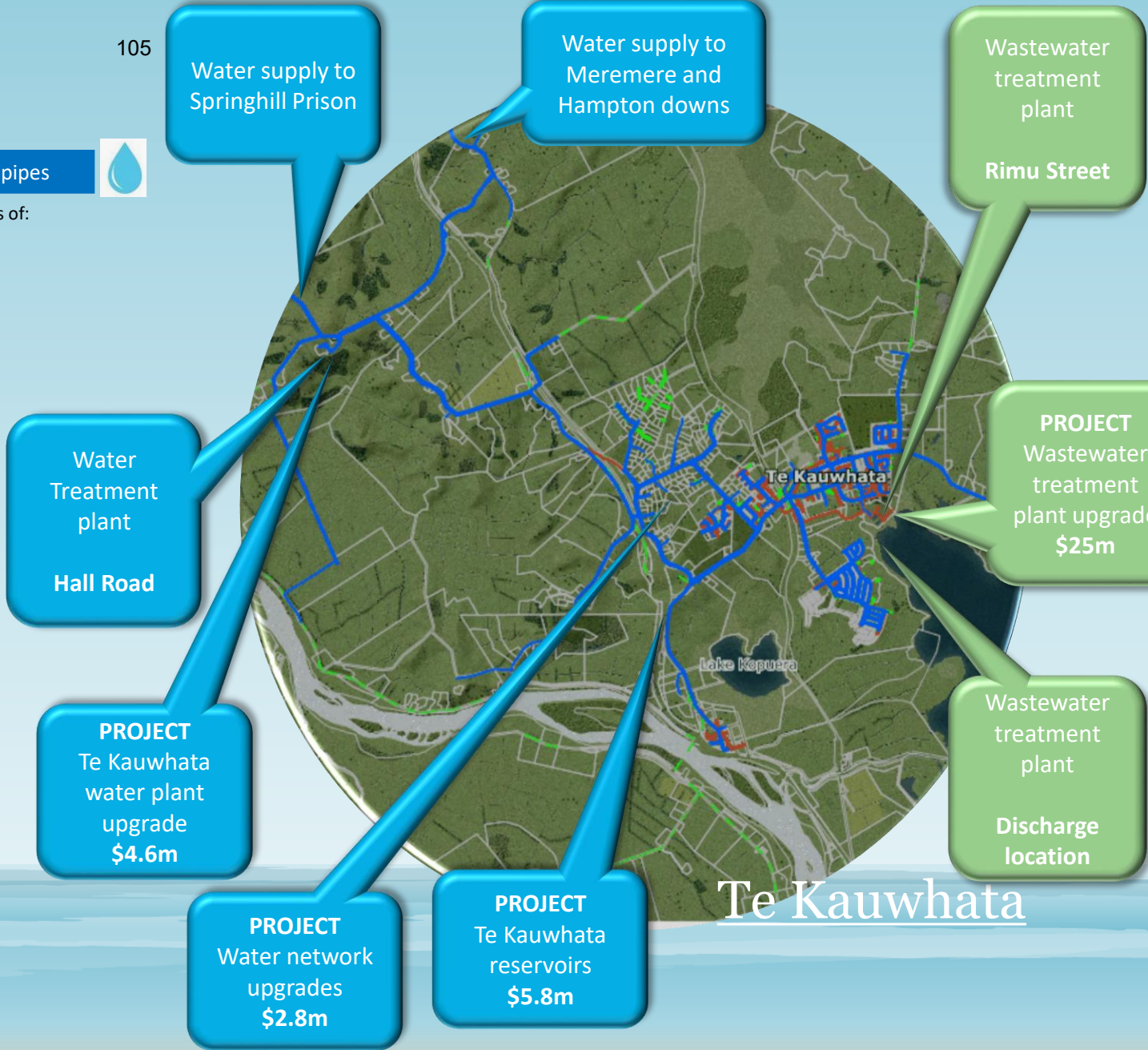
- 24km of Gravity Pipes
- 16km of Pressure Pipes, and
- 12 Pump Stations

Stormwater pipes



The network consists of:

541 Manholes
 21km of pipe



Te Kauwhata

What's happening across Meremere



Water Treatment

Water is supplied to the Meremere community via the Whangamarino Water Treatment Plant.

Standard treatment (as with Te Kauwhata/Whangamarino) apply:

- Coagulation
- Flocculation
- Sedimentation
- Filtration,
- UV Disinfection,
- Chlorination
- Fluoridation
- pH Correction
- Chlorine Contact

Water Pipes

The Meremere pipework and other assets are included in the Te Kauwhata scheme (see previous slide).

Wastewater treatment

Discharge point - Waikato River
Consent expiry 09 December 2055
Max discharge 1500 m3/day

Treatment type:

- Intel screening,
- Grit, Fats, Oils, and Grease removal,
- Nitrogen and Ammonia reduction,
- Ultrafiltration,
- UV sterilisation, and
- River discharge

Wastewater Pipes

Meremere's wastewater network services approximately 175 properties.

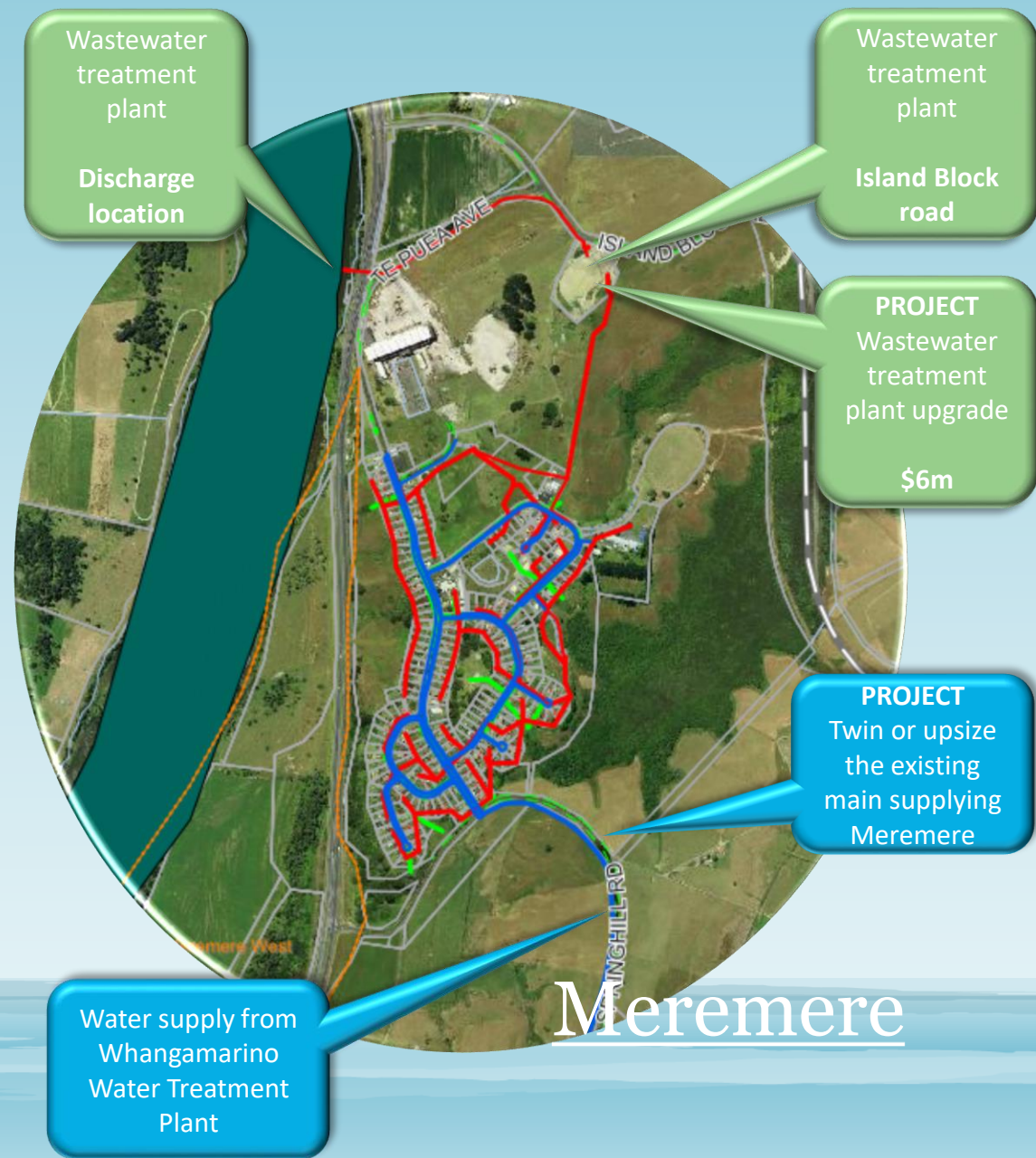
The network and consists of:

- 5.7km of Gravity Pipes
- 1.5km of Pressure Pipes, and
- 8 Pump Stations

Stormwater pipes

The network consists of:

- 46 Manholes
- 2385 meters of pipeline



What's happening across **Watercare**

Huntly

107

Water Treatment

Water Source - Waikato River
 Consent expiry 12 January 2046
 Max water take 6,700 m3/day

Treatment type

- Coagulation
- Flocculation
- Sedimentation
- Filtration,
- UV Disinfection,
- Chlorination
- Fluoridation
- pH Correction
- Chlorine Contact

Wastewater treatment

Discharge point - Waikato River
 Consent expiry 31 March 2029
 Max discharge 11,500 m3/day

Treatment type

- Solids screening
- Pond one and two based system
- UV disinfection
- Wetlands
- River discharge

Stormwater pipes

The network consists of:
 30km of pipeline
 598 Manholes

Water Pipes

The Huntly water supply network consists of:

- 110km of pipe
- 1 Water Treatment Plant
- 2 pump stations
- 5 Reservoirs
- 799 Valves
- 409 Hydrants
- 3042 Meters

Wastewater Pipes

Huntly's wastewater network services approximately 1490 properties.

The network consist of:

- 57km of Gravity Pipes,
- 15km of Pressure Pipes, and
- 22 Pump Stations.

Wastewater treatment plant

Discharge location

PROJECT
 Wastewater treatment plant upgrade
 \$TBC

Wastewater treatment plant

McVie Road

Hakanoa stream

Bank stabilisation
 \$900k

Water Treatment plant

Jackson Road

Huntly-Ngaruawahia Water Supply Transmission Main



Huntly

Challenges

Water Supply: Huntly water quality, potential temporary (or permanent) servicing of Ohinewai.

What's happening across Ngaruawahia and Taupiri



Water Treatment



Water Source - Waikato River intake
 Consent expiry 12 January 2046
 Max water take 4,500 m3/day

- Treatment type
- Coagulation
 - Flocculation
 - Sedimentation
 - Filtration,
 - UV Disinfection,
 - Chlorination
 - Fluoridation
 - pH Correction
 - Chlorine Contact

Wastewater treatment



Discharge point - Waikato River
 Consent expiry 31 March 2029
 Max discharge 11,200 m3/day

- Treatment type:
- Solids screening
 - Pond one and two based system
 - UV disinfection
 - Wetlands
 - River discharge

Stormwater pipes



The network consists of:
 29km of pipeline
 647 Manholes

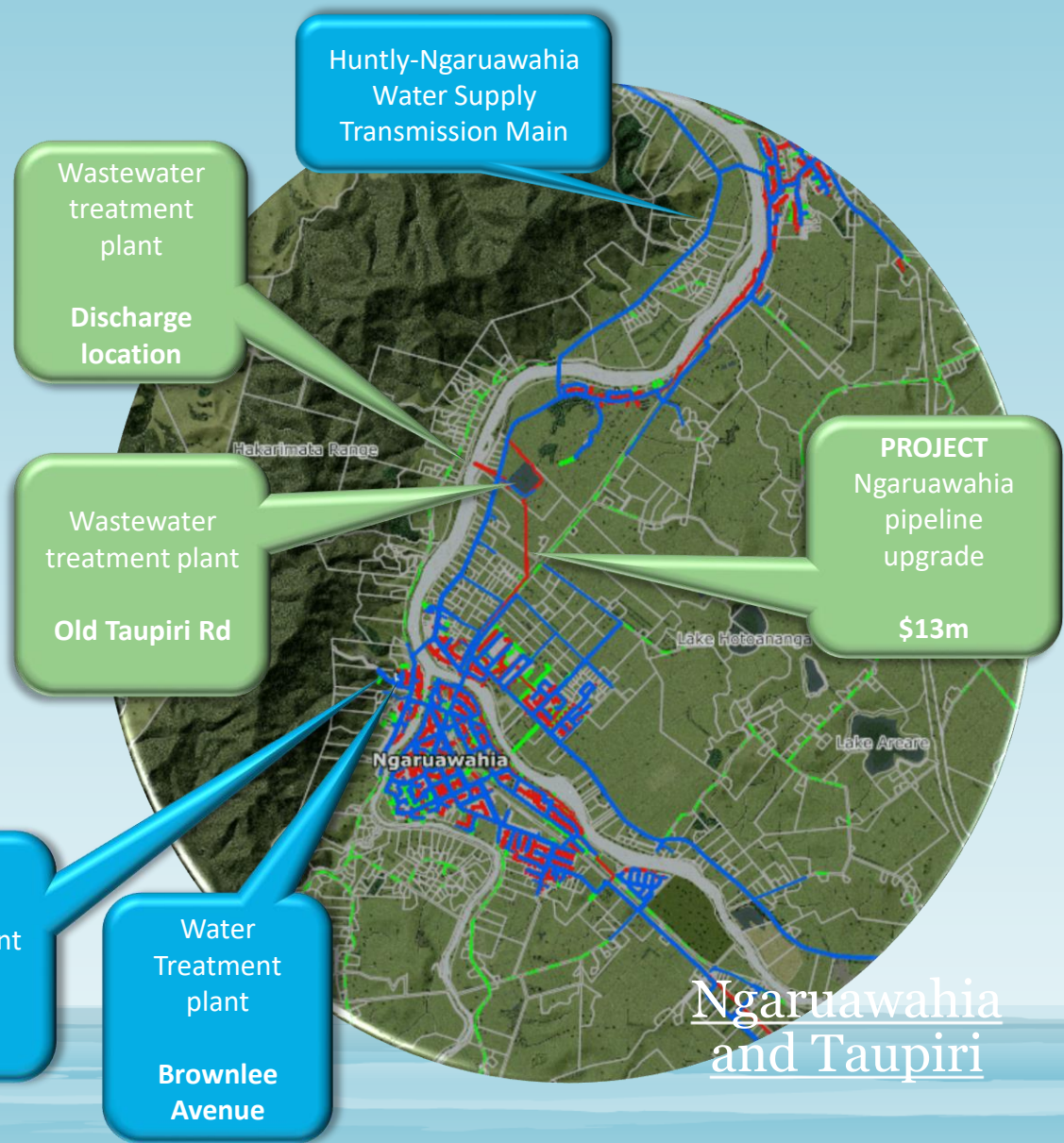
Water Pipes

The Ngaruawahia water supply scheme services Horotiu, Taupiri and surrounding areas:

- Network consists of:
- 128 km of pipe
 - 1 Water Treatment Plant
 - 2 pump stations
 - 5 Reservoirs
 - 1071 Valves
 - 453 Hydrants
 - 3101 Meters

Wastewater Pipes

Comments



Challenges

Water Supply: Servicing of Te Kowhai growth areas. Potential expansion and increase in capacity of the existing Ngaruawahia water treatment plant.

What's happening across Watercare



109

Water Treatment



Water Source - Waikato River
 Consent expiry 15 January 2034
 Max water take 3,100 m³/day.

- Treatment type:
- UV disinfection
 - Chlorine dosing
 - Storage

The water supply in Raglan is currently not fluoridated.

Water is currently being tankered to the Te Akau community from Raglan.

Water Pipes

- The Raglan network consists of:
- 53km of pipe
 - 1 Water Treatment Plant
 - 2 Reservoirs
 - 624 Valves
 - 221 Hydrants
 - 1974 Meters

Wastewater treatment



Discharge point – Raglan harbour on the outgoing tide

- Treatment type
- Solids screening
 - Pond one and two based system
 - UV disinfection
 - Wetlands
 - River discharge

Wastewater Pipes

- 110km of pipe
 82 pump stations
 Manholes

Stormwater pipes



The network consist of:
 22km of Gravity Pipes, and
 703 Manholes

Wastewater treatment plant

Discharge location

Wastewater treatment plant

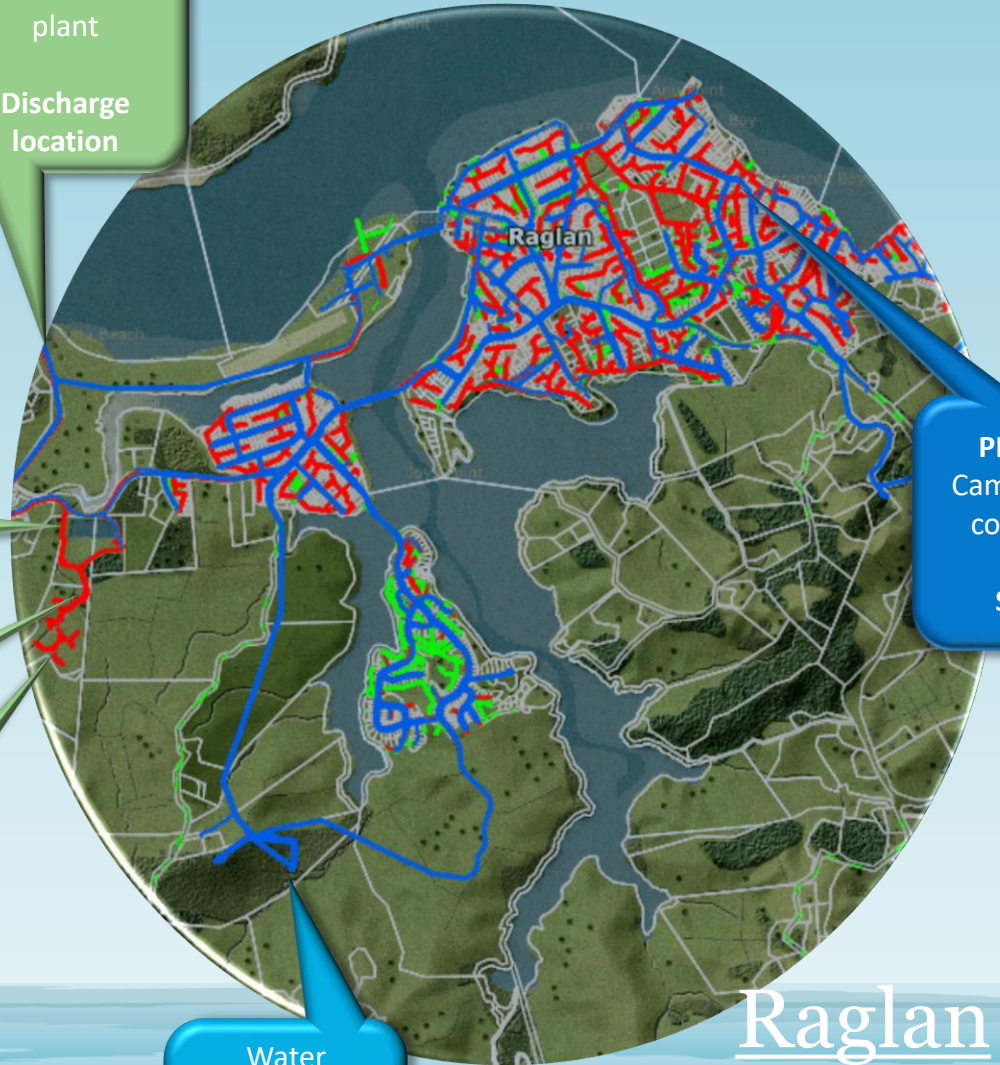
Wainui Road

PROJECT
 Wastewater treatment plant upgrade
 \$12M

PROJECT
 Solar Array
 \$500k

PROJECT
 Cambre road corrective work
 \$900k

Water Treatment plant
 Te Hutewai Road



Raglan

Challenges

Water Supply: Lack of storage in Raglan and network upgrade and reconfiguration required. Significant growth in Raglan West.

Water Treatment

Water is supplied to the Southern Districts by Hamilton City Council via the HCC-WDC agreement for supply to domestic. The supply is a low pressure system

Standard treatment applies:

- Coagulation
- Flocculation
- Sedimentation
- Filtration,
- UV Disinfection,
- Chlorination
- Fluoridation
- pH Correction
- Chlorine Contact

Wastewater treatment

No Wastewater Services

Stormwater pipes

The network consist of:
7000 meters of pipeline
131 Manholes

Water Pipes

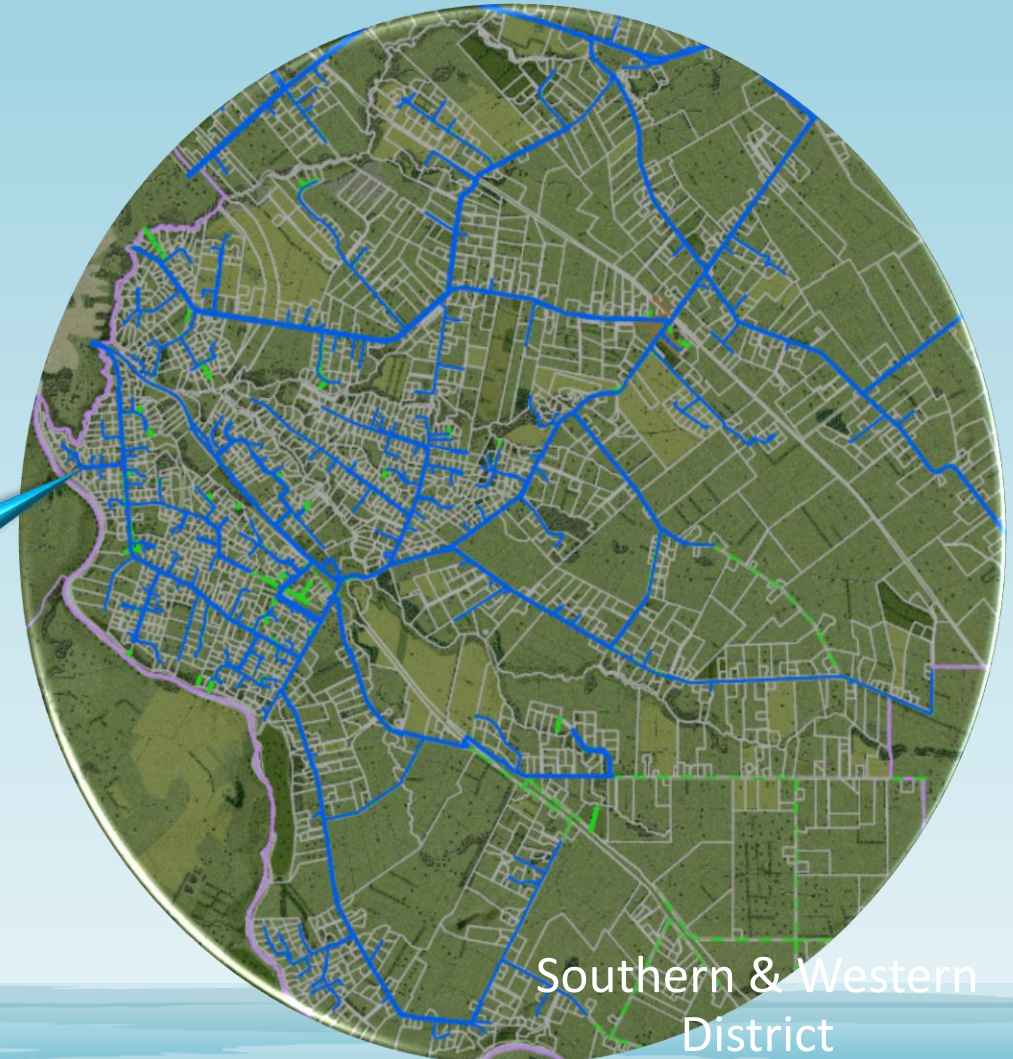
The Southern Districts scheme consists of:

- 298km of pipe
- 2 Reservoirs
- 4 pump stations
- 915 Valves
- 3068 Meters

Wastewater Pipes

No Wastewater Services

Water supply from
Hamilton City
Council
Six bulk meters at
point of supply



Southern & Western District

Challenges

Water Supply: Lack of storage and reduced pressures (especially during summer periods) remains an issue in the Southern Districts for areas such as Tamahere and Matangi. Planning has commenced to install reservoirs with corresponding pump stations (as appropriate) to improve pressures and security of supply.

Water Treatment



Water is supplied to the Southern Districts by Hamilton City Council via the HCC-WDC agreement for supply to domestic. The supply is a low pressure system

Standard treatment applies:

- Coagulation
- Flocculation
- Sedimentation
- Filtration,
- UV Disinfection,
- Chlorination
- Fluoridation
- pH Correction
- Chlorine Contact

Water Pipes

The Matangi pipework and other assets are included in the Southern & Western District scheme (see previous slide).

Wastewater treatment



Discharge point – Onsite Land Disposal
Consent expiry - 31 March 2029
Max discharge - 52 m3/day

Treatment Type:

- Private septic tanks on each property,
- Onsite septage for tankers,
- Liquid recirculation/discharge pump tank,
- Emergency storage tanks,
- Stone media contact bed, and
- Onsite subsoil drippers.

Wastewater Pipes

Matangi's wastewater network services approximately 41 properties.

The network consist of:

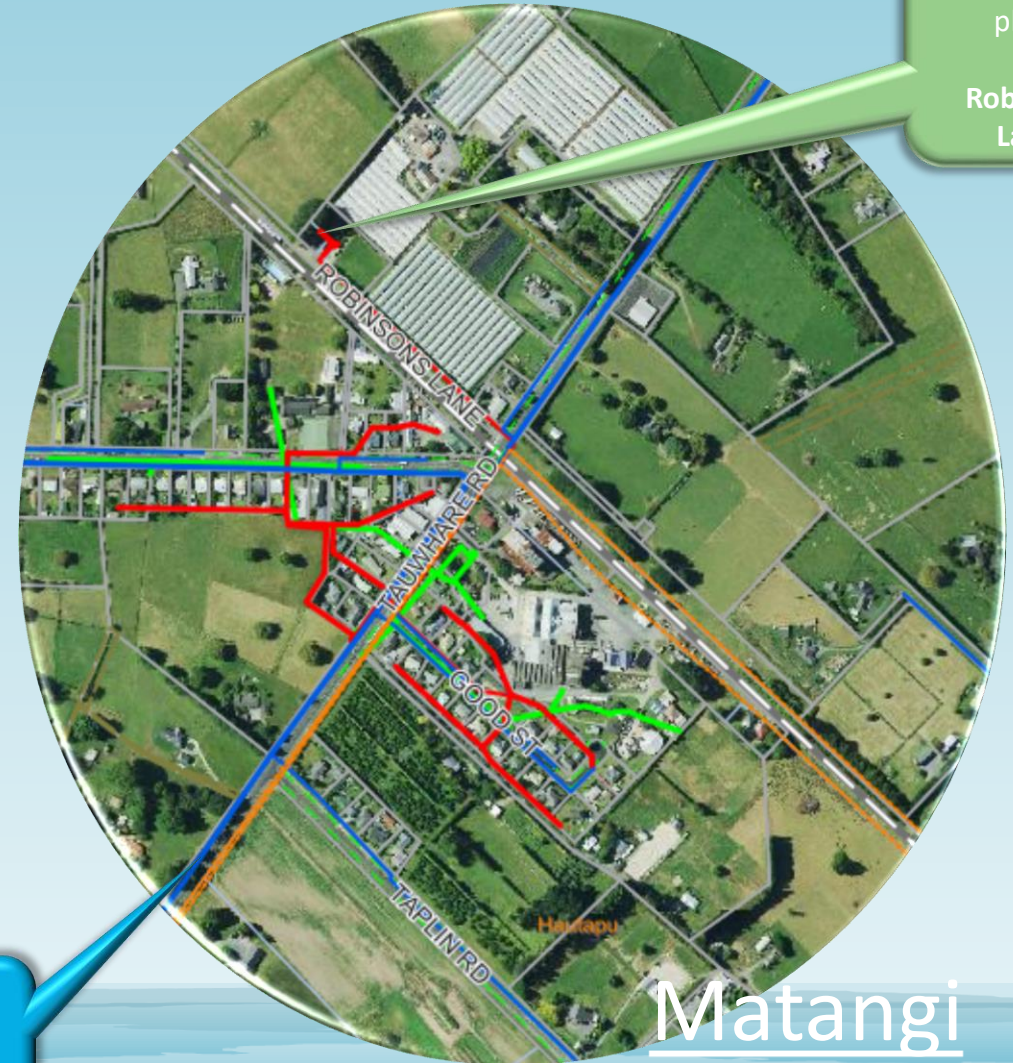
- 1.4km of Gravity Pipe,
- 700m of Pressure Pipe, and
- 2 Pump Stations

Stormwater pipes



The network consist of:

- 2.5km of Gravity Pipes, and
- 36 Manholes



Wastewater treatment plant

Robinson Lane

Low pressure Water supply from Hamilton

Matangi



Water Treatment



Water Source - Maraetai Stream
 Consent expiry - 30 April 2051
 Max water take - 80 m3/day
 Treatment process:

- PACI, soda and Poly dosing
- Clarifier
- Multimedia filter
- Chlorine dosing
- UV

Wastewater treatment



No wastewater services

Stormwater pipes



The network consist of:

- 22km of Gravity Pipes,
- 700 Manholes, and
- 1 Pump Station

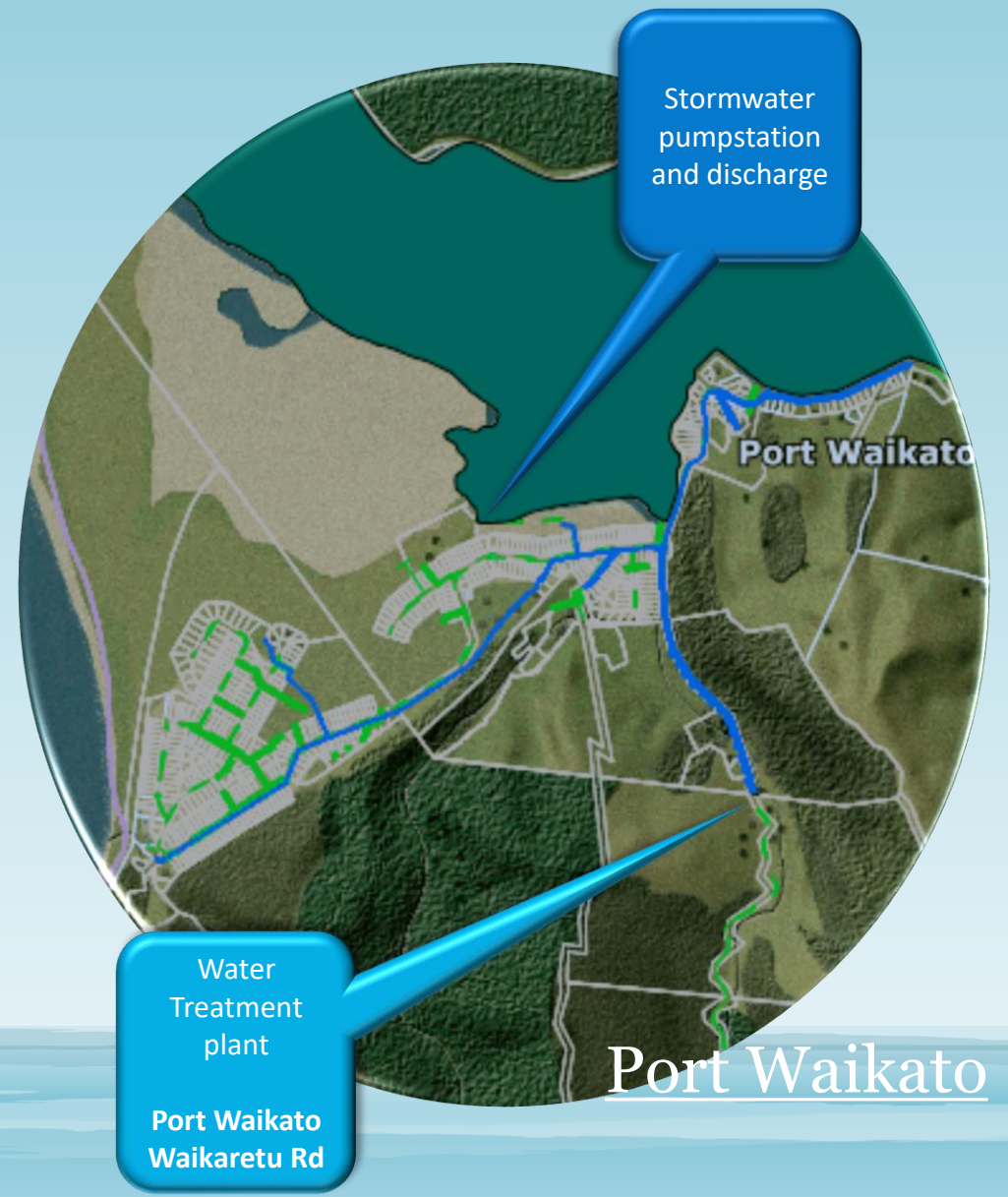
Water Pipes

The Port Waikato scheme consists of:

- 5000m of pipe
- 1 Water Treatment Plant
- 1 Reservoir
- 4 valves
- 20 meters

Wastewater Pipes


No wastewater services



Port Waikato

What's happening across Maramarua, Te Kowhai And Tauwhare Pa



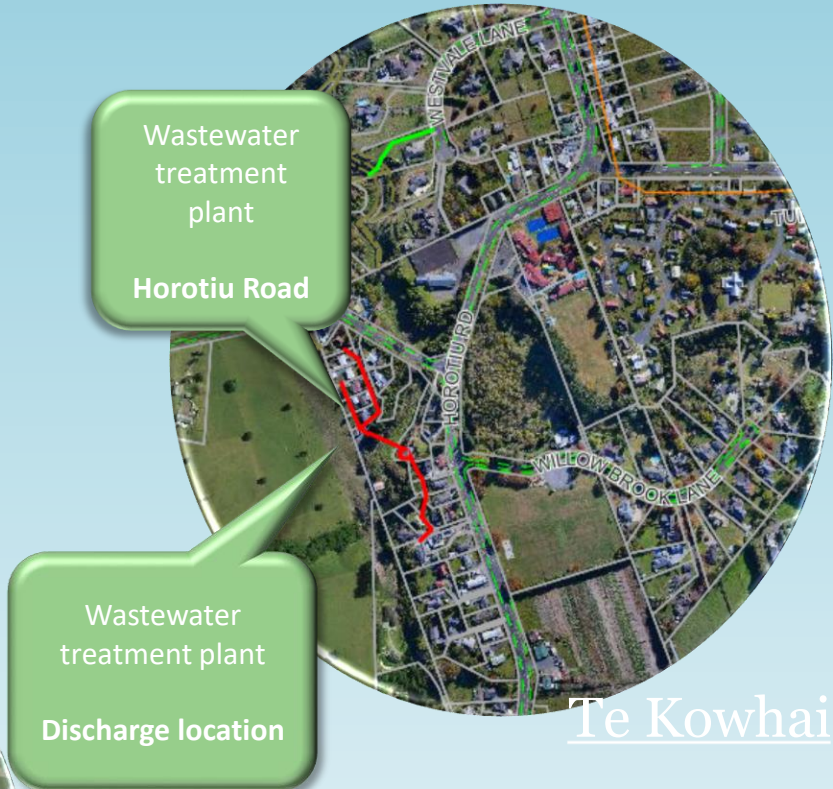
Wastewater treatment 

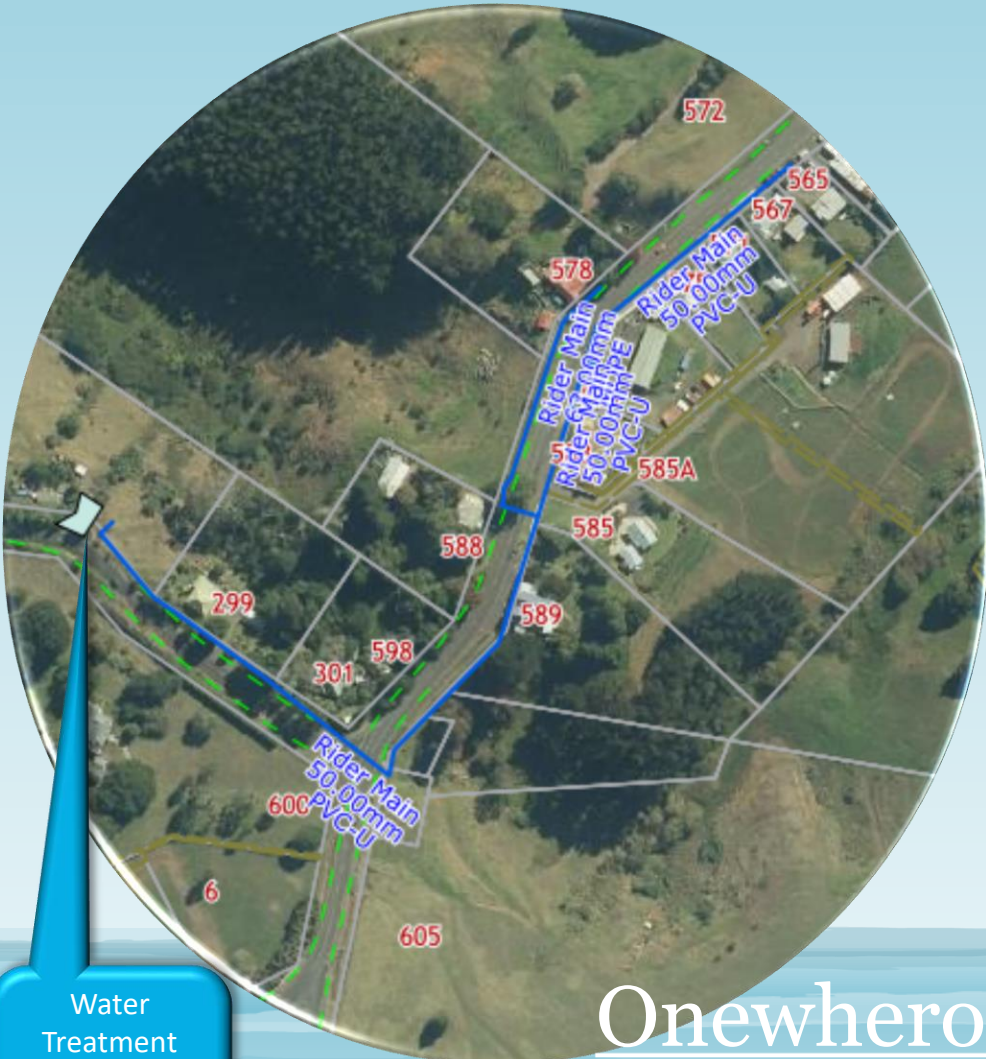
Small systems servicing smaller communities

Wastewater Pipes

These smaller networks service 10 - 25 houses.

The network is made up of: 300m to 650m of Gravity Pipes





Onewhero

Water Treatment plant
Kohanga Road

Water Treatment

Te Akau bore replacement to be carried out FY 2023/24. Water is currently being tankered from Raglan.
Source – Bore on the new plant is constructed
Maximum water take - 68 m3/day
Treatment type (Te Akau):

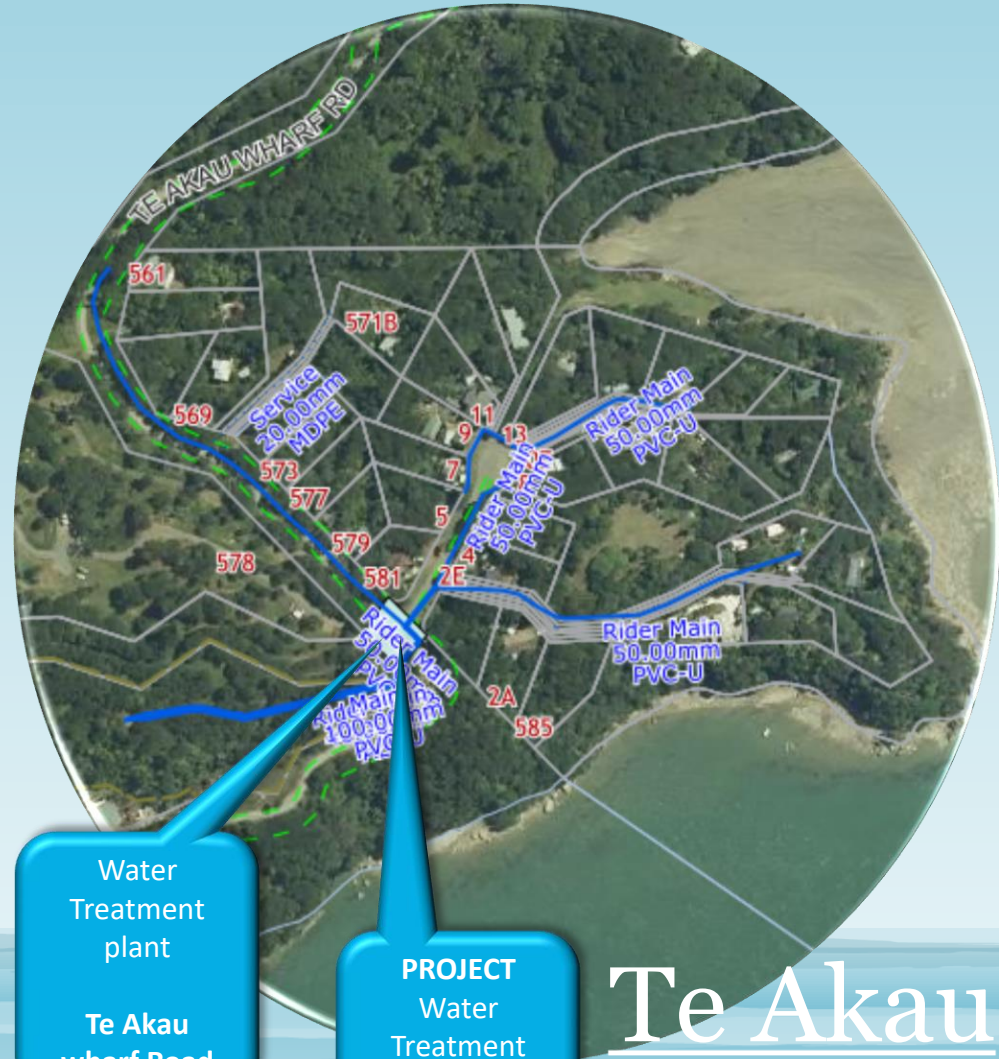
- Cartridge filtration
- Chloring dosing and PH correction

Onewhero – Spring water source
Consent expiry – 26 September 2036
Treatment type (Onewhero):

- Cartridge filtration
- UV disinfection

Water Pipes

Te Akau – 942m of pipe
Onewhero – 629m of pipe



Te Akau

Water Treatment plant
Te Akau wharf Road

PROJECT
Water Treatment plant upgrade
\$800k

To	Infrastructure Committee
Report title	Bridges Weight and Speed Restrictions
Date:	27 September 2023
Report Author:	Woinshet Hailesilassie, Roading Asset Engineer
Authorised by:	Megan May, Acting General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

The purpose of the report is to update the Infrastructure Committee of changes to the annual bridge weight and speed restriction posting and to seek retrospective approval for changes made in 2022.

2. Executive summary

Whakaraapopototanga matua

The Heavy Motor Vehicle Regulations 1974 (Regulation 11) provide Council the ability to impose bridge weight and/or speed restrictions for heavy vehicles in order to protect under strength or deteriorated bridges from damage.

Council has delegated authority to the Infrastructure Committee to approve these restrictions. The General Manager Service Delivery has delegated authority to approve annual restriction notification, however any new restrictions or changes to the existing restrictions must be approved by the Infrastructure Committee.

Staff have become aware that this process was not followed last financial year and therefore are seeking retrospective approval for the restrictions which have already been imposed.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Infrastructure Committee:

- a. approves the new bridge speed and/or weight restrictions as detailed within the body of this report, in accordance with Regulation 11 of the Heavy Motor Vehicle Regulations 1974 and the Vehicle Dimension and Mass (VDAM) Rule 2016.**
-

- b. approves the removal of the Kerr Road (RP 5) Bridge Weight and Speed Restriction.**
- c. approves retrospectively changes made in 2022.**

4. Background

Koorero whaimaarama

Council currently has 21 approved restricted bridges in total advertised in accordance with both the Heavy Motor Vehicle Regulations 1974 – Regulation 11 (“the Regulations”) and the Waka Kotahi Vehicle Dimensions and Mass (VDAM) Rule 2016.

Based on the outcome of recent structure investigations, staff are recommending to the Committee, retrospective approval of additional restrictions, and the removal of an existing restriction (as outlined in section 5.1).

Proposed restrictions must be advertised in a local newspaper and signs must be erected at each site detailing the restrictions. The wording of both the advertisement and the signs are detailed in the Regulations.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The bridge weight/and or speed restrictions require annual renewal. To fix a weight or speed limit on a bridge, the Regulations require a report from an Engineer confirming that the restrictions are required and placing of a Public Notice in a local newspaper. Council staff engaged Beca to provide the assessment and reporting.

5.1 Bridge Posting 2023 Changes

After the review, staff have identified that the following bridge should be formally added to the list of restricted bridges.

Bridge Name	Mass limits		Maximum speed limit (km/h)
	Maximum mass on any 1 axle	Gross mass (maximum sum of axle mass)	
Otonga Valley Rd (RP190) Bridge	-	44,000 kg	10

This bridge is identified for replacement in the 2024/27 LTP.

Kerr Road (RP 5) Bridge has recently been replaced with a new structure which has Class 1 (General Access) load capacity and therefore does not require weight or speed restrictions anymore. Staff recommend that this bridge can be removed from the restriction list.

The full 2023 posting advertisement is attached with this report.

5.2 Bridge Posting 2022 Changes

As raised earlier in the report, staff did not follow the process for changes to the bridge posting in 2022. The changes from 2021 to 2022 are as follows:

Bridge Name	Mass limits		Maximum speed limit (km/h)	
	Maximum mass on any 1 axle	Gross mass (maximum sum of axle mass)		
Harrisville Road RP3199 Bridge	-	2 axles:12T	3 axles:17T	-
		4 axles:20T	5 axles:25T	
		6 axles:29T	7 axles:32T	
		8 axles:35T	9 axles:39T	
Harrisville Road RP8230 Bridge	-	2 axles:12T	3 axles:17T	-
		4 axles:20T	5 axles:25T	
		6 axles:29T	7 axles:32T	
		8 axles:35T	9 axles:39T	
Tahuna Road RP8933 Bridge	-	2 axles:12T	3 axles:17T	30
		4 axles:20T	5 axles:25T	
		6 axles:29T	7 axles:32T	
		8 axles:35T	9 axles:39T	

The full 2022 posting advertisement is attached with this report.

5.3 Options

Ngaa koowhiringa

No options are available for Council to consider because it is a requirement under the Heavy Motor Vehicle Regulations 1974 that restricted bridges are posted and renewed on an annual basis.

5.4 Financial considerations

Whaiwhakaaro puutea

The cost to issue the necessary notices is approximately \$1,700. Additionally, new signs at a cost of approximately \$1000 (total). These costs are covered from existing Network Management and Traffic Services budgets.

5.5 Legal considerations

Whaiwhakaaro-aa-ture

The recommended actions are required to meet Council's obligations under the Local Government Act 2002 to provide good quality infrastructure and are in accordance with Regulation 11 of the Heavy Motor Vehicle Regulations 1974 and the Waka Kotahi Vehicle Dimensions and Mass (VDAM) Rule 2016.

5.6 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.7 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

The decision of this report does not impact Iwi and Maaori stakeholders.

5.8 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

The matters in this report have no known impact on climate change or resilience for the Council.

5.9 Risks

Tuuraru

As the restrictions have already been operationally imposed, the risk to heavy vehicle industry has already been realised. Due to the historical error in process, there is a higher risk by not formally imposing than doing so.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of high significance, in accordance with the Council's [Significance and Engagement Policy](#) as the roading network is considered to be a strategic asset.

6.2 Engagement

Te Whakatuutakitaki

State below which stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
✓	<input type="checkbox"/>	✓	Internal
✓	<input type="checkbox"/>	<input type="checkbox"/>	Infrastructure Committee
<input type="checkbox"/>	✓	<input type="checkbox"/>	NZ Heavy Haulage Association
<input type="checkbox"/>	✓	<input type="checkbox"/>	NZ Police
✓	<input type="checkbox"/>	<input type="checkbox"/>	Public Notification (Newspaper)

7. Attachments

Ngaa taapirihanga

Attachment 1 – Waikato District Council - Bridge Posting Notifications 2023

Attachment 2 - Waikato District Council - Bridge Posting Notifications 2022



NOTIFICATION OF WEIGHT AND SPEED LIMITS ON BRIDGES

Heavy Motor Vehicle Regulations 1974, Regulation 11

NOTICE is hereby given that pursuant to regulation 11(3) of the Heavy Motor Vehicle Regulations 1974, the Waikato District Council has fixed the following maximum weight and speed limits for heavy motor vehicles and combinations including a heavy motor vehicle on the bridge(s) described hereunder:

Name of road bridge	Mass limits		Maximum speed limit (km/h)
	Maximum mass on any 1 axle	Gross weight (maximum sum of axle weights)	
Blackett Road RP168 Bridge, Whatawhata	4,300kg	50% Class 1	30
Harrisville Rd (RP 3199) Bridge, Buckland	-	2 axles: 12T 3 axles: 17T	-
		4 axles: 20T 5 axles: 25T	
		6 axles: 29T 7 axles: 32T	
		8 axles: 35T 9 axles: 39T	
Harrisville Rd (RP 8230) Bridge, Tuakau	-	2 axles: 12T 3 axles: 17T	-
		4 axles: 20T 5 axles: 25T	
		6 axles: 29T 7 axles: 32T	
		8 axles: 35T 9 axles: 39T	
Kerr Road RP5 Bridge, Glen Murray	2,500kg	60% Class 1	10
Mercer Ferry Road (RP11) Bridge, Mercer	-	-	10
Steen Road RP623 Bridge, Waitakaruru	-	-	15
Tahuna Road (RP8933) Bridge	-	2 axles: 12T 3 axles: 17T	30
		4 axles: 20T 5 axles: 25T	
		6 axles: 29T 7 axles: 32T	
		8 axles: 35T 9 axles: 39T	
Te Putu Street RP242 Bridge, Taupiri	-	70% Class 1	30
Waipuna Road RP7470 Bridge, Waerenga	-	2,000 kg	10
Buckland Road RP6201 Bridge, Tuakau	-	44,000 kg	-
Coalfields Road RP5643 Bridge, Kopuku	-	44,000 kg	-
Glen Murray Road RP133 Bridge, Rangiriri	-	44,000 kg	-
Highway 22 RP20276 Bridge, Glen Murray	-	44,000 kg	-
Horotiu Bridge Rd RP370 Bridge, Horotiu	-	44,000 kg	-
Maxwell Road RP2067 Bridge, Maramarua	-	44,000 kg	-
Pioneer Road RP1825 Bridge, Pokeno	-	44,000 kg	-
Proctor Road RP4773 Bridge, Te Hoe	-	44,000 kg	-
River Road RP2924 (Tuakau) Bridge, Onewhero	-	44,000 kg	-
Riverview Road RP00 Bridge, Huntly	-	44,000 kg	-
Wainui Road RP957 Bridge, Raglan	-	44,000 kg	-
Waiterimu Road RP126 Bridge, Waiterimu	-	44,000 kg	-

Attention is drawn to the applicable infringement fees set out in Schedule 1 of the Land Transport (Offences and Penalties) Regulations 1999, which apply to infringements of these limits.

G J Ion, Chief Executive, Waikato District Council

Date issued:



NOTIFICATION OF MASS AND SPEED LIMITS ON BRIDGES

Heavy Motor Vehicle Regulations 1974, Regulation 11

NOTICE is hereby given that pursuant to regulation 11(3) of the Heavy Motor Vehicle Regulations 1974, the Waikato District Council has fixed the following maximum mass and speed limits for heavy motor vehicles and combinations including a heavy motor vehicle on the bridge(s) described hereunder:

Name of road bridge	Mass limits		Maximum speed limit (km/h)
	Maximum mass on any 1 axle	Gross mass (maximum sum of axle mass)	
Blackett Road RP168 Bridge, Whatawhata	4,300kg	50% Class 1	30
Harrisville Rd RP3199 Bridge, Buckland	-	2 axles: 12T 3 axles: 17T	-
		4 axles: 20T 5 axles: 25T	
		6 axles: 29T 7 axles: 32T	
		8 axles: 35T 9 axles: 39T	
Harrisville Rd RP8230 Bridge, Tuakau	-	2 axles: 12T 3 axles: 17T	-
		4 axles: 20T 5 axles: 25T	
		6 axles: 29T 7 axles: 32T	
		8 axles: 35T 9 axles: 39T	
Mercer Ferry Road RP11 Bridge, Mercer	-	-	10
Steen Road RP623 Bridge, Waitakaruru	-	-	15
Tahuna Road RP8933 Bridge	-	2 axles: 12T 3 axles: 17T	30
		4 axles: 20T 5 axles: 25T	
		6 axles: 29T 7 axles: 32T	
		8 axles: 35T 9 axles: 39T	
Te Putu Street RP242 Bridge, Taupiri	-	70% Class 1	30
Waipuna Road RP7470 Bridge, Waerenga	-	2,000 kg	10
Buckland Road RP6201 Bridge, Tuakau	-	44,000 kg	-
Coalfields Road RP5643 Bridge, Kopuku	-	44,000 kg	-
Glen Murray Road RP133 Bridge, Rangiriri	-	44,000 kg	-
Highway 22 RP20276 Bridge, Glen Murray	-	44,000 kg	-
Horotiu Bridge Rd RP370 Bridge, Horotiu	-	44,000 kg	-
Maxwell Road RP2067 Bridge, Maramarua	-	44,000 kg	-
Otonga Valley Rd RP190 Bridge, Raglan	-	44,000 kg	-
Pioneer Road RP1825 Bridge, Pokeno	-	44,000 kg	-
Proctor Road RP4773 Bridge, Te Hoe	-	44,000 kg	-
River Road RP2924 (Tuakau) Bridge, Onewhero	-	44,000 kg	-
Riverview Road RP00 Bridge, Huntly	-	44,000 kg	-
Wainui Road RP957 Bridge, Raglan	-	44,000 kg	-
Waiterimu Road RP126 Bridge, Waiterimu	-	44,000 kg	-

Attention is drawn to the applicable infringement fees set out in Schedule 1 of the Land Transport (Offences and Penalties) Regulations 1999, which apply to infringements of these limits.

G J Ion, Chief Executive, Waikato District Council Date issued:

To	Infrastructure Committee
Report title	Capital Project Delivery Portfolio Update
Date:	27 September 2023
Report Author:	Kirsty Wellington, Enterprise Project Management Office Manager Kurt Abbot, Executive Manager, Projects & Innovation
Authorised by:	Megan May, Acting General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To inform the Infrastructure Committee of delivery progress against the Capital Projects of Waikato District Council (WDC) and advise of actions taken to improve delivery of this work.

This report also introduces oversight of project delivery risk and its relevant control plan. This information has previously been reported to Audit & Assurance committee but will now sit within Infrastructure Committee reports.

2. Executive summary

Whakaraapopototanga matua

The fully engaged EPMO Project Delivery teams continue to finalise contracts and formalise construction dates for the 23/24 construction season. The EPMO support team continues to focus on the accuracy and timeliness of project data which is, and will continue to be, used as early indicators of risks to the delivery of our projects. The physical delivery of projects remains our top priority alongside design and procurement to ensure we have a well-planned pipeline of ongoing work across our district delivering the outcomes desired.

The strong relationships and governance across our portfolio of projects has now put us in a position where project managers escalate risks, issues and key decisions required, to the business owner and/or sponsor in a timely manner to ensure projects continue to move at pace and the appropriate project stakeholders are informed. Business owners and sponsors have communicated their trust and confidence in the EPMO project managers, their open and ongoing communication, project visibility and their ability to deliver.

No significant business decisions are required of the committee within this report.

3. Staff recommendations Tuutohu-aa-kaimahi

That the Infrastructure Committee receives the Capital Project Delivery Portfolio update.

4. Discussion and analysis Taataritanga me ngaa tohutohu

There are currently 109 projects displaying as underway in CAMMS (WDC Project Management tool). Details of in-flight projects and their delivery phase within the Capital Delivery portfolio are as follows.

Initiate Phase Projects: The 12 projects currently in Initiate phase have been recently assigned to the EPMO. Seven of these projects will be physically delivered under existing contracts or via the Service Delivery team.

Planning has been completed for CCTV, however the project will be put on hold until the MOU is signed with HCC, when delivery timeframes can then be confirmed.

The Ngaaruawahia Point project is conducting feasibility studies and analysis to inform the creation of a staged concept plan. The project next steps will be determined through this phase.

The North Waikato Resource Recovery Centre is currently managed outside the EPMO. The project will be presented to council in due course then handed to the EPMO for delivery.

The remainder of the projects include planning assessments, feasibility studies, or a catchment management planning, the outputs of these projects will inform current and future projects.

Plan and Design phase: There are 59 projects in this phase. All have an agreed procurement, contract, Zero Harm and legal plan in place to ensure the projects move through the phase in readiness of physical delivery.

Delivery phase: 25 projects are being physically delivered at time of report being written.

Close phase: 13 projects have been physically delivered and are closing. This includes finalising financials, capitalising the projects, close out reporting and then, as appropriate, moving the project to the warranty period.

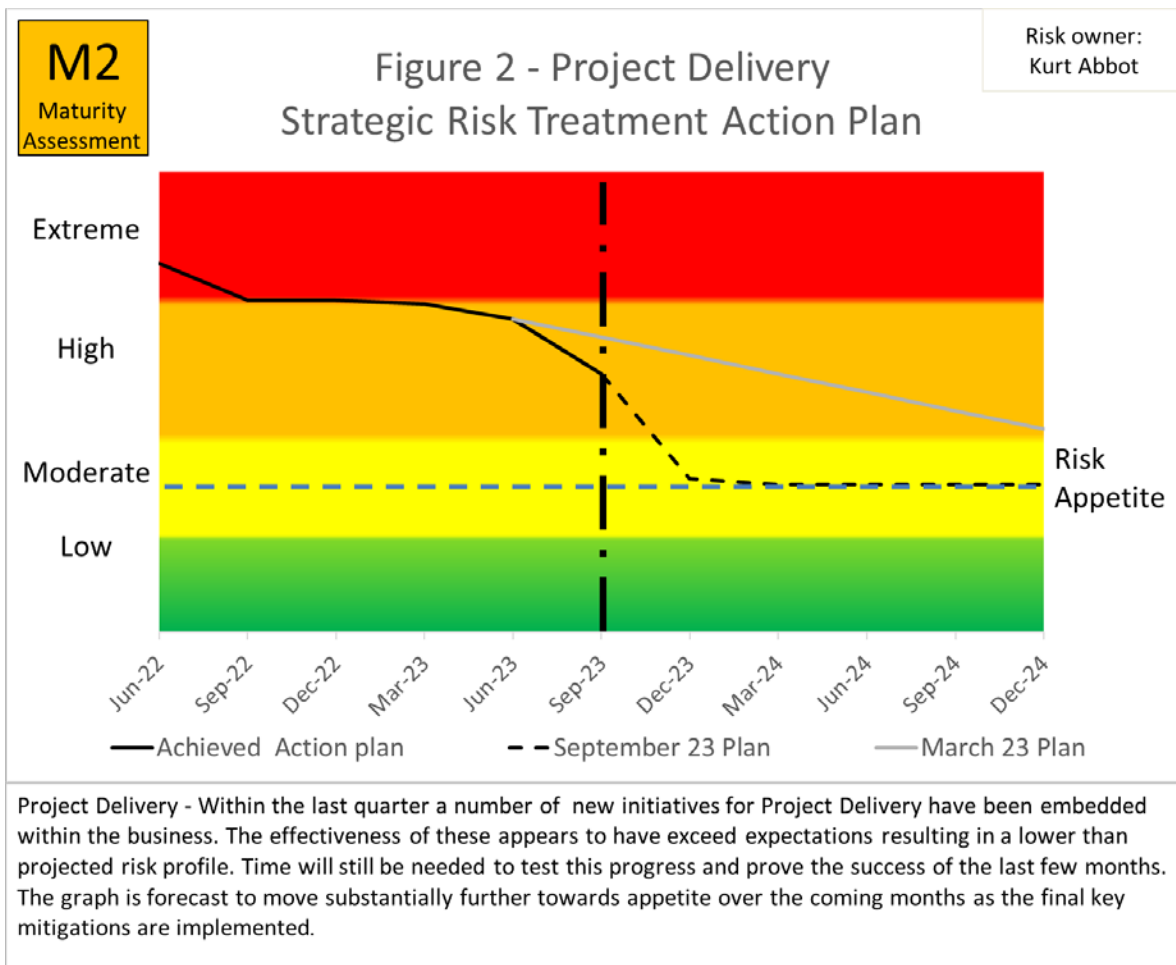
We have confidence the robust planning with the right resources, as well as close monitoring of the projects within our portfolio have positioned us to deliver this programme of work.

Projects by Program and Phase					
Program	CLOSE	DELIVER	INITIATE	PLAN & DESIGN	Total
Council Facilities	1	4	3	9	17
Open Spaces	7	9	3	24	43
Roading	4	8	4	21	37
Solid Waste		1	2	2	5
Strategic Property		1		1	2
Venues and Events	1	2		2	5
Total	13	25	12	59	109

The Portfolio budgets and actuals to date will be presented at the next infrastructure committee meeting.

Risk & Assurance

Overall risk profile



Key actions achieved past period

- Project estimation – New project management framework and operating model is ensuring budgets are adequate and appropriate prior to commencement.
- Project variations - New operating model and process ensure well defined scope prior to commencement. Budget owners are also now closely aligned with project managers.
- Community engagement - Templates and guidelines developed. Utilised for some projects.

Key actions next period

- Contract Management - Working together with the contract management improvement programme. This includes the accounts payable automation improvements which will have roll on benefits to capital projects.
- Community engagement - Templates and guidelines developed. However not fully implemented, awaiting recruitment to replace community engagement advisor.
- Project estimation - Work is currently underway to undertake this analysis for the upcoming LTP.
- Review of operating structure of EPMO – 12-month review of EPMO against expectations from organisational restructure.

Risk control plan

A more detailed risk control plan is attached as an Appendix.

Emerging risks

Weather

Inclement weather will always pose a risk to many of our infrastructure projects. Current predictions are that this summer/construction season will be dry and hot. This will be advantageous for delivery of planned work programmes.

Change in Government Policy

Change in government policy may impact our ability to forward plan projects with certainty. While this will not impact the current financial year delivery, it may impact projects that are currently being planned for delivery in year one of the 2024/34 LTP. However, mitigations are currently in place to create an agile project management system that will give council best chance of adapting if change occurs.

New Financial System

The new system will offer clear enhancements and visibility of financials for project delivery. However, the bedding in period may offer some risk as staff become more proficient with the tools and practices and processes are embedded.

5. Next steps **Ahu whakamua**

Ongoing close monitoring of the delivery of the infrastructure portfolio to ensure we deliver our programme within the cost constraints and timeframes of our capital projects programme.

Continued support of the EPMO team in terms of administration, communications and Engagement, and other support as required.

We also continue to identify opportunities for further efficiencies and the management of risks and issues for current projects through to completion in full (including capitalisation) and on time.

6. Attachments **Ngaa taapirihanga**

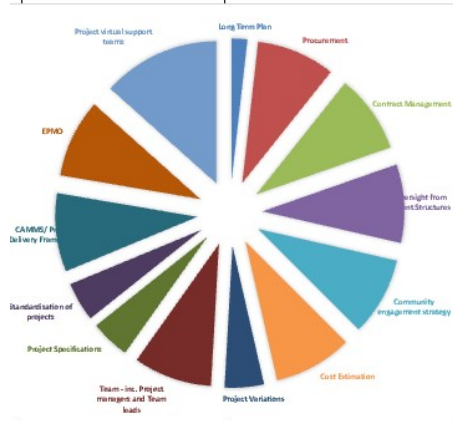
Attachment 1 - Risk control plan tool

Attachment 2 - Capital Projects Portfolio Dashboard

Attachment 1 - Risk control plan tool

Project Delivery - Strategic Risk Control Plan Tool

Risk			Treatment										
Cause	Risk	Consequence	Recommended Treatment		Control Type			Treatment Effectiveness					
Because of ...	There might be...	Resulting in ...	Treatment Title	Treatment Description	Treatment importance (10/5/2)	Weight of treatment importance	Control Type	Treatment Effectiveness	Rationale for Treatment Effectiveness	Status	Estimated Timeframe for Implementation		
Due to -Lack of capacity. -Lack of capability (Planning and management practices)	Council may be Unable to deliver key services and projects	Resulting in Time, quality, and cost requirements of project delivery not met.		Specific - Clearly define the plan, aligning it to the identified risk. Make it meaningful and appropriate to achieve a desired outcome.	Treatment [2] has: Critical and essential - 10 Significant role- 5 Minimal impact - 2		(Preventative, Detective, Corrective)	measurable: How will you measure the plan - with e.g. a business case, cost savings?	Relevant: Identify the causes or consequences being addressed.	High - H Medium - M Low - L		Timely: Expected date to be in place and Maximum score.	
Management practices - Lack of management practices resulting in failure to deliver projects successfully due to ineffective internal systems			Long Term Plan	Long Term Plan Every three years Council creates Long Term Plan (LTP) workstreams that capture program and strategic goals to deliver the LTP commitments. These workstreams include annual Activity Management Plan (AMP) that dictates which programs will be undertaken (through projects and initiatives) for the subsequent period. The LTP is shared to reset community expectations by re-forecasting historic LTP projects. This allows periodic re-consideration of projects and appropriate re-allocation of budget. The LTP has also been updated to reflect the additional program and complexity resulting from Covid-19. This treatment impacts the likelihood of the risk by detailing and documenting	112	2	0.017957143				H	In Place	
Procurement			Procurement	Procurement Procurement analysis in place for the effective procurement of processor and policies to assist with project delivery.		10	0.099285714			M	Still working to align consistency alongside project delivery timeline	In Place	Dec-23
Contract Management			Contract Management	Contract team to deliver effective and efficient processor and policies.		10	0.099285714			M	Working alongside contract management processes	In Place	Dec-23
PGG - Oversight from Government Structure			PGG - Oversight from Government Structure	Oversight from Governance structure CAPEX projects - Capital Project Tracking Governance Group review and report CAPEX under program with Reading alliance. The governance structure improves connection between delivery and senior leadership to assist in realising issues and to streamline delivery. It also creates visibility for GM and PHO of reading portfolio projects. (GM level group). Water governance board established to serve a similar function in far water projects.		10	0.099285714			H	High level of fluctuation. Currently working well.	In Place	
Community engagement strategy			Community engagement strategy	Community engagement strategy Each project is set up with a communication plan and steering group to allow		10	0.099285714	Detective		M	Completed and guidelines developed.	Partially In Place	Dec-23
Cost Estimation			Cost Estimation	Cost estimation. LTP covers the cost estimation for project management resources estimated		10	0.099285714			H	Not fully implemented. New project framework is ensuring budgets are reviewed	Partially In Place	Dec-23
Project Variations			Project Variations	Project variations. Management of project variations is entirely reliant on project manager directly		5	0.044642857			H	New proposed model and process ensure well defined economic return	In Place	
Team - inc. Project manager and Team leads			Team - inc. Project manager and Team leads	Team leader Recruitment of quality team leads and development of quality project		10	0.099285714			H		In Place	
Project Specifications			Project Specifications	Project Specifications Contract documents identify specifications for projects to follow. Regional		5	0.044642857			M	Opportunity to quality check standards against design	In Place	Mar-24
Standardisation of projects			Standardisation of projects	Standardisation of projects Standard and repetitive project types, such as tailor blocks on play grounds		5	0.044642857			M	Opportunities exist to improve in the future but have been fully assessed	In Place	Mar-24
CAMHS/ Project Delivery Framework			CAMHS/ Project Delivery Framework	CAMHS/ Project Delivery Framework. Developed to provide an expectation and direction for project manager.		10	0.099285714			H	Lessons learnt repository not yet in place. Final small	In Place	
EPHO			EPHO	EPHO PHO develops up dates for CAMH and providing training and last support for users.		10	0.099285714			H		In Place	
Project virtual support teams			Project virtual support teams	Regular meetings between EPHO, procurement teams, external legal and contract teams to provide planning, guidance and coordination. Improved		15	0.133928571			H		In Place	



Exceeding budget estimates due to poor management of scope definition and project	
Scope change during project	
Quality - Poor quality works not fit for purpose due to inappropriate scope and poor quality	
Management practices - Lack of management practices resulting in failure to deliver projects	

Insert Above to Add New Treatment

Attachment 2 – Capital Projects Portfolio Dashboard



PORTOLIO SUMMARY @ 13/09/23

Project Status:
 Town:
 Ward:
 Portfolio:
 Program:

Total Projects

109

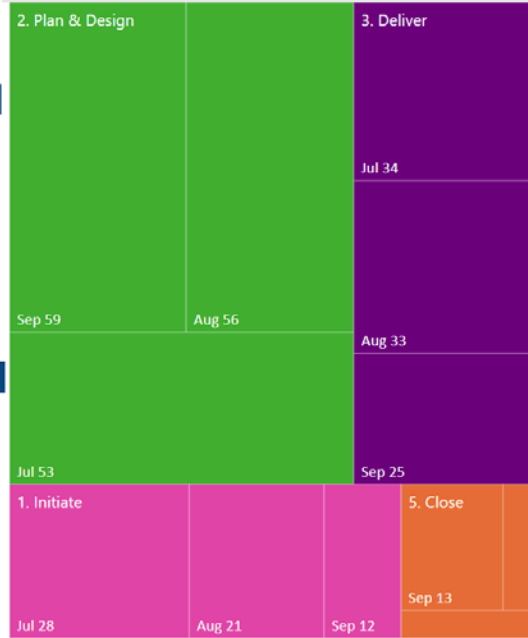
Projects by Phase by Month

Phase	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1. Initiate	28	21	12	0	0	0	0	0	0	0	0	0
2. Plan & Design	53	56	59	0	0	0	0	0	0	0	0	0
3. Deliver	34	33	25	0	0	0	0	0	0	0	0	0
4. Warranty	0	0	0	0	0	0	0	0	0	0	0	0
5. Close	4	5	13	0	0	0	0	0	0	0	0	0
6. Completed	52	71	130	0	0	0	0	0	0	0	0	0

Projects by Program and Phase

Program	CLOSE	DELIVER	INITIATE	PLAN & DESIGN	Total
Council Facilities	1	4	3	9	17
Open Spaces	7	9	3	24	43
Roading	4	8	4	21	37
Solid Waste		1	2	2	5
Strategic Property		1		1	2
Venues and Events	1	2		2	5
Total	13	25	12	59	109

Projects by Phase by Month



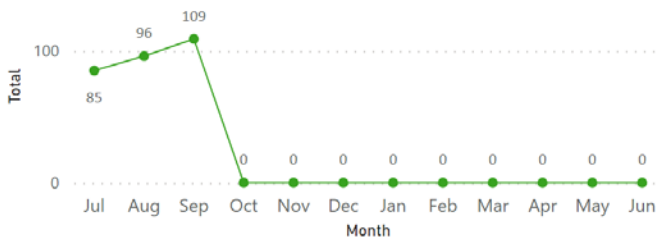
Tai Runga Takiwaa Wards

Maori Ward	#
Tai Runga Takiwaa	44
Newcastle-Ngaruawahia	20
Horotiu	1
Horsham Downs	2
Ngaruawahia	11
Rotokauri	1
Taupiri	1
Te Kowhai	2
Whatawhata	2
Ngaruawahia	2
Tamahere-Woodlands	8
Gordonton	5
Tamahere	3
Waerenga-Whitikahu	1
Whitikahu	1
Western Districts	2
Te Akau	2
Whaingaroa	11
Raglan	11
Total	44

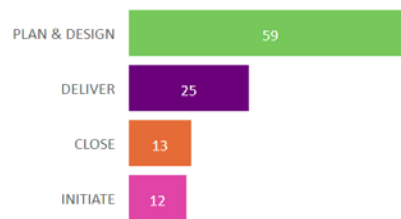
Tai Raro Takiwaa Wards

Maori Ward	#
Tai Raro Takiwaa	57
Awaroa-Maramarua	3
Aka Aka	1
Mangatangi	1
Mangatawhiri	1
Huntly	11
Huntly	11
Tuakau-Pokeno	30
Pokeno	16
Tuakau	14
Tuakau-Pookeno	2
Pookeno	1
Tuakau	1
Waerenga-Whitikahu	3
Tahuna	1
Te Kauwhata	2
Western Districts	7
Onewhero	1
Port Waikato	2
Pukekawa	2
Ruawaro	1
Te Kohanga	1
Whaingaroa	1
Raglan	1
Total	57

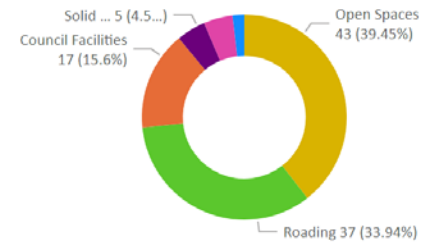
Total by Month



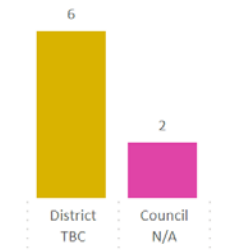
Delivery Phase



Projects by Program



Wards to be Confirmed



CAPITAL - INITIATE @ 13/09/23

Overall Progress...

All

Ward

All

Portfolio

Multiple selections

Phase

INITIATE

Projects

12

Phase	Portfolio	Project Code	Project Name	Town	% Compl	Project Status	Risk	Issues	Scope & Quality	Schedule	Overall Progress Status
INITIATE	Community Connections	PR-21105	Greenslade Road Reserve Playground	Raglan	38%	Ongoing	▲	▲	▲	●	▲
INITIATE	Community Connections	PR-21107	Hukanui Playground	Taupiri	22%	In Progress	▲	●	●	◆	●
INITIATE	Contracts and Partnering	PR-21112	North Waikato Resource Recovery Centre	District	65%	In Progress	●	●	●	◆	●
INITIATE	Community Connections	PR-21113	Open Spaces / Destination Park / The Point, Ngaruawahia	Ngaruawahia	0%	Not Started	●	●	●	◆	●
INITIATE	Community Connections	PR-21184	Council Facilities / Public Toilets / Pokeno Toilet Replacement	Pokeno	0%	Not Started	▲	▲	●	◆	●
INITIATE	Community Connections	PR-21188	District wide CCTV Install	District	26%	In Progress	●	●	▲	▲	●
INITIATE	Community Connections	PR-21194	Council Facilities / Fleet management / Fleet replacement / New vehicles & Sold vehicles	Council	0%	Not Started				◆	
INITIATE	Contracts and Partnering	PR-21248	Pokeno road minor improvements and Pedestrians Bridge	Pokeno	35%	In Progress	▲	▲	●	▲	●
INITIATE	Contracts and Partnering	PR-21278	Whitikahu road bridge	Whitikahu	74%	In Progress	▲	▲	▲	◆	▲
INITIATE	Contracts and Partnering	PR-21360	Waste Assessment, WMMP and Services review	Council	43%	In Progress	●	●	●	▲	●
INITIATE	Contracts and Partnering	PR-21389	Pokeno Market Square Development	Pokeno	0%	Not Started				●	●
INITIATE	Contracts and Partnering	PR-22163	Pokeno/Tuakau Catchment Management Plan	Pokeno	100%	Completed	●	●	●	●	●
Total											

CAPITAL - PLAN & DESIGN @ 13/09/23

Overall Progress...

Ward

Portfolio

Phase

Projects

All

All

Multiple selections

PLAN & DESIGN

35

Phase	Portfolio	Project Code	Project Name	Town	% Compl	Risk	Issues	Scope & Quality	Schedule	Overall Status
PLAN & DESIGN	Community Connections	PR-1628	Tuakau aquatic centre	Tuakau	91%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-1663	Paterson Park & Huntly West Sports Complex Lighting Upgrade	Huntly	84%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-1669	Sunset Beach Toilet - Port Waikato	Port Waikato	43%	●	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-21106	Buckland Road Sports Field and Playground	Tuakau	47%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-21116	Council Facilities / Aquatic Centres / Huntly / Boiler replacement	Huntly	10%	●	●	●	◆	●
PLAN & DESIGN	Community Connections	PR-21118	Council Offices / Ngaruawahia / Exterior Cladding	Ngaruawahia	43%	●	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-21162	Lake Kainui Drainage Management	Horsham Downs	64%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-21177	Rotokauri walkway	Ngaruawahia	84%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-21182	Ngaruawahia Aquatic Centre New entrance	Ngaruawahia	31%	●	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-21185	Woodlands Lighting and Security Upgrade	Gordonton	18%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-21187	Tuakau Dog Pound New Build	Tuakau	68%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-21195	Ngaruawahia Hall Improvements	Ngaruawahia	69%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-21322	Opuatia Court Renewal	Pukekawa	78%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-21324	Pukekawa Tennis Court Renewal	Pukekawa	89%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-21329	Dr John Lightbody Court Renewal	Tuakau	54%	●	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-22010	District Wide toilets - Te Kowhai	Te Kowhai	42%	●	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-22041	Raglan Beacon Replacement	Raglan	52%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22048	Tumate Mahuta Carpark Upgrade	Huntly	17%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22055	Aka Aka - The Elbow Boat Ramp Carpark Upgrade	Aka Aka	15%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22056	Tuakau - West Street Carpark Upgrade	Tuakau	12%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22057	Ngaruawahia - Panthers League Ground Carpark Upgrade	Ngaruawahia	9%	●	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-22058	Matangi - Jack Foster Reserve Carpark Upgrade	Tamahere	9%	▲	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-22061	Onewhero -Sports Domain Carpark Upgrade	Onewhero	9%	▲	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22062	Tuakau - Les Batkin Reserve Carpark Upgrade	Tuakau	9%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22067	Raglan - Papahua Recreation Reserve Carpark Upgrade	Raglan	1%	●	●	●	◆	●
PLAN & DESIGN	Community Connections	PR-22068	Te Kowhai Hall Carpark Upgrade	Te Kowhai	26%	●	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-22069	Tuakau - St Stephens Avenue Carpark Upgrade	Tuakau	18%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22070	Ngaruawahia - Paterson Park Carpark Upgrade	Ngaruawahia	15%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22073	Open Spaces / Sports and Recreation / Carparks / Raglan - Wainui Beach Carpark	Raglan	9%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22075	Raglan Art Centre Carpark	Raglan	34%	●	●	●	▲	●
PLAN & DESIGN	Community Connections	PR-22157	Te Kauwhata Domain walkway	Te Kauwhata	70%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22158	Woodlands Carpark & Gardeners Compound Upgrade	Gordonton	42%	●	●	●	●	●
PLAN & DESIGN	Community Connections	PR-22185	Te Awa Walkway Erosion Repairs	District	6%	●	●	●	◆	●
PLAN & DESIGN	Community Connections	PR-22190	Wi Neera Walkway - Sea Wall repair and Path upgrade	Raglan	20%	●	●	●	●	●
Total										

CAPITAL - PLAN & DESIGN continued @ 13/09/23

Overall Progress...

All

Ward

All

Portfolio

Multiple selections

Phase

PLAN & DESIGN

Projects

24

Phase	Portfolio	Project Code	Project Name	Town	% Compl	Risk	Issues	Scope & Quality	Schedule	Overall Status
PLAN & DESIGN	Contracts and Partnering	PR-21110	Raglan transfer station Hard Stand of unpaved areas	Raglan	1%				◆	
PLAN & DESIGN	Contracts and Partnering	PR-21111	Huntly Resource Recovery Centre	Huntly	31%	▲	▲	▲	◆	▲
PLAN & DESIGN	Contracts and Partnering	PR-21215	Harrisville Road Bridge Replacements	Tuakau	16%	▲	●	●	▲	●
PLAN & DESIGN	Contracts and Partnering	PR-21222	Huia road resilience improvements	Tuakau	36%	●	●	●	▲	●
PLAN & DESIGN	Contracts and Partnering	PR-21223	Munro Road Resilience and Footpath	Pokeno	29%	▲	●	●	◆	●
PLAN & DESIGN	Contracts and Partnering	PR-21225	Bus shelters 2022	District	50%	●	●	▲	◆	▲
PLAN & DESIGN	Contracts and Partnering	PR-21228	Pokeno Main Street	Pokeno	77%	▲	▲	●	●	▲
PLAN & DESIGN	Contracts and Partnering	PR-21229	Pokeno Rd Resilience - Bridge to Munro Road - Pokeno structure plan	Pokeno	34%	●	▲	▲	▲	●
PLAN & DESIGN	Contracts and Partnering	PR-21239	Te Akau road 4490 bridge	Te Akau	54%	●	●	●	▲	●
PLAN & DESIGN	Contracts and Partnering	PR-21243	Fullerton road bridge	Rotokauri	57%				▲	
PLAN & DESIGN	Contracts and Partnering	PR-21246	Helenslee road minor improvements	Pokeno	66%	▲	▲	●	●	●
PLAN & DESIGN	Contracts and Partnering	PR-21249	Great South Road and Pokeno Road Intersection Upgrade	Pokeno	41%	▲	▲	●	●	●
PLAN & DESIGN	Contracts and Partnering	PR-21257	Pokeno Road Bridge Replacement (Pokeno road resilience improvements)	Pokeno	39%	▲	◆	●	●	▲
PLAN & DESIGN	Contracts and Partnering	PR-21264	Dean road/great south road intersection upgrade	Pokeno	73%	▲	▲	●	●	●
PLAN & DESIGN	Contracts and Partnering	PR-21279	Tahuna road minor improvements 2024	Tahuna	66%	●	●	●	●	●
PLAN & DESIGN	Contracts and Partnering	PR-21280	Whitikahu road minor improvements	Gordonton	70%	●	●	●	●	●
PLAN & DESIGN	Contracts and Partnering	PR-21282	Hakarimata road minor improvements - unsubsidised	Ngaruawahia	72%	●	●	●	●	◆
PLAN & DESIGN	Contracts and Partnering	PR-21380	District wide footpaths - unsubsidised program	District	58%	▲	▲	▲	◆	●
PLAN & DESIGN	Contracts and Partnering	PR-21388	Intersection (Roundabout) Upgrade Munro/Pokeno	Pokeno	59%	●	●	●	●	●
PLAN & DESIGN	Contracts and Partnering	PR-22007	River Road and Lake Road Roundabout	Ngaruawahia	56%	▲	▲	●	●	▲
PLAN & DESIGN	Contracts and Partnering	PR-22014	Horotiu Link Road	Horotiu	61%	▲	▲	▲	●	●
PLAN & DESIGN	Contracts and Partnering	PR-22018	Te Akau road 4490 bridge	Te Akau	62%				◆	
PLAN & DESIGN	Contracts and Partnering	PR-22130	Ngaruawahia - Festival Way (between Galbraith and Old Taupiri Rd)	Ngaruawahia	7%	●	●	●	◆	◆
PLAN & DESIGN	Property and Assets	PR-22144	Property General / District wide / Land Purchase / Tregoweth Lane	Huntly	63%				◆	
Total										

CAPITAL - DELIVER @ 13/09/23

Overall Progress...

Ward

Portfolio

Phase

Projects

All

All

Multiple selections

DELIVER

25

Phase	Portfolio	Project Code	Project Name	Town	% Compl	Risk	Issues	Scope & Quality	Schedule	Overall Status
DELIVER	Community Connections	PR-1673	District Wide toilets - Tamahere	Tamahere	50%	●	▲	▲	●	▲
DELIVER	Community Connections	PR-1686	Huntly Historic Rail Station – Building Relocation	Huntly	87%	●	●	●	◆	●
DELIVER	Contracts and Partnering	PR-21103	Huntly transfer station Hard Stand of unpaved areas	Huntly	1%				◆	▲
DELIVER	Community Connections	PR-21114	Open Spaces / Council controlled project in Pokeno / Sports Park / SP-1a	Pokeno	76%	●	●	●	●	●
DELIVER	Community Connections	PR-21117	Open Spaces / Walkway / Tamahere Walkways	Tamahere	0%				◆	
DELIVER	Community Connections	PR-21122	Tuakau Hall Refurbishment	Tuakau	90%	●	●	●	●	●
DELIVER	Community Connections	PR-21149	Open Spaces / Historic Reserve / Pukeiahua Signage and Carvings	Ngaruawahia	0%				◆	
DELIVER	Community Connections	PR-21169	Dr John Lightbody Carpark Upgrade	Tuakau	75%	●	●	●	●	▲
DELIVER	Community Connections	PR-21192	Raglan Wharf	Raglan	94%	●	●	●	●	●
DELIVER	Contracts and Partnering	PR-21221	Gordonton road improvements	Gordonton	95%	●	●	●	●	●
DELIVER	Contracts and Partnering	PR-21233	Harrisville road safety network improvements 2023	Tuakau	73%	▲	●	●	●	●
DELIVER	Contracts and Partnering	PR-21247	Mangatangi road minor improvements	Mangatangi	88%	●	●	●	●	●
DELIVER	Contracts and Partnering	PR-21256	Highway 22 resilience improvements	Tuakau	84%	●	●	●	●	●
DELIVER	Contracts and Partnering	PR-21268	Ridge Road Pokeno Road Safety Network Improvements	Pokeno	62%	●	●	●	●	●
DELIVER	Contracts and Partnering	PR-21285	Mangatawhiri road minor improvements	Mangatawhiri	92%	●	●	●	●	●
DELIVER	Contracts and Partnering	PR-21287	Buckland road minor improvements 2024	Tuakau	44%	▲	◆	▲	●	▲
DELIVER	Contracts and Partnering	PR-21292	Huntly rail amenities stage1B	Huntly	27%	▲	▲	●	◆	●
DELIVER	Community Connections	PR-21361	Ruawaro Tennis Club	Ruawaro	72%	●	●	●	●	●
DELIVER	Community Connections	PR-21370	Puriri Seawall Boat Ramp Renewal	Raglan	51%	●	●	●	▲	●
DELIVER	Community Connections	PR-21407	Open Spaces / Ngaruawahia Heritage / Pukeiahua Pa	Ngaruawahia	0%				◆	
DELIVER	Community Connections	PR-22064	Tuakau - Henderson Hall Street Carpark Upgrade	Tuakau	71%	●	●	●	●	●
DELIVER	Property and Assets	PR-22148	Strategic Projects / District Wide / Land Purchase / Strategic Enabler	District	71%				◆	
DELIVER	Community Connections	PR-22155	Raglan Sports Pavilion (Changing Rooms) Painting	Raglan	58%	●	●	●	▲	●
DELIVER	Community Connections	PR-22182	Venues and Events / Campgrounds / Raglan Holiday Park Papahua	Raglan	10%	●	●	●	●	●
DELIVER	Community Connections	PR-22218	Lake Hakanoa Motor Camp Safety and Security upgrades	Huntly	49%	●	●	●	●	●
Total										

CAPITAL - CLOSE @ 13/09/23

Overall Progres...

Ward

Portfolio

Phase

Projects

All

All

Multiple selections

CLOSE

13

Phase	Portfolio	Project Code	Project Name	Town	Forecast Finish	%Compl	Risk	Issues	Scope & Quality	Schedule	Overall Status
CLOSE	Community Connections	PR-1236	CF2017 Whatawhata Community Facility	Whatawhata	11-23	93%	●	●	●	●	●
CLOSE	Contracts and Partnering	PR-1480	Horsham Downs Link Road	Horsham Downs	05-23	100%				●	●
CLOSE	Community Connections	PR-21178	Open Spaces / Walkway / Raglan Walkways Renewal	Raglan	05-22	100%	●	●	●	●	●
CLOSE	Community Connections	PR-21191	Venues and Events / Campground / Hakanoa Campground Improvements	Huntly	10-22	100%	●	●	●	●	●
CLOSE	Contracts and Partnering	PR-21232	Piako road safety network improvements	Gordonton	02-24	100%	●	●	●	●	●
CLOSE	Contracts and Partnering	PR-21250	River road minor improvements 2023	Ngaruawahia	01-24	98%	●	●	●	●	●
CLOSE	Contracts and Partnering	PR-21269	Bankier road safety network improvements	Pokeno	09-23	100%	●	●	●	●	●
CLOSE	Community Connections	PR-21327	Open Spaces / Playgrounds / Te Kohanga Playground	Te Kohanga	09-23	75%	●	●	●	●	●
CLOSE	Community Connections	PR-21331	Open Spaces / Sports and Recreation /Pokeno Tennis court/Pokeno deck	Pokeno	09-23	91%	●	●	●	●	●
CLOSE	Community Connections	PR-21332	Open Spaces / Sports and Recreation /Huntly Tennis courts	Huntly	09-23	93%	●	●	●	●	●
CLOSE	Community Connections	PR-21335	Te Kauwhata Playground	Te Kauwhata	11-23	100%	●	●	●	●	●
CLOSE	Community Connections	PR-21337	Open Spaces / Playgrounds / Maraetai Playground	Port Waikato	09-23	87%	●	●	●	●	●
CLOSE	Community Connections	PR-22052	Open Spaces / Sports and Recreation / Carparks / Whatawhata Reserve Car Park	Whatawhata	06-23	100%	●	●	●	●	●
Total											

CAPITAL - TUAKAU-POKENO WARD @ 13/09/23								Phase	Overall Progress...	Ward	Portfolio	Program		
								Multiple selec...	All	Tuakau-Pokeno	All	All		
Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21228	Pokeno Main Street	77%	▲	▲	▲	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21246	Helenslee road minor improvements	66%	●	▲	▲	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21249	Great South Road and Pokeno Road Intersection Upgrade	41%	●	▲	▲	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21257	Pokeno Road Bridge Replacement (Pokeno road resilience improvements)	39%	▲	▲	◆	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	PLAN & DESIGN	In Progress	PR-21388	Intersection (Roundabout) Upgrade Munro/Pokeno	59%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-1628	Tuakau aquatic centre	91%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21106	Buckland Road Sports Field and Playground	47%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21187	Tuakau Dog Pound New Build	68%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21215	Harrisville Road Bridge Replacements	16%	●	▲	●	●	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21222	Huia road resilience improvements	36%	●	●	●	●	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21223	Munro Road Resilience and Footpath	29%	●	▲	●	●	◆	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21229	Pokeno Rd Resilience - Bridge to Munro Road - Pokeno structure plan	34%	●	●	▲	▲	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	PLAN & DESIGN	In Progress	PR-21264	Dean road/great south road intersection upgrade	73%	●	▲	▲	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-21329	Dr John Lightbody Court Renewal	54%	●	●	●	●	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-22056	Tuakau - West Street Carpark Upgrade	12%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-22062	Tuakau - Les Batkin Reserve Carpark Upgrade	9%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	PLAN & DESIGN	In Progress	PR-22069	Tuakau - St Stephens Avenue Carpark Upgrade	18%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	LTP Project	INITIATE	Not Started	PR-21184	Council Facilities / Public Toilets / Pokeno Toilet Replacement	0%	●	▲	▲	●	◆	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	INITIATE	In Progress	PR-21248	Pokeno road minor improvements and Pedestrians Bridge	35%	●	▲	▲	●	▲	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	INITIATE	Completed	PR-22163	Pokeno/Tuakau Catchment Management Plan	100%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	INITIATE	Not Started	PR-21389	Pokeno Market Square Development	0%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21233	Harrisville road safety network improvements 2023	73%	●	▲	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21256	Highway 22 resilience improvements	84%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	DELIVER	In Progress	PR-21268	Ridge Road Pokeno Road Safety Network Improvements	62%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDA Managed	DELIVER	In Progress	PR-21287	Buckland road minor improvements 2024	44%	▲	▲	◆	▲	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	DELIVER	In Progress	PR-21114	Open Spaces / Council controlled project in Pokeno / Sports Park / SP-1a	76%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	DELIVER	In Progress	PR-21122	Tuakau Hall Refurbishment	90%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Tuakau	WDC Managed	DELIVER	In Progress	PR-22064	Tuakau - Henderson Hall Street Carpark Upgrade	71%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDA Managed	CLOSE	Completed	PR-21269	Bankier road safety network improvements	100%	●	●	●	●	●	1
Tai Raro Takiwaa	Tuakau-Pokeno	Pokeno	WDC Managed	CLOSE	In Progress	PR-21331	Open Spaces / Sports and Recreation /Pokeno Tennis court/Pokeno deck	91%	●	●	●	●	●	1
Total													30	

CAPITAL - AWAROA-MARAMARUA WARD @ 13/09/23								Phase	Overall Progres...	Ward	Portfolio	Program	
								All	All	Awaroa-Maramarua	All	All	
Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	%Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule
Tai Raro Takiwaa	Awaroa-Maramarua	Mangatangi	WDC Managed	DELIVER	In Progress	PR-21247	Mangatangi road minor improvements	88%	●	●	●	●	●
Tai Raro Takiwaa	Awaroa-Maramarua	Mangatawhiri	WDC Managed	DELIVER	In Progress	PR-21285	Mangatawhiri road minor improvements	92%	●	●	●	●	●
Tai Raro Takiwaa	Awaroa-Maramarua	Aka Aka	WDC Managed	PLAN & DESIGN	In Progress	PR-22055	Aka Aka - The Elbow Boat Ramp Carpark Upgrade	15%	●	●	●	●	●
Total													

CAPITAL - HUNTLY WARD @ 13/09/23

Phase	Overall Progress...	Ward	Portfolio	Program
All	All	Huntly	All	All

Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	%Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-1663	Paterson Park & Huntly West Sports Complex Lighting Upgrade	84%	●	●	●	●	●	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-21111	Huntly Resource Recovery Centre	31%	▲	▲	▲	▲	◆	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-21116	Council Facilities / Aquatic Centres / Huntly / Boiler replacement	10%	●	●	●	●	◆	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-22048	Tumate Mahuta Carpark Upgrade	17%	●	●	●	●	●	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	PLAN & DESIGN	In Progress	PR-22144	Property General / District wide / Land Purchase / Tregoweth Lane	63%	●	●	●	●	◆	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	DELIVER	In Progress	PR-1686	Huntly Historic Rail Station – Building Relocation	87%	●	●	●	●	◆	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	DELIVER	In Progress	PR-21103	Huntly transfer station Hard Stand of unpaved areas	1%	▲	●	●	●	◆	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	DELIVER	In Progress	PR-21292	Huntly rail amenities stage1B	27%	●	▲	▲	●	◆	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	DELIVER	In Progress	PR-22218	Lake Hakanoa Motor Camp Safety and Security upgrades	49%	●	●	●	●	●	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	CLOSE	Completed	PR-21191	Venues and Events / Campground / Hakanoa Campground Improvements	100%	●	●	●	●	●	1
Tai Raro Takiwaa	Huntly	Huntly	WDC Managed	CLOSE	In Progress	PR-21332	Open Spaces / Sports and Recreation /Huntly Tennis courts	93%	●	●	●	●	●	1
Total													11	

CAPITAL - NEWCASTLE-NGARUAWAHIA WARD @ 13/09/23

Phase

All

Overall Progres...

All

Ward

Newcastle-Ngaruaw...

Portfolio

All

Program

All

Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Horotiu		PLAN & DESIGN		PR-22014	Horotiu Link Road	61%	●	▲	▲	▲	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Rotokauri	WDA Managed	PLAN & DESIGN		PR-21243	Fullerton road bridge	57%					▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN		PR-21118	Council Offices / Ngaruawahia / Exterior Cladding	43%	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Horsham Downs	WDC Managed	PLAN & DESIGN		PR-21162	Lake Kainui Drainage Management	64%	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN		PR-21177	Rotokauri walkway	84%	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN		PR-21182	Ngaruawahia Aquatic Centre New entrance	31%	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN		PR-21195	Ngaruawahia Hall Improvements	69%	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN		PR-22007	River Road and Lake Road Roundabout	56%	▲	▲	▲	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Te Kowhai	WDC Managed	PLAN & DESIGN		PR-22010	District Wide toilets - Te Kowhai	42%	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN		PR-22057	Ngaruawahia - Panthers League Ground Carpark Upgrade	9%	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Te Kowhai	WDC Managed	PLAN & DESIGN		PR-22068	Te Kowhai Hall Carpark Upgrade	26%	●	●	●	●	▲	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN		PR-22070	Ngaruawahia - Paterson Park Carpark Upgrade	15%	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	PLAN & DESIGN		PR-22130	Ngaruawahia - Festival Way (between Galbraith and Old Taupiri Rd)	7%	◆	●	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Taupiri	WDC Managed	INITIATE		PR-21107	Hukanui Playground	22%	●	▲	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	INITIATE		PR-21113	Open Spaces / Destination Park / The Point, Ngaruawahia	0%	●	●	●	●	◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDC Managed	DELIVER		PR-21407	Open Spaces / Ngaruawahia Heritage / Pukeiahua Pa	0%					◆	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Whatawhata	WDA Managed	CLOSE		PR-22052	Open Spaces / Sports and Recreation / Carparks / Whatawhata Reserve Car Park	100%	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Ngaruawahia	WDA Managed	CLOSE		PR-21250	River road minor improvements 2023	98%	●	●	●	●	●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Horsham Downs	WDC Managed	CLOSE		PR-1480	Horsham Downs Link Road	100%	●				●	1
Tai Runga Takiwaa	Newcastle-Ngaruawahia	Whatawhata	WDC Managed	CLOSE		PR-1236	CF2017 Whatawhata Community Facility	93%	●	●	●	●	●	1
Total														20

CAPITAL - TAMAHERE-WOODLANDS WARD @ 13/09/23

Phase

Overall Progres...

Ward

Portfolio

Program

All

All

Tamahere-Woodlands

All

All

Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDC Managed	PLAN & DESIGN	In Progress	PR-21185	Woodlands Lighting and Security Upgrade	18%	●	●	●	●	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDC Managed	PLAN & DESIGN	In Progress	PR-21280	Whitikahu road minor improvements	70%	●	●	●	●	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Tamahere	WDC Managed	PLAN & DESIGN	In Progress	PR-22058	Matangi – Jack Foster Reserve Carpark Upgrade	9%	●	▲	●	●	▲	1
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDC Managed	PLAN & DESIGN	In Progress	PR-22158	Woodlands Carpark & Gardeners Compound Upgrade	42%	●	●	●	●	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDA Managed	DELIVER	In Progress	PR-21221	Gordonton road improvements	95%	●	●	●	●	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Tamahere	WDC Managed	DELIVER	In Progress	PR-1673	District Wide toilets - Tamahere	50%	▲	●	▲	▲	●	1
Tai Runga Takiwaa	Tamahere-Woodlands	Tamahere	WDC Managed	DELIVER	Not Started	PR-21117	Open Spaces / Walkway / Tamahere Walkways	0%					◆	1
Tai Runga Takiwaa	Tamahere-Woodlands	Gordonton	WDA Managed	CLOSE	Completed	PR-21232	Piako road safety network improvements	100%	●	●	●	●	●	1
Total														8

Tai Runga Takiwaa - WAERENGA-WHITIKAHU WARD @ 13/09/23

Phase

All

Overall Progr...

All

Ward

Waerenga-Whi...

Portfolio

All

Program

All

Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Runga Takiwaa	Waerenga-Whitikahu	Whitikahu	WDA Managed	INITIATE	In Progress	PR-21278	Whitikahu road bridge	74%	▲	▲	▲	▲	◆	1
Total														1

Tai Raro Takiwaa - WAERENGA-WHITIKAHU WARD @ 13/09/23								Phase	Overall Progr...	Ward	Portfolio	Program		
								All	All	Waerenga-Whitikahu	All	All		
Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	%Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Waerenga-Whitikahu	Tahuna	WDC Managed	PLAN & DESIGN	In Progress	PR-21279	Tahuna road minor improvements 2024	66%	●	●	●	●	●	1
Tai Raro Takiwaa	Waerenga-Whitikahu	Te Kauwhata	WDC Managed	PLAN & DESIGN	In Progress	PR-22157	Te Kauwhata Domain walkway	70%	●	●	●	●	●	1
Tai Raro Takiwaa	Waerenga-Whitikahu	Te Kauwhata	WDC Managed	CLOSE	Completed	PR-21335	Te Kauwhata Playground	100%	●	●	●	●	●	1
Total													3	

Tai Raro Takiwaa - WESTERN DISTRICTS WARD @ 13/09/23

Phase	Overall Progr...	Ward	Portfolio	Program
All	All	Western Districts	All	All

Maori Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Raro Takiwaa	Te Kohanga	WDC Managed	CLOSE	In Progress	PR-21327	Open Spaces / Playgrounds / Te Kohanga Playground	75%	●	●	●	●	●	1
Tai Raro Takiwaa	Port Waikato	WDC Managed	CLOSE	In Progress	PR-21337	Open Spaces / Playgrounds / Maraetai Playground	87%	●	●	●	●	●	1
Tai Raro Takiwaa	Ruawaro	WDC Managed	DELIVER	In Progress	PR-21361	Ruawaro Tennis Club	72%	●	●	●	●	●	1
Tai Raro Takiwaa	Port Waikato	WDC Managed	PLAN & DESIGN	In Progress	PR-1669	Sunset Beach Toilet - Port Waikato	43%	●	●	●	●	▲	1
Tai Raro Takiwaa	Pukekawa	WDC Managed	PLAN & DESIGN	In Progress	PR-21322	Opuatia Court Renewal	78%	●	●	●	●	●	1
Tai Raro Takiwaa	Pukekawa	WDC Managed	PLAN & DESIGN	In Progress	PR-21324	Pukekawa Tennis Court Renewal	89%	●	●	●	●	●	1
Tai Raro Takiwaa	Onewhero	WDC Managed	PLAN & DESIGN	In Progress	PR-22061	Onewhero -Sports Domain Carpark Upgrade	9%	●	▲	●	●	●	1
Total												7	

WHAINGAROA WARD @ 13/09/23								Phase	Overall Progres...	Ward	Portfolio	Program		
								All	All	Whaingaroa	All	All		
Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	%Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
Tai Runga Takiwaa	Whaingaroa	Raglan	WDA Managed	PLAN & DESIGN	In Progress	PR-21110	Raglan transfer station Hard Stand of unpaved areas	1%						1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDA Managed	PLAN & DESIGN	In Progress	PR-22073	Open Spaces / Sports and Recreation / Carparks / Raglan - Wainui Beach Carpark	9%	●	●	●	●	●	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22041	Raglan Beacon Replacement	57%	●	●	●	●	●	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22067	Raglan - Papahua Recreation Reserve Carpark Upgrade	1%	●	●	●	●	◆	1
Tai Raro Takiwaa	Whaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22075	Raglan Art Centre Carpark	34%	●	●	●	●	▲	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	PLAN & DESIGN	In Progress	PR-22190	Wi Neera Walkway - Sea Wall repair and Path upgrade	20%	●	●	●	●	●	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	INITIATE	Ongoing	PR-21105	Greenslade Road Reserve Playground	8%	▲	▲	▲	▲	●	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-21192	Raglan Wharf	94%	●	●	●	●	●	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-21370	Puriri Seawall Boat Ramp Renewal	51%	●	●	●	●	▲	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-22155	Raglan Sports Pavilion (Changing Rooms) Painting	58%	●	●	●	●	▲	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	DELIVER	In Progress	PR-22182	Venues and Events / Campgrounds / Raglan Holiday Park Papahua	10%	●	●	●	●	●	1
Tai Runga Takiwaa	Whaingaroa	Raglan	WDC Managed	CLOSE	Completed	PR-21178	Open Spaces / Walkway / Raglan Walkways Renewal	100%	●	●	●	●	●	1
Total													12	

DISTRICT WIDE @ 13/09/23								Ward	Phase	Overall Status	Ward	Portfolio	Program	
								TBC	All	All	District	All	All	
Maori Ward	Ward	Town	Delivery Category	Phase	Project Status	Code	Project Name	% Compl	Overall Status	Risk	Issues	Scope & Quality	Schedule	#
TBC	District	District	WDA Managed	PLAN & DESIGN	In Progress	PR-21380	District wide footpaths - unsubsidised program	58%	●	▲	▲	▲	◆	1
TBC	District	District	WDC Managed	PLAN & DESIGN	In Progress	PR-21225	Bus shelters 2022	50%	▲	●	●	▲	◆	1
TBC	District	District	WDC Managed	PLAN & DESIGN	In Progress	PR-22185	Te Awa Walkway Erosion Repairs	6%	●	●	●	●	◆	1
TBC	District	District	WDC Managed	INITIATE	In Progress	PR-21112	North Waikato Resource Recovery Centre	65%	●	●	●	●	◆	1
TBC	District	District	WDC Managed	INITIATE	In Progress	PR-21188	District wide CCTV Install	26%	●	●	●	▲	▲	1
TBC	District	District	WDC Managed	DELIVER	In Progress	PR-22148	Strategic Projects / District Wide / Land Purchase / Strategic Enabler	71%					◆	1
Total													6	

Open

To	Infrastructure Committee
Report title	Exclusion of the Public
Date:	20 September 2023
Report Author:	Robyn Chisholm, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Staff recommendations Tuutohu-aa-kaimahi

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2.1 Acquisition of Land for Water Reservoir - Maatangi		
Item PEX 2.2 Acquisition of Land - Strategic Land Acquisition - Rangiriri		

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item PEX 2.3 Land Acquisition for New Roundabout – Horsham Downs	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item PEX 2.4 Land Acquisition for Road Improvement - Pookeno		
Item PEX 2.5 WDA Variation for Huntly Renewals Programme 2023/24		
Item PEX 2.6 Contract No 14/314 Waikato District Alliance – Increase of Approved Contract Sum		
Item PEX 2.7 Approval for additional funds to support storm damage repairs		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes	Refer to the previous Public Excluded reason in the agenda for this meeting.	
Item PEX 2.1 Acquisition of Land for Water Reservoir - Maatangi	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.

Item No.	Section	Interest
Item PEX 2.2 Acquisition of Land - Strategic Land Acquisition - Rangiriri	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.3 Land Acquisition for New Roundabout – Horsham Downs	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.4 Land Acquisition for Road Improvement - Pookeno	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.5 WDA Variation for Huntly Renewals Programme 2023/24	7(2)(c)(i)	To protect information that is subject to an obligation of confidence and to ensure the information avenue remains open, when it is in the public interest for it to do so.
	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
	7(2)(j)	To prevent use of the information for improper gain or advantage
Item PEX 2.6 Contract No 14/314 Waikato District Alliance – Increase of Approved Contract Sum	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.
Item PEX 2.7 Approval for additional funds to support storm damage repairs	7(2)(h)	To enable commercial activities to be carried out without prejudice or disadvantage.
	7(2)(i)	To enable negotiations to carry on without prejudice or disadvantage.

2. Attachments

Ngaa taapirihanga

There are no attachments for this report.